



MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

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DIRECTORS

HOWARD GUSTAFSON
President

PETER LE
Vice President

THOMAS P. MOORE
WILLIAM Y. LEE
JAN SHRINER

Agenda

Regular Board Meeting, Board of Directors

Marina Coast Water District

Marina Council Chambers

211 Hillcrest Avenue, Marina, California

Monday, November 16, 2015, 6:30 p.m. PST

This meeting has been noticed according to the Brown Act rules. The Board of Directors meet regularly on the first and third Monday of each month. The meetings normally begin at 6:30 p.m. and are held at the City of Marina Council Chambers at 211 Hillcrest Avenue, Marina, California.

Our Mission: *We provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

1. Call to Order

2. Roll Call

3. Public Comment on Closed Session Items *Anyone wishing to address the Board on matters appearing on Closed Session may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

4. Closed Session

A. Pursuant to Government Code 54956.9
Conference with Legal Counsel – Existing Litigation

- 1) Ag Land Trust v. Marina Coast Water District, Monterey County Superior Court Case No. M105019; Sixth Appellate District Court of Appeals Case Nos. H038550 and H039559

This agenda is subject to revision and may be amended prior to the scheduled meeting. Pursuant to Government Code section 54954.2(a)(1), the agenda for each meeting of the Board shall be posted at the City of Marina Council Chambers. The agenda shall also be posted at the following locations but those locations are not official agenda posting locations for purposes of section 54954.2(a)(1): District offices at 11 Reservation Road, Seaside City Hall, the City of Marina Library, and the City of Seaside Library. A complete Board packet containing all enclosures and staff materials will be available for public review on Tuesday, November 10, 2015. Copies will also be available at the Board meeting. Information about items on this agenda or persons requesting disability related modifications and/or accommodations should contact the Board Clerk 48 hours prior to the meeting at: 831-883-5910.

- 2) In the Matter of the Application of California-American Water Company (U210W) for Approval of the Monterey Peninsula Water Supply Project and Authorization to Recover All Present and Future Costs in Rates, California Public Utilities Commission No. A.12-04-019 & A.13-05-017 Settlement Agreement
- 3) California-American Water Company vs Marina Coast Water District; Monterey County Water Resources Agency; and Does 1 through 10, San Francisco Superior Court Case No. CGC-13-528312 (Complaint for Declaratory Relief)
- 4) Marina Coast Water District vs. California-American Water Company, Monterey County Water Resources Agency, and Does 1 through 50, San Francisco Superior Court Case No. CGC-15-547125 (Complaint for Breach of Warranties, etc.)
- 5) Marina Coast Water District v, California Coastal Commission (California-American Water Company, Real Party in Interest), Santa Cruz County Superior Court Case No. CV180839 (Petition for Writ of Mandate). Sixth District Court of Appeal Case No. H042742
- 6) Marina Coast Water District v, California State Lands Commission (California-American Water Company, Real Party in Interest), Santa Cruz County Superior Court Case No. CV180895 (Petition for Writ of Mandate)

- B. Pursuant to Government Code 54956.8
 Conference with Real Property Negotiator
 Property: Recycled Water Pipeline, Recycled Water
 Agency Negotiators: Peter Le and Howard Gustafson
 Negotiating parties: MRWPCA, MCWRA, MPWMD, City of Salinas, and others.
 Under Negotiation: Price and Terms

7:00 p.m. Reconvene Open Session

5. **Reportable Actions Taken During Closed Session** *The Board will announce any reportable action taken during closed session and the vote or abstention on that action of every director present, and may take additional action in open session as appropriate. Any closed session items not completed may be continued to after the end of all open session items.*
6. **Pledge of Allegiance**
7. **Oral Communications** *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*
8. **Consent Calendar** *Board approval can be taken with a single motion and vote. A Board member or member of the public may request that any item be pulled from the Consent Calendar for separate consideration at this meeting or a subsequent meeting. The public may address the Board on any Consent Calendar item. Please limit your comment to four minutes.*

- A. Receive the Quarterly Financial Statements for April 1, 2015 to June 30, 2015

B. Receive and File the Check Register for the Month of October 2015

C. Approve the Draft Minutes of the Regular Board Meeting of November 2, 2015

9. Action Items *The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board on these Items as each item is reviewed by the Board. Please limit your comment to four minutes.*

A. Discussion and Possible Action to Consider Accepting the Comprehensive Annual Financial Report and the Independent Auditor's Report for the Fiscal Year ended June 30, 2015

Action: The Board of Directors will consider accepting the Comprehensive Annual Financial Report and the Independent Auditor's Report for the fiscal year ended June 30, 2015.

B. Discussion and Possible Action to Consider Adoption of Resolution No. 2015-54 to Approve a Memorandum of Understanding between Marina Coast Water District and the Monterey Peninsula Unified School District Regarding the In-School Water Conservation Education Program

Action: The Board of Directors will consider approving a Memorandum of Understanding between Marina Coast Water District and the Monterey Peninsula Unified School District regarding the In-School Water Conservation Education Program.

C. Discussion and Possible Action to Consider the Adoption of the Following Resolutions Necessary to Submit a Clean Water State Revolving Fund Financial Assistance Application to the State Water Resources Control Board for the Regional Urban Water Augmentation Project; Resolution No. 2015-55 – Reimbursement Resolution, Resolution No. 2015-56 – Authorizing Resolution; and, Resolution No. 2015-57 – Pledged Revenues and Fund(s) Resolution

Action: The Board of Directors will consider adopting Resolutions necessary to submit a Clean Water State Revolving Fund Financial Assistance Application to the State Water Resources Control Board for the Regional Urban Water Augmentation Project.

D. Discussion and Possible Action to Receive an Update on the Ord Community Annexation and Provide Guidance on the Project Description

Action: The Board of Directors will consider providing direction to staff regarding the Annexation of the Ord Community.

10. Staff Report

A. Updates to the Engineering Procedures, Guidelines, and Design Requirements Regarding Landscape and Irrigation Systems

11. Correspondence Received by the District, Directors and General Manager

12. Informational Items *Informational items are normally provided in the form of a written report or verbal update and may not require Board action. The public may address the Board on Informational Items as they are considered by the Board. Please limit your comments to four minutes.*

A. General Manager's Report

1. Receive a Verbal Report on Preparation for El Nino
2. Receive a Verbal Update on the Water Consumption at the Two Seaside Golf Courses

B. Counsel's Report

C. Committee and Board Liaison Reports

- | | |
|-----------------------------------|-----------------------------------|
| 1. Water Conservation Commission | 7. LAFCO Liaison |
| 2. Joint City-District Committee | 8. FORA |
| 3. Executive Committee | 9. WWOC Report |
| 4. Community Outreach Committee | 10. JPIA Liaison |
| 5. Budget and Personnel Committee | 11. Special Districts Association |
| 6. MRWPCA Board Member Liaison | |

13. Board Member Requests for Future Agenda Items

14. Director's Comments and Reports on Meetings *Director reports on meetings with other agencies, organizations and individuals on behalf of the District and on official District matters.*

15. Adjournment *Set or Announce Next Meeting(s), date(s), time(s), and location(s):*

*Regular Meeting: Monday, December 7, 2015, 6:30 p.m.,
Marina Council Chambers, 211 Hillcrest Avenue, Marina*

Marina Coast Water District
Agenda Transmittal

Agenda Item: 8

Meeting Date: November 16, 2015

Prepared By: Paula Riso

Approved By: Keith Van Der Maaten

Agenda Title: Consent Calendar

Staff Recommendation: The Board of Directors approve the Consent Calendar as presented.

Background: *2015 Strategic Plan Mission Statement – To provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Consent calendar consisting of:

- A) Receive the Quarterly Financial Statements for April 1, 2015 to June 30, 2015
- B) Receive and File the Check Register for the Month of October 2015
- C) Approve the Draft Minutes of the Regular Board Meeting of November 2, 2015

Discussion/Analysis: See individual transmittals.

Environmental Review Compliance: None required.

Other Considerations: The Board of Directors can approve these items together or the Board can pull these items and discuss each one individually.

Material Included for Information/Consideration: The Quarterly Financial Statements for April 1, 2015 to June 30, 2015; October 2015 Check Register; and, the draft minutes of November 2, 2015.

Action Required: _____Resolution X Motion _____Review
(Roll call vote is required.)

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 8-A

Meeting Date: November 16, 2015

Prepared By: Kelly Cadiente

Approved By: Keith Van Der Maaten

Agenda Title: Receive the Quarterly Financial Statements for April 1, 2015 to June 30, 2015

Staff Recommendation: The Board receives the Quarterly Financial Statements for April 1, 2015 to June 30, 2015.

Background: *2015 Strategic Plan, Strategic Element No. 3.2 – Regular Financial Updates to Policymakers and Managers.*

Discussion/Analysis: All figures reported for the quarter are based on accrual basis accounting. The District's consolidated financial statement for the quarter includes revenues of \$3.252 million and expenses of \$3.210 million, resulting in net gain from operations of \$0.042 million. The District budget projected net gain from operations of \$0.830 million for the same period.

The net gain from operations was lower than the budget expectation by \$0.788 million due to the timing of when revenues are earned and expenses are accrued produce different results than those in which the annual budget amounts are divided evenly by quarter.

Summary of Cost Centers:

Description	Actual Qtr	Budget Qtr	Actual FYTD	Budget FYTD
Marina Water				
Revenue	956,749	1,051,865	3,826,663	3,155,594
Expenses	<u>694,955</u>	<u>647,839</u>	<u>2,237,560</u>	<u>1,943,519</u>
Net Gain	261,794	404,026	1,589,103	1,212,075
Marina Sewer				
Revenue	253,719	235,653	946,982	706,958
Expenses	<u>221,431</u>	<u>186,169</u>	<u>665,589</u>	<u>558,504</u>
Net Gain	32,288	49,484	281,393	148,454
Ord Community Water				
Revenue	1,529,048	1,631,950	6,307,858	4,895,847
Expenses	<u>1,642,230</u>	<u>1,362,872</u>	<u>4,888,853</u>	<u>4,088,614</u>
Net Gain	(113,182)	269,078	1,419,005	807,233
Ord Community Sewer				
Revenue	506,745	495,189	1,963,655	1,485,566
Expenses	<u>507,330</u>	<u>327,830</u>	<u>1,307,510</u>	<u>983,489</u>
Net Gain	(585)	167,359	656,145	502,077

Recycled Water Project				
Revenue	5,949	2,000	10,113	6,000
Expenses	<u>143,715</u>	<u>61,592</u>	<u>246,368</u>	<u>184,776</u>
Net Gain	(137,766)	(59,592)	(236,255)	(178,776)
Regional Project				
Revenue	-	-	-	-
Expenses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Gain	-	-	-	-
Consolidated Cost Centers				
Revenue	3,252,210	3,416,657	13,055,271	10,249,965
Expenses	<u>3,209,661</u>	<u>2,586,302</u>	<u>9,345,880</u>	<u>7,758,902</u>
Net Gain	42,549	830,355	3,709,391	2,491,063

As of June 30, 2015, the District had \$11.977 million in liquid investments. The District also had \$1.719 million of bond proceeds for construction purposes, \$3.084 million of 2006 bond proceeds and \$0.849 million of 2010 refunding bond proceeds for debt reserve purposes in the bank. The District owed \$35.170 million in debt for the 2006 Revenue Certificates of Participation Bond, \$4.945 million for the 2010 Refunding Bond and \$2.228 million for IOP Construction Loan.

Environmental Review Compliance: None required.

Financial Impact: Yes No Funding Source/Recap: None

Other Considerations: None

Material Included for Information/Consideration: Quarterly Financial Statements, Investments and Debt Summary Statements.

Action Required: Resolution Motion Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 8-B

Meeting Date: November 16, 2015

Prepared By: Kelly Cadiente

Approved By: Keith Van Der Maaten

Agenda Title: Receive and File the Check Register for the Month of October 2015

Staff Recommendation: The Board of Directors receive and file the October 2015 expenditures totaling \$1,057,378.71.

Background: *2015 Strategic Plan, Objective No. 3 – Our objective is to manage public funds to assure financial stability, prudent rate management and demonstrate responsible stewardship. Our fiscal strategy is to forecast, control and optimize income and expenditures in an open and transparent manner. We will efficiently use our financial resources to assure availability to fund current and future demands.*

Discussion/Analysis: These expenditures were paid in October 2015 and the Board is requested to receive and file the check register.

Environmental Review Compliance: None required.

Financial Impact: Yes No Funding Source/Recap: Expenditures are allocated across the six cost centers; 01-Marina Water, 02-Marina Sewer, 03- Ord Water, 04-Ord Sewer, 05-Recycled Water, 06-Regional Water.

Other Consideration: None.

Material Included for Information/Consideration: October 2015 Summary Check Register.

Action Required: Resolution Motion Review
(Roll call vote is required.)

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 8-C

Meeting Date: November 16, 2015

Prepared By: Paula Riso

Approved By: Keith Van Der Maaten

Agenda Title: Approve the Draft Minutes of the Regular Board Meeting of November 2, 2015

Staff Recommendation: The Board of Directors approve the draft minutes of the November 2, 2015 regular Board meeting.

Background: *2015 Strategic Plan, Mission Statement – We Provide high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Discussion/Analysis: The draft minutes of November 2, 2015 are provided for the Board to consider approval.

Environmental Review Compliance: None required.

Financial Impact: ___Yes ___X___No Funding Source/Recap: None

Other Considerations: The Board can suggest changes/corrections to the minutes.

Material Included for Information/Consideration: Draft minutes of November 2, 2015.

Action Required: ___Resolution ___X___Motion ___Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 9-A

Meeting Date: November 16, 2015

Submitted By: Kelly Cadiente

Approved By: Keith Van Der Maaten

Agenda Title: Discussion and Possible Action to Consider Accepting the Comprehensive Annual Financial Report and the Independent Auditor's Report for the Fiscal Year ended June 30, 2015

Staff Recommendation: Consider Accepting the Comprehensive Annual Financial Report (CAFR) and the Independent Auditor's Report for the fiscal year ended June 30, 2015.

Background: *2015 Strategic Plan, Objective 4B - Meet generally accepted accounting principles.*

On June 15, 2015, the District approved a three-year Audit Contract with the Pun Group, LLP, Certified Public Accountants (Auditors), as the District's external auditors. The Auditors provided an Independent Auditor's Report (included in the CAFR report) stating that the financial statements present fairly, in all material respects, the financial position of the District for fiscal year 2014-2015. This is the eighth consecutive year that staff has prepared a CAFR report for the District.

Discussion/Analysis: The CAFR is an extensive report summarizing the financial activities of the District that occurred from July 1, 2014 through June 30, 2015 and is divided into three sections: Introductory, Financial and Statistical Sections.

The introductory section contains a Letter of Transmittal, awards and achievements, organizational chart and directory of officials. The letter of transmittal includes a brief overview of the District, its policies and how the District controls its finances.

The financial section contains the Management's Discussion and Analysis report. This analysis illustrates the basic financial operations of the District in a more detailed manner than is found in the Letter of Transmittal. Also included in this section are the Independent Auditor's Report and the Basic Financial Statements and Notes to the Financial Statements.

The final section of the report is a compilation of statistical schedules for the last ten years that depict various trends and general information of the District.

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the District for its CAFR for the fiscal year ended June 30, 2014. This is the seventh consecutive year that the District has received this prestigious award. In order to be awarded a Certificate of Achievement, the District had to publish an easily readable and efficiently organized CAFR that satisfied both generally accepted accounting principles and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only. Staff believes that Districts current CAFR continues to meet the Certificate of Achievement

Program's requirements and is submitting it to GFOA to determine its eligibility for another certificate.

Kenneth Pun, Managing Partner of the Pun Group, LLP will be available at the Board meeting to answer any questions on their audit report and the District's CAFR.

Environmental Review Compliance: None required.

Financial Impact: _____Yes ___X___No Funding Source/Recap: None.

Other Considerations: None recommended.

Material Included for Information/Consideration: The Comprehensive Annual Financial Report for the fiscal year ended June 30, 2015 will be provided separately.

Action Required: _____Resolution ___X___Motion _____Review

Board Action

Motion By_____ Seconded By_____ No Action Taken_____

Ayes_____ Abstained_____

Noes_____ Absent_____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 9-B

Meeting Date: November 16, 2015

Prepared By: Paul Lord
Presented By: James Derbin

Approved By: Keith Van Der Maaten

Agenda Title: Discussion and Possible Action to Consider Adoption of Resolution No. 2015-54 to Approve a Memorandum of Understanding between Marina Coast Water District and the Monterey Peninsula Unified School District Regarding the In-School Water Conservation Education Program

Staff Recommendation: The Board of Directors consider adopting resolution No. 2015-54 approving a Memorandum of Understanding (MOU) between the Marina Coast Water District (MCWD) and the Monterey Peninsula Unified School District (MPUSD) regarding the In-School Water Conservation Education Program for the 2015-2016 school year.

Background: *2015 Strategic Plan Mission Statement – To provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

The MPUSD and MCWD have worked together for more than thirteen years to bring water conservation education to students in the district's service area. This agreement continues this long-standing relationship between the two partners and provides the means to plan and integrate water conservation instruction into the curriculum at local elementary schools for the 2015-2016 school year as well as evaluate appropriate curricula and feasibility of expanding the program into secondary schools.

Teacher surveys, and feedback from school administrators, students, and their families, indicate that the unique, professional classroom instruction provided is desired, appreciated, and very effective. The program is tremendously valued by staff, school faculty, and the community because it is successful in achieving the most important goal: getting the local children to understand more about earth science, the properties of water, and the importance of practicing water conservation every day. Results of a 2008 study of the program's effectiveness were positive, showing students were able to make more valid points about water conservation after receiving classroom instruction.

Discussion/Analysis: MCWD will reimburse MPUSD for hourly classroom instruction and program development work at a minimum hourly rate of \$30.08 plus statutory benefits, not to exceed \$25,800. This maximum expenditure amount is based upon reimbursements paid during previous years when as many as 160 classroom presentations were performed. A certified, experienced, MPUSD Teacher will work to complete as many classroom presentations as possible in the remaining school year available, providing targeted instruction to over 1200+ students, and the school staff. Simultaneously, the teacher will help the District develop water

conservation related curricula designed to meet the state academic curriculum standards. All instruction and educational material presented will be age appropriate for the children taught.

Environmental Review Compliance: None required.

Financial Impact: Yes No Funding Source/Recap: This item is funded through the FY 2015/2016 Conservation Budget of the Central Marina and Ord Community cost centers. Conservation Education - Line Item 0X-04-076-005, Budget Amount: \$45,750.00, Remaining Balance: \$44,950.00.

Other Considerations: None.

Material Included for Information/Consideration: Resolution No. 2015-54, Final Draft of the MOU between MCWD and Monterey Peninsula Unified School District.

Action Required: Resolution Motion Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

November 16, 2015

Resolution No. 2015 - 54
Resolution of the Board of Directors
Marina Coast Water District
Approving a Memorandum of Understanding
Between Marina Coast Water District and the Monterey Peninsula Unified School District
Regarding the In-School Water Conservation Education Program With Wage and Benefit
Reimbursements

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“MCWD”), at a regular meeting duly called and held on November 16, 2015, at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, MCWD has developed a Memorandum of Understanding (MOU) with the Monterey Peninsula Unified School District regarding the In-School Water Conservation Education Program that will facilitate program development and the teaching of water conservation education; and,

WHEREAS, the MOU is an agreement to formalize planning and execution of the In-School Water Conservation Education Program; and,

WHEREAS, water conservation is within the District’s Mission and the funding for this MOU is included in the District’s budget for FY 2015/2016 under Conservation Education with a not to exceed amount of \$25,800.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby approve the proposed Memorandum of Understanding regarding the In-School Water Conservation Education Program.

BE IT FURTHER RESOLVED, that the Board of Directors does hereby authorize the General Manager to sign the MOU.

PASSED AND ADOPTED on November 16, 2015 by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Howard Gustafson, President

ATTEST:

Keith Van Der Maaten, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2015-54 adopted November 16, 2015.

Keith Van Der Maaten, Secretary

Marina Coast Water District
Agenda Transmittal

Agenda Item: 9-C

Meeting Date: November 16, 2015

Prepared By: Kelly Cadiente

Approved By: Keith Van Der Maaten

Agenda Title: Discussion and Possible Action to Consider the Adoption of the Following Resolutions Necessary to Submit a Clean Water State Revolving Fund Financial Assistance Application to the State Water Resources Control Board for the Regional Urban Water Augmentation Project; Resolution No. 2015-55 – Reimbursement Resolution, Resolution No. 2015-56 – Authorizing Resolution, and, Resolution No. 2015-57 – Pledged Revenues and Fund(s) Resolution

Staff Recommendation: The Board of Directors adopt Resolution Nos. 2015-55 through No. 2015-57 required to submit a Clean Water State Revolving Fund Financial Assistance Application to the State Water Resources Control Board for the Regional Urban Water Augmentation Project pipeline.

Background: *2015 5-Year Strategic Mission Statement – We provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

In 2009, the District pursued financing/funding options from the Clean Water State Revolving Fund (CWSRF), administered by the State Water Resources Control Board (SWRCB) for the Regional Urban Water Augmentation Project (RUWAP). RMC Water and Environment prepared the Financial Assistance Application (FAA) with assistance from MCWD staff. A draft/partial FAA was submitted to SWRCB May 16, 2009 which included District Resolution No. 2009-21 to approve submittal of the application and designated the General Manager of the District, as the authorized representative. On September 25, 2009, MCWD submitted a final FAA which included Resolution No. 2009-69 to dedicate the source of revenue for repayment of the CWSRF financing.

SWRCB deemed the FAA complete however the project did not move forward due to the District's shift in concentrating its efforts to pursue desalinated water through the Regional Desalination Project (RDP).

Recently, the District was approached by the Monterey Regional Pollution Control Agency (PCA) about collaborating on the construction and use of the RUWAP project facilities (i.e. pipeline and pump station). PCA has offered to finance and construct the facilities as they are nearing completion on submitting a CWSRF application and because they have an aggressive schedule to meet their commitments. Due to the aggressive schedule, it was determined that the District would be unable to fund the construction of the RUWAP facilities and therefore the District has been working with PCA on structuring a draft agreement that would allow the District to own, operate, and maintain the RUWAP facilities even though PCA would be paying for them.

Upon a recent discussion with the SWRCB and a complete review of the previous application materials, the District is in a strong position to resubmit and secure SRF funding and still meet the project schedule. Therefore, the District is again pursuing financing for the RUWAP project from the CWSRF. Financing through the CWSRF is currently at 1.00% which would qualify the District for a robust grant environment and ensures that the District will own, operate and maintain the pipeline. In addition, it would provide the District with the ability to build-out irrigation water storage and distribution lines for some existing customers.

Lastly and importantly, this very low interest funding and the collaboration with PCA brings the cost of recycled water per acre foot (AF) lower than the previous tertiary treatment project.

Discussion/Analysis: District staff contacted the SWRCB to inquire if the 2009 FAA was still in effect. The SWRCB informed staff that the 2009 FAA was no longer active but the District could re-submit an updated FAA electronically through their new submittal FFAST process. Resolution Nos. 2015-55 through No. 2015-57 are necessary to submit an updated FAA. The following is a description of each Resolution:

Resolution No. 2015-55 – Reimbursement Resolution: This Resolution indicates the maximum amount of financing that the District is requesting from SWRCB for the project. It also allows the District to seek reimbursement for certain capital costs in the event that the District incurs costs for the project prior to the FAA approval by the SWRCB.

Resolution No. 2015-56 – Authorizing Resolution: This Resolution designates the General Manager as the Authorized Representative for the project who will have the authority to sign and submit the CWSRF application materials, certify compliance with applicable laws, execute the FAA and amendments, and certify disbursement requests.

Resolution No. 2015-57 – Pledged Revenues and Fund(s) Resolution: This Resolution establishes the dedicated source of revenue for repayment as recycled water sales and lease revenues derived from the leasing of the pipeline to the PCA.

Time is of the essence as the deadline to submit an FAA and qualify for the 1.00% rate is December 2, 2015. The next financing rates for the CWSRF program is estimated at 1.60% which would increase the financing costs from \$5.7 million to \$9.3 million or to \$29.3 million if bond financing were used. Attached is a loan comparison to illustrate this.

Environmental Review Compliance: None required.

Financial Impact: ___ Yes ___ X No Funding Source/Recap: None.

Material Included for Information/Consideration: Resolution Nos. 2015-55 through No. 2015-57; and, loan comparison.

Action Required: ___ X ___ Resolution (s) ___ Motion ___ Review
(Roll call vote is required.)

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____

Abstained _____

Noes _____

Absent _____

November 16, 2015

Resolution No. 2015-55
Resolution of the Board of Directors
Marina Coast Water District

Adopt Resolution No. 2015-55 to State Its Intention

To Reimburse Expenditures Paid Prior to the Issuance of Obligations or the Approval by
the State Water Resources Control Board of a Clean Water State Revolving Fund
Financial Assistance Application to Fund
The Regional Urban Water Augmentation Project Pipeline

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on November 16, 2015 at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, the Marina Coast Water District (“District”) desires to finance the costs of constructing certain treatment facilities, pipelines and other infrastructure (the “Project”); and,

WHEREAS, the District intends to finance the construction and/or reconstruction of the Project or portions of the Project with moneys (“Project Funds”) provided by the State of California, acting by and through the State Water Resources Control Board (State Water Board); and,

WHEREAS, the State Water Board may fund the Project Funds with proceeds from the sale of obligations the interest upon which is excluded from gross income for federal tax purposes (the “Obligations”); and,

WHEREAS, prior to either the issuance of the Obligations or the approval by the State Water Board of the Project Funds the District desires to incur certain capital expenditures (the “Expenditures”) with respect to the Project from available moneys of the District; and,

WHEREAS, the District has determined that those moneys to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the District for the Expenditures from the proceeds of the Obligations.

NOW, THEREFORE, THE DISTRICT DOES HEREBY RESOLVE, ORDER AND DETERMINE AS FOLLOWS:

SECTION 1. The District hereby states its intention and reasonably expects to reimburse Expenditures paid prior to the issuance of Obligations or the approval by the State Water Board of the Project Funds.

SECTION 2. The reasonably expected maximum principal amount of the Project Funds is \$35,000,000.

SECTION 3. This resolution is being adopted no later than 60 days after the date on which the District will expend moneys for the construction portion of the Project costs to be reimbursed with Project Funds.

SECTION 4. Each District expenditure will be of a type properly chargeable to a capital account under general federal income tax principles.

SECTION 5. To the best of our knowledge, this District is not aware of the previous adoption of official intents by the District that have been made as a matter of course for the purpose of reimbursing expenditures and for which tax-exempt obligations have not been issued.

SECTION 6. This resolution is adopted as official intent of the District in order to comply with Treasury Regulation §1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of Project costs.

SECTION 7. All recitals in this Resolution are true and correct and this District so finds, determines and represents.

PASSED AND ADOPTED on November 16, 2015, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Howard Gustafson, President

ATTEST:

Keith Van Der Maaten, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2015-55 adopted November 16, 2015.

Keith Van Der Maaten, Secretary

November 16, 2015

Resolution No. 2015-56
Resolution of the Board of Directors
Marina Coast Water District

Adopt Resolution No. 2015-56 to Approve the Submittal of the Clean Water State
Revolving Fund Financial Assistance Application for the Regional Urban Water
Augmentation Project and to Authorize a District Representative

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on November 16, 2015 at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, the General Manager of the District is hereby authorized and directed to sign and file, for and on behalf of the District, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of the Regional Urban Water Augmentation Project Pipeline; and,

WHEREAS, the General Manager is designated to provide assurance, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes hereto; and,

WHEREAS, the General Manager is designated to represent the District in carrying out the District’s responsibilities under the financing agreement, including certifying disbursement requests on behalf of the District and in compliance with applicable state and federal laws.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby authorize the General Manager of the District as its representative to sign and file a Financial Assistance Application to and execute a Financial Assistance Agreement with the State Water Resources Control Board.

PASSED AND ADOPTED on November 16, 2015, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Howard Gustafson, President

ATTEST:

Keith Van Der Maaten, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2015-56 adopted at the meeting of the Marina Coast Water District Board of Directors held on November 16, 2015.

Keith Van Der Maaten, Secretary

November 16, 2015

Resolution No. 2015-57
Resolution of the Board of Directors
Marina Coast Water District

Adopt Resolution No. 2015-57 to Dedicate Source of Revenue for Repayment of the
Clean Water State Revolving Fund Financial Assistance Agreement to Fund the Regional
Urban Water Augmentation Project

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on November 16, 2015 at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, the District dedicates the following sources of revenue: all revenues from the sale of recycled water, as well as lease revenues derived from leasing the Regional Urban Water Augmentation Project pipeline to Monterey Regional Water Pollution Control Agency; and,

WHEREAS, the dedicated sources of revenue shall remain in effect throughout the term of such financing unless modification or change of such dedication is approved in writing by the State Water Resources Control Board.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District commits to collecting such revenues throughout the term of such financing and until the District has satisfied its repayment obligation thereunder unless modification or change is approved in writing by the State Water Resources Control Board. So long as the financing agreement is outstanding, the District’s pledge hereunder shall constitute a lien in favor of the State Water Resources Control Board on the foregoing revenues without any further action necessary. So long as the financing agreement is outstanding, the District commits to maintaining the revenue levels sufficient to meet its obligations under the financing agreement.

PASSED AND ADOPTED on November 16, 2015, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Howard Gustafson, President

ATTEST:

Keith Van Der Maaten, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2015-57 adopted at the meeting of the Marina Coast Water District Board of Directors held on November 16, 2015.

Keith Van Der Maaten, Secretary

Marina Coast Water District
Agenda Transmittal

Agenda Item: 9-D

Meeting Date: November 16, 2015

Submitted By: Andy Sterbenz
Reviewed By: Michael Wegley

Approved By: Keith Van Der Maaten

Agenda Title: Discussion and Possible Action to Receive an Update on the Ord Community Annexation and Provide Guidance on the Project Description

Staff Recommendation: The Board of Directors is requested to:

- (1) Receive an update on the Ord Community annexation process and tentative schedule
- (2) Discuss and provide direction to staff on the areas to be included in the service area and in the sphere of influence.

Background: *2015 Strategic Plan, 6.1 Annexation of the Ord community – To ensure direct representation of the Ord Community in matters related to the District, we will work with LAFCO to expand the District's Sphere of Influence and legal boundary to include the Ord Community. During the annexation process the District will work with LAFCO to ensure proper governance is applied to the resultant District. Additional care will be taken to ensure that existing cost centers remain separate so that the City of Marina and the Ord Community remain independent divisions within the District, supporting their individual infrastructure needs.*

Prior Committee or Board Action: The Board of Directors has taken a series of actions accepting responsibility for the provision of water, wastewater and recycled water service to the Ord Community. Key actions include:

- Entering into Water/Wastewater Facilities Agreement with FORA, March 13, 1998
- Submitting a Public Benefit Conveyance Application for the Fort Ord Water and Sewer Facilities, 1999
- Accepting the title to and easements for the Water and Sewer infrastructure on the former Fort Ord, Resolution 2001-52, October 24, 2001
- Forming the Ord Community Ad Hoc Committee to make recommendations to the Board regarding annexation of the Ord Community to the District service area.
- Directing District Staff to Work with LAFCO Staff to Initiate an Annexation Process of Any or All of the Ord Community, Resolution 2010-43, June 22, 2010
- Directing District Staff to Initiate the CEQA Process and Prepare a Draft LAFCO Application for Future Consideration, Resolution 2011-68, September 13, 2011
- Consideration of the comment letters and the Draft IS/MND at the January 10, 2012 meeting and formation of an Ad Hoc Committee to direct revisions to the annexation areas.
- Directing District Staff to resume effort on an annexation application, August 3, 2015.

On August 3, 2015, the Board directed staff to begin preparation of an application to annex the Ord Community into the District. The motion included a requirement to seek an endorsement of the Fort Ord Reuse Authority (FORA) before beginning the work on the application. An updated

project description with proposed service area and sphere of influence boundaries would need to be confirmed and provided before FORA could endorse the action.

Discussion/Analysis: The District currently provides water, wastewater and hopefully in the near future, recycled water service to the former Fort Ord (Ord Community) under the Water/Wastewater Facilities Agreement with the Fort Ord Reuse Authority (FORA), dated March 13, 1998. The term of the agreement is coincident with the legal existence of FORA. FORA is a public corporation of the State of California established by the FORA Act, and will cease to exist on June 30, 2020.

Amending the District sphere of influence and service area boundary is an action under the Local Agency Formation Commission of Monterey County (LAFCO). The District started the annexation process in 2011, preparing and circulating a Draft CEQA Initial Study/Negative Declaration. Some of the benefits for the annexation for both the Central Marina Service Area and the Ord Service Area are as follows:

- The United States conveyed the water and sewer infrastructure on the former Fort Ord through FORA to MCWD in 2001. MCWD consolidated the two water systems under a single state operating permit in 2007. The consolidation benefitted both systems, giving Central Marina access to elevated storage tanks and supply from wells further from the Coast and provided the Ord Community access to deep aquifer wells. Formal annexation protects and ensures continuing infrastructure and water resource resilience for both service areas.
- Formal annexation of the consolidated system strengthens the Districts' position as the potential Groundwater Sustainability Agency over the entire area the District serves.
- Formal annexation of the Ord Community will allow customers direct access to the board of directors instead of the current indirect access through FORA.

In order to update and move forward to the application stage with LAFCO, a number of major activities and milestones must occur over the next 16-18 months. Attachment 1 to this report is a tentative timeline for discussion. The major activities are:

1. Update the project description in response to the comments received on the 2011 Draft Initial Study (addressed later in this report).
2. Meet with SCSD to discuss and agree upon a boundary for the provision of wastewater collection services.
3. District staff meeting with Local Agency Formation Commission Staff to reinstate the Ord Community Annexation and Sphere of Influence amendment with a smaller area of proposed annexation.
4. Board meeting to consider revised Project Description for LAFCO boundary changes (if needed).
5. Authorize DD&A to proceed with revising the Draft IS/ND, including recirculation of the CEQA document addressing comments received during public review period of the IS/ND and subsequent revised boundary adjustments based upon Board direction above.

6. Publish and recirculate the Draft IS/ND for public comment; bring comments to Board after close of public review period.
7. After review of comments, complete the CEQA document to respond to comments.
8. Board must then consider the IS/ND for certification; at that meeting, or a subsequent meeting, Board also receives a staff report and considers the proposed boundary changes. The Board approves the boundary revisions (needed prior to LAFCO application submittal).
9. Request appropriate approvals from area jurisdictions.
10. Prepare and submit the application to LAFCO to annex specified areas of the former Fort Ord into the District LAFCO jurisdictional boundary and to amend the District's Sphere of Influence would be required.
11. LAFCO considers the application and will review and process for completeness (4-6 month process). After review and consideration, staff puts the item on the LAFCO agenda. Assume two to three LAFCO meetings before final approval.
12. Prepare surveyed maps of approved Boundary Changes.
13. Submit maps to State Board of Equalization for review and approval; State Board must approve mapping changes.

The MCWD Board held a public hearing to address the proposed annexation and service area boundary request and directed the preparation of a CEQA document. A Draft Initial Study/Negative Declaration (IS/ND) was prepared to accompany the future LAFCO application. This IS/ND was circulated for public review on October 31, 2011. Written comments were received through December 15, 2011, and a public hearing to receive oral comments was held on January 10, 2012. The proposed project in the IS/ND as directed by the Board action included amending the MCWD Sphere of Influence (SOI) and Service Area (SA) to include all former Fort Ord lands within its service area boundary (see Attachment 2, Figure 2 from the 2011 Draft IS/ND).

The District received written comments on the IS/ND from thirteen individuals and agencies. There were a number of issues raised by the comments; but in particular, three issues on the boundary adjustments were noted that required Board direction, discussed below:

1. LAFCO and the City of Seaside noted that MCWD currently provides water and wastewater service to Seaside High School, but the school property is located outside the boundary of the former Fort Ord as of the date of the base closure; therefore, this property was excluded from the proposed sphere of influence and annexation area. The letters recommended this parcel be added to the proposed sphere and service area pending Board direction. That change has been made to the attached maps, discussed below.

2. LAFCO and other commenters stated that the annexation of dedicated open space areas into the District service area would result in inconsistencies with LAFCO policy. Commenters objected to the scope and boundary of the proposed project and suggested that the District did not need to annex the majority of the former Fort Ord particularly those areas that were within the State Parks and BLM areas. LAFCO also pointed out that special districts are not required to have contiguous boundaries as cities are, and therefore the isolated offices and visitor-serving facilities within dedicated open space areas may be served by “island” annexation, government-to-government contract, or other. The lands owned by BLM and California State Parks need not be annexed to provide water and sewer service to select sites.

Attachment 3 to this staff report is a map showing the District’s current LAFCO service area and sphere of influence. Also highlighted on that map are the portions of the Ord Community currently served by MCWD, including Seaside High School. The Ord Community areas include unoccupied parcels zoned for redevelopment with existing water and sewer infrastructure (for example, the area between 2nd Avenue and Highway 1), and areas pending development with approved specific plans (East Garrison, Seaside Main Gate).

Attachment 4 is the previous map with two additional layers, Ord parcels designated as habitat or open space, and the remaining Ord development parcels. Under the LAFCO rules, only the (tan) development parcels may be added to the District’s service area. The LAFCO guidelines are that service areas may include parcels which will be developed in the next 5 years, and spheres of influence may include parcels which will be developed in the next 25 years. The sphere of influence may cross the open space to connect islands. Attachment 5 is a map showing the maximum possible extent for an SOI in the Ord Community.

3. LAFCO pointed out the Seaside County Sanitation District (SCSD) had previously annexed all of Del Rey Oaks into its service area for wastewater collection service. Per the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (as amended, Government Code Section 56668 d.), only one agency may provide municipal services (in this case, wastewater collection) within a given service area. The City of Del Rey Oaks also submitted a comment stating the City’s position that former Fort Ord areas of Del Rey Oaks should be served by the SCSD based upon the action cited above as well as previous decisions between the City and the City of Seaside and the SCSD. Per the citation above, this area may be served for water only, or the two Districts may meet and agree upon a revised boundary for one or both. SCSD submitted a letter expressing their interest in providing wastewater service to all of the development parcels south of the existing developed areas in the Ord Community. The previous staff report on this item suggested Board direction was needed.

Attachment 6 is a map showing the current SCSD boundary along with development and open space parcels. The development parcels in Seaside east (inland) of SCSD are uphill of the existing SCSD service area, and may be served by SCSD for wastewater collection. The City of Monterey parcels south of Del Rey Oaks may be served by either SCSD or the City itself. All of these areas require water supply from the existing SVGB allocations and/or the future RUWAP.

Attachment 7 is a map showing a potential future SCSD service area expansion, adding those areas which naturally drain to the existing SCSD collection system. Service to this area was studied in the 2011 SCSD Sewer Master Plan and Rate Study.

In May 2014, SCSD notified MCWD that they were considering annexing the City of Seaside portion of the Ord Community into their District, to include the portion served by MCWD. Attachment 8 is the proposed SCSD boundary considered in their engineering report, which included all of the City of Seaside lands except those owned by CSUMB.

Item for Board Discussion:

Staff requests that the Board discuss and provide direction on proposed boundaries for the service area and sphere of influence, to be used in discussions with FORA and the affected land use jurisdictions. Staff recommends the most conservative options, which are (1) extend the District service boundary to add only the Ord Community parcels currently served (as shown on Attachment 1), and extend the sphere of influence to add the designated Ord Community development parcels (as shown on Attachment 3). The Board may choose larger or smaller boundaries for either. The boundaries selected will be used as the Project Description in the updated CEQA Initial Study, and may not be the final boundaries selected for submission to LAFCO.

One item to consider is that not including undeveloped areas which may be contested by SCSD or others would remove an obstacle to final approval of the LAFCO action. Unclaimed areas could be considered for annexation at a later date under a separate action.

Environmental Review Compliance: An Environmental Impact Report is not considered necessary for this project under CEQA. A Draft Initial Study/Negative Declaration was previously prepared and circulated for public review. However, with the updated project description for the areas of annexation and boundary adjustments, this document will need to be updated. Depending upon the number and type of changes made to the Draft Initial Study in response to comments and Board direction, the document should be recirculated for public review and comment prior to final consideration by the Board of Directors.

Financial Impact: _____ Yes No Funding Source/Recap: The Board directed that a budget amendment be made to authorize up to \$200,000 for this work. Staff is coordinating scope and fee estimates from DD&A and Schaaf & Wheeler, and will bring the budget amendment for consideration with the consulting contracts.

Other Considerations: As mentioned in this transmittal, LAFCO previously indicated that an application for change of sphere of influence and annexation of new areas will not be considered with the unresolved issues surrounding the Seaside County Sanitation District.

Revising and reducing the sphere amendment and service area boundary request will reduce the issues associated with the LAFCO actions identified above, but perhaps not totally resolve them

suggesting that another option for the Board might be to attempt to resolve those other issues prior to submitting an application for SOI amendment and SA request to LAFCO.

Material Included for Information/Consideration:

1. Tentative Schedule (Gantt Chart)
2. Figure 2 from the 2011 IS/ND, proposed Boundary Map
3. Figure, Existing Service Areas and LAFCO Sphere of Influence
4. Figure, Existing Service Areas and Former Fort Ord Land Use Plan
5. Figure, Former Fort Ord Land Use Plan and Maximum Sphere of Influence
6. Figure, Existing Service Areas with Existing SCSD Service Area
7. Figure, Existing Service Areas with Expanded SCSD Service Area (Option)
8. Figure 1 from the SCSD 2014 Annexation Study

Action Required: _____Resolution X Motion _____Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Marina Coast Water District
Staff Report

Agenda Item: 10-A

Meeting Date: November 16, 2015

Prepared By: Paul Lord

Approved By: Keith Van Der Maaten

Reviewed By: Michael Wegley

Presented By: James Derbin

Agenda Title: Updates to the Engineering Procedures, Guidelines, and Design Requirements Regarding Landscape and Irrigation Systems

Staff Recommendation: The Board receive this update on changes to the Engineering Procedures Guidelines and Design Requirements – Section 700 - DESIGN CRITERIA FOR LANDSCAPING AND IRRIGATION SYSTEMS

Background: *2015 Strategic Plan Mission Statement – To provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Governor Brown's Drought Executive Order of April 1, 2015 (EO B-29-15) directed the Department of Water Resources to update the State's Model Water Efficient Landscape Ordinance (MWELo) through expedited regulation. The California Water Commission approved the revised MWELo Ordinance on July 15, 2015. The Department of Water Resources is currently providing guidance to cities and counties (local agencies, not including the Marina Coast Water District) in California, who are responsible for adopting and reporting to the State their actions taken to adopt a water efficient landscape ordinance. The focus of the guidance provided is on the major changes in the MWELo which must be addressed when local agencies are revising their own local or regional ordinances.

Discussion/Analysis: Local agencies have until December 1, 2015 to adopt the MWELo or to adopt a Local Ordinance which must be at least as effective in conserving water as MWELo. A local agency is to either integrate MWELo into an existing ordinance or establish a new, separate program. To comply, a local agency must perform one of the following actions:

- Adopt by reference Sections 490-495, Chapter 2.7, Division 2, Title 23 in the California Code of Regulations
- Adopt the MWELo in detail - Sections 490-495, Chapter 2.7, Division 2, Title 23 in the California Code of Regulations
- Amend an existing or adopt a new Local Ordinance or Regional Ordinance to meet the requirements contained in the regulations
- Take no action and allow the MWELo to go into effect by default

A local agency may choose to allow MWELo to become effective by default and then adopt a Local or Regional Ordinance at a later time.

Staff contacted two local cities within the District's service area that are responsible for adopting and reporting to the State, and inquired about the actions they would take to comply with the MWELo Ordinance. The City of Seaside will take no action, while the City of Marina may act at some time in the future. Therefore, by default, both cities will allow the MWELo to go into effect December 1, 2015.

Although the Marina Coast Water District does not have to act in response to the MWELo Ordinance, staff is currently amending Section 700 of the District's Engineering Procedures, Guidelines (Section 700), and Design Requirements so that all applicants for new service or renovated properties requiring plan review procedures are properly notified that all landscape plan submittals must conform with the new, MWELo Ordinance.

The amendments proposed for Section 700 primarily requests the same general information as the MWELo Ordinance, yet in more detail. Although the District's Section 700 will still request a few supplementary details unique to individual projects, now the vast majority of project applicants will be able to submit the same plan documents to the District as required by the local agencies.

For more information about the updates to the MWELo Ordinance, please refer to the following document sub-titled *Guidance for California Local Agencies* (attached) and online pdf versions of the MWELo Ordinance at <http://www.water.ca.gov/wateruseefficiency/landscapeordinance/> .

Material Included for Information/Consideration: *Guidance for California Local Agencies*