



MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

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DIRECTORS

HOWARD GUSTAFSON
President

THOMAS P. MOORE
Vice President

WILLIAM Y. LEE
JAN SHRINER

Agenda

Regular Board Meeting, Board of Directors

Marina Coast Water District

Marina Council Chambers

211 Hillcrest Avenue, Marina, California

Monday, March 7, 2016, 6:30 p.m. PST

This meeting has been noticed according to the Brown Act rules. The Board of Directors meet regularly on the first and third Monday of each month. The meetings normally begin at 6:30 p.m. and are held at the City of Marina Council Chambers at 211 Hillcrest Avenue, Marina, California.

Our Mission: *We provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

1. Call to Order

2. Roll Call

3. Public Comment on Closed Session Items *Anyone wishing to address the Board on matters appearing on Closed Session may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

4. Closed Session

A. Pursuant to Government Code 54956.9

Conference with Legal Counsel – Existing Litigation

1) Ag Land Trust v. Marina Coast Water District, Monterey County Superior Court Case No. M105019; Sixth Appellate District Court of Appeals Case Nos. H038550 and H039559

2) In the Matter of the Application of California-American Water Company (U210W) for Approval of the Monterey Peninsula Water Supply Project and Authorization to Recover All Present and Future Costs in Rates, California Public Utilities Commission No. A.12-04-019 & A.13-05-017 Settlement Agreement

This agenda is subject to revision and may be amended prior to the scheduled meeting. Pursuant to Government Code section 54954.2(a)(1), the agenda for each meeting of the Board shall be posted at the City of Marina Council Chambers. The agenda shall also be posted at the following locations but those locations are not official agenda posting locations for purposes of section 54954.2(a)(1): District offices at 11 Reservation Road, Seaside City Hall, the City of Marina Library, and the City of Seaside Library. A complete Board packet containing all enclosures and staff materials will be available for public review on Wednesday, March 2, 2016. Copies will also be available at the Board meeting. Information about items on this agenda or persons requesting disability related modifications and/or accommodations should contact the Board Clerk 48 hours prior to the meeting at: 831-883-5910.

- 3) Marina Coast Water District v. California Public Utilities Commission, California Supreme Court Case No. S230728, Writ of Review
- 4) California-American Water Company vs Marina Coast Water District; Monterey County Water Resources Agency; and Does 1 through 10, San Francisco Superior Court Case No. CGC-13-528312 (Complaint for Declaratory Relief); First Appellate District Court of Appeals Case No. A145604
- 5) Marina Coast Water District vs. California-American Water Company, Monterey County Water Resources Agency, and Does 1 through 50, San Francisco Superior Court Case No. CGC-15-547125 (Complaint for Breach of Warranties, etc.)
- 6) Marina Coast Water District v, California Coastal Commission (California-American Water Company, Real Party in Interest), Santa Cruz County Superior Court Case No. CV180839 (Petition for Writ of Mandate). Sixth District Court of Appeal Case No. H042742
- 7) Marina Coast Water District v, California State Lands Commission (California-American Water Company, Real Party in Interest), Santa Cruz County Superior Court Case No. CV180895 (Petition for Writ of Mandate)

- B. Pursuant to Government Code 54956.8
 Conference with Real Property Negotiator
 Property: Recycled Water Pipeline, Recycled Water
 Agency Negotiators: Howard Gustafson, Thomas Moore
 Negotiating parties: MRWPCA, MCWRA, MPWMD, City of Salinas, and others.
 Under Negotiation: Price and Terms
- C. Pursuant to Government Code 54956.8
 Conference with Real Property Negotiator
 Property: Sewer Infrastructure
 Negotiating parties: Howard Gustafson, Thomas Moore
 Under Negotiation: Price and Terms

7:00 p.m. Reconvene Open Session

- 5. Reportable Actions Taken During Closed Session** *The Board will announce any reportable action taken during closed session and the vote or abstention on that action of every director present, and may take additional action in open session as appropriate. Any closed session items not completed may be continued to after the end of all open session items.*
- 6. Pledge of Allegiance**
- 7. Oral Communications** *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

8. Presentation

- A. Consider Adoption of Resolution No. 2016-09 in Recognition and Appreciation of Peter Le for 3 Years of Outstanding and Dedicated Service as a Director to the Marina Coast Water District

9. Consent Calendar *Board approval can be taken with a single motion and vote. A Board member or member of the public may request that any item be pulled from the Consent Calendar for separate consideration at this meeting or a subsequent meeting. The public may address the Board on any Consent Calendar item. Please limit your comment to four minutes.*

- A. Approve Resolution No. 2016-11 to Limit Candidate Statements to 200 Words in the November 8, 2016 General Election
- B. Approve the Draft Minutes of the Regular Board Meeting of February 16, 2016

10. Workshop

- A. Receive Presentation on Draft District FY 2016-2017 Budget, Rates, Fees and Charges for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final Budget Documents
- B. Receive District Draft Five-Year Capital Improvements Projects Budget for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final CIP Budget Documents

11. Action Items *The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board on these items as each item is reviewed by the Board. Please limit your comment to four minutes.*

- A. Discussion and Possible Action to Consider Adoption of Resolution No. 2016-12 to Consider a Request for a Reduction of Sublease Fees at the Sprint Tower Site for Public Safety Emergency Communications

Action: The Board of Directors will consider a request for reduction in the Sprint Antenna Lease pass-through for public safety emergency communications.

- B. Discussion and Possible Action to Consider Adoption of Resolution No. 2016-13 to Authorize a Notice of Completion for the Third Street Water Main Replacement Project be Filed with the Monterey County Recorder

Action: The Board of Directors will consider authorizing a Notice of Completion for the Third Street Water Main Replacement Project be filed with the Monterey County Recorder.

- C. Discussion and Possible Action to Consider Adoption of Resolution No. 2016-14 to Authorize the General Manager to Purchase the Spacesaver High Density Storage System for the BLM Office Building and to Execute General Services Administration Lease GS-09B-03074 Amendment 5 to Recover the Cost

Action: The Board of Directors will consider amending the Bureau of Land Management lease agreement to include the purchase of a spacesaver high density storage system.

- D. Discussion and Possible Action to Consider Adoption of Resolution No. 2016-15 to Amend the FY 2015-2016 Capital Improvements Program Budget and Use of the 2006 Certificates of Participation Proceeds for the Central Marina Service Area for Water System Supervisory Control and Data Acquisition and Radio System Services with The EDCCO Group, Inc.

Action: The Board of Directors will consider amending the FY 2015-2016 Capital Improvements Program Budget and Use of the 2006 Certificates of Participation Proceeds for the Central Marina Service Area for Water System Supervisory Control and Data Acquisition and Radio System Services with The EDCCO Group, Inc.

- E. Discussion and Possible Action to Consider Adoption of Resolution No. 2016-16 to Approve the District Technology Plan Appendix for 2016-2017

Action: The Board of Directors will consider approving the District Technology Plan Appendix for 2016-2017.

- 12. Informational Items** *Informational items are normally provided in the form of a written report or verbal update and may not require Board action. The public may address the Board on Informational Items as they are considered by the Board. Please limit your comments to four minutes.*

A. General Manager's Report

B. Counsel's Report

C. Committee and Board Liaison Reports

- | | |
|-----------------------------------|-----------------------------------|
| 1. Water Conservation Commission | 7. LAFCO Liaison |
| 2. Joint City-District Committee | 8. FORA |
| 3. Executive Committee | 9. WWOC Report |
| 4. Community Outreach Committee | 10. JPIA Liaison |
| 5. Budget and Personnel Committee | 11. Special Districts Association |
| 6. MRWPCA Board Member Liaison | |

- 13. Board Member Requests for Future Agenda Items**

- 14. Director's Comments and Reports on Meetings** *Director reports on meetings with other agencies, organizations and individuals on behalf of the District and on official District matters.*

- 15. Adjournment** *Set or Announce Next Meeting(s), date(s), time(s), and location(s):*

*Regular Meeting: Monday, March 21, 2016, 6:30 p.m.,
Marina Council Chambers, 211 Hillcrest Avenue, Marina*

Marina Coast Water District
Agenda Transmittal

Agenda Item: 8-A

Meeting Date: March 7, 2016

Prepared By: Paula Riso

Approved By: Keith Van Der Maaten

Agenda Title: Consider Adoption of Resolution No. 2016-09 in Recognition and Appreciation of Peter Le, for 3 Years of Outstanding and Dedicated Service as a Director to the Marina Coast Water District

Staff Recommendation: Consider adopting Resolution No. 2016-09 in recognition and appreciation of Peter Le, for three years of outstanding and dedicated service as a Director to the Marina Coast Water District.

Background: *2015 Strategic Plan, Mission Statement – We provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Discussion/Analysis: The Board of Directors would like to present a Resolution expressing its appreciation to Peter Le for his excellent leadership and dedication during his tenure as a Director of the Marina Coast Water District.

Peter Le was elected to the Board of Directors in 2012. Peter Le contributed significantly to the District and to the Board of Directors by serving as a director on the Water Conservation Commission, Joint City-District Committee, Budget and Personnel Committee, Executive Committee, Community Outreach Committee, the Fort Ord Reuse Authority, Special Districts Association, Local Agency Formation Commission, and Monterey Regional Water Pollution Control Agency. Peter Le was also on several negotiating committees. Peter Le served as District Board Vice President in 2015.

The Board now wishes to recognize and thank him for his excellent leadership and dedication during his tenure as a Director of the Marina Coast Water District and wishes him continued personal health and success.

Environmental Review Compliance: None required.

Financial Impact: ___Yes ___X___No Funding Source/Recap: None.

Other Considerations: None.

Material Included for Information/Consideration: Resolution No. 2016-09.

March 7, 2016

Resolution No. 2016 - 09
Resolution of the Board of Directors
Marina Coast Water District
Recognizing Peter Le, for 3 Years of
Outstanding and Dedicated Service as a Director
to the Marina Coast Water District

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on March 7, 2016 at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, Peter Le was elected in November 2012 to a four-year term; and,

WHEREAS, Peter’s strong leadership in support of the mission and policy governance of the District served as a superior example to others and enabled him to make significant contributions to the many achievements of the District during his tenure; and,

WHEREAS, the District’s many Committees, Commissions and Negotiating Committees that Peter served on benefited from his expertise and leadership; and,

WHEREAS, Peter served as District Board Vice President in 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the District wishes to recognize and show appreciation to Peter Le for outstanding leadership and dedicated service to the District and the Board during his tenure; and,

BE IT RESOLVED FURTHER, the Board of Directors of the Marina Coast Water District does hereby express its gratitude and commends Peter Le for his many contributions to the District during the past three years, and wishes him continued personal health and success.

PASSED AND ADOPTED on March 7, 2016, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Howard Gustafson, President

ATTEST:

Keith Van Der Maaten, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2016-09 adopted March 7, 2016.

Keith Van Der Maaten, Secretary

Marina Coast Water District
Agenda Transmittal

Agenda Item: 9

Meeting Date: March 7, 2016

Prepared By: Paula Riso

Approved By: Keith Van Der Maaten

Agenda Title: Consent Calendar

Staff Recommendation: The Board of Directors approve the Consent Calendar as presented.

Background: *2015 Strategic Plan Mission Statement – We provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Consent calendar consisting of:

- A) Approve Resolution No. 2016-11 to Limit Candidate Statements to 200 Words in the November 8, 2016 General Election
- B) Approve the Draft Minutes of the Regular Board Meeting of February 16, 2016

Discussion/Analysis: See individual transmittals.

Environmental Review Compliance: None required.

Other Considerations: The Board of Directors can approve these items together or the Board can pull these items and discuss each one individually.

Material Included for Information/Consideration: Resolution No. 2016-11; and, the draft minutes of February 16, 2016.

Action Required: _____ Resolution X Motion _____ Review
(Roll call vote is required.)

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 9-A

Meeting Date: March 7, 2016

Prepared By: Paula Riso

Approved By: Keith Van Der Maaten

Agenda Title: Approve Resolution No. 2016-11 to Limit Candidate Statements to 200 Words in the November 8, 2016 General Election

Staff Recommendation: The Board of Directors limit candidate statements to 200 words in the November 8, 2016 General Election.

Background: *2015 Strategic Plan, Mission Statement – We Provide high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Discussion/Analysis: The Monterey County Elections Department requires the District to specify a limit of words in a candidate statement, either 200 or 400 words. The District routinely limits candidate statements to 200 words and requires the candidate to pay for their statement.

Environmental Review Compliance: None required.

Financial Impact: _____Yes X No Funding Source/Recap: None

Other Considerations: The Board can limit the candidate statement to 400 words.

Material Included for Information/Consideration: Resolution No. 2016-11.

Action Required: X Resolution _____Motion _____Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

March 7, 2016

Resolution No. 2016 - 11
Resolution of the Board of Directors
Marina Coast Water District
Limiting Candidate Statements to 200 Words
in the November 8, 2016 General Election

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on March 7, 2016 at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, the next General Election is set for November 8, 2016; and,

WHEREAS, the Monterey County Elections Department requires the District to specify a limit of words in a candidate statement, either 200 or 400 words; and,

WHEREAS, the District routinely limits candidate statements to 200 words and requires the candidate to pay for their statement.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the District limits candidate statements to 200 words and requires the candidate to pay for their statement for the November 8, 2016 General Election.

PASSED AND ADOPTED on March 7, 2016, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Howard Gustafson, President

ATTEST:

Keith Van Der Maaten, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2016-11 adopted March 7, 2016.

Keith Van Der Maaten, Secretary

Marina Coast Water District
Agenda Transmittal

Agenda Item: 9-B

Meeting Date: March 7, 2016

Prepared By: Paula Riso

Approved By: Keith Van Der Maaten

Agenda Title: Approve the Draft Minutes of the Regular Board Meeting of February 16, 2016

Staff Recommendation: The Board of Directors approve the draft minutes of the February 16, 2016 regular Board meeting.

Background: *2015 Strategic Plan, Mission Statement – We Provide high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Discussion/Analysis: The draft minutes of February 16, 2016 are provided for the Board to consider approval.

Environmental Review Compliance: None required.

Financial Impact: ___Yes __X__No Funding Source/Recap: None

Other Considerations: The Board can suggest changes/corrections to the minutes.

Material Included for Information/Consideration: Draft minutes of February 16, 2016.

Action Required: ___Resolution __X__Motion ___Review

Board Action

Motion By_____ Seconded By_____ No Action Taken_____

Ayes_____ Abstained_____

Noes_____ Absent_____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 10-A

Meeting Date: March 7, 2016

Prepared By: Kelly Cadiente

Approved By: Keith Van Der Maaten

Agenda Title: Receive Presentation on Draft District FY 2016-2017 Budget, Rates, Fees and Charges for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final Budget Documents

Staff Recommendation: The Board receives the presentation on the draft District budget for FY 2016-2017 and provides direction to staff regarding preparation of the final budget documents.

Background: *2015 Strategic Plan, Goal No. 3.0 – Fiscal Planning.*

On January 11, 2016, the Board set the date for the FY 2016-2017 Budget Workshop for March 7, 2016.

Discussion/Analysis: The Draft 2016-2017 District Budget was distributed to the Board on March 3, 2016 for review in preparation for the budget workshop. Edits and further revisions are anticipated based on discussions by the Board of the Draft Budget and on items for consideration by the Board on the March 7, 2016 Board agenda.

Environmental Review Compliance: None required.

Financial Impact: Yes No Funding Source/Recap: None

Other Considerations: None.

Materials Included for Information/Consideration: Draft FY 2016-2017 Budget Document dated March 7, 2016 will be provided separately.

Action Required: Resolution Motion Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 10-B

Meeting Date: March 7, 2016

Prepared By: Michael Wegley

Approved By: Keith Van Der Maaten

Agenda Title: Receive District Draft Five-Year Capital Improvement Projects Budget for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final CIP Budget Documents

Staff Recommendation: The Board of Directors receive the District draft Five-Year Capital Improvement Projects (CIP) Budget overview for the Marina and Ord Community Service Areas and provide direction to staff to include preparation of the final budget documents.

Background: *2015 Strategic Plan, Goal No. 3.6 - Fiscal reserves management for the maintenance/replacement/expansion of the District's infrastructure.*

Each year, the District follows a budget development process that results in Board approval of the annual budget. Annual update of the District's CIP follows the same schedule. The current budget was adopted on June 15, 2015.

Discussion/Analysis: The attached Five-Year CIP project list includes projects under work in the current Fiscal Year (FY) 2016-2017 and those required in future years. Those needed in the next five years are shown with funding in the proposed FY, and the remaining projects are shown in "Out Years" (beyond FY 2020-2021). The Category column in the table indicates the project addresses an existing deficiency (E), a single development project (S), or multiple development projects (M). The majority of the projects needed address existing deficiencies (aging equipment requiring replacement, service mains which have failed in recent years, and a water storage tank for the A-Zone). In the out years, the category EDS means Eastern Distribution System, which is the planned relocation of wells inland to avoid seawater intrusion, should that need arise.

Projects are listed by service area and system. General Water (GW) and General Sewer (GS) projects affect both service areas. District-wide projects (WD) affect all four cost centers. Water augmentation projects are listed at the very end. The CIP includes the estimated design and construction cost for the recycled water pipeline.

Some of the projects have moved earlier or later compared to the FY 2015-2016 budget projection, due to the observed pace of redevelopment in the Ord Community and synchronizing pipeline projects with the related road improvements by the land use jurisdictions. Pipeline projects required to provide commercial fire flows to the Dunes on Monterey Bay and to East Garrison were moved forward last year.

The highest priority project remains an A-Zone water storage reservoir, located at an elevation which allows operational and fire flows to be met without pumping. The system is currently operated inefficiently, meeting A-Zone demands directly from the wells, which requires starting and stopping pumps throughout the day, and by boosting the water into the B- and C-Zones where there is storage tank capacity. Some of that stored water returns to the A-Zone through

pressure-reducing valves. The District Board entered into an agreement with California State University in 2006 to locate the A-Zone reservoir on the CSUMB campus, but the District Staff has been unable to obtain a final easement for the tanks. This delay affects the planned replacement of the Sand Tank and B/C Booster Pump Station, which were constructed prior to 1963 and are reaching the end of their service life.

Individual project sheets are included for proposed 2016-2017 projects, and remaining 2015-2016 projects.

Environmental Review Compliance: None.

Financial Impact: _____Yes ___X___No Funding Source/Recap: None

Other Considerations: The Board can suggest alternative projects.

Materials Included for Information/Consideration: Draft Five-Year CIP Budget Sheets will be included with the budget in a separate document.

Action Required: _____Resolution _____Motion ___X___Review

Board Action

Motion By_____ Seconded By_____ No Action Taken_____

Ayes_____ Abstained_____

Noes_____ Absent_____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 11-A

Meeting Date: March 7, 2016

Prepared By: Michael Wegley

Approved By: Keith Van Der Maaten

Agenda Title: Discussion and Possible Action to Consider Adoption of Resolution No. 2016-12 to Consider a Request for a Reduction of Sublease Fees at the Sprint Tower Site for Public Safety Emergency Communications

Staff Recommendation: That the Board consider a request for a reduction of sublease fees at the Sprint Tower Site for the Next Generation (NGEN) Emergency Communication System Radio Project and by motion:

1. Consent to the reduction as requested and authorize the General Manager to execute all documents as may be necessary to complete the NGEN sublease; or,
2. Reduce the monthly sublease fee by an amount established by the Board and authorize the General Manager to execute all documents as may be necessary to complete the NGEN sublease; or,
3. Waive the monthly sublease fee and authorize the General Manager to execute all documents as may be necessary; or,
4. Deny the request; or,
5. Refer the item back to staff for further consideration.

Background: *2015 Strategic Plan, Element No. 3 – Fiscal Planning.*

By agreement with Sprint (formerly Nextel) Communications, the District receives sublease rent in the amount of \$1,500 per month for each tenant on the radio tower and ground equipment space from Sprint. This is on top of Sprint's standard lease of \$1,500 per tower aerial and ground equipment space.

Detailed Description: District staff received the attached written requests from Sprint (formerly Nextel) on February 20, 2016, Monterey County Regional Fire District (MCRFD) on February 25, 2016, and Monterey Police Department on February 26, 2016. The request is to consider consenting to a sublease fee reduction for space on the tower and a portion of the space leased by Sprint for ground equipment. The sublease is for the county wide NGEN Emergency Communication System Radio Project needed for regional public safety radio communications. The regional radio system will support critical communications for first responder calls between public safety departments and agencies in the Marina Coast Water District service area including Marina Police and Fire, MCRFD, Seaside Police and Fire, Sherriff, CSUMB and Presidio Law Enforcement. The radio system is essential to emergency response operations, mutual aid and providing incident management services regardless of cause, size, location or complexity – in order to reduce loss of life, property and harm to the environment.

Public Safety stakeholders have been working on the radio project with Sprint to establish the county wide direct radio communications to help local law enforcement and fire crews work more efficiently. The equipment will require 3 aerial spaces and associated ground space.

Public Safety was able to negotiate Sprint's lease rate down from \$4,500 per month to \$2,500 per month. This is excluding the District's usual pass through sublease of \$1,500 per month.

The NGEN public safety stakeholders are requesting a reduction in the sublease pass-through. The least payment possible short of a complete sublease waiver is \$1 per 5-year lease term. Such a small amount would be more costly for Sprint to collect and disburse than it is worth. Therefore, Sprint is requesting to enter into a side agreement for the District to collect the sublease directly from the NGEN Lessee. The sublease would be conditioned upon receipt of payment and would be voided if the radio system was used for any other purpose than public safety purposes. Also, the lessee would be responsible for removal of all equipment.

Environmental Review Compliance: None required.

Financial Impact: Yes No Funding Source/Recap: If authorized, the resources to achieve the results of this action would be lease revenues. Authorizing the Acting General Manager to take action will increase MCWD lease revenue by anywhere between \$1 per 5-year lease term and \$1,500 per month. It will result in minimal administrative cost to process and maintain the sublease agreement. These impacts assume that MCWD incurs no other expense.

Other Considerations: Any of the options listed above.

Material Included for Information/Consideration: Resolution No. 2016-12; request side letter from Sprint; the MCRFD request letter; the Monterey Police Department request letter; the 1999 Nextel (Sprint) Communications Site Lease Agreement; the 2007 Lease Amendment No. 1; and, draft sublease agreement.

Action Required: Resolution Motion Review
(Roll call vote is required.)

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

March 7, 2016

Resolution No. 2016 - 12
Resolution of the Board of Directors
Marina Coast Water District
Authorize the General Manager to Execute a Side Agreement
with Sprint for the 1999 Communications Site License Agreement

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on March 7, 2016 at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, the District owns a Radio Communications Site near Water Tank D & E with access from the intersection of Parker Flats Road and Eucalyptus Road; and,

WHEREAS, Sprint is seeking to sublease radio tower aerial space and associated ground lease within said Radio Communications Site; and,

WHEREAS, the sublease space will be used for Next Generation (NGEN) Emergency Communication System Radio Project; and,

WHEREAS, NGEN Emergency Communication System radio service will support emergency response for public safety departments and agencies in the Marina Coast Water District service area including Marina Police and Fire, MCRFD, Seaside Police and Fire, Monterey Police and Fire, Sherriff, CSUMB and Presidio Law Enforcement; and,

WHEREAS, emergency response operations, mutual aid and providing incident management services regardless of cause, size, location or complexity – in order to reduce loss of life, property and harm to the environment will result in a long term benefit to the District and the District’s customers; and,

WHEREAS, the sublease process requires a side letter with Sprint to modify the sublease.

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Marina Coast Water District does hereby authorize the General Manager to consent to a reduction in the sublease fee and execute all documents as may be necessary to complete the NGEN sublease.

PASSED AND ADOPTED on March 7, 2016 by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Howard Gustafson, President

ATTEST:

Keith Van Der Maaten, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2016-12 adopted March 7, 2016.

Keith Van Der Maaten, Secretary

Marina Coast Water District
Agenda Transmittal

Agenda Item: 11-B

Meeting Date: March 7, 2016

Prepared By: Patrick Breen
Reviewed By: Michael Wegley

Approved By: Keith Van Der Maaten

Agenda Title: Discussion and Possible Action to Consider Adoption of Resolution No. 2016-13 to Authorize a Notice of Completion for the Third Street Water Main Replacement Project be Filed with the Monterey County Recorder

Staff Recommendation: The Board of Directors consider adopting Resolution No. 2016-13 to authorize a Notice of Completion for the Third Street Water Main Replacement Project be filed with the Monterey County Recorder.

Background: *Strategic Plan, Goal No. 2 – Infrastructure, Strategic Element 2.1 Improvements and expansion plans for existing water delivery and wastewater collection systems.*

On September 8, 2015, the Board of Directors awarded a construction contract to Anderson Pacific Engineering Construction, Inc. to provide construction services for the “Third Street Water Main Replacement Project” (Resolution No. 2015-44). The project was for the replacement of an existing 6-inch water main in Third Street from Second Avenue to First Avenue with approximately 1,380 linear feet of 12-inch PVC water main. The existing water main had multiple breaks in the last two years and is in need of replacement. This project also included the associated fittings, valves, appurtenances, pavement removal and restoration, three new fire hydrants, the reconnection to existing mains and services along the water main, and abandonment grouting of existing water and sewer mains within the right-of-way.

Discussion/Analysis: Work on the Third Street Water Main Replacement Project began in October 2015 and was completed February 5, 2016.

The Board authorized a not-to-exceed amount for this project of \$268,111. Anderson Pacific Engineering Construction Inc. contracted amount was \$233,140. There were three extra work items requested by District staff. The extra items were: an additional blow off assembly; the relocation of fencing around new fire hydrants; and the removal of the old fire hydrants from the abandoned water main. The total cost for these three Change Order No. 1 items was \$6,879.

The table below represents the authorized amount compared to the contracted amount.

	Amount
Contract Amount	\$233,140
Change Order	\$6,879
Total	\$240,019
Board Approved	\$268,111
Remaining Balance	\$28,092

The total cost of the construction amounted to \$240,019 which is within the Board authorized amount (Resolution No. 2015-44).

Staff is recommending a Notice of Completion be filed with the Monterey County Recorder as the work was completed pursuant to the plans and specification and contract obligations.

Environmental Review Compliance: None required.

Financial Impact: _____Yes X No Funding Source/Recap: Funding for this project comes from the FY 2015-2016 Capital Improvements Budget, Project OW-0240

Other considerations: None.

Material Included for Information/Consideration: Resolution No. 2016-13.

Action Required: X Resolution _____Motion _____Review
(Roll call vote is required.)

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

March 7, 2016

Resolution No. 2016-13
Resolution of the Board of Directors
Marina Coast Water District

Authorize a Notice of Completion for the Third Street Water Main Replacement Project

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on March 7, 2016, at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, the District water main in Third Street from Second Avenue to First Avenue in Marina was found to have reached the end of its service life, and is in need of replacement; and,

WHEREAS, the District solicited and received bids from qualified contractors for the replacement of the Third Street Water Main, appurtenances and related equipment; and,

WHEREAS, the Board of Directors authorized a construction contract with Andersen Pacific Engineering Construction Inc. to provide construction services for the Third Street Water Main Replacement and included a contingency for a total not-to-exceed amount of \$268,111; and,

WHEREAS, Anderson Pacific has completed the Third Street Water Main Replacement Project according to the contract documents including staff requested extra work for \$240,019.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby authorize the General Manager to file a Notice of Completion for the Third Street Water Main Replacement Project with the Monterey County Recorder, and to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution.

PASSED AND ADOPTED on March 7, 2016 by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Howard Gustafson, President

ATTEST:

Keith Van Der Maaten, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2016-13 adopted March 7, 2016.

Keith Van Der Maaten, Secretary

Marina Coast Water District
Agenda Transmittal

Agenda Item: 11-C

Meeting Date: March 7, 2016

Prepared By: Patrick Breen
Reviewed By: Michael Wegley

Approved By: Keith Van Der Maaten

Agenda Title: Discussion and Possible Action to Consider Adoption of Resolution No. 2016-14 to Authorize the General Manager to Purchase the Spacesaver High Density Storage System for the BLM Office Building and to Execute General Services Administration Lease GS-09B-03074 Amendment No. 5 to Recover the Cost

Staff Recommendation: The Board of Directors adopt of Resolution No. 2016-14 to authorize the General Manager to purchase the Spacesaver High Density Storage System for the BLM Office Building and to execute General Services Administration Lease GS-09B-03074 Amendment No. 5 to Recover the Cost within the lease between the United States of America and the District.

Background: *Strategic Plan, Goal No. 2 – To meet 100% of current and future customers' needs and make timely improvements and increase infrastructure and level of services and human resources to meet needs of expanding service areas in an environmentally sensitive way.*

Discussion/Analysis: In November of 2012, the Board adopted Resolution No. 2012-77 authorizing the General Manager to take any and all actions necessary to provide a commitment to the General Services Administration to construct an Imjin Office Park Building to house the Bureau of Land Management Regional Office.

In February of 2013 Lease Proposal RLP No. LCA03074 was executed between the United States of America and the District. As a requirement of the lease, the District was to procure a high density storage system for the BLM. The final design and specification of the system was not finalized at that time.

Subsequently, in November 2014 the Board authorized the Interim General Manager to execute a construction contract for the construction of Building E at 940 Imjin Office Parkway within the Imjin Office Park with Dilbeck & Sons Incorporated in the amount of \$3,138,618 and a contingency amount of 10% or \$313,861.

Also in November 2014, the Board authorized the Interim General Manager to execute General Services Administration (GSA) Amendments Nos. 1&2 to Lease No. GS-09B-03074 between the Marina Coast Water District and United States of America to cover the cost above the District's proposed construction amount consistent with terms of the lease.

None of the lease amendments included the cost of the high density storage system required by the lease as the District had yet to receive final pricing for the specific system BLM preferred. The BLM requires a high density storage system to store files, manuals, archaeological artifacts and supplies. The system is known as a mobile storage system. Mobile storage systems

eliminate fixed aisles, creating movable aisles that compact the storage space by collapsing the shelving on rollers.

The system chosen was selected by the Government through a Federal procurement process outside of the lease between the Government and the District. This specific storage system was required without an equal and was priced through Governmental pricing channels.

The total cost of the system with installation and training is \$70,638. Lease Amendment 5 compensates the District for the cost of the Spacesaver storage system by increasing the rent paid to the District by \$35,319 for the first two years (\$35,319 x 2 years = \$70,638).

Lease Amendments Nos. 3 & 4 are not included in this action as the Government will pay as a lump sum for the items requested after occupancy and final acceptance.

The District could not include the item in the bid documents for the construction of the facility and this amount was not captured within the lease agreement. The amendment authorization considered in this resolution would authorize the General Manager to execute an amendment that would reimburse the District through the lease of the building for the cost of this system within two years.

Staff is recommending the Board authorize the General Manager to Purchase the Spacesaver High Density Storage System for the BLM Office Building and to Execute General Services Administration Lease GS-09B-03074 Amendment No. 5 to Recover the Cost.

Environmental Review Compliance: None required.

Financial Impact: Yes No Funding Source/Recap: Costs to be temporarily funded through General Reserves of Marina and Ord water and wastewater cost centers; and would be reimbursed once lease funding is received.

Other considerations: None.

Material Included for Information/Consideration: Resolution No. 2016-14; and, GSA Lease Amendment No. 5 to Lease No. GS-09B-03074.

Action Required: Resolution Motion Review
(Roll call vote is required.)

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

March 7, 2016

Resolution No. 2016-14
Resolution of the Board of Directors
Marina Coast Water District

Authorize the General Manager to Purchase the Spacesaver High Density Storage System for the BLM Office Building and to Execute General Services Administration Lease GS-09B-03074 Amendment No. 5 to Recover the Cost

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on March 7, 2016, at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, the Bureau of Land Management (BLM) was seeking property in Marina to house their regional offices which presented the District the opportunity to recoup the cost of constructing Building E through leasing the building to BLM; and,

WHEREAS, Rabobank, N.A. has proposed a loan program to fund the construction and site improvements of the project; and,

WHEREAS, on April 1, 2013, the Board of Directors of the Marina Coast Water District adopted Resolution No. 2013-26, authorizing an agreement with Rabobank, N.A. to provide a loan to fund construction of office Building E and site improvements within the Imjin Office Park Project, the use of District Reserves to fund the soft costs of the project; and,

WHEREAS, on November 17, 2014 the Board of Directors of the Marina Coast Water District adopted Resolution No. 2014-46, which authorized a construction contract with Dilbeck & Sons Incorporated to construct Building E at 940 Imjin Office Parkway; and authorized the General Manager to execute General Services Administration Lease GS-09B-03074 Amendments Nos. 1&2 and further, authorized the General Manager to execute loan documents from Rabobank for said construction of Building E; and,

WHEREAS, within General Services Administration Lease GS-09B-03074 and Amendments Nos. 1&2 the requirement for a High Density Storage System was required but not funded; and,

WHEREAS, the General Services Administration has provided Amendment No. 5 to Lease GS-09B-03074 to provide reimbursement for the High Density Storage System within the first two years of the lease.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby authorize the General Manager to Purchase the Spacesaver High Density Storage System for the BLM Office Building and to Execute General Services Administration Lease GS-09B-03074 Amendment No. 5 to Recover the Cost and to take all actions and execute all documents as may be necessary or appropriate to give effort to this resolution.

PASSED AND ADOPTED on March 7, 2016 by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Howard Gustafson, President

ATTEST:

Keith Van Der Maaten, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2016-14 adopted March 7, 2016.

Keith Van Der Maaten, Secretary

Marina Coast Water District
Agenda Transmittal

Agenda Item: 11-D

Meeting Date: March 7, 2016

Prepared By: Michael Wegley

Approved By: Keith Van Der Maaten

Agenda Title: Discussion and Possible Action to Consider Adoption of Resolution No. 2016-15 to Amend the FY 2015-2016 Capital Improvements Program Budget and Use of the 2006 Certificates of Participation Proceeds for the Central Marina Service Area for Water System Supervisory Control and Data Acquisition and Radio System Services with The EDCCO Group, Inc.

Staff Recommendation: The Board of Directors is requested to consider:

1. Adopting Resolution No. 2016-15 approving amendments to the FY 2015-2016 Central Marina Capital Improvement Program Budget and the Ord Community Program Budget; and,
2. Approving the use of outstanding 2006 Certificates of Participation (COP) Proceeds to fund the amendment for the Central Marina Service Area; and,
3. Authorizing a Professional Services Agreement for the Water System Supervisory Control and Data Acquisition (SCADA) and Radio System Services with The EDCCO Group, Inc. (EDCCO) for the total amount of \$475,120 and a total project budget not-to-exceed \$537,632 split among the Marina Water and the Ord Community Water Cost Centers; and,
4. Authorizing the General Manager to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution.

Background: *2015 Strategic Plan Mission Statement – To provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Each year, the District follows a budget development process that results in Board approval of the annual budget which includes a Capital Improvement Program (CIP). Annual update of the District's CIP program follows the same schedule.

When the District refinanced the 2006 COP in July of 2015, it certified that the unexpended funds would be used by June 30, 2016 and are thereby obligated to do so. Proceeds available for Marina Water are programmed to be expended by June 30, 2016. Taking into account the FY 2015-2016 budgeted Central Marina water capital improvement projects that can be expended by June 30, 2016, the 2006 COP Construction Funds available balance is \$255,447.

The sewer system SCADA and Radios were separated from the water system SCADA and Radio in 2012. The water SCADA operating software and servers were upgraded in June 2015 and the District acquired 4 UHF frequencies in October 2015. The existing SCADA and Radio equipment at existing remote water facility sites are of various type and age making equipment maintenance and repair very difficult and causing an unacceptable rate of faults and failures.

Radio telemetry studies have been performed in the past but will need to be updated in order to upgrade the system to acceptable standards.

Discussion/Analysis: The District posted a request for proposals on the website and contacted ten firms for the Water System SCADA and Radio Telemetry Upgrades on January 6, 2016. A mandatory pre-proposal meeting and site visit held on January 20, 2016 was attended by representatives from six prospective firms, their associates and vendors.

The scope of work for each of the eight groundwater wells, four chlorination stations, seven reservoirs, seven booster pump stations and five intertie meters is to:

PHASE I

1. Provide all SCADA design and Radio Telemetry design, scheduling, management, coordination.
2. Provide all SCADA and Radio Telemetry studies, drawings, diagrams, photos, catalog sheets, and a written report for proposed upgrades.
3. Provide a final cost proposal and schedule for Phase II.

PHASE II

1. Provide and install Program Logic Control, Human Machine Interface, display, cabinet, power supply, UPS, wiring, signals, controls and alarms at each water system site, i.e. each well, tank, & booster pump, chlorination and inter-tie metering site.
2. Provide new antennas and establish radio communications.
3. Provide field modification and functionality upgrades of existing controls, software and programming.
4. Provide factory/field operational and performance testing, calibration, startup, and integration/migration with existing SCADA network.
5. Provide all project documentation.
6. Provide 1 year of SCADA system maintenance warranty and support.

One proposal was received for this project on February 2, 2016. A panel of MCWD staff was convened to review and evaluate the proposals for selection criteria including team experience, personnel, approach and references. The panel unanimously agreed EDCCO submitted a very well prepared technical proposal meeting the requested scope of services and selection criteria.

The request for proposals also explained the project schedule should be provided to expend Central Marina COP proceeds by June 30, 2016. The difficulty it presents is that the Marina and Ord SCADA and Radio system does not function separately. In fact, the Ord system runs through the Marina system and the entire project can't be completed by June 30, 2016.

The project schedule submitted by EDCCO proposes to perform the Central Marina work so that the COP proceeds may be used for the project. EDCCO's innovative approach to work through the situation is to provide provisional controls for Marina until the rest of the entire Ord system has been installed and ready to commission in March 2017. EDCCO will temporarily have two systems running in parallel.

The cost proposal was then opened. The total cost with cost center subtotals for each phase of the SCADA and Radio Contract is as follows:

Water System SCADA & Radio Upgrades Cost Proposal			
Description	Marina	Ord Community	Subtotal by Phase
Design – Phase I	\$ 12,977	\$18,043	\$31,020
Installation – Phase II	\$186,700	\$257,400	\$444,100
Subtotal by Cost Center	\$199,677	\$275,443	
TOTAL COST PROPOSAL \$475,120			

The proposed not-to-exceed cost for Design is \$31,020 to be performed and invoiced on a time and expense basis. The total cost submitted for Phase II Installation is for the not-to-exceed amount of \$444,100 (\$186,700 + \$257,400) based on the scope of work known and anticipated at the time of the request for proposals and proposal submission.

The total cost of \$475,120 is very cost effective. The final scope of service for procurement and installation (Phase II) is proposed to be negotiated near the completion of Phase I as either a change order or separate agreement so as not to exceed the contract total of \$475,120. In the event negotiations fail, the District will have a complete set of plans, specifications and estimate to place the project out to bid.

The total proposed project budget with 10% contingency is \$537,632 with the following cost center breakdown.

Water System SCADA & Radio Upgrades Project Budget		
Description	Marina	Ord Community
Cost Proposal Subtotal	\$199,677	\$275,443
10 % Contingency	\$19,968	\$27,544
Special Inspections	\$6,000	\$9,000
Total	225,645	\$311,987
TOTAL BUDGET \$537,632		

Central Marina COP proceeds total \$255,447. Therefore, the \$225,645 Marina part of the project is able to be fully funded with COP Proceeds. The Ord Community part of the project does not have COP funds available. The existing approved and proposed SCADA project budget sheets are attached for review.

Environmental Review Compliance: None required.

Other considerations: The Board can decide to award the project to The EDCCO Group, Inc., or:

1. Refer to staff for reconsideration of specific items (specific items to be addressed in the motion); or,
2. Continue to a future meeting (date and time to be specified in the motion); or,
3. Deny the action.

Financial Impact: Yes No Funding Source/Recap: Remaining available 2006 COP Construction Funds for Central Marina total \$255,447.

An amendment to the Marina and Ord Water Capital Improvements Budget is recommended as shown below to fund this project:

Budget Amendment

Marina Water		Budget	Change	Balance
From:	GW-0112 A1/A2 Zone Tanks & B/C Booster Sta	\$481,535	- \$188,466	\$293,069
To:	WD-0115 SCADA System Improvements	\$37,179	+ \$188,466	\$225,645
Ord Community Water		Budget	Change	Balance
From:	GW-0112 A1/A2 Zone Tanks & B/C Booster Sta	\$819,911	- \$237,449	\$582,462
To:	WD-0115 SCADA System Improvements	\$74,538	+ \$237,449	\$311,987

Material Included for Information/Consideration: Resolution No. 2016-15; Central Marina Five-Year CIP Budget, Ord Community Water Five-Year CIP Budget, the existing SCADA Project Budget Sheet, A1 & A2 Zone Tanks Budget Sheet and the Proposed Water System SCADA and Radio Telemetry Upgrades Project Budget Sheet.

Action Required: Resolution Motion Review
 (Roll call vote is required.)

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

March 7, 2016

Resolution No. 2016-15
Resolution of the Board of Directors
Marina Coast Water District
Authorizing a Professional Services Agreement with
The EDCCO Group, Inc. for
The Water System SCADA & Radio Telemetry Upgrades

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on March 7, 2016, at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, District Operations and Maintenance personnel have identified Water System Supervisory Control and Data Acquisition (SCADA) and Radio Telemetry disruptions, faults and communication issues affecting the safe, efficient and cost effective operation of the water system; and,

WHEREAS, the District seeks to upgrade the existing Supervisory Control and Data Acquisition (SCADA) and Radio Telemetry for the Water System and that doing so is consistent with the goals and objectives stated in the District’s 2015/2016 Strategic Plan and the 5-year Water Capital Improvement Plan with a total of \$341,172 split between the Marina Water and the Ord Community Water Cost Centers; and,

WHEREAS, the District Board adopted the FY 2015/2016 Budget that includes SCADA System Improvements resourced with a total of \$111,537 split between the Marina Water and the Ord Community Water Cost Centers; and,

WHEREAS, the 2006 Certificates of Participation (COP) Construction Funds available only for Central Marina Water capital spending total \$255,447; and,

WHEREAS, the District is legally obligated to use the outstanding COP Fund proceeds by June 30, 2016; and,

WHEREAS, other suitable 5-year Central Marina Water Capital Improvement Projects will be unable to have COP funds encumbered by June 30, 2016; and,

WHEREAS, the District solicited a request for proposals from qualified firms and individuals for the Water System SCADA & Radio Telemetry Upgrades; and,

WHEREAS, The EDCCO Group, Inc. responded with a proposal meeting the Districts with cost proposal meeting the District’s proposal requirements, detailed selection criteria, and segregated by the Districts Marina and Ord Community cost centers for a total of \$475,120; and,

WHEREAS, The EDCCO Group, Inc. is exceptionally familiar with the Central Marina and Ord Community’s SCADA and Radio systems, having performed SCADA and Radio upgrades for the sewer system in 2013, SCADA software license updates in June 2105, and

radio frequency licensing in October 2015 and has demonstrated extensive knowledge related to SCADA integration; and,

WHEREAS, District staff believes that the monetary resource proposed herein is reasonable given the complexities of the work, the savings in time and effort that will be realized and recommends contracting with The EDCCO Group, Inc. to provide design, procurement and installation services for the Water System SCADA & Radio Telemetry Upgrades in the total amount of \$475,120; and,

WHEREAS, an additional ten percent of the total contract in the amount of \$47,512 is added to the budget for the project to cover contingency and an additional \$15,000 is added for special inspections for a total project budget of \$537,632.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby adopt Resolution No. 2016-xx amending the FY 2015-2016 Capital Improvements Program Budget; and,

BE IT FURTHER RESOLVED, to approve allocating 2006 COP Construction Fund Proceeds for the Central Marina Service Area for the addition of the Water System SCADA & Radio Telemetry Upgrades; and,

BE IT FURTHER RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby authorize the General Manager to execute the Professional Services Agreement with The EDCCO Group, Inc. for the Water System SCADA & Radio Telemetry Upgrades and to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution, the total project budget dollar amount not-to-exceed \$537,632. The project will be split among the Marina Water and the Ord Community Water Cost Centers and the requested amount is within the budgeted resource.

PASSED AND ADOPTED on March 7, 2016 by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Howard Gustafson, President

ATTEST:

Keith Van Der Maaten, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2016-15 adopted March 7, 2016.

Keith Van Der Maaten, Secretary

Marina Coast Water District
Agenda Transmittal

Agenda Item: 11-E

Meeting Date: March 7, 2016

Submitted By: Kelly Cadiente

Approved By: Keith Van Der Maaten

Agenda Title: Discussion and Possible Action to Consider Adoption of Resolution No. 2016-16 to Approve the District Technology Plan Appendix for FY 2016-2017

Staff Recommendation: Consider Adoption of Resolution No. 2016-16 to approve the District 2016 Technology Plan Appendix for FY 2016-2017.

Background: Board Goals/Objectives: *Strategic Plan, Goal No. 6.0 Administrative Management - Strategic Plan Element 6.5 – Digitize district records; Strategic Plan Element 6.7 - Incorporate appropriate technology in the District’s daily functions.*

The Board approved Resolution No. 2015-11 adopting the 2015 District Technology Plan (DTP) Appendix at the March 16, 2015 regular meeting.

Discussion/Analysis: The Board of Directors is requested to review and approve the 2016 appendix of the DTP.

According to the DTP adopted August, 23, 2000 by Resolution No. 2000-23, the DTP should be reviewed annually, not only for budgetary considerations, but also to facilitate updates reflecting technological advancements from previous reviews.

The DTP is a detailed and comprehensive plan, which identifies anticipated upgrades and maintenance of District technology. Attached is the 2016 appendix to the original DTP. Based on a needs assessment performed by the District’s information technology support service provider and District staff, this appendix outlines the recommended technology tasks for FY 2016-2017 as well as funding requirements for FY 2016-2017.

Environmental Review Compliance: None.

Financial Impact: X Yes No Funding Source/Recap: Funding for the FY 2016-2017 capital portion of the DTP (\$30,000) will come from the Network Computer System line item for all costs centers in the Capitalized Equipment Section of the proposed FY 2016-2017 District Budget. Funding for the non-capitalized portion of the DTP (\$195,600) will come from the Salaries and Benefit line items, and the Computers/Data Processing and Software and Licensing line items for all cost centers in the Administration Section of the proposed FY 2015-2016 District Budget. In aggregate, the funding per cost center is as follows: Marina Water (26%) - \$58,656; Marina Sewer (7%) – \$15,792; Ord Water (54%) – \$121,824; Ord Sewer (13%) – \$29,328; Total – \$225,600.

Other Considerations: None.

March 7, 2016

Resolution No. 2016-16
Resolution of the Board of Directors
Marina Coast Water District
Approving the 2016 District Technology Plan Appendix
For FY 2016-2017

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on March 7, 2016 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, the Board adopted the original District Technology Plan (DTP) on August 23, 2000 which included the anticipation of annual appendices; and,

WHEREAS, the DTP should be reviewed annually, not only for budgetary considerations, but also to facilitate updates reflecting technological advancements from previous reviews; and,

WHEREAS, the 2016 Technology Plan Appendix for FY 2016-2017 recommends a budget of \$225,600 for FY 2016-2017.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby authorize the General Manager to implement the 2016 District Technology Plan Appendix for FY 2016-2017 (Exhibit A).

PASSED AND ADOPTED on March 7, 2016, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Howard Gustafson, President

ATTEST:

Keith Van Der Maaten, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2016-16 adopted March 7, 2016.

Keith Van Der Maaten, Secretary