



MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

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DIRECTORS

HOWARD GUSTAFSON
President

THOMAS P. MOORE
Vice President

WILLIAM Y. LEE
JAN SHRINER

Agenda

Regular Board Meeting, Board of Directors

Marina Coast Water District

Marina Council Chambers

211 Hillcrest Avenue, Marina, California

Tuesday, September 6, 2016, 6:30 p.m. PST

(Please note the date)

This meeting has been noticed according to the Brown Act rules. The Board of Directors meet regularly on the first and third Monday of each month. The meetings normally begin at 6:30 p.m. and are held at the City of Marina Council Chambers at 211 Hillcrest Avenue, Marina, California.

Our Mission: We provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.

1. Call to Order

2. Roll Call

3. Public Comment on Closed Session Items *Anyone wishing to address the Board on matters appearing on Closed Session may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

4. Closed Session

A. Pursuant to Government Code 54956.9

Conference with Legal Counsel – Existing Litigation

1) Ag Land Trust v. Marina Coast Water District, Monterey County Superior Court Case No. M105019; Sixth Appellate District Court of Appeals Case Nos. H038550 and H039559

2) In the Matter of the Application of California-American Water Company (U210W) for Approval of the Monterey Peninsula Water Supply Project and Authorization to Recover All Present and Future Costs in Rates, California Public Utilities Commission No. A.12-04-019 & A.13-05-017 Settlement Agreement

This agenda is subject to revision and may be amended prior to the scheduled meeting. Pursuant to Government Code section 54954.2(a)(1), the agenda for each meeting of the Board shall be posted at the City of Marina Council Chambers. The agenda shall also be posted at the following locations but those locations are not official agenda posting locations for purposes of section 54954.2(a)(1): District offices at 11 Reservation Road, Seaside City Hall, the City of Marina Library, and the City of Seaside Library. A complete Board packet containing all enclosures and staff materials will be available for public review on Wednesday, August 31, 2016. Copies will also be available at the Board meeting. Information about items on this agenda or persons requesting disability related modifications and/or accommodations should contact the Board Clerk 48 hours prior to the meeting at: 831-883-5910.

- 2) Marina Coast Water District v. California Public Utilities Commission, California Supreme Court Case No. S230728, Writ of Review
- 3) California-American Water Company vs Marina Coast Water District; Monterey County Water Resources Agency; and Does 1 through 10, San Francisco Superior Court Case No. CGC-13-528312 (Complaint for Declaratory Relief); First Appellate District Court of Appeals Case No. A145604
- 5) Marina Coast Water District vs. California-American Water Company, Monterey County Water Resources Agency, and Does 1 through 50, San Francisco Superior Court Case No. CGC-15-547125 (Complaint for Breach of Warranties, etc.)
- 6) Marina Coast Water District v, California Coastal Commission (California-American Water Company, Real Party in Interest), Santa Cruz County Superior Court Case No. CV180839 (Petition for Writ of Mandate). Sixth District Court of Appeal Case No. H042742
- 7) Marina Coast Water District v, California State Lands Commission (California-American Water Company, Real Party in Interest), Santa Cruz County Superior Court Case No. CV180895 (Petition for Writ of Mandate)

B. Pursuant to Government Code 54956.8
Conference with Real Property Negotiator
Property: Sewer Infrastructure
Negotiating parties: Howard Gustafson, Thomas Moore
Under Negotiation: Price and Terms

7:00 p.m. Reconvene Open Session

5. **Reportable Actions Taken During Closed Session** *The Board will announce any reportable action taken during closed session and the vote or abstention on that action of every director present, and may take additional action in open session as appropriate. Any closed session items not completed may be continued to after the end of all open session items.*
6. **Pledge of Allegiance**
7. **Oral Communications** *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*
8. **Public Hearing**
 - A. Public Hearing on Whether to Form One or Two Groundwater Sustainability Agencies

9. Presentation

- A. Consider Adoption of Resolution No. 2016-53 in Recognition of Daniel Jackson, Systems Operator II, and Awarding a Plaque and Gift Certificate for 5 Years of Service to the Marina Coast Water District

10. Consent Calendar *Board approval can be taken with a single motion and vote. A Board member or member of the public may request that any item be pulled from the Consent Calendar for separate consideration at this meeting or a subsequent meeting. The public may address the Board on any Consent Calendar item. Please limit your comment to four minutes.*

- A. Approve the Draft Minutes of the Regular Board Meeting of August 15, 2016

11. Action Items *The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board on these items as each item is reviewed by the Board. Please limit your comment to four minutes.*

- A. Consider Adoption of Resolution No. 2016-54 to Elect to Become the Exclusive Groundwater Sustainable Agency within Portions of Two Subbasins and to Direct District Staff to Submit the Required Notifications to the California Department of Water Resources

Action: The Board will consider electing to become the Groundwater Sustainable Agency within Portions of Two Subbasins and directing District Staff to submit the required Notifications to the California Department of Water Resources.

- B. Consider Providing Direction to the Water Conservation Commission Regarding Goals/Objectives

Action: The Board will consider providing direction to the Water Conservation Commission regarding their roles and duties.

- C. Consider Adoption of Resolution No. 2016-55 to Award a Construction Contract to Monterey Peninsula Engineering and Amend the FY 2016-2017 Capital Improvement Budget

Action: The Board will consider approving the award of the Lightfighter Water Main Pipeline Project to Monterey Peninsula Engineering and amend the FY 2016-2017 Capital Improvement Budget.

- D. Consider Adoption of Resolution No. 2016-49 to Approve an Update to the District Procurement Policy and Eliminate the District Vehicle Replacement Policy

Action: The Board of Directors will consider approving an update to the District's Procurement Policy and eliminate the District Vehicle Replacement Policy.

- E. Consider Adoption of Resolution No. 2016-50 to Approve the List of District Blanket and Sole Source Vendors Above \$45,000 for FY 2016-2017

Action: The Board of Directors will consider approving the list of District blanket and sole source vendors above \$45,000 for FY 2016-2017.

- 12. Informational Items** *Informational items are normally provided in the form of a written report or verbal update and may not require Board action. The public may address the Board on Informational Items as they are considered by the Board. Please limit your comments to four minutes.*

- A. General Manager's Report

- B. Counsel's Report

- C. Committee and Board Liaison Reports

- | | |
|-----------------------------------|-----------------------------------|
| 1. Water Conservation Commission | 7. LAFCO Liaison |
| 2. Joint City-District Committee | 8. FORA |
| 3. Executive Committee | 9. WWOC Report |
| 4. Community Outreach Committee | 10. JPIA Liaison |
| 5. Budget and Personnel Committee | 11. Special Districts Association |
| 6. MRWPCA Board Member Liaison | |

- 13. Board Member Requests for Future Agenda Items**

- 14. Director's Comments** *Director reports on meetings with other agencies, organizations and individuals on behalf of the District and on official District matters.*

- 15. Adjournment** *Set or Announce Next Meeting(s), date(s), time(s), and location(s):*

*Regular Meeting: Monday, September 19, 2016, 6:30 p.m.,
Marina Council Chambers, 211 Hillcrest Avenue, Marina*

Marina Coast Water District
Public Hearing

Agenda Item: 8-A

Meeting Date: September 6, 2016

Prepared By: Michael Wegley

Approved By: Keith Van Der Maaten

Subject: Public Hearing on Whether to Form One or Two Groundwater Sustainability Agencies

Detailed Description: The Board will conduct a public hearing and receive public comments on the District's interest in forming one or two Groundwater Sustainability Agencies (GSA). Following the public hearing and receipt of the public comments, the Board will consider taking action on whether to form one or two GSA's.

In September 2014, Governor Brown signed historic legislation requiring that California's critical groundwater resources be sustainably managed by local agencies. The Sustainable Groundwater Management Act (SGMA) gives local agencies including cities, counties and water districts or agencies, authority to sustainably manage groundwater over the long-term.

SGMA requires the formation by June 30, 2017, of a new GSA for each medium and high-priority groundwater subbasin as designated by the California Department of Water Resources (DWR). Any local public agency or a combination of local agencies that has water supply, water management, or land use responsibilities within a groundwater subbasin may elect to form a GSA.

A local agency or combination of local agencies that elects to form a GSA must hold a public hearing and submit a Notice of Intent to the California Department of Water Resources (DWR) within 30 days of electing to be a GSA. 90 days after posting notice with DWR, the GSA is presumed to be the GSA. In areas of a subbasin not covered by a GSA, the county will be presumed the GSA for the area. Where a county notifies DWR it will not be the GSA for such an area or a county fails to notify DWR by June 30, 2017 that it will cover such an area, extractions of groundwater must be reported directly to the state.

On August 15, 2016, the Board adopted Resolution No. 2016-47 to set a public hearing on September 6, 2016 on whether to form a GSA and authorized the publication of a Notice of Public Hearing. Pursuant to Government Code Section 6066, notices of a public hearing on whether or not to adopt a resolution to establish one or two GSA's were published on August 19, 2016 and August 26, 2016.

GSA Responsibilities

The GSA is required to assess the conditions in its local subbasin and to adopt a locally-based Groundwater Sustainability Plan (GSP). GSP's for medium priority basins must be completed by January 31, 2022 (by January 31, 2020 for high priority basins) and be designed to achieve basin sustainability within 20 years of adoption. SGMA defines sustainable management as managing and using groundwater in a way that can be sustained over a long period of time. Sustainable yield is defined as the amount of groundwater that can be withdrawn annually without causing "significant and unreasonable impacts" related to any of the following "undesirable results": chronically lowering groundwater levels, causing seawater intrusion, degrading water quality,

causing land subsidence or depleting interconnected surface water including creeks, streams and rivers.

GSA Authority

SGMA empowers GSA's to use a number of new management tools to achieve the sustainability goal. GSA's may conduct investigations, require registration of groundwater wells, determine the sustainable yield of a basin, measure and limit groundwater extractions, assess fees for groundwater management, and enforce the terms of a GSP. GSA's also may request a revision of a groundwater basin boundary, including the establishment of new subbasins.

Salinas Valley Groundwater Basin

In Bulletin 118 (1980), the California Department of Water Resources (DWR) officially designated the Salinas Valley Groundwater Basin (SVGB) comprised of the following eight subbasins:

Number	Name	Area (acres)	DWR Priority Ranking	GS Plan must be adopted by January 31
3-4	Salinas Valley Groundwater Basin			
3-4-01	180/400 Foot Aquifer (Critically Overdrafted)	84,400	High	2020
3-4-02	East Side Aquifer	57,500	High	2022
3-4-04	Forebay Aquifer	94,100	Medium	2022
3-4-05	Upper Valley Aquifer	98,200	Medium	2022
3-4-06	Paso Robles (Critically Overdrafted)	597,000	High	2020
3-4-08	Seaside	25,900	Medium	2022
3-4-09	Langley	15,400	Medium	2022
3-4-10	Corral De Tierra	15,400	Medium	2022

Attachment 1 is a DWR map showing the above subbasins. In northern Monterey County, DWR does not consider the Pajaro Valley subbasin to be part of the SVGB. At the south end of the County, a majority of the Paso Robles Subbasin is located within San Luis Obispo County. DWR denied a Monterey County jurisdictional boundary modification request to divide the Paso Robles subbasin between Monterey and San Luis Obispo. Thus the Paso Robles subbasin remains part of the SVGB.

The District's Central Marina and Ord Community water service areas overly portions of three SVGB subbasins and part of the Seaside Adjudicated Basin. The subbasins are the Seaside Area, Corral de Tierra, and 180/400 Foot Aquifer. The Seaside and Corral de Tierra basins are ranked medium priority and the critically overdrafted 180/400 Foot Aquifer basin is ranked high priority by DWR. District Wells are located in the medium priority Seaside Area basin.

Part of the District service area within the Adjudicated Seaside Groundwater Basin is also within the statutory boundaries of the Monterey Peninsula Water Management District (MPWMD). Attachment 2 shows the District service area overlying the DWR basins, adjudicated basin and MPWMD boundary. Water Code Section 10723(c)(2) designates the MPWMD as the exclusive groundwater management area within MPWMD's statutory boundaries unless MPWMD elects to opt out of being the exclusive groundwater management agency for that area. By MPWMD Resolution No. 2016-01, the MPWMD Board of Directors elected to opt out of being the exclusive

groundwater management agency for that portion of MPWMD located north of the Adjudicated Seaside Groundwater Basin.

SGMA provides flexibility in the governance of subbasins. The following options exist for development and implementation of a GSA/GSP:

- One GSA and one GSP covering the entire basin and/or subbasins (centralized)
- Multiple GSAs and one GSP covering the entire basin and/or subbasins (distributed)
- Multiple GSAs and multiple GSPs covering the entire basin or subbasins pursuant to coordination agreement(s) (distributed)

Under the SGMA, each subbasin is required to have a groundwater sustainability agency or agencies and a groundwater sustainability plan or coordinated GSP(s). There is no legal requirement in SGMA that mandates that the entire Salinas Valley Groundwater Basin have only one GSA and only one GSP. MCWD has been participating in a county-wide group over the last several months to discuss the option of implementing a single, centralized, GSA for the entire Salinas Valley Groundwater Basin.

Forming two GSA's for the District service area within the medium priority basins, Seaside Area and Corral de Tierra will leave the high priority 180/400 Foot basin to remain in the proposed county-wide alternative of a single GSA for the rest of the Salinas Valley Groundwater Basin (SVGB). The first subbasin GSA is (1) that portion of the District's Central Marina water service area within the Seaside Area Subbasin of the Salinas Valley Groundwater Basin, and (2) that portion of the District's Ord Community water service area within the Seaside Area Subbasin north of the Adjudicated Seaside Groundwater Basin, which shall collectively be referred to as the "Marina Area of the Seaside Area Subbasin" (Exhibit A).

The second subbasin GSA is that portion of the District's Ord Community water service area within the Corral de Tierra Subbasin and outside of the Adjudicated Seaside Groundwater Basin which shall collectively be referred to as the "Ord Area of the Corral de Tierra Subbasin" (Exhibit B).

It should be noted that DWR has proposed to merge the Seaside Area Subbasin and the Corral de Tierra Subbasin into a new subbasin to be known collectively as the "Monterey Subbasin", but that merger would not take effect (if at all) until at least the end of September 2016. Unless and until the proposed merger becomes effective, the groundwater basins will continue to be two separate subbasins.

Attachments:

- Attachment 1- MCWRA Map of Salinas Valley Groundwater Subbasins;
- Attachment 2- Map showing MCWD service Area and MPWMD within DWR subbasins;
- Exhibit A – Marina Area of the Seaside Area Subbasin;
- Exhibit B Ord Area of the Corral de Tierra Subbasin.

Marina Coast Water District
Agenda Transmittal

Agenda Item: 9-A

Meeting Date: September 6, 2016

Prepared By: James Derbin

Approved By: Keith Van Der Maaten

Agenda Title: Consider Adoption of Resolution No. 2016-53 in Recognition of Daniel Jackson, System Operator II, for 5 Years of Service to the Marina Coast Water District

Staff Recommendation: The Board of Directors adopt Resolution No. 2016-53 recognizing Daniel Jackson and awarding a plaque and gift certificate for his 5-years of service.

Background: *2016 Strategic Plan Mission Statement – We provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Discussion/Analysis: Daniel began his tenure with the District on August 23, 2011 as a Meter Reader. Following a year and a half of successful meter reading, Daniel was promoted to System Operator I in January 2013 and his new responsibilities included operation and maintenance of the water and wastewater systems serving Central Marina and the former Fort Ord.

Within seven months of his promotion to System Operator I, Daniel passed his Water Distribution Grade I certification, and a year later, he passed his Water Treatment Grade I certification. In 2015 Daniel passed both his Water Treatment and Distribution II exams, earning a promotion to System Operator II.

Daniel is always courteous and willing to take the time to help his co-workers. He is a dedicated and loyal employee who is well-respected and admired by his fellow employees, and District customers.

Environmental Review Compliance: None required.

Financial Impact: X Yes No Funding Source/Recap: Expenditures for plaque and gift certificate are allocated across four cost centers from the Hospitality & Awards account.

Material Included for Information/Consideration: Resolution No. 2016-53.

Action Required: X Resolution Motion Review
(Roll call vote is required.)

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____

Abstained _____

Noes _____

Absent _____

September 6, 2016

Resolution No. 2016-53
Resolution of the Board of Directors
Marina Coast Water District
Recognizing Mr. Daniel Jackson, System Operator II,
For 5-Years of Service to MCWD

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on September 6, 2016, at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, Daniel Jackson joined the District on August 23, 2011; and,

WHEREAS, Daniel was originally hired as a Meter Reader and has since been promoted to System Operator I in January 2013, and to System Operator II in May 2015; and,

WHEREAS, Daniel is a conscientious employee and always available to help his co-workers and District customers; and,

WHEREAS, Daniel has earned his Grade II Water Treatment and Grade II Water Distribution certifications with The State Water Resources Control Board, Division of Drinking Water; and,

WHEREAS, Daniel is a dedicated and loyal employee who is well-respected and admired by his fellow employees and District customers.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby express its gratitude and recognizes Daniel for five years of service to the Marina Coast Water District, presents him with a plaque and gift certificate, and wishes him continued success with the District.

PASSED AND ADOPTED on September 6, 2016 by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Howard Gustafson, President

ATTEST:

Keith Van Der Maaten, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2016-53 adopted September 6, 2016.

Keith Van Der Maaten, Secretary

Marina Coast Water District
Agenda Transmittal

Agenda Item: 10

Meeting Date: September 6, 2016

Prepared By: Paula Riso

Approved By: Keith Van Der Maaten

Agenda Title: Consent Calendar

Staff Recommendation: The Board of Directors approve the Consent Calendar as presented.

Background: *2016 Strategic Plan Mission Statement – We provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Consent calendar consisting of:

- A) Approve the Draft Minutes of the Regular Board Meeting of August 15, 2016

Discussion/Analysis: See individual transmittal.

Environmental Review Compliance: None required.

Other Considerations: The Board of Directors can pull pull this item for discussion.

Material Included for Information/Consideration: Draft minutes of August 15, 2016.

Action Required: _____Resolution __X__Motion _____Review
(Roll call vote is required.)

Board Action

Motion By_____ Seconded By_____ No Action Taken_____

Ayes_____ Abstained_____

Noes_____ Absent_____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 10-A

Meeting Date: September 6, 2016

Prepared By: Paula Riso

Approved By: Keith Van Der Maaten

Agenda Title: Approve the Draft Minutes of the Regular Board Meeting of August 15, 2016

Staff Recommendation: The Board of Directors approve the draft minutes of the August 15, 2016 regular Board meeting.

Background: *2016 Strategic Plan, Mission Statement – We Provide high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Discussion/Analysis: The draft minutes of August 15, 2016 are provided for the Board to consider approval.

Environmental Review Compliance: None required.

Financial Impact: ___ Yes ___ **X** No Funding Source/Recap: None

Other Considerations: The Board can suggest changes/corrections to the minutes.

Material Included for Information/Consideration: Draft minutes of August 15, 2016.

Action Required: ___ Resolution ___ **X** Motion ___ Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 11-A

Meeting Date: August 15, 2016

Prepared By: Michael Wegley

Approved By: Keith Van Der Maaten

Agenda Title: Consider Adoption of Resolution No. 2016-54 to Elect to Become the Exclusive Groundwater Sustainability Agency within Portions of Two Subbasins and to Direct Staff to Submit the Required Notifications to the California Department of Water Resources

Staff Recommendation: The Board of Directors adopt Resolution No. 2016-54 to:

1. Become the exclusive Groundwater Sustainability Agency within portions of two Department of Water Resources subbasins, Seaside Area, and Corral de Tierra, that are within Marina Coast Water Districts service area; and,
2. Direct staff to submit the required notification to the California Department of Water Resources.

Background: *2016 Strategic Plan Mission Statement – We provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

In September 2014, Governor Brown signed historic legislation requiring that California's critical groundwater resources be sustainably managed by local agencies. The Sustainable Groundwater Management Act (SGMA) gives local agencies including cities, counties and water districts or agencies, authority to sustainably manage groundwater over the long-term.

SGMA requires the formation by June 30, 2017 of a new Groundwater Sustainability Agency (GSA) for each medium and high-priority groundwater subbasin as designated by the California Department of Water Resources (DWR). Any local public agency or a combination of local agencies that has water supply, water management, or land use responsibilities within a groundwater subbasin may elect to form a GSA.

A local agency or combination of local agencies that elects to form a GSA must hold a public hearing and submit a Notice of Intent to the California Department of Water Resources (DWR) within 30 days of electing to be a GSA. 90 days after posting notice with DWR, the GSA is presumed to be the GSA. In areas of a subbasin not covered by a GSA, the county will be presumed the GSA for the area. Where a county notifies DWR it will not be the GSA for such an area or a county fails to notify DWR by June 30, 2017 that it will cover such an area, extractions of groundwater must be reported directly to the state.

GSA Responsibilities

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Sustainable yield is defined as the amount of groundwater that can be withdrawn annually without causing "significant and unreasonable impacts" related to any of the following "undesirable results": chronically lowering groundwater levels, causing seawater intrusion, degrading water quality, causing land subsidence or depleting interconnected surface water including creeks, streams and rivers.

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3-4-10	Corral De Tierra	15,400	Medium	2022

Attachment 1 is a DWR map showing the above subbasins. In northern Monterey County, DWR does not consider the Pajaro Valley subbasin to be part of the SVGB. At the south end of the County, a majority of the Paso Robles Subbasin is located within San Luis Obispo County. DWR denied a Monterey County jurisdictional boundary modification request to divide the Paso Robles subbasin between Monterey and San Luis Obispo. Thus the Paso Robles subbasin remains part of the SVGB.

The District's Central Marina and Ord Community water service areas overly portions of three SVGB subbasins and part of the Seaside Adjudicated Basin. The subbasins are the Seaside Area, Corral de Tierra, and 180/400 Foot Aquifer. The Seaside and Corral de Tierra basins are ranked medium priority and the critically overdrafted 180/400 Foot Aquifer basin is ranked high priority by DWR. District Wells are located in the medium priority Seaside Area basin.

Part of the District service area within the Adjudicated Seaside Groundwater Basin is also within the statutory boundaries of the Monterey Peninsula Water Management District (MPWMD). Attachment 2 shows the District service area overlying the DWR subbasins, adjudicated basin and MPWMD boundary. Water Code Section 10723(c)(2) designates the MPWMD as the exclusive groundwater management area within MPWMD's statutory boundaries unless MPWMD elects to

opt out of being the exclusive groundwater management agency for that area. By MPWMD Resolution No. 2016-01, the MPWMD Board of Directors elected to opt out of being the exclusive groundwater management agency for that portion of MPWMD located north of the Adjudicated Seaside Groundwater Basin.

Discussion/Analysis: SGMA provides flexibility in the governance of subbasins. The following options exist for development and implementation of a GSA/GSP:

- One GSA and one GSP covering the entire basin and/or subbasins (centralized)
- Multiple GSAs and one GSP covering the entire basin and/or subbasins (distributed)
- Multiple GSAs and multiple GSPs covering the entire basin or subbasins pursuant to coordination agreement(s) (distributed)

Under the SGMA, each subbasin is required to have a groundwater sustainability agency or agencies and a groundwater sustainability plan or coordinated GSP(s). There is no legal requirement in SGMA that mandates that the entire Salinas Valley Groundwater Basin have only one GSA and only one GSP. MCWD has been participating in a county-wide group over the last several months to discuss the option of implementing a single, centralized, GSA for the entire Salinas Valley Groundwater Basin.

For numerous reasons to be detailed, staff is proposing to move forward with an option to form two GSA's for the District service area in the Seaside Area Subbasin and the Corral de Tierra Subbasin instead of the proposed county-wide alternative of a single GSA for the entire Salinas Valley Groundwater Basin (SVGB). The first subbasin GSA is (1) that portion of the District's Central Marina water service area within the Seaside Area Subbasin of the Salinas Valley Groundwater Basin, and (2) that portion of the District's Ord Community water service area within the Seaside Area Subbasin north of the Adjudicated Seaside Groundwater Basin, which shall collectively be referred to as the "Marina Area of the Seaside Area Subbasin" (Exhibit A).

The second subbasin GSA is that portion of the District's Ord Community water service area within the Corral de Tierra Subbasin and outside of the Adjudicated Seaside Groundwater Basin which shall collectively be referred to as the "Ord Area of the Corral de Tierra Subbasin" (Exhibit B).

As we move ahead in the process, it should be noted that DWR has proposed to merge the Seaside Area Subbasin and the Corral de Tierra Subbasin into a new subbasin to be known collectively as the "Monterey Subbasin", but that merger would not take effect (if at all) until at least the end of September 2016. Unless and until the proposed merger becomes effective, the District will need to proceed as though groundwater subbasins will continue to be two separate subbasins and also tailor the GSA formation process to provide the option of forming one GSA should DWR merge the two subbasins.

The specific reasons why staff is proposing to move forward with the option that the District form the GSA for its service area instead of the proposed county-wide alternative of a single GSA for the entire SVGB are explained as follows:

1. MCWD has effectively managed its groundwater supply since 1960, moved wells as necessary to manage saltwater intrusion, established exceptional water efficiency, and created highly successful conservation programs with customers. In addition, water loss

programs and the development of a fresh water barrier between MCWD pumping and the ocean proves a strong record of environmental stewardship. MCWD was an early proponent and adopter of recycled and desalinated water to augment existing supplies and continually monitors and manages water quality through our own lab.

2. The District locally manages its groundwater and is directly responsive to and transparent with our ratepayers. Enhancing local management is best achieved by maintaining this direct relationship with our customers and avoids added layers of government and bureaucracy that could diminish public participation.
3. The SVGB is a complex system of 8 subbasins, two of which are critically overdrafted. Since the MCWD proposed GSA area is not among the critically overdrafted subbasins, the District has until January 31, 2022 to develop its GSP. Alternatively, a single GSA for the entire SVGB would have to submit a GSP by January 31, 2020 or face the possibility of adverse actions by the State Water Resources Control Board (SWRCB) which could impose its own GSP for the critically overdrafted subbasins.
4. The District is a regional player. Through active practice of measuring and setting goals under the Urban Water Management Plan (UWMP), conservation programs, facility master plans, Regional Urban Water Augmentation Plan (RUWAP), and funding agreements, MCWD is a proven leader in the region. Implementation of SGMA will require that the GSP be consistent and complimentary with these efforts and that comprehensively, all of the efforts work to achieve groundwater sustainability, optimize water efficiency, minimize water loss, and maximize reliability while minimizing the risk. All while committed to our solid track record of keeping costs as low as possible to our customers.
5. SGMA provides MAXIMUM LOCAL CONTROL to the GSAs which includes the ability to assess fees, provide enforcement to implement the technical and financial measures to support groundwater sustainability. Customer feedback is critically important to MCWD and according to a recent survey among existing ratepayers, their strong desire is that MCWD work to identify solutions for future water supply while maintaining low rates. The best option to satisfy the desires of our ratepayers is to form our own GSA.
6. MCWD is principally a water service provider for municipal uses and one whose customers are socio-economically and culturally diverse. Establishing our own GSA is the only sure fire way to ensure their voices are heard through this process and not overshadowed by other interests.

For these reasons, staff is therefore recommending the Board of Director adopt Resolution No. 2016-54 to become the exclusive Groundwater Sustainability Agency within portions of two Department of Water Resources subbasins, Seaside Area, and Corral de Tierra, that are within Marina Coast Water Districts service area; and, direct staff to submit the required notification to the California Department of Water Resources.

Environmental Review Compliance: None required.

Financial Impact: ___ Yes X No Funding Source/Recap: None

Other Considerations: Continue to form a single GSA with Monterey County without establishing an exclusive GSA in the District service area.

Material Included for Information/Consideration: Resolution No. 2016-54; Attachment 1- MCWRA Map of Salinas Valley Groundwater Subbasins; Attachment 2- Map showing MCWD service Area and MPWMD within DWR subbasins; Exhibit A – Marina Area of the Seaside Area Subbasin; and, Exhibit B Ord Area of the Corral de Tierra Subbasin.

Action Required: X Resolution _____ Motion _____ Review
(Roll call vote is required.)

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

September 6, 2016

Resolution No. 2016-54
Resolution of the Board of Directors
Marina Coast Water District

Election to Become the Exclusive Groundwater Sustainability Agency
Within Portions of Two Subbasins

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at its regular meeting duly called and held on September 6, 2016, at 211 Hillcrest Avenue, Marina, California, as follows:

Recitals

A. The Sustainable Groundwater Management Act of 2014, Water Code Sections 10720 – 10736.6 (“SGMA”) was signed into law on September 16, 2014; and,

B. SGMA gives local agencies, such as the District, additional authorities and powers to manage groundwater in a sustainable manner and allows for limited state intervention when those local agencies fail to comply with SGMA’s requirements; and,

C. SGMA requires that each California Department of Water Resource (“DWR”)-designated groundwater subbasin be managed by a single Groundwater Sustainability Agency (“GSA”) or by a combination of GSAs and that such management be implemented pursuant to an approved Groundwater Sustainability Plan (“GS Plan”), or multiple coordinated GS Plans, as the case may be; and,

D. Water Code Section 10723(a) authorizes any local agency with a service area overlying a groundwater subbasin or portion thereof to establish itself as the GSA for its service area; and,

E. Water Code Section 10721(j) defines a GSA as one or more local agencies that implement the provisions of SGMA; and,

F. The District’s Central Marina and Ord Community water service areas overly portions of the Seaside Area, Corral de Tierra, and 180/400 Foot Aquifer Subbasins of the Salinas Valley Groundwater Basin; and,

G. The District’s Ord Community water service area is within a portion of the Adjudicated Seaside Groundwater Basin and is also within a portion of the statutory boundaries of the Monterey Peninsula Water Management District (MPWMD); and,

H. Water Code Section 10723(c)(2) designates the MPWMD as the exclusive groundwater management area within MPWMD’s statutory boundaries unless MPWMD elects to opt out of being the exclusive groundwater management agency for that area; and,

I. By MPWMD Resolution No. 2016-01, the MPWMD Board of Directors elected to opt out of being the exclusive groundwater management agency for that portion of MPWMD situated north of the Adjudicated Seaside Groundwater Basin; and,

J. District staff is proposing that the District become the GSA for (1) that portion of the District's Central Marina water service area within the Seaside Area Subbasin of the Salinas Valley Groundwater Basin and (2) that portion of the District's Ord Community water service area north of the Adjudicated Seaside Groundwater Basin within Seaside Area Subbasin, which shall collectively be referred to as the "Marina Area of the Seaside Area Subbasin" and as shown on the map attached hereto as Exhibit "A"; and,

K. District staff is separately proposing that the District become the GSA for that portion of the District's Ord Community water service area within the Corral de Tierra Subbasin, which shall be referred to as the "Ord Area of the Corral de Tierra Subbasin" as shown on the map attached hereto as Exhibit "B"; and,

L. Establishing the District as the GSA for the Marina Area of the Seaside Area Subbasin and separately for the Ord Area of the Corral de Tierra Subbasin will enable the District to prepare and implement a Groundwater Sustainability Plan for those respective areas; and,

M. The District is committed to sustainable management of its groundwater resources; and,

N. Adoption of this Resolution does not constitute a "project" under California Environmental Quality Act Guidelines Section 15378(b)(5), including organizational and administrative activities of government, because there would be no direct or indirect physical change in the environment; and,

O. Prior to adopting a resolution of intent to establish the District as the GSA for the respective areas, Water Code Section 10723 requires a local agency to hold a public hearing, after publication of notice pursuant to California Government Code Section 6066, on whether or not to adopt a resolution to establish a GSA; and,

P. Pursuant to Government Code Section 6066, notices of a public hearing on whether or not to adopt a resolution to establish one or two GSAs were published on August 19, 2016 and August 26, 2016; and,

Q. On September 6, 2016, the District held a public hearing regarding adoption of a resolution to establish the District as the GSA for for the Marina Area of the Seaside Area Subbasin and separately for the Ord Area of the Corral de Tierra Subbasin as shown on the Exhibit "A" and Exhibit "B" maps, which maps exclude that portion of MCWD's Ord Community service area within the Adjudicated Seaside Groundwater Basin and exclude that portion of its service areas within the 180/400 Foot Aquifer Subbasin; and,

R. It would be in the best interest of the District for it to become the exclusive GSA for that portion of its service areas shown respectively on the Exhibit "A" and Exhibit "B" maps; and,

S. DWR has proposed that the Marina Area of the Seaside Area Subbasin and that portion of the Corral de Tierra Subbasin outside of the Adjudicated Seaside Groundwater Basin be merged into a new subbasin named the "Monterey Subbasin", but that basin boundary modification is not yet finalized so the District's service areas within the Seaside Area Subbasin and the Corral de Tierra Subbasin must be treated separately; and,

T. The District has opposed the proposed merger because it is contrary to the basin boundary modification requested by MPWMD, which the District supported, but the District desires to avoid any delays in processing the District's GSA formation notifications should the new combined Monterey Subbasin go into effect.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. All the recitals in this Resolution are true and correct and the Board of Directors so finds, determines, and represents.

2. The District hereby elects to become the exclusive GSA (a) for the Marina Area of the Seaside Area Subbasin and (b) separately for the Ord Area of the Corral de Tierra Subbasin as shown respectively on the attached Exhibit "A" and Exhibit "B" maps, which are incorporated herein by reference.

3. District staff is hereby directed and authorized to provide separate notices of this election to become the exclusive GSA (a) for the Marina Area of the Seaside Area Subbasin and (b) for the Ord Area of the Corral de Tierra Subbasin to DWR in the manner required by law.

4. Should the new Monterey Subbasin go into effect, then the Board of Directors requests DWR to automatically convert the District's two separate GSA formation notifications into a single notification to form an exclusive GSA for one combined area in order to avoid delay in processing the District's GSA election.

PASSED AND ADOPTED on September 6, 2016, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Howard Gustafson, President

ATTEST:

Keith Van Der Maaten, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2016-54 adopted September 6, 2016.

Keith Van Der Maaten, Secretary

Marina Coast Water District
Agenda Transmittal

Agenda Item: 11-B

Meeting Date: September 6, 2016

Prepared by: Paul Lord

Approved by: Keith Van Der Maaten

Agenda Title: Consider Providing Direction to the Water Conservation Commission Regarding Goals/Objectives

Staff Recommendation: The Board is requested to review the *2016 WCC Objectives and Goals*, then if appropriate, provide staff with short-term goals and objectives for the Water Conservation Commission (WCC) to focus on in the next six-twelve months.

Background: *2016 Strategic Plan, Objective 1.7 – We will review and update our water conservation program.*

The Water Conservation Commission was implemented in 1991 for the purpose of promoting conservation and as a Best Management Practice (BMP) of the Urban Water Conservation Council in California. The Commission's duties are to review the District's conservation ordinances and policies, BMP implementation, conservation outreach, educational programs, and conservation resources. The Commission acts as an advisory committee to the Board and is expected to make recommendations to the Board on these matters.

Over the past eight months, staff has worked with the Commissioners on setting appropriate commission goals for 2016, then revisiting the list of goals at subsequent meetings. The final list of 2016 WCC goals includes suggestions from both staff and some commissioners. While staff's goals were primarily related to the review and changes to District ordinances, policies, and procedures, the Commissioners' goals were mostly related to public outreach and the promotion of District conservation programs. To help achieve the goals set, working group meetings have been held to discuss pertinent topics in greater detail. These working group meetings have been successful in helping to complete some goals, and making progress on others. The listing of 2016 WCC objectives and goals is attached.

Although most goals set are related to the existing water conservation programs of the district, the goals do not include input from the Board of Directors. Staff is requesting that the Board provide input using the following criteria:

- What are the expectations of the Board, related to the commission duties and discussions?
- Are the 2016 WCC Objectives and Goals appropriate?
- Does the Board feel the commission meetings, and the results of these meetings achieve the needs of the Board and the community?
- If the needs of the Board, the District, and the community are not thought to be met, should the commission be disbanded or managed differently?
- A considerable amount of time is spent by staff to prepare for and conduct the WCC meetings and fulfill the goals. Shall the review of water conservation ordinances, policies, procedures, and programs be addressed solely by District management and staff with direction from the board?
- Is there a need for the Commission to focus on specific topics not already addressed?

- Most of the work to achieve the goals is conducted by staff. Should the Commissioners participate more in achieving the goals set?

In consideration of the amount of staff time it takes for the WCC, duties and tasks that are not able to be completed, and duplication of effort, staff recommends the WCC schedule of in-person meetings be modified to a quarterly basis with monthly updates on water production and water consumption data. In addition, and if necessary, working groups may be formed at any time with staff participation.

Environmental Review Compliance: None required.

Financial Impact: _____ Yes X No Funding Source/Recap: None

Other Considerations: The Board may consider the following options:

- Meet with Commissioners and staff to receive feedback and clarify objectives, duties, and goals;
- Modify the WCC scope of duties;

Material Included for Information/Consideration: 2016 WCC goals and objectives and achievements to date; and, WCC procedures.

Action Required: _____ Resolution X Motion _____ Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 11-C

Meeting Date: September 6, 2016

Prepared By: Patrick Breen
Reviewed By: Michael Wegley

Approved By: Keith Van Der Maaten

Agenda Title: Consider Adoption of Resolution No. 2016-55 to Award a Construction Contract to Monterey Peninsula Engineering and Amend the FY 2016-2017 Capital Improvement Budget

Staff Recommendation: The Board of Directors consider adopting Resolution No. 2016-55 to award a Construction Contract to Monterey Peninsula Engineering for the Lightfighter Drive Water Pipeline Extension Project, amend the FY 2016-2017 Capital Improvement Budget, and authorize the General Manager to sign all necessary documents.

Background: *2016 Strategic Plan, Element No. 2 Infrastructure – Our objective is to provide a high quality water distribution system and an efficiently operating wastewater collection system to serve existing and future customers. Through the master planning process, our infrastructure strategy is to carefully maintain our existing systems and ensure future additions and replacements will meet District standards.*

On August 25, 2016, District staff conducted a bid opening for the “Lightfighter Drive Water Pipeline Extension Project”. This project is for the construction of approximately 2,720 linear feet of new 12-inch PVC water main and two new fire hydrants in Lightfighter Drive, from 1st Avenue to just east of General Jim Moore Blvd. The new fire hydrants are to be installed along Lightfighter Drive at the intersections of 1st and 2nd Avenues. The work also requires the installation of one 18-foot segment of 24-inch DIP at the intersection of Lightfighter Drive and General Jim Moore Blvd. for future recycled water service.

The new water main will improve the ‘B’ zone distribution network for commercial fire flow west of 2nd Avenue between Lightfighter Drive and Imjin Parkway by connecting four existing water mains located at 1st Avenue, 2nd Avenue, General Jim Moore Blvd., and east of General Jim Moore Blvd. The work includes all associated fittings, valves, appurtenances, pavement removal and restoration, connecting existing mains and services, and abandonment grouting of existing water and sewer mains within the right-of-way.

Discussion/Analysis: The District received three bids for this project summarized in the attached bid tabulation. The lowest bid received was from Monterey Peninsula Engineering for \$526,260.00. This bid is considered responsive and responsible. Two other bids received were from Anderson Pacific Engineering Construction, Inc at \$544,560.00 and Daleo, Inc. at \$642,154.00.

Total cost of the work, including a \$78,939 (15%) allowance for inspection and contingency, is \$605,199.00.

The capital improvement project budget for the Lightfighter Drive Water Pipeline Extension Project was originally estimated to be \$335,800 up only slightly from the original 2006 Master Plan estimate of \$306,000. Based on the completed plans and specifications, the attached Engineers Estimate for construction was \$437,000 with an estimated total project cost of \$520,000. The lowest bid is within 20 percent of the Engineers Estimate and the spread between the first and second bidder is only 3.5 percent. Given the increased construction activity this year leading to higher prices and the tight spread between bids, a total project cost of \$605,199.00 is reasonable.

Based on the bids received, staff recommends amending the project capital improvement budget as follows in order to award the Lightfighter project:

CIP Budget Amendment	Budget	Change	Balance
From: OW-0206 Inter-Garrison Pipeline Up-sizing	\$644,124	- \$269,399	\$374,725
To: OW-00128 Lightfighter B-zone Pipeline Extension	\$335,800	+ \$269,399	\$605,199

Both projects are primarily Ord Community Water Capacity Charge funded. If the Ord Community Capacity Charge revenues exceed Fiscal Year 2016-2017 budget projections, the Inter-Garrison Pipeline Up-sizing Project will be able to proceed with construction this fiscal year. Otherwise, the Inter-Garrison Project may have to be rebudgeted for Fiscal Year 2017-2018.

Environmental Review Compliance: None required.

Financial Impact: Yes No Funding Source/Recap: Funding for this project comes from the Ord Water FY 2016-2017 Capital Improvements Budget.

Other considerations: The Board may consider rejecting all bids and re-advertising the project.

Material Included for Information/Consideration: Resolution No. 2016-55; location map; summary bid tabulation; and, engineers estimate.

Action Required: Resolution Motion Review
(Roll call vote is required.)

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

September 6, 2016

Resolution No. 2016-55
Resolution of the Board of Directors
Marina Coast Water District

Authorize a Construction Contract with Monterey Peninsula Engineering for the
Lightfighter Drive Water Pipeline Extension Project
and to Amend the FY 2016-2017 Capital Improvement Budget

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on September 6, 2016, at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, the District is in need of a new water main in Lightfighter Drive in Seaside, CA to improve B-zone water distribution and fire flow for commercial and institutional development in the Ord Community; and,

WHEREAS, the District solicited and received bids from qualified contractors for the construction of the Lightfighter Drive Water Pipeline Extension, appurtenances and related equipment, and the low bidder was considered responsive; and,

WHEREAS, staff recommends contracting with Monterey Peninsula Engineering to provide construction services for the Lightfighter Drive Water Pipeline Extension in the amount of \$526,260.00; and,

WHEREAS, an additional \$78,939 (15%) is added to the budget for the project to cover construction inspection services and a contingency; and,

WHEREAS, a FY 2016/2017 Ord Water Capital Improvements Budget amendment is required to resource this Construction Contract in order to achieve the desired facility objectives; and,

WHEREAS, this work is categorically exempt under section 15301 of the CEQA Guidelines.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby authorize the General Manager to execute a construction contract with Monterey Peninsula Engineering for the Lightfighter Drive Water Pipeline Extension, and to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution, the total project budget dollar amount for which shall not-to-exceed \$605,199, which

includes an additional fifteen percent of \$78,939 to cover construction inspection services and a contingency; and to amend the FY 2016-2017 Capital Improvement Budget as follows:

CIP Budget Amendment	Budget	Change	Balance
From: OW-0206 Inter-Garrison Pipeline Up-sizing	\$644,124	- \$269,399	\$374,725
To: OW-00128 Lightfighter B-zone Pipeline Extension	\$335,800	+ \$269,399	\$605,199

PASSED AND ADOPTED on September 6, 2016 by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Howard Gustafson, President

ATTEST:

Keith Van Der Maaten, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2016-55 adopted September 6, 2016.

Keith Van Der Maaten, Secretary

Marina Coast Water District
Agenda Transmittal

Agenda Item: 11-D

Meeting Date: September 6, 2016

Prepared By: Kelly Cadiente

Approved By: Keith Van Der Maaten

Agenda Title: Consider Adoption of Resolution No. 2016-49 to Approve an Update to the District Procurement Policy and Eliminate the District Vehicle Replacement Policy

Staff Recommendation: The Board of Directors adopt Resolution No. 2016-49 to approve an update to the District Procurement Policy and eliminate the District Vehicle Replacement Policy.

Background: *2016 Strategic Plan, Strategic Element 3.3 – Fiscal Planning – Best Accounting Practices.* On July 12, 2012, the Board adopted Resolution No. 2012-46 to approve the District Procurement Policy (“Policy”). In July 2015, the Board adopted Resolution No. 2015-39 to approve an update of the Policy to reflect the change in the District’s organizational structure. On August 15, 2016, staff drafted another update to the Policy which included changes in format, authority thresholds and additional language which was presented to the Board for review and approval. The Board reviewed the updated Policy and provided direction to staff to further update the Policy.

Discussion/Analysis: Based on review and discussion by the Board on the updated Policy submitted to the Board on August 15, 2016, staff revised language and included additional language within the procurement level sections as well as added more detailed language with regard to credit card purchases. Staff also included an additional type of procurement, “Blanket Procurement” and consolidated it with the “Sole-Source Procurement” section. Blanket Procurement may be used to purchase regularly used goods or services from the same vendor on an “as needed basis” over a period of one year or less as follows:

- When overall vendor pricing lists for standard materials or supplies provide the best value to the District.
- When a volume commitment will provide favorable pricing to the District.
- When vendor location provides for staff efficiency.
- Sole-Source Purchases: The item or service is only reasonably available from a single source, based on a good faith review of available sources.

Under the updated Policy, at the beginning of each fiscal year, the General Manager may submit to the Board of Directors, for review and approval, a list of proposed vendors for aggregate blanket purchasing over \$45,000. The list will include written justification of blanket purchasing for each such vendor. Staff may also submit to the General Manager, for review and approval, a list of proposed vendors for aggregate blanket purchasing up to \$45,000. This list will also include written justification of blanket purchasing for each such contractor. The approval of both lists may be in effect for that fiscal year.

Also, in an attempt to further streamline the District’s policies, staff has incorporated the Vehicle Replacement Policy (VRP) into the updated Policy because the VRP addresses a single type of procurement which does not need to be listed as a separate policy.

Environmental Review Compliance: None required.

Financial Impact: ___ Yes ___X___ No Funding Source/Recap: None

Other Considerations: None

Material Included for Information/Consideration: Resolution No. 2016-49; and, Proposed Updated District Procurement Policy (redlined and clean versions).

Action Required: ___X___ Resolution ___ Motion ___ Review
(Roll call vote is required.)

Board Action

Motion By_____ Seconded By_____ No Action Taken_____

Ayes_____ Abstained_____

Noes_____ Absent_____

September 6, 2016

Resolution No. 2016-49
Resolution of the Board of Directors
Marina Coast Water District
Approve Updates to the District Procurement Policy
And Eliminate the District Vehicle Replacement Policy

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on September 6, 2016, at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, on July 12, 2012, the Board adopted Resolution No. 2012-46 to approve the District Procurement Policy; and,

WHEREAS, due to the change in the District’s organizational structure, the Board adopted Resolution No. 2015-39 to approve the update of the District Procurement Policy to reflect the changes; and,

WHEREAS the District Procurement Policy (“Policy”) applies to all procurement actions of the District, regardless of the type of procurement or the source of funds; and,

WHEREAS in an attempt to further streamline the District’s policies, the Vehicle Replacement Policy (VRP) has been incorporated into the updated Policy thus rendering the VRP as a separate policy unnecessary; and,

WHEREAS, from time to time, the Policy is in need of update and review.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby adopt Resolution No. 2016-49 to approve the updated District Procurement Policy and eliminate the District Vehicle Replacement Policy.

PASSED AND ADOPTED on September 6, 2016, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Howard Gustafson, President

ATTEST:

Keith Van Der Maaten, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2016-49 adopted September 6, 2016.

Keith Van Der Maaten, Secretary

Marina Coast Water District
Agenda Transmittal

Agenda Item: 11-E

Meeting Date: September 6, 2016

Prepared By: Kelly Cadiente

Approved By: Keith Van Der Maaten

Agenda Title: Consider Adoption of Resolution No. 2016-50 to Approve the List of District Blanket Vendors Above \$45,000 for FY 2016-2017

Staff Recommendation: The Board of Directors adopt Resolution No. 2016-50 to approve the District Blanket Vendor Listing of vendors above \$45,000 for FY 2016-2017.

Background: *May 2016 Strategic Plan, Strategic Element 3.3 – Fiscal Planning – Best Accounting Practices.*

On September 6, 2016, the Board adopted Resolution No. 2016-49 to approve the latest update to the District Procurement Policy (“Policy”). Section 5.1 of the Policy states that the General Manager may submit to the Board a list of blanket vendors in which the District will spend over \$45,000 during the fiscal year.

Discussion/Analysis: The blanket vendor list includes the amount that staff anticipates will be spent during FY 2016-2017 and provides one of the following justifications for each vendor:

- When overall vendor pricing lists for standard materials or supplies provide the best value to the District.
- When a volume commitment will provide favorable pricing to the District.
- When vendor location provides for staff efficiency.
- Sole-Source Purchases:
 - The item or service is only reasonably available from a single source, based on a good faith review of available sources.
 - To match other products in use by the District or on a particular District improvement either completed or in the course of completion.
 - To field test or experiment a product's suitability for future use by the District.

Environmental Review Compliance: None.

Financial Impact: ___ Yes ___ X No

Funding Source/Recap: N/A

Material Included for Information/Consideration: Resolution No. 2016-50; List of District Blanket Vendors Above \$45,000 for FY 2016-2017.

Action Required: ___ X Resolution ___ Motion ___ Review
(Roll call vote is required.)

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____

Abstained _____

Noes _____

Absent _____

September 6, 2016

Resolution No. 2016-50
Resolution of the Board of Directors
Marina Coast Water District

Approve the List of District Blanket Vendors Above \$45,000 for FY 2016-2017

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on September 6, 2016, at the 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, on September 6, 2016, the Board adopted Resolution No. 2016-49 to approve the latest update to the District Procurement Policy (“Policy”); and,

WHEREAS, Section 5.1 of the Policy states that the General Manager may submit to the Board a list of blanket vendors which the District will spend over \$45,000 during the fiscal year; and,

WHEREAS, the blanket list (Exhibit A) includes the amount that staff anticipates will be spent during FY 2016-2017 and provides justifications for each vendor.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby adopt Resolution No. 2016-50 to approve the District Blanket Vendor Listing above \$45,000 for FY 2016-2017.

PASSED AND ADOPTED on September 6, 2016, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Howard Gustafson, President

ATTEST:

Keith Van Der Maaten, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2016-50 adopted September 6, 2016.

Keith Van Der Maaten, Secretary