



# MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: [www.mcwd.org](http://www.mcwd.org)

TEL: (831) 384-6131 FAX: (831) 883-5995

## DIRECTORS

JAN SHRINER  
President

HERBERT CORTEZ  
Vice President

THOMAS P. MOORE  
GAIL MORTON  
MATT ZEFFERMAN

## Agenda

**Regular Board Meeting, Board of Directors  
Marina Coast Water District**

**and**

**Regular Board Meeting, Board of Directors  
Marina Coast Water District Groundwater Sustainability Agency  
Hybrid Meeting**

**920 2<sup>nd</sup> Avenue, Suite A, Marina, California**

**And Zoom Teleconference**

**Monday, May 16, 2022, 6:00 p.m. PST**

**Due to Governor Newsom's Executive Order N-29-20 and recommendations on protocols to contain the spread of COVID-19, this will be a hybrid meeting with some staff and Board members attending the May 16, 2022 meeting in person and some remotely from various locations. Members of the public may not yet attend the Board meeting in person but can continue to attend remotely via the Zoom link. The public is strongly encouraged to use the Zoom app for best reception.**

**There may be limited opportunity to provide verbal comments during the meeting. Persons who are participating via telephone will need to press \*9 to be acknowledged for comments. Members of the public participating by Zoom will be placed on mute during the proceedings and will be acknowledged only when public comment is allowed, after requesting and receiving recognition from the Board President. Public comment can also be submitted in writing to Paula Riso at [priso@mcwd.org](mailto:priso@mcwd.org) by 9:00 am on Monday, May 16, 2022; such comments will be distributed to the MCWD Board before the meeting.**

This meeting may be accessed remotely using the following Zoom link:

<https://us02web.zoom.us/j/89768695550?pwd=aExTNlVuc3h5cERoWU1SNFR1bjkxQT09>

Passcode: 171822

To participate via phone: 1-669-900-9128; Meeting ID: 897 6869 5550 Passcode: 171822

***Our Mission: We provide our customers with high quality potable and recycled water, wastewater collection and conservation services that are safe, affordable, reliable and sustainable, through planning, management and the development of water resources in an environmentally sensitive manner.***

### **1. Call to Order**

### **2. Roll Call**

This agenda is subject to revision and may be amended prior to the scheduled meeting. Pursuant to Government Code section 54954.2(a)(1), the agenda for each meeting of the Board shall be posted at the District offices at 11 Reservation Road, Marina. The agenda shall also be posted at the following locations, but those locations are not official agenda posting locations for purposes of section 54954.2(a)(1): City of Marina Council Chambers. A complete Board packet containing all enclosures and staff materials will be available for public review on the District website, Thursday, May 12, 2022. Information about items on this agenda or persons requesting disability related modifications and/or accommodations should contact the Board Clerk 48 hours prior to the meeting at: 831-883-5910

**3. Public Comment on Closed Session Items** *Anyone wishing to address the Board on matters appearing on Closed Session may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

#### **4. Closed Session**

- A. Pursuant to Government Code 54957  
Conference with Labor Negotiators  
Agency Designated Representative: General Manager  
Employee Organizations: MCWD Employee Association and Teamsters Local 890
  
- B. Pursuant to Government Code 54957  
Public Employee Performance Evaluation  
Title: General Manager

#### **Reconvene Open Session**

**5. Reportable Actions Taken During Closed Session** *The Board will announce any reportable action taken during closed session and the vote or abstention on that action of every director present and may take additional action in open session as appropriate. Any closed session items not completed may be continued to after the end of all open session items.*

#### **6. Pledge of Allegiance**

**7. Oral Communications** *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

#### **8. Consent Calendar**

- A. [Receive and File the Check Register for the Month of April 2022](#)  
(Page 2)
  
- B. [Receive the Quarterly Financial Statements for January 1, 2022 to March 31, 2021](#)  
(Page 9)
  
- C. [Approve the Draft Minutes of the Special Joint Board/GSA Meeting of April 11, 2022](#)  
(Page 21)
  
- D. [Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of April 18, 2022](#)  
(Page 24)
  
- E. [Adopt Resolution No. 2022-17 Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election Set for November 8, 2022](#)  
(Page 30)

- F. [Adopt Resolution No. 2022-18 to Proclaim a Local Emergency, and Authorize Remote Teleconference Meetings of All District Legislative Bodies for the Following 30 Days](#)  
(Page 41)
- G. [Receive an Update on the Fiscal Impacts to the District due to Covid-19](#)  
(Page 45)

**9. Action Items** *The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board on these Items as each item is reviewed by the Board. Please limit your comment to four minutes.*

- A. [Consider Adoption of Resolution No. 2022-19 to Find that the MCWD Sphere of Influence Amendment and Annexation for Monterey County A.P.N. \(031-15-013; 018; 024; 029; 031; 032; 036-44; 054-056\); \(031-261-003; 004\); and \(031-152-11\) is Categorically Exempt from CEQA under CEQA Guidelines Section 15061\(b\)\(3\); and Direct Staff to File an Application with the Local Agency Formation Commission](#)  
(Page 55)
- B. [Consider the Introduction and First Reading of Ordinance No. 62, An Ordinance Amending Title 4, Recycled Water, of the Marina Coast Water District Code](#)  
(Page 67)
- C. [Conduct a Public Hearing for Proposed Recycled Water Rates and Adopt Resolution No. 2022-20 to Adopt District Rates, Fees, and Charges for Recycled Water Service, excluding Capacity Charges](#)  
(Page 80)
- D. [Adopt Resolution No. 2022-21 to Adopt the Marina Coast Water District Budget for FY 2022-2023 and Waive Section 6.08.070 of the District Code for FY 2022-2023](#)  
(Page 85)

**10. Informational Items** *Informational items are normally provided in the form of a written report or verbal update and may not require Board action. The public may address the Board on Informational Items as they are considered by the Board. Please limit your comments to four minutes.*

- A. General Manager's Report
- B. Committee and Board Liaison Reports
  - 1. M1W Board Member Liaison

**11. [Correspondence](#)** (Page 91)

**12. Board Member Requests for Future Agenda Items**

**13. Director's Comments** *Director reports on meetings with other agencies, organizations and individuals on behalf of the District and on official District matters.*

**14. Adjournment** *Set or Announce Next Meeting(s), date(s), time(s), and location(s):*

*Special Strategic Plan Workshop: Tuesday, May 24, 2022, 6:30 p.m.  
Regular Meeting: Monday, June 20, 2022, 6:30 p.m.*

**Marina Coast Water District  
Agenda Transmittal**

**Agenda Item:** 8

**Meeting Date:** May 16, 2022

**Prepared By:** Paula Riso

**Approved By:** Remleh Scherzinger

**Agenda Title:** Consent Calendar

**Staff Recommendation:** The Board of Directors approve the Consent Calendar as presented.

**Background:** *Strategic Plan, Mission Statement – We provide our customers with high quality potable and recycled water, wastewater collection and conservation services that are safe, affordable, reliable and sustainable, through planning, management and the development of water resources in an environmentally sensitive manner.*

Consent calendar consisting of:

- A) Receive and File the Check Register for the Month of April 2022
- B) Receive the Quarterly Financial Statements for January 1, 2022 to March 31, 2022
- C) Approve the Draft Minutes of the Special Joint Board/GSA Meeting of April 11, 2022
- D) Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of April 18, 2022
- E) Adopt Resolution No. 2022-17 Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election Set for November 8, 2022
- F) Adopt Resolution No. 2022-18 to Proclaim a Local Emergency, and Authorize Remote Teleconference Meetings of All District Legislative Bodies for the Following 30 Days
- G) Receive an Update on the Fiscal Impacts to the District due to Covid-19

**Discussion/Analysis:** See individual transmittals.

**Environmental Review Compliance:** None required.

**Climate Action:** Not applicable.

**Other Considerations:** The Board of Directors can approve these items together or they can pull them separately for discussion.

**Material Included for Information/Consideration:** Check Register for April 2022; quarterly financial statements; draft minutes of April 11, 2022; draft minutes of April 18, 2022; Resolution No. 2022-17; Election documents; Resolution No. 2022-18; and, Covid Fiscal Impact Graphs.

**Action Required:** \_\_\_\_\_ Resolution      X   Motion    \_\_\_\_\_ Review  
(Roll call vote is required.)

---

Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

**Marina Coast Water District  
Agenda Transmittal**

**Agenda Item:** 8-A

**Meeting Date:** May 16, 2022

**Prepared By:** Kelly Cadiente

**Approved By:** Remleh Scherzinger

**Agenda Title:** Receive and File the Check Register for the Month of April 2022

**Staff Recommendation:** The Board of Directors receive and file the April 2022 expenditures totaling \$3,073,013.31.

**Background:** *Strategic Plan, Objective No. 3 – Our objective is to manage public funds to assure financial stability, prudent rate management and demonstrate responsible stewardship. Our fiscal strategy is to forecast, control and optimize income and expenditures in an open and transparent manner. We will efficiently use our financial resources to assure availability to fund current and future demands.*

**Discussion/Analysis:** These expenditures were paid in April 2022 and the Board is requested to receive and file the check register. The April check register total was larger than normal due to capital project contractor payments that totaled \$1,737,122.50 for the following projects:

- Intermediate Reservoir Recoating - \$201,803.75
- RUWAP Distribution System – \$375,060.00
- A1/A2 Tanks and B/C Booster project – \$1,160,258.75

**Environmental Review Compliance:** None required.

**Climate Adaptation:** Not applicable.

**Financial Impact:**  Yes  No **Funding Source/Recap:** Expenditures are allocated across the six cost centers; 01-Marina Water, 02-Marina Sewer, 03- Ord Water, 04- Ord Sewer, 05-Recycled Water, 06-Regional Water.

**Other Consideration:** None.

**Material Included for Information/Consideration:** April 2022 Summary Check Register.

**Action Required:**  Resolution  Motion  Review  
(Roll call vote is required.)

---

Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

## April 2022 SUMMARY CHECK REGISTER

DATE	CHECK #	CHECK DESCRIPTION	AMOUNT
04/07/2022	ACH	Friedman & Springwater LLP	79,020.65
04/07/2022	71901 - 71948	Check Register	53,527.57
04/11/2022	71949 - 71966	Check Register	1,980,111.32
04/19/2022	71967	Check Register	628.58
04/21/2022	71968 - 72004	Check Register	65,110.35
04/26/2022	72005 - 72027	Check Register	204,466.78
04/01/2022	ACH	CalPERS	25,535.85
04/01/2022	ACH	Empower Retirement	14,737.76
04/01/2022	ACH	Internal Revenue Service	44,117.30
04/01/2022	ACH	State of California - EDD	9,583.86
04/01/2022	ACH	WageWorks, Inc.	922.95
04/01/2022	501343 - 501344	Payroll Checks and Direct Deposit	105,988.89
04/01/2022	501345	Check Register	688.00
04/08/2022	501346 - 501348	Check Register	71,638.39
04/13/2022	ACH	Internal Revenue Service	137.72
04/13/2022	501349	Board Compensation Checks and Direct Deposit	831.14
04/15/2022	ACH	CalPERS	25,618.93
04/15/2022	ACH	Empower Retirement	14,141.78
04/15/2022	ACH	Internal Revenue Service	43,872.52
04/15/2022	ACH	State of California - EDD	9,465.87
04/15/2022	ACH	WageWorks, Inc.	1,028.71
04/15/2022	501350 - 501351	Payroll Checks and Direct Deposit	105,803.66
04/25/2022	501352 - 501355	Check Register	15,294.68
04/29/2022	ACH	CalPERS	25,270.57
04/29/2022	ACH	Empower Retirement	13,283.80
04/29/2022	ACH	Internal Revenue Service	44,862.83
04/29/2022	ACH	State of California - EDD	9,764.56
04/29/2022	ACH	WageWorks, Inc.	817.19
04/29/2022	501356 - 501357	Payroll Checks and Direct Deposit	106,741.10
<b>TOTAL DISBURSEMENTS</b>			<b><u>3,073,013.31</u></b>

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
ACH	03/04/2022	04/07/2022	Friedman & Springwater LLP	Legal Services 02/2022	79,020.65
71901	02/17/2022	04/07/2022	Quinn Company	Annual Load Bank Generator Testing - (4) Lift Station Sites	3,924.00
71902	03/16/2022	04/07/2022	Becks Shoe Store, Inc. - Salinas	Boot Benefit - Meter Reader	195.01
71903	03/10/2022	04/07/2022	Monterey Peninsula Unified School District	Water Conservation Education 02/2022	3,180.96
71904	03/17/2022	04/07/2022	Grainger	(12) Safety Vests, (7) Respirators, (3) Spools Steel Cable, (2) Buckle Kits	1,802.39
71905	03/08/2022	04/07/2022	3T Equipment Company, Inc.	General Supplies	213.73
71906	03/23/2022	04/07/2022	Monterey Newspapers Partnership	Monterey Herald E-Edition All Access Subscription - 52 Weeks	216.99
71907	03/22/2022	04/07/2022	Monterey Bay Analytical Services	Laboratory Testing	1,474.00
71908	03/31/2022	04/07/2022	Monterey One Water	Sewer Treatment Charge 03/2022 - 04/2022	282.10
71909	03/11/2022	04/07/2022	Monterey Tire Service	Replacement Tire - Vehicle #1102	351.82
71910	03/08/2022	04/07/2022	HD Supply Facilities Maintenance LTD	(7) Float Switches	862.96
71911	03/07/2022	04/07/2022	Beck's Shoe Store, Inc. - Monterey	Boot Benefit - O&M	200.00
71912	03/22/2022	04/07/2022	Conservation Rebate Program	5100 Coe Ave #199 - Toilet Rebate	50.00
71913	03/25/2022	04/07/2022	NEC Financial Services, Inc.	Phone Equipment Lease 03/2022	335.76
71914	03/09/2022	04/07/2022	Carollo Engineers, Inc.	Construction Meetings, Submittal Review, 2nd Ave Recycled Water Pipeline - RUWAP	2,174.48
71915	03/22/2022	04/07/2022	Geiger	(850) Disconnect, (850) Connect Orders	874.42
71916	03/07/2022	04/07/2022	Sabre Backflow, LLC	General Supplies	322.57
71917	02/27/2022	04/07/2022	Calcon Systems, Inc.	Chlorine Totalizer Programming - Intermediate Reservoir, Wells 10, 11	1,321.41
71918	03/15/2022	04/07/2022	Univar Solutions USA, Inc.	(650) gals Chlorine - Well 11, (615) gals Chlorine - Intermediate Reservoir	3,134.81
71919	02/28/2022	04/07/2022	ECAM Secure	Monthly Security Fees - Ord Wastewater Treatment Facility	1,218.50
71920	03/04/2022	04/07/2022	Brimar Industries	General Supplies	117.32
71921	03/14/2022	04/07/2022	Green Rubber-Kennedy AG, LP	General Supplies	151.48
71922	03/24/2022	04/07/2022	Marina Tire & Auto Repair	Brake Pads, Rotors - Vehicle #1802; Tire Repair - Vehicle #1501	445.52
71923	03/25/2022	04/07/2022	U.S. Bank National Association	IOP Office Copier Lease 03/20 - 04/19	287.34
71924	04/04/2022	04/07/2022	Monterey Bay Technologies, Inc.	IT Support Services 04/2022	3,451.00
71925	03/25/2022	04/07/2022	ICONIX Waterworks (US), Inc.	DI Spool, (3) Bolt Up Sets, Supplies - Well 29; (5) Hymax Couplers, General Supplies	4,209.08
71926	03/23/2022	04/07/2022	WageWorks, Inc.	FSA Admin Fees 03/2022	110.00
71927	03/01/2022	04/07/2022	Annuvia	(4) Electrodes Adult AED	294.36
71928	03/08/2022	04/07/2022	Lou's Gloves, Inc.	Nitrile Gloves	768.00
71929	03/11/2022	04/07/2022	Western Exterminator Company	Pest Control - Beach Office 03/2022	106.75
71930	03/31/2022	04/07/2022	Iron Mountain, Inc.	Shredding Service 02/2022 - 03/2022	504.67
71931	03/28/2022	04/07/2022	AT&T	Phone and Alarm Line Services 03/2022	216.01
71932	04/01/2022	04/07/2022	Pure Janitorial, LLC	Janitorial Service - MCWD, BLM Offices 03/2022	5,000.00
71933	03/25/2022	04/07/2022	WEX Bank	Fleet Gasoline 03/2022	6,172.56

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
71934	02/28/2022	04/07/2022	Local Government Commission	MCWD CAP Research/ Planning, Data Analysis/ GHG Inventory 02/2022	2,636.36
71935	03/17/2022	04/07/2022	Conservation Rebate Program	313 Johnson Pl - Hot Water Recirculation Pump Rebate, Toilet Rebate	255.50
71936	03/14/2022	04/07/2022	Costco Wholesale Membership	Membership Renewal	120.00
71937	03/08/2022	04/07/2022	Ferguson Enterprises LLC #3326	(2) Debris Baskets - Vactor	528.56
71938	03/23/2022	04/07/2022	Customer Service Refund	Refund Check - 14841 Kit Carson Dr	117.00
71939	03/23/2022	04/07/2022	Customer Service Refund	Refund Check - Hydrant Meter	1,871.67
71940	03/23/2022	04/07/2022	Customer Service Refund	Refund Check - 3005 Canvas Way	110.46
71941	03/23/2022	04/07/2022	Customer Service Refund	Refund Check - 3104 Bayer St	177.69
71942	03/23/2022	04/07/2022	Customer Service Refund	Refund Check - 16618 Early Ln	23.17
71943	03/23/2022	04/07/2022	Customer Service Refund	Refund Check - 239 Metz Rd	35.00
71944	03/23/2022	04/07/2022	Customer Service Refund	Refund Check - Hydrant Meter	1,800.82
71945	03/23/2022	04/07/2022	Customer Service Refund	Refund Check - Hydrant Meter	1,628.25
71946	03/23/2022	04/07/2022	Customer Service Refund	Refund Check - 234 Reservation Rd	45.32
71947	03/23/2022	04/07/2022	Customer Service Refund	Refund Check - 3003 Max Cir	17.29
71948	03/28/2022	04/07/2022	Customer Service Refund	Refund Check - 389 Reindollar Ave	190.48
71949	02/19/2022	04/11/2022	Quinn Company	Annual Load Bank Generator Testing - Watkins Gate Well	1,207.47
71950	03/23/2022	04/11/2022	Carlons Fire Extinguisher	First Aid Supplies	254.01
71951	04/06/2022	04/11/2022	PG&E	New PG&E Power - A1/A2 Tanks B/C Booster	34,500.21
71952	02/28/2022	04/11/2022	Schaaf & Wheeler	Construction Meetings, Respond to RFI's, Review Submittals - Ord Village LS FM Improvements; Review Submittals, Respond to RFI's, Construction Support - Intermediate Reservoir Recoating; Review Submittals, Respond to RFI's - Gigling LS FM; Construction Phase - A1/A2 Tanks B/C Booster; Developers (Campus Town, Dunes 2 East)	62,199.29
71953	02/07/2022	04/11/2022	Monterey Peninsula Engineering	RUWAP Distribution System - Construction Pmt #18A	375,060.00
71954	03/31/2022	04/11/2022	Peninsula Welding & Medical Supply, Inc.	Gas Cylinder Tank Rental Fee - Welding Supplies	12.90
71955	03/04/2022	04/11/2022	Anderson Pacific Engineering Construction, Inc.	A1/A2 Tanks B/C Booster - Construction Pmts 4, 5	1,160,258.75
71956	03/09/2022	04/11/2022	Harris & Associates	Inspection Services - RUWAP Distribution System; Project Management, Review/ Update Ordinance, Users Handbook, Rules of Service, Design Standards, Development Permit Application Process - Recycled Water; Developers (Dunes 2 East, Lower Stilwell)	56,131.03
71957	03/28/2022	04/11/2022	O'Reilly Automotive Stores, Inc.	Auto/ General Supplies	264.64
71958	03/25/2022	04/11/2022	Sturdy Oil Company	5-gallon Pail HDZ 68 Hydraulic Oil - Vactor; (4) 5-gallon Pails Clarion FM AW32 Hydraulic Oil	620.76
71959	02/28/2022	04/11/2022	Pacific Ag Rentals LLC	Mobile Restroom Rental - Beach/ Ord Offices	1,070.28
71960	03/28/2022	04/11/2022	Daiohs USA	Coffee Supplies	255.90

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
71961	03/28/2022	04/11/2022	Marina Tire & Auto Repair	(2) Tires - Vehicle #1803; Oil Change - Vehicle #1238	518.35
71962	03/17/2022	04/11/2022	Aleshire & Wynder, LLP	Legal Services 01/2022 - 02/2022	42,177.49
71963	03/31/2022	04/11/2022	Cintas Corporation No. 630	Uniforms, Towels, Rugs 03/2022	1,152.66
71964	03/25/2022	04/11/2022	Ferguson Enterprises, Inc.	Janitorial Supplies	65.77
71965	12/21/2021	04/11/2022	Salinas Valley Basin Groundwater Sustainability Agency	Corral de Tierra GSP	42,558.06
71966	03/10/2022	04/11/2022	Toledo Industrial Coatings	Intermediate Reservoir Recoating - Construction Pmts 1, 2, 3	201,803.75
71967	04/19/2022	04/19/2022	Silkscreen Express	(50) 2022 Earth Day T-Shirts	628.58
71968	03/31/2022	04/21/2022	Ace Hardware of Watsonville, Inc.	General Supplies	1,486.66
71969	03/31/2022	04/21/2022	Insight Planners	Web Development/ Maintenance and Hosting 03/2022, CCR - Layout/ Production	2,584.00
71970	04/05/2022	04/21/2022	Area Communications	Answering Service 03/09 - 04/05	331.31
71971	03/31/2022	04/21/2022	Monterey Regional Waste Management District	Diesel Fuel Disposal	240.00
71972	04/13/2022	04/21/2022	Water Awareness Comm Mtry	Zun Zun Performances - Dual Language Academy, Marina Childhood Development Center	2,000.00
71973	03/17/2022	04/21/2022	Johnson Associates	Swivel Jack, Tow Hitch - Tow Behind Generator	233.41
71974	03/18/2022	04/21/2022	Verizon Wireless	Cell Phone Service 03/2022	1,428.83
71975	04/01/2022	04/21/2022	Federal Express	Shipping Charges	104.10
71976	03/25/2022	04/21/2022	HD Supply Facilities Maintenance LTD	Geophone Kit	502.29
71977	03/31/2022	04/21/2022	E.H. Wachs Company	Brake Handle Assembly, Bluetooth Adapter - Vehicle #1102	887.40
71978	03/25/2022	04/21/2022	Core & Main LP	(3) Duck Bills	12,109.01
71979	03/31/2022	04/21/2022	DataProse, LLC	Customer Billing Statements 03/2022	4,721.43
71980	04/18/2022	04/21/2022	Special District Association	SDA Quarterly Meeting	40.00
71981	03/22/2022	04/21/2022	American Supply Company	Janitorial Supplies	367.85
71982	04/04/2022	04/21/2022	Geiger	(2,000) Application for Leave Forms	333.89
71983	03/30/2022	04/21/2022	Dilbeck & Sons, Inc.	Door Jam Repair - BLM	345.00
71984	03/28/2022	04/21/2022	BHI Management Consulting	Strategic Plan Workshop #1	2,950.00
71985	03/11/2022	04/21/2022	Dwyer Instruments, Inc.	Level Transducer - Well 30	2,079.65
71986	03/31/2022	04/21/2022	ECAM Secure	Monthly Security Fees - Ord Wastewater Treatment Facility	1,218.50
71987	03/25/2022	04/21/2022	Green Rubber-Kennedy AG, LP	General Supplies	33.72
71988	03/31/2022	04/21/2022	Della Mora Heating Sheet Metal & Air Conditioning	AC Unit Service - Beach Office; Fujitsu 2 Ton Mini Split AC System - Server Room	8,144.00
71989	03/29/2022	04/21/2022	Edges Electrical Group, LLC	(200) PVC Conduit, General Supplies	670.68
71990	03/31/2022	04/21/2022	ICONIX Waterworks (US), Inc.	(3) Gate Valves, (2) Mega Flange Kits, Ballcorp Stop, Supplies - Central Coast High School; General Supplies	3,771.16
71991	04/12/2022	04/21/2022	Eurofins Eaton Analytical, LLC	Laboratory Testing	525.00
71992	03/31/2022	04/21/2022	Access Monterey Peninsula, Inc.	Filming and Production 03/2022	460.00
71993	02/14/2022	04/21/2022	Alliance Resource Consulting LLC	Executive Recruitment - Director of Administrative Services	12,400.00
71994	04/06/2022	04/21/2022	TIAA, FSB	Ord Office Copier, eCopy ScanStation Leases 04/2022	422.04

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
71995	03/31/2022	04/21/2022	Marina Coast Water District (BLM)	BLM Water, Sewer, Fire Service 03/2022	581.54
71996	03/28/2022	04/21/2022	Federico Embroidery	(4) Hats - Meter Readers; (11) Hats - O&M	327.42
71997	03/23/2022	04/21/2022	Akel Engineering Group, Inc.	Infrastructure Service Study	552.50
71998	04/01/2022	04/21/2022	Verizon Connect NWF, Inc.	GPS Service - (2) Meter Reader Trucks 03/2022	38.00
71999	04/08/2022	04/21/2022	Employee Reimbursement	Water Treatment Plant Operation Course/ Manual	173.53
72000	04/08/2022	04/21/2022	Employee Reimbursement	CWEA Membership Fee, Grade II Collection System Exam Fee	387.00
72001	03/31/2022	04/21/2022	AutoZone Parts, Inc.	Auto/ General Supplies	272.40
72002	03/29/2022	04/21/2022	Conservation Rebate Program	266 Reservation Rd - Landscape Rebate	1,865.50
72003	03/31/2022	04/21/2022	Conservation Rebate Program	4675 Peninsula Point Dr - (2) Toilet Rebates	150.00
72004	04/08/2022	04/21/2022	Employee Reimbursement	Water Distribution System Course/ Manual, Boot Benefit	372.53
72005	04/18/2022	04/26/2022	City of Marina	Franchise Tax Fee 01/2022 - 03/2022	41,221.29
72006	04/04/2022	04/26/2022	Pitney Bowes Global Financial Services LLC	Postage Machine Lease 02/09 - 05/08	698.89
72007	04/07/2022	04/26/2022	PG&E	Gas and Electric Service 03/2022	85,943.72
72008	04/13/2022	04/26/2022	Monterey Bay Analytical Services	Laboratory Testing	1,638.00
72009	04/05/2022	04/26/2022	J M Electric	Check/ Replace (2) Ballasts, (4) Tube Lights - BLM	444.19
72010	03/17/2022	04/26/2022	Master Meter, Inc.	Mobile Annual Support/ Maintenance 05/2022 - 04/2023	2,100.00
72011	04/01/2022	04/26/2022	Maynard Group	AT&T Wireless Backup, eMVS Cloud, VoIP Services, NEC Phone Equipment Maintenance, General Services 04/2022	3,845.33
72012	04/07/2022	04/26/2022	HD Supply Facilities Maintenance LTD	General Supplies	274.97
72013	03/31/2022	04/26/2022	Pacific Ag Rentals LLC	Mobile Restroom Rental - Beach/ Ord Offices	1,390.84
72014	04/12/2022	04/26/2022	The Pape Group, Inc.	Fittings, Adapters - CCTV Van	909.19
72015	04/14/2022	04/26/2022	U.S. Bank National Association	Beach Office Copier Lease 04/10 - 05/09	275.32
72016	04/04/2022	04/26/2022	Monterey Bay Technologies, Inc.	CyberPower 1350VA UPS - IOP Server Room, 5-Port Switch - Beach Office	146.64
72017	04/06/2022	04/26/2022	Boutin Jones, Inc.	Legal Services 03/2022	1,026.00
72018	03/16/2022	04/26/2022	Griffith, Masuda & Hobbs	Legal Services 02/2022	29,488.62
72019	04/05/2022	04/26/2022	Evoqua Water Technologies, LLC	(3,712) gals Bioxide, Hydrogen Sulfide Monitoring - East Garrison LS	15,423.71
72020	03/31/2022	04/26/2022	Peninsula Messenger LLC	Courier Service 04/2022	243.00
72021	04/01/2022	04/26/2022	Simpler Systems, Inc.	UB Datapp Maintenance 04/2022	500.00
72022	04/05/2022	04/26/2022	Johnson Electronics	Installation/ Programming of (2) Wireless Window Transmitters - BLM	307.52
72023	04/01/2022	04/26/2022	Ritter GIS, Inc.	Cityworks Update	4,760.00
72024	04/06/2022	04/26/2022	Conservation Rebate Program	279 Hillcrest Ave - Toilet Rebate	75.00
72025	04/06/2022	04/26/2022	Conservation Rebate Program	2999 Bluffs Dr - Washer Rebate	100.00
72026	04/18/2022	04/26/2022	City of Seaside	City Utility Tax 01/2022 - 03/2022	12,877.17
72027	04/01/2022	04/26/2022	Greenwaste Recovery, Inc.	Garbage Collection & Recycling Services 04/2022	777.38
ACH	04/01/2022	04/01/2022	CalPERS	Payroll Ending 03/25/2022	25,535.85
ACH	04/01/2022	04/01/2022	Empower Retirement	Payroll Ending 03/25/2022	14,737.76

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
ACH	04/01/2022	04/01/2022	Internal Revenue Service	Payroll Ending 03/25/2022	44,117.30
ACH	04/01/2022	04/01/2022	State of California - EDD	Payroll Ending 03/25/2022	9,583.86
ACH	04/01/2022	04/01/2022	WageWorks, Inc.	Payroll Ending 03/25/2022	922.95
501343 - 501344	04/01/2022	04/01/2022	Payroll Checks and Direct Deposit	Payroll Ending 03/25/2022	105,988.89
501345	04/01/2022	04/01/2022	General Teamsters Union	Payroll Ending 03/25/2022	688.00
501346	04/01/2022	04/08/2022	ACWA/ JPIA	Medical, Dental, Vision, EAP Insurance 05/2022	69,532.33
501347	03/25/2022	04/08/2022	AFLAC	Employee Paid Benefits 03/2022	1,432.66
501348	03/18/2022	04/08/2022	Transamerica Life Insurance Company	Employee Paid Benefits 03/2022	673.40
ACH	04/13/2022	04/13/2022	Internal Revenue Service	Board Compensation 03/2022	137.72
501349	04/13/2022	04/13/2022	Board Compensation Checks and Direct Deposit	Board Compensation 03/2022	831.14
ACH	04/15/2022	04/15/2022	CalPERS	Payroll Ending 04/08/2022	25,618.93
ACH	04/15/2022	04/15/2022	Empower Retirement	Payroll Ending 04/08/2022	14,141.78
ACH	04/15/2022	04/15/2022	Internal Revenue Service	Payroll Ending 04/08/2022	43,872.52
ACH	04/15/2022	04/15/2022	State of California - EDD	Payroll Ending 04/08/2022	9,465.87
ACH	04/15/2022	04/15/2022	WageWorks, Inc.	Payroll Ending 04/08/2022	1,028.71
501350 - 501351	04/15/2022	04/15/2022	Payroll Checks and Direct Deposit	Payroll Ending 04/08/2022	105,803.66
501352	04/19/2022	04/25/2022	ACWA Joint Power Ins Authority	Workers Compensation Insurance 01/01/2022 - 03/31/2022	12,421.60
501353	04/05/2022	04/25/2022	LegalShield	Employee Paid Benefits 04/2022	25.90
501354	04/08/2022	04/25/2022	Lincoln National Life Insurance Company	Life, Short/ Long Term Disability, AD&D Insurance 05/2022	2,717.43
501355	04/21/2022	04/25/2022	Employee Reimbursement	2022 ACWA Spring Conference per Diem Meals	129.75
ACH	04/29/2022	04/29/2022	CalPERS	Payroll Ending 04/22/2022	25,270.57
ACH	04/29/2022	04/29/2022	Empower Retirement	Payroll Ending 04/22/2022	13,283.80
ACH	04/29/2022	04/29/2022	Internal Revenue Service	Payroll Ending 04/22/2022	44,862.83
ACH	04/29/2022	04/29/2022	State of California - EDD	Payroll Ending 04/22/2022	9,764.56
ACH	04/29/2022	04/29/2022	WageWorks, Inc.	Payroll Ending 04/22/2022	817.19
501356 - 501357	04/29/2022	04/29/2022	Payroll Checks and Direct Deposit	Payroll Ending 04/22/2022	106,741.10
<b>Total Disbursements for April 2022</b>					<b>3,073,013.31</b>

**Marina Coast Water District  
Agenda Transmittal**

**Agenda Item:** 8-B

**Meeting Date:** May 16, 2022

**Prepared By:** Kelly Cadiente

**Approved By:** Remleh Scherzinger

**Agenda Title:** Receive the Quarterly Financial Statements for January 1, 2022, to March 31, 2022

**Staff Recommendation:** The Board receives the Quarterly Financial Statements for January 1, 2022, to March 31, 2022.

**Background:** *District Strategic Plan, Strategic Element No. 3.2 – Regular Financial Updates to Policymakers and Managers.*

**Discussion/Analysis:** All figures reported for the quarter are based on accrual basis accounting. The District’s consolidated financial statement for the quarter includes operating revenues of \$4.379 million and expenses of \$3.288 million, resulting in a net gain from operations of \$1.091 million. The District budget projected a net gain from operations of \$0.207 million for the same period.

The difference between the actual net gain from operations for the quarter and the budgeted gain expectation is \$0.884 million due to the timing of when revenues are earned and expenses are accrued producing different results than those in which the annual budget amounts are divided evenly by quarter.

Summary of Cost Centers:

<u>Description</u>	<u>Actual Qtr</u>	<u>Budget Qtr</u>	<u>Actual FYTD</u>	<u>Budget FYTD</u>
<b>Marina Water</b>				
Revenue	1,002,860	1,198,478	2,924,813	3,595,434
Expenses	<u>852,666</u>	<u>1,084,094</u>	<u>2,653,331</u>	<u>3,252,277</u>
Net Gain/(Loss)	150,194	114,384	271,482	343,157
<b>Marina Sewer</b>				
Revenue	390,881	378,318	1,042,870	1,134,955
Expenses	<u>159,693</u>	<u>241,093</u>	<u>527,959</u>	<u>723,278</u>
Net Gain/(Loss)	231,188	137,225	514,911	411,677
<b>Ord Community Water</b>				
Revenue	2,102,103	2,265,183	6,575,440	6,795,550
Expenses	<u>1,791,981</u>	<u>2,376,235</u>	<u>5,800,223</u>	<u>7,128,703</u>
Net Gain/(Loss)	310,122	(111,052)	775,217	(333,153)
<b>Ord Community Sewer</b>				
Revenue	883,653	829,966	2,450,370	2,489,896
Expenses	<u>378,605</u>	<u>514,210</u>	<u>1,205,482</u>	<u>1,542,629</u>
Net Gain/(Loss)	505,048	315,756	1,244,888	947,267

<b>Recycled Water Project</b>				
Revenue	-	112,497	1	337,490
Expenses	<u>105,235</u>	<u>361,825</u>	<u>289,701</u>	<u>1,085,478</u>
Net Gain/(Loss)	(105,235)	(249,328)	(289,700)	(747,988)
<b>Consolidated Cost Centers</b>				
Revenue	<b>4,379,497</b>	<b>4,784,442</b>	<b>12,993,494</b>	<b>14,353,325</b>
Expenses	<u><b>3,288,180</b></u>	<u><b>4,577,457</b></u>	<u><b>10,476,696</b></u>	<u><b>13,732,365</b></u>
Net Gain/(Loss)	<b>1,091,317</b>	<b>206,985</b>	<b>2,516,798</b>	<b>620,960</b>

As of March 31, 2022, the District had \$24.190 million in liquid investments. The District also had \$12.335 million of 2019 Revenue Certificates of Participation Project Funds.

The District owed \$17.270 million for the 2019 Revenue Certificates of Participation, \$25.015 million for the 2015 Senior Revenue Refunding Bonds Series A as well as \$2.364 million to Holman Capital Corporation for the conversion of the Rabobank N.A. construction loan for the BLM building, and 5.128 million to PNC Bank (formerly BVAA Compass Bank) Line of Credit for the Regional Urban Water Augmentation Project as of March 31, 2022.

**Environmental Review Compliance:** None required.

**Climate Adaptation:** Not applicable.

**Financial Impact:**  Yes  No Funding Source/Recap: None

**Other Considerations:** None

**Material Included for Information/Consideration:** Quarterly Financial Statements, Investments, and Debt Summary Statements.

**Action Required:**  Resolution  Motion  Review

Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

MARINA COAST WATER DISTRICT  
INCOME STATEMENT  
JANUARY 1, 2022 TO MARCH 31, 2022  
(UNAUDITED)

CONSOLIDATED

	CURRENT QUARTER				YEAR-TO-DATE			
	2021/2022	2020/2021	\$ VARIANCE	% VARIANCE	2021/2022	2020/2021	\$ VARIANCE	% VARIANCE
<b>REVENUES</b>								
WATER SALES	2,867,773	2,604,421	263,352	10.11%	8,945,602	8,431,862	513,740	6.09%
SEWER SALES	1,259,812	1,168,273	91,539	7.84%	3,459,107	3,234,614	224,493	6.94%
INTEREST INCOME	14,785	20,045	(5,260)	(26.24%)	38,064	91,656	(53,592)	(58.47%)
OTHER REVENUE	237,127	159,269	77,858	48.88%	550,721	393,556	157,165	39.93%
<b>TOTAL REVENUES</b>	<b>4,379,497</b>	<b>3,952,008</b>	<b>427,489</b>	<b>10.82%</b>	<b>12,993,494</b>	<b>12,151,688</b>	<b>841,806</b>	<b>6.93%</b>
<b>EXPENSES</b>								
ADMINISTRATIVE	1,647,223	1,618,478	28,745	1.78%	4,723,024	4,900,516	(177,492)	(3.62%)
OPERATING & MAINTENANCE	1,108,285	968,307	139,978	14.46%	3,253,295	2,872,086	381,209	13.27%
LABORATORY	40,403	18,832	21,571	114.54%	80,285	60,267	20,018	33.22%
CONSERVATION	83,048	53,994	29,054	53.81%	218,942	175,598	43,344	24.68%
ENGINEERING	176,533	232,402	(55,869)	(24.04%)	592,825	733,480	(140,655)	(19.18%)
WATER RESOURCES	168,384	263,515	(95,131)	(36.10%)	602,450	728,087	(125,637)	(17.26%)
INTEREST EXPENSE	23,083	1,551	21,532	1388.27%	879,481	881,114	(1,633)	(0.19%)
FRANCHISE FEE	41,221	37,182	4,039	10.86%	126,394	115,471	10,923	9.46%
<b>TOTAL EXPENSES</b>	<b>3,288,180</b>	<b>3,194,261</b>	<b>93,919</b>	<b>2.94%</b>	<b>10,476,696</b>	<b>10,466,619</b>	<b>10,077</b>	<b>0.10%</b>
<b>NET GAIN (LOSS) FROM OPERATIONS</b>	<b>1,091,317</b>	<b>757,747</b>	<b>333,570</b>	<b>44.02%</b>	<b>2,516,798</b>	<b>1,685,069</b>	<b>831,729</b>	<b>49.36%</b>
CAPACITY FEE/ CAPITAL SURCHARGE	1,032,493	359,455	673,038	187.24%	2,596,382	1,063,420	1,532,962	144.15%
CONTRIBUTIONS/ GRANT REVENUE	239,036	0	239,036	100.00%	243,580	0	243,580	100.00%
NON-OPERATING REVENUE	78,164	77,683	481	0.62%	235,785	234,860	925	0.39%
CAPITAL IMPROVEMENT PROJECT	3,716,078	856,483	2,859,595	333.88%	12,756,376	5,573,175	7,183,201	128.89%
DEVELOPER REVENUE	77,077	124,789	(47,712)	(38.23%)	669,732	228,819	440,913	192.69%
DEVELOPER EXPENSES	84,097	107,319	(23,222)	(21.64%)	621,784	192,914	428,870	222.31%

MARINA COAST WATER DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
JANUARY 1, 2022 TO MARCH 31, 2022  
(UNAUDITED)

CONSOLIDATED

	MW FUND		MS FUND		OW FUND		OS FUND		RW FUND		CONSOLIDATED		CONSOLIDATED (YTD)	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>REVENUES</b>														
WATER SALES	961,189	1,177,988	0	0	1,906,584	2,102,001	0	0	0	112,447	2,867,773	3,392,436	8,945,602	10,177,307
SEWER SALES	0	0	386,321	374,398	0	0	873,491	820,592	0	0	1,259,812	1,194,990	3,459,107	3,584,970
INTEREST INCOME	2,863	7,050	649	3,060	8,252	18,475	3,021	6,034	0	50	14,785	34,669	38,064	104,007
OTHER REVENUE	38,808	13,440	3,911	860	187,267	144,707	7,141	3,340	0	0	237,127	162,347	550,721	487,041
<b>TOTAL REVENUES</b>	<b>1,002,860</b>	<b>1,198,478</b>	<b>390,881</b>	<b>378,318</b>	<b>2,102,103</b>	<b>2,265,183</b>	<b>883,653</b>	<b>829,966</b>	<b>0</b>	<b>112,497</b>	<b>4,379,497</b>	<b>4,784,442</b>	<b>12,993,494</b>	<b>14,353,325</b>
<b>EXPENSES</b>														
ADMINISTRATIVE	443,772	460,727	51,147	53,432	949,665	1,125,887	125,611	138,742	77,028	213,588	1,647,223	1,992,376	4,723,024	5,977,129
OPERATING & MAINTENANCE	256,184	304,523	98,445	135,097	531,820	546,908	218,534	201,603	3,302	37,299	1,108,285	1,225,430	3,253,295	3,676,287
LABORATORY	13,030	16,349	0	0	27,373	40,025	0	0	0	0	40,403	56,374	80,285	169,121
CONSERVATION	32,783	36,746	0	0	50,265	72,776	0	0	0	0	83,048	109,522	218,942	328,565
ENGINEERING	39,930	71,669	10,211	14,842	103,415	169,923	22,533	39,464	444	23,750	176,533	319,648	592,825	958,943
WATER RESOURCES	67,353	109,710	0	0	101,031	164,565	0	0	0	0	168,384	274,275	602,450	822,827
INTEREST EXPENSE	(386)	84,370	(110)	37,722	(689)	225,725	(193)	124,117	24,461	87,188	23,083	559,122	879,481	1,677,365
FRANCHISE FEE	0	0	0	0	29,101	30,426	12,120	10,284	0	0	41,221	40,710	126,394	122,128
<b>TOTAL EXPENSES</b>	<b>852,666</b>	<b>1,084,094</b>	<b>159,693</b>	<b>241,093</b>	<b>1,791,981</b>	<b>2,376,235</b>	<b>378,605</b>	<b>514,210</b>	<b>105,235</b>	<b>361,825</b>	<b>3,288,180</b>	<b>4,577,457</b>	<b>10,476,696</b>	<b>13,732,365</b>
<b>NET GAIN (LOSS) FROM OPERATIONS</b>	<b>150,194</b>	<b>114,384</b>	<b>231,188</b>	<b>137,225</b>	<b>310,122</b>	<b>(111,052)</b>	<b>505,048</b>	<b>315,756</b>	<b>(105,235)</b>	<b>(249,328)</b>	<b>1,091,317</b>	<b>206,985</b>	<b>2,516,798</b>	<b>620,960</b>
CAPACITY FEE/ CAPITAL SURCHARGE	21,081	122,425	7,045	49,481	807,052	704,000	197,315	181,250	0	0	1,032,493	1,057,156	2,596,382	3,171,469
CONTRIBUTIONS/ GRANT REVENUE	88,051	71,059	0	0	124,737	106,588	0	0	26,248	0	239,036	177,647	243,580	532,939
NON-OPERATING REVENUE	21,886	23,878	6,253	6,822	39,082	42,638	10,943	11,939	0	0	78,164	85,277	235,785	255,831
CAPITAL IMPROVEMENT PROJECT	869,481	0	518	0	1,851,220	0	450,902	0	543,957	0	3,716,078	0	12,756,376	0
DEVELOPER REVENUE	377	7,500	224	1,000	38,951	50,000	37,525	25,000	0	0	77,077	83,500	669,732	250,500
DEVELOPER EXPENSES	125	13,375	0	2,500	56,226	89,500	27,746	8,500	0	0	84,097	113,875	621,784	341,625

MARINA COAST WATER DISTRICT  
INCOME STATEMENT  
JANUARY 1, 2022 TO MARCH 31, 2022  
(UNAUDITED)

MARINA WATER FUND

	CURRENT QUARTER				YEAR-TO-DATE			
	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
<b>REVENUES</b>								
WATER SALES	961,189	1,177,988	(216,799)	(18.40%)	2,834,181	3,533,963	(699,782)	(19.80%)
SEWER SALES	0	0	0	0.00%	0	0	0	0.00%
INTEREST INCOME	2,863	7,050	(4,187)	(59.39%)	7,364	21,151	(13,787)	(65.18%)
OTHER REVENUE	38,808	13,440	25,368	188.75%	83,268	40,320	42,948	106.52%
<b>TOTAL REVENUES</b>	<b>1,002,860</b>	<b>1,198,478</b>	<b>(195,618)</b>	<b>(16.32%)</b>	<b>2,924,813</b>	<b>3,595,434</b>	<b>(670,621)</b>	<b>(18.65%)</b>
<b>EXPENSES</b>								
ADMINISTRATIVE	443,772	460,727	(16,955)	(3.68%)	1,199,207	1,382,180	(182,973)	(13.24%)
OPERATING & MAINTENANCE	256,184	304,523	(48,339)	(15.87%)	833,596	913,568	(79,972)	(8.75%)
LABORATORY	13,030	16,349	(3,319)	(20.30%)	25,982	49,046	(23,064)	(47.03%)
CONSERVATION	32,783	36,746	(3,963)	(10.78%)	84,718	110,237	(25,519)	(23.15%)
ENGINEERING	39,930	71,669	(31,739)	(44.29%)	139,316	215,006	(75,690)	(35.20%)
WATER RESOURCES	67,353	109,710	(42,357)	(38.61%)	241,160	329,131	(87,971)	(26.73%)
INTEREST EXPENSE	(386)	84,370	(84,756)	(100.46%)	129,352	253,109	(123,757)	(48.89%)
FRANCHISE/MEMBERSHIP FEES	0	0	0	0.00%	0	0	0	0.00%
<b>TOTAL EXPENSES</b>	<b>852,666</b>	<b>1,084,094</b>	<b>(231,428)</b>	<b>(21.35%)</b>	<b>2,653,331</b>	<b>3,252,277</b>	<b>(598,946)</b>	<b>(18.42%)</b>
<b>NET GAIN (LOSS) FROM OPERATIONS</b>	<b>150,194</b>	<b>114,384</b>	<b>35,810</b>	<b>31.31%</b>	<b>271,482</b>	<b>343,157</b>	<b>(71,675)</b>	<b>(20.89%)</b>
CAPACITY FEE/ CAPITAL SURCHARGE	21,081	122,425	(101,344)	(82.78%)	269,072	367,275	(98,203)	(26.74%)
CONTRIBUTIONS/ GRANT REVENUE	88,051	71,059	16,992	23.91%	89,868	213,176	(123,308)	(57.84%)
NON-OPERATING REVENUE	21,886	23,878	(1,992)	(8.34%)	66,020	71,633	(5,613)	(7.84%)
CAPITAL IMPROVEMENT PROJECT	869,481	0	869,481	100.00%	1,928,116	0	1,928,116	100.00%
DEVELOPER REVENUE	377	7,500	(7,123)	(94.97%)	319,053	22,500	296,553	1318.01%
DEVELOPER EXPENSES	125	13,375	(13,250)	(99.07%)	292,398	40,125	252,273	628.72%

MARINA COAST WATER DISTRICT  
INCOME STATEMENT  
JANUARY 1, 2022 TO MARCH 31, 2022  
(UNAUDITED)

MARINA SEWER FUND

	CURRENT QUARTER				YEAR-TO-DATE			
	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
<b>REVENUES</b>								
WATER SALES	0	0	0	0.00%	0	0	0	0.00%
SEWER SALES	386,321	374,398	11,923	3.18%	1,034,950	1,123,195	(88,245)	(7.86%)
INTEREST INCOME	649	3,060	(2,411)	(78.79%)	1,703	9,180	(7,477)	(81.45%)
OTHER REVENUE	3,911	860	3,051	354.77%	6,217	2,580	3,637	140.97%
<b>TOTAL REVENUES</b>	<b>390,881</b>	<b>378,318</b>	<b>12,563</b>	<b>3.32%</b>	<b>1,042,870</b>	<b>1,134,955</b>	<b>(92,085)</b>	<b>(8.11%)</b>
<b>EXPENSES</b>								
ADMINISTRATIVE	51,147	53,432	(2,285)	(4.28%)	144,513	160,295	(15,782)	(9.85%)
OPERATING & MAINTENANCE	98,445	135,097	(36,652)	(27.13%)	295,514	405,290	(109,776)	(27.09%)
LABORATORY	0	0	0	0.00%	0	0	0	0.00%
CONSERVATION	0	0	0	0.00%	0	0	0	0.00%
ENGINEERING	10,211	14,842	(4,631)	(31.20%)	30,550	44,526	(13,976)	(31.39%)
WATER RESOURCES	0	0	0	0.00%	0	0	0	0.00%
INTEREST EXPENSE	(110)	37,722	(37,832)	(100.29%)	57,382	113,167	(55,785)	(49.29%)
FRANCHISE/MEMBERSHIP FEES	0	0	0	0.00%	0	0	0	0.00%
<b>TOTAL EXPENSES</b>	<b>159,693</b>	<b>241,093</b>	<b>(81,400)</b>	<b>(33.76%)</b>	<b>527,959</b>	<b>723,278</b>	<b>(195,319)</b>	<b>(27.00%)</b>
<b>NET GAIN (LOSS) FROM OPERATIONS</b>	<b>231,188</b>	<b>137,225</b>	<b>93,963</b>	<b>68.47%</b>	<b>514,911</b>	<b>411,677</b>	<b>103,234</b>	<b>25.08%</b>
CAPACITY FEE/ CAPITAL SURCHARGE	7,045	49,481	(42,436)	(85.76%)	91,439	148,444	(57,005)	(38.40%)
CONTRIBUTIONS/ GRANT REVENUE	0	0	0	0.00%	0	0	0	0.00%
NON-OPERATING REVENUE	6,253	6,822	(569)	(8.34%)	18,863	20,467	(1,604)	(7.84%)
CAPITAL IMPROVEMENT PROJECT	518	0	518	100.00%	81,181	0	81,181	100.00%
DEVELOPER REVENUE	224	1,000	(776)	(77.60%)	4,096	3,000	1,096	36.53%
DEVELOPER EXPENSES	0	2,500	(2,500)	(100.00%)	490	7,500	(7,010)	(93.47%)

MARINA COAST WATER DISTRICT  
INCOME STATEMENT  
JANUARY 1, 2022 TO MARCH 31, 2022  
(UNAUDITED)

ORD COMMUNITY WATER FUND

	CURRENT QUARTER				YEAR-TO-DATE			
	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
<b>REVENUES</b>								
WATER SALES	1,906,584	2,102,001	(195,417)	(9.30%)	6,111,421	6,306,004	(194,583)	(3.09%)
SEWER SALES	0	0	0	0.00%	0	0	0	0.00%
INTEREST INCOME	8,252	18,475	(10,223)	(55.33%)	21,078	55,425	(34,347)	(61.97%)
OTHER REVENUE	187,267	144,707	42,560	29.41%	442,941	434,121	8,820	2.03%
<b>TOTAL REVENUES</b>	<b>2,102,103</b>	<b>2,265,183</b>	<b>(163,080)</b>	<b>(7.20%)</b>	<b>6,575,440</b>	<b>6,795,550</b>	<b>(220,110)</b>	<b>(3.24%)</b>
<b>EXPENSES</b>								
ADMINISTRATIVE	949,665	1,125,887	(176,222)	(15.65%)	2,898,728	3,377,662	(478,934)	(14.18%)
OPERATING & MAINTENANCE	531,820	546,908	(15,088)	(2.76%)	1,574,939	1,640,723	(65,784)	(4.01%)
LABORATORY	27,373	40,025	(12,652)	(31.61%)	53,848	120,075	(66,227)	(55.15%)
CONSERVATION	50,265	72,776	(22,511)	(30.93%)	134,224	218,328	(84,104)	(38.52%)
ENGINEERING	103,415	169,923	(66,508)	(39.14%)	342,975	509,768	(166,793)	(32.72%)
WATER RESOURCES	101,031	164,565	(63,534)	(38.61%)	361,290	493,696	(132,406)	(26.82%)
INTEREST EXPENSE	(689)	225,725	(226,414)	(100.31%)	342,173	677,174	(335,001)	(49.47%)
FRANCHISE/MEMBERSHIP FEES	29,101	30,426	(1,325)	(4.35%)	92,046	91,277	769	0.84%
<b>TOTAL EXPENSES</b>	<b>1,791,981</b>	<b>2,376,235</b>	<b>(584,254)</b>	<b>(24.59%)</b>	<b>5,800,223</b>	<b>7,128,703</b>	<b>(1,328,480)</b>	<b>(18.64%)</b>
<b>NET GAIN (LOSS) FROM OPERATIONS</b>	<b>310,122</b>	<b>(111,052)</b>	<b>421,174</b>	<b>(379.26%)</b>	<b>775,217</b>	<b>(333,153)</b>	<b>1,108,370</b>	<b>(332.69%)</b>
CAPACITY FEE/ CAPITAL SURCHARGE	807,052	704,000	103,052	14.64%	1,753,488	2,112,000	(358,512)	(16.98%)
CONTRIBUTIONS/ GRANT REVENUE	124,737	106,588	18,149	17.03%	127,464	319,763	(192,299)	(60.14%)
NON-OPERATING REVENUE	39,082	42,638	(3,556)	(8.34%)	117,892	127,915	(10,023)	(7.84%)
CAPITAL IMPROVEMENT PROJECT	1,851,220	0	1,851,220	100.00%	3,818,227	0	3,818,227	100.00%
DEVELOPER REVENUE	38,951	50,000	(11,049)	(22.10%)	155,763	150,000	5,763	3.84%
DEVELOPER EXPENSES	56,226	89,500	(33,274)	(37.18%)	169,718	268,500	(98,782)	(36.79%)

MARINA COAST WATER DISTRICT  
INCOME STATEMENT  
JANUARY 1, 2022 TO MARCH 31, 2022  
(UNAUDITED)

ORD COMMUNITY SEWER FUND

	CURRENT QUARTER				YEAR-TO-DATE			
	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
<b>REVENUES</b>								
WATER SALES	0	0	0	0.00%	0	0	0	0.00%
SEWER SALES	873,491	820,592	52,899	6.45%	2,424,157	2,461,775	(37,618)	(1.53%)
INTEREST INCOME	3,021	6,034	(3,013)	(49.93%)	7,918	18,101	(10,183)	(56.26%)
OTHER REVENUE	7,141	3,340	3,801	113.80%	18,295	10,020	8,275	82.58%
<b>TOTAL REVENUES</b>	<b>883,653</b>	<b>829,966</b>	<b>53,687</b>	<b>6.47%</b>	<b>2,450,370</b>	<b>2,489,896</b>	<b>(39,526)</b>	<b>(1.59%)</b>
<b>EXPENSES</b>								
ADMINISTRATIVE	125,611	138,742	(13,131)	(9.46%)	362,493	416,227	(53,734)	(12.91%)
OPERATING & MAINTENANCE	218,534	201,603	16,931	8.40%	542,677	604,808	(62,131)	(10.27%)
LABORATORY	0	0	0	0.00%	0	0	0	0.00%
CONSERVATION	0	0	0	0.00%	0	0	0	0.00%
ENGINEERING	22,533	39,464	(16,931)	(42.90%)	78,016	118,393	(40,377)	(34.10%)
WATER RESOURCES	0	0	0	0.00%	0	0	0	0.00%
INTEREST EXPENSE	(193)	124,117	(124,310)	(100.16%)	187,948	372,350	(184,402)	(49.52%)
FRANCHISE/MEMBERSHIP FEES	12,120	10,284	1,836	17.85%	34,348	30,851	3,497	11.34%
<b>TOTAL EXPENSES</b>	<b>378,605</b>	<b>514,210</b>	<b>(135,605)</b>	<b>(26.37%)</b>	<b>1,205,482</b>	<b>1,542,629</b>	<b>(337,147)</b>	<b>(21.86%)</b>
<b>NET GAIN (LOSS) FROM OPERATIONS</b>	<b>505,048</b>	<b>315,756</b>	<b>189,292</b>	<b>59.95%</b>	<b>1,244,888</b>	<b>947,267</b>	<b>297,621</b>	<b>31.42%</b>
CAPACITY FEE/ CAPITAL SURCHARGE	197,315	181,250	16,065	8.86%	482,383	543,750	(61,367)	(11.29%)
CONTRIBUTIONS/ GRANT REVENUE	0	0	0	0.00%	0	0	0	0.00%
NON-OPERATING REVENUE	10,943	11,939	(996)	(8.34%)	33,010	35,816	(2,806)	(7.83%)
CAPITAL IMPROVEMENT PROJECT	450,902	0	450,902	100.00%	3,046,946	0	3,046,946	100.00%
DEVELOPER REVENUE	37,525	25,000	12,525	50.10%	187,928	75,000	112,928	150.57%
DEVELOPER EXPENSES	27,746	8,500	19,246	226.42%	157,007	25,500	131,507	515.71%

MARINA COAST WATER DISTRICT  
INCOME STATEMENT  
JANUARY 1, 2022 TO MARCH 31, 2022  
(UNAUDITED)

RECYCLED WATER FUND

	CURRENT QUARTER				YEAR-TO-DATE			
	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
<b>REVENUES</b>								
WATER SALES	0	112,447	(112,447)	(100.00%)	0	337,340	(337,340)	(100.00%)
SEWER SALES	0	0	0	0.00%	0	0	0	0.00%
INTEREST INCOME	0	50	(50)	(100.00%)	1	150	(149)	(99.33%)
OTHER REVENUE	0	0	0	0.00%	0	0	0	0.00%
<b>TOTAL REVENUES</b>	<b>0</b>	<b>112,497</b>	<b>(112,497)</b>	<b>(100.00%)</b>	<b>1</b>	<b>337,490</b>	<b>(337,489)</b>	<b>99.99%</b>
<b>EXPENSES</b>								
ADMINISTRATIVE	77,028	213,588	(136,560)	(63.94%)	118,083	640,765	(522,682)	(81.57%)
OPERATING & MAINTENANCE	3,302	37,299	(33,997)	(91.15%)	6,569	111,898	(105,329)	(94.13%)
LABORATORY	0	0	0	0.00%	455	0	455	100.00%
CONSERVATION	0	0	0	0.00%	0	0	0	0.00%
ENGINEERING	444	23,750	(23,306)	(98.13%)	1,968	71,250	(69,282)	(97.24%)
WATER RESOURCES	0	0	0	0.00%	0	0	0	0.00%
INTEREST EXPENSE	24,461	87,188	(62,727)	(71.94%)	162,626	261,565	(98,939)	(37.83%)
FRANCHISE FEE	0	0	0	0.00%	0	0	0	0.00%
<b>TOTAL EXPENSES</b>	<b>105,235</b>	<b>361,825</b>	<b>(256,590)</b>	<b>(70.92%)</b>	<b>289,701</b>	<b>1,085,478</b>	<b>(795,777)</b>	<b>(73.31%)</b>
<b>NET GAIN (LOSS) FROM OPERATIONS</b>	<b>(105,235)</b>	<b>(249,328)</b>	<b>144,093</b>	<b>(57.79%)</b>	<b>(289,700)</b>	<b>(747,988)</b>	<b>458,288</b>	<b>(61.27%)</b>
CAPACITY FEE/ CAPITAL SURCHARGE	0	0	0	0.00%	0	0	0	0.00%
CONTRIBUTIONS/ GRANT REVENUE	26,248	0	26,248	100.00%	26,248	0	26,248	100.00%
NON-OPERATING REVENUE	0	0	0	0.00%	0	0	0	0.00%
CAPITAL IMPROVEMENT PROJECT	543,957	0	543,957	100.00%	3,881,906	0	3,881,906	100.00%
DEVELOPER REVENUE	0	0	0	0.00%	2,892	0	2,892	100.00%
DEVELOPER EXPENSES	0	0	0	0.00%	2,171	0	2,171	100.00%

MARINA COAST WATER DISTRICT  
SCHEDULE OF INVESTMENTS SUMMARY  
JANUARY 1, 2022 TO MARCH 31, 2022  
(UNAUDITED)

ACCOUNT	ACCT TYPE	YIELD APR	12/31/2021 BALANCE	QUARTERLY ACTIVITIES		3/31/2022 BALANCE
				TRANSACTION TYPE	AMOUNT	
LAIF ACCOUNT		0.32%	16,898,966	INTEREST 01/15/2022	9,729	16,908,695
				TRANSFERS	0	<b>16,908,695</b>
SAVINGS ACCOUNT	MM	0.04%	1,075,213	INTEREST 01/01/22 - 03/31/22	106	1,075,319
				TRANSFERS	0	<b>1,075,319</b>
BUILDING REMOVAL FUND	MM	0.03%	978,060	INTEREST 01/01/22 - 03/31/22	72	978,132
				TRANSFERS	0	<b>978,132</b>
RESTRICTED FUNDS	MM	0.15%	1,081,402	INTEREST 01/01/22 - 03/31/22	400	1,081,802
				TRANSFERS	0	<b>1,081,802</b>
RUWAP LOC PROCEEDS	CK		4,380	DEPOSITS	290,168	294,548
				TRANSFERS	(290,168)	4,380
				FEES	(76)	<b>4,304</b>
CHECKING ACCOUNT	CK		2,201,599	QUARTERLY DEPOSITS & CREDITS	6,589,063	8,790,662
				QUARTERLY CHECKS & DEBITS	(5,654,003)	3,136,659
				TRANSFERS	1,004,826	<b>4,141,485</b>

SUMMARY	As of March 31		RESERVES DETAIL (LAIF ACCOUNT)	As of March 31	
	2021	2022		2021	2022
LAIF ACCOUNT	16,856,426	16,908,695	MW GEN OP RESERVE	611,189	538,190
SAVINGS ACCOUNT	274,968	1,075,319	MW CAPACITY REVENUE FUND	1,341,084	1,220,357
BUILDING REMOVAL FUND	977,839	978,132	MW CAP REPL RESERVE FUND	1,370,211	1,574,240
RESTRICTED FUNDS	1,080,181	1,081,802	MS GEN OP RESERVE	169,585	101,718
RUWAP LOC PROCEEDS	4,574	4,304	MS CAPACITY REVENUE FUND	230,292	199,509
CHECKING ACCOUNT	3,121,396	4,141,485	MS CAP REPL RESERVE FUND	301,498	402,323
<b>TOTAL INVESTMENT</b>	<b>22,315,384</b>	<b>24,189,737</b>	OW GEN OP RESERVE	1,107,205	1,993,548
			OW CAPITAL/CAPACITY REVENUE FUND	8,140,312	6,911,035
			OW CAP REPL RESERVE FUND	366,122	567,038
			OS GEN OP RESERVE	893,411	700,550
			OS CAPITAL/CAPACITY REVENUE FUND	2,163,201	2,265,651
			OS CAP REPL RESERVE FUND	162,316	262,710
			RUWAP-110 DEBT RESERVE FUND	0	171,828
			<b>TOTAL</b>	<b>16,856,426</b>	<b>16,908,695</b>

MARINA COAST WATER DISTRICT  
 SCHEDULE OF INVESTMENTS SUMMARY - BOND PROCEEDS  
 JANUARY 1, 2022 TO MARCH 31, 2022  
 (UNAUDITED)

ACCOUNT	ACCT TYPE	YIELD APR	12/31/2021 BALANCE	QUARTERLY ACTIVITIES TRANSACTION TYPE	AMOUNT	3/31/2022 BALANCE
PROJECT FUND 2019 SERIES BOND	MM	0.04%	13,048,785	INTEREST 01/01/22 - 03/31/22 TRANSFERS	883 (714,658)	13,049,668 <b>12,335,010</b>

MARINA COAST WATER DISTRICT  
SCHEDULE OF DEBT SUMMARY  
JANUARY 1, 2022 TO MARCH 31, 2022  
(UNAUDITED)

PRINCIPAL AMOUNT	FIRST PAYMENT	FINAL PAYMENT	RATE	12/31/2021 BALANCE	QUARTERLY ACTIVITIES TRANSACTION TYPE	AMOUNT	3/31/2022 BALANCE
<b>HCC - BLM INSTALLMENT LOAN</b>							
2,799,880	07/20/2017	01/20/2037	5.750%	2,413,798	PAYMENT - PRINCIPAL	(49,297)	<b>2,364,501</b>
					INTEREST PAYMENT	(69,397)	
<b>2015 SERIES A REFUNDING BOND - CLOSING DATE 07/15/2015</b>							
29,840,000	12/01/2015	06/01/2037	3.712%	25,015,000	PAYMENT - PRINCIPAL	0	<b>25,015,000</b>
					INTEREST PAYMENT	0	
<b>2019 SERIES REVENUE BOND - CLOSING DATE 12/19/2019</b>							
17,725,000	06/01/2020	06/01/2049	2.990%	17,270,000	PAYMENT - PRINCIPAL	0	<b>17,270,000</b>
					INTEREST PAYMENT	0	
<b>PNC BANK RUWAP LOC</b>							
		03/31/2022	2.040% *	4,838,184	ADVANCES	290,168	5,128,352
					PAYMENT - PRINCIPAL	0	<b>5,128,352</b>
					INTEREST PAYMENT	(24,461)	

\*Line of Credit interest calculated on a variable basis (79.01% of the 30-Day Monthly LIBOR plus 1.25%). Amount represents interest rate at 03/01/2022.

**SUMMARY**

HCC - BLM INSTALLMENT LOAN	2,364,501
2015 REFUNDING BOND SERIES A	25,015,000
2019 SERIES REVENUE BOND	17,270,000
PNC BANK RUWAP LOC	5,128,352
<b>TOTAL DEBT</b>	<b>49,777,853</b>

**Marina Coast Water District  
Agenda Transmittal**

**Agenda Item:** 8-C

**Meeting Date:** May 16, 2022

**Prepared By:** Paula Riso

**Approved By:** Remleh Scherzinger

**Agenda Title:** Approve the Draft Minutes of the Special Joint Board/GSA Meeting of April 11, 2022

**Staff Recommendation:** The Board of Directors approve the draft minutes of the April 11, 2022 special joint Board meeting.

**Background:** *Strategic Plan, Mission Statement – We provide our customers with high quality potable and recycled water, wastewater collection and conservation services that are safe, affordable, reliable and sustainable, through planning, management and the development of water resources in an environmentally sensitive manner.*

**Discussion/Analysis:** The draft minutes of April 11, 2022 are provided for the Board to consider approval.

**Environmental Review Compliance:** None required.

**Climate Adaptation:** Not applicable.

**Financial Impact:**     Yes     No    **Funding Source/Recap:** None

**Other Considerations:** The Board can suggest changes/corrections to the minutes.

**Material Included for Information/Consideration:** Draft minutes of April 11, 2022.

**Action Required:**     Resolution     Motion     Review

---

Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_



# Marina Coast Water District

Special Board Meeting/Groundwater Sustainability Agency Board Meeting  
Hybrid Meeting  
April 11, 2022

Draft Minutes

1. Call to Order:

President Shriner called the meeting to order at 6:34 p.m. on April 11, 2022, with Board members and staff present at 920 2<sup>nd</sup> Avenue, Suite A, Marina, California; and, via Zoom teleconference for the public in Marina, California.

2. Roll Call:

Board Members Present:

Jan Shriner – President  
Herbert Cortez – Vice President  
Thomas P. Moore  
Gail Morton  
Matt Zefferman

Board Members Absent:

None

Staff Members Present:

Remleh Scherzinger, General Manager  
Roger Masuda, District Counsel – via Zoom  
Teo Espero, IT Administrator  
Paula Riso, Executive Assistant/Clerk to the Board

Audience Members:

Brent Ives, BHI Consulting, Inc.

3. Pledge of Allegiance:

President Shriner led everyone present in the Pledge of Allegiance.

4. Workshop:

A. Strategic Planning Workshop:

Mr. Brent Ives, BHI Consulting, Inc. introduced this item to the Board.

Agenda Item 4-A (continued):

Mr. Ives reviewed the Mission Statement and Core Values that were proposed as a result of the March 7<sup>th</sup> workshop. The Board continued discussion of the Mission Statement and Core Values, and also reviewed the Vision Statement and discussed how they wanted to be recognized. Discussion on the Strategic Focus “buckets” followed with the Board agreeing on which ones to keep and which ones can be incorporated into other buckets.

Following discussion, it was agreed that Mr. Ives will bring back a revised Strategic Plan at a follow-up workshop in May for further discussion.

5. Director’s Comments:

Director Zefferman, Director Moore, Director Morton, Vice President Cortez, and President Shriner made comments.

6. Adjournment:

The meeting was adjourned at 9:15 p.m.

APPROVED:

---

Jan Shriner, President

ATTEST:

---

Paula Riso, Deputy Secretary

**Marina Coast Water District  
Agenda Transmittal**

**Agenda Item:** 8-D

**Meeting Date:** May 16, 2022

**Prepared By:** Paula Riso

**Approved By:** Remleh Scherzinger

**Agenda Title:** Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of April 18, 2022

**Staff Recommendation:** The Board of Directors approve the draft minutes of the April 18, 2022 regular joint Board/GSA meeting.

**Background:** *Strategic Plan, Mission Statement – We provide our customers with high quality potable and recycled water, wastewater collection and conservation services that are safe, affordable, reliable and sustainable, through planning, management and the development of water resources in an environmentally sensitive manner.*

**Discussion/Analysis:** The draft minutes of April 18, 2022 are provided for the Board to consider approval.

**Environmental Review Compliance:** None required.

**Climate Adaptation:** Not applicable.

**Financial Impact:**    \_\_\_ Yes    \_\_\_ X No    **Funding Source/Recap:** None

**Other Considerations:** The Board can suggest changes/corrections to the minutes.

**Material Included for Information/Consideration:** Draft minutes of April 18, 2022.

**Action Required:**    \_\_\_ Resolution    \_\_\_ X Motion    \_\_\_ Review

---

Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_



# Marina Coast Water District

## Marina Coast Water District

Regular Board Meeting/Groundwater Sustainability Agency Board Meeting

Via Zoom Teleconference

April 18, 2022

Draft Minutes

### 1. Call to Order:

President Shriner called the meeting to order at 6:30 p.m. on April 18, 2022 via Zoom teleconference in Marina, California. President Shriner then proceeded with a land acknowledgement. “As Marina Coast Water District celebrates its 60<sup>th</sup> year providing publicly owned water service to its customers in Marina and the Ord Community, we acknowledge that our service area is located on the traditional lands of the Esselen people. They are known today as the Ohlone/Constanoan-Esselen Nation. We respect their elders, past, present, and emerging, for they hold the memories, traditions, culture, and hopes of the Esselen people. We also acknowledge the government of the Ohlone/Coastanoan Esselen Nation and appreciate the spiritual role it plays today in preserving the cultural, historical and heritage beliefs of the Esselen people. We are grateful that they share their traditional lands with us.”

### 2. Roll Call:

Board Members Present:

Jan Shriner – President  
Herbert Cortez – Vice President  
Thomas P. Moore – joined at 7:25 p.m.  
Gail Morton  
Matt Zefferman

Board Members Absent:

None.

Staff Members Present:

Remleh Scherzinger, General Manager  
Roger Masuda, District Counsel  
Kelly Cadiente, Director of Administrative Services  
Derek Cray, Operations and Maintenance Manager  
Patrick Breen, Water Resources Manager  
Rose Gill, Human Resources/Risk Administrator  
Andrew Racz, Senior Engineer  
Teo Espero, IT Administrator  
Paula Riso, Executive Assistant/Clerk to the Board

Agenda Item 2 (continued):

Audience Members:

Andy Sterbenz, Schaaf & Wheeler  
Cheryl Parker, MCWD  
Jack Gao, Shea Homes  
Trang Tu Nguyen, Shea Homes  
Phil Clark, Seaside Resident  
Don Hofer, Shea Homes

3. Public Comment on Closed Session Items:

There were no comments made.

The Board entered into closed session at 6:33 p.m. to discuss the following item:

4. Closed Session:

A. Pursuant to Government Code 54956.9

Conference with Legal Counsel . Existing Litigation

Bay View Community DE, LLC; Bryan Taylor; Greg Carter; and Brooke Bilyeu vs Marina Coast Water District; Board of Directors of Marina Coast Water District; County of Monterey and Does 1-25, inclusive, Monterey County Superior Court Case No. 18CV000765 (Petition for Writ of Mandate or Administrative Mandate, and Complaint for Declaratory and Injunctive Relief and Breach of Contract)

Director Moore joined the meeting at 7:25 p.m. The Board ended closed session at 8:07 p.m. President Shriner reconvened the meeting to open session at 8:08 p.m.

5. Reportable Actions Taken During Closed Session:

President Shriner stated that there were no reportable actions taken in Closed Session.

6. Pledge of Allegiance:

Vice President Cortez led everyone present in the pledge of allegiance.

7. Oral Communications:

There were no comments made.

8. Presentations:

- A. Consider Adoption of Resolution No. 2022-13 in Recognition of Brian True, Senior Civil Engineer, for 15 Years of Service to the Marina Coast Water District:

Director Moore made a motion to adopt Resolution No. 2022-13 in Recognition of Brian True, Senior Civil Engineer, for 15 Years of Service to the Marina Coast Water District. Director Zefferman seconded the motion. Mr. Patrick Breen, Water Resources Manager, provided a brief background of Mr. True’s service. Ms. Paula Riso, Executive Assistant/Clerk to the Board, read a written response provided by Mr. True. The motion was passed by the following vote:

Director Moore	-	Yes	Vice President Cortez	-	Yes
Director Morton	-	Yes	President Shriner	-	Yes
Director Zefferman	-	Yes			

- B. Receive a Presentation on the 2021 Consumer Confidence Report for the Marina Coast Water District Water System, Central Marina and Ord Community:

Mr. Derek Cray, Operations and Maintenance Manager, introduced this item and gave a presentation of the 2021 Consumer Confidence Report for the Marina Coast Water District Water system. He reviewed the State and Federal Regulations the District must meet, and some of the different contaminants that the District routinely tests for. Mr. Cray explained how the 1,856 water samples tested were non-detect for various analytes. The Board asked clarifying questions.

9. Consent Calendar:

Director Morton requested to pull Agenda Item 9-E from the Consent Calendar. Director Zefferman requested to pull Agenda Item 9-C from the Consent Calendar.

Director Moore made a motion to approve the Consent Calendar consisting of: A) Receive and File the Check Register for the Month of March 2022; B) Approve the Draft Minutes of the Regular Joint Board Meeting of March 21, 2022; D) Adopt Resolution No. 2022-14 to Designate the Secretary of the Board and the Treasurer/CFO of the Marina Coast Water District as Authorized Positions to Perform Public Banking Actions on Behalf of the District; F) Receive an Update on the Fiscal Impacts to the District due to Covid-19; G) Receive a Report on Current Capital Improvement Projects; H) Receive the 1st Quarter 2022 MCWD Water Consumption Report; I) Receive the 1st Quarter 2022 Sewer Flow Report; and, J) Adopt Resolution No. 2022-16 to Proclaim a Local Emergency, and Authorize Remote Teleconference Meetings of All District Legislative Bodies for the Following 30 Days. Vice President Cortez seconded the motion. The motion was passed by the following vote:

Director Moore	-	Yes	Vice President Cortez	-	Yes
Director Morton	-	Yes	President Shriner	-	Yes
Director Zefferman	-	Yes			

C. Approve the Draft Minutes of the Special Joint Board/GSA Meeting of March 29, 2022:

Director Moore made a motion to approve the draft minutes of the Special Joint Board/GSA meeting of March 29, 2022. Director Morton seconded the motion. The motion was passed by the following vote:

Director Moore	-	Yes	Vice President Cortez	-	Abstained
Director Morton	-	Yes	President Shriner	-	Yes
Director Zefferman	-	Abstained			

E. Adopt Resolution No. 2022-15 to Approve a Water, Sewer, and Recycled Water Infrastructure Agreement between MCWD and Shea Homes, LP, for the Dunes Phase 2 West Development in Marina, CA:

Director Morton asked several clarifying questions regarding recycled water use for fire suppression, annexation and water allocation. Mr. Andrew Racz, Senior Civil Engineer, answered Director Morton's questions.

Director Morton made a motion to adopt Resolution No. 2022-15 Approving a Water, Sewer, and Recycled Water Infrastructure Agreement between MCWD and Shea Homes, LP, for the Dunes Phase 2 West Development in Marina, CA. Director Zefferman seconded the motion. The motion was passed by the following vote:

Director Moore	-	Yes	Vice President Cortez	-	Yes
Director Morton	-	Yes	President Shriner	-	Yes
Director Zefferman	-	Yes			

10. Informational Items:

A. General Manager's Report:

Mr. Scherzinger gave the following updates:

- 1) Staff is focused on producing the 2023 budget and he apologized for not having it ready for this meeting, but staff is rebuilding the budget and he wants to ensure that it is a solid document for the Board to review.
- 2) Staff has also been working on rebuilding the Capital Improvement Plan which will be a more robust Plan that will include man hours and a more appropriate financial picture of the District.
- 3) Staff is still compiling the Strategic Plan.
- 4) The District will be working with the Marina High School for Earth Day doing landscaping and painting of school property.

B. Committee and Board Liaison Reports:

1. Executive Committee:

Vice President Cortez and President Shriner gave a brief update.

2. Community Outreach Committee:

Director Zefferman gave a brief update.

3. Budget and Personnel Committee:

Director Morton gave a brief update.

4. M1W Board Member Liaison:

Director Moore gave a brief update noting that the next meeting is scheduled for April 25<sup>th</sup>.

11. Board Member Requests for Future Agenda Items:

President Shriner stated that any requests may be emailed to staff. Director Zefferman suggested appointing an Ad Hoc Committee on Climate Action Change.

12. Director's Comments:

Director Moore, Director Zefferman, Director Morton, Vice President Cortez, and President Shriner made comments.

13. Adjournment:

The meeting was adjourned at 9:30 p.m.

APPROVED:

---

Jan Shriner, President

ATTEST:

---

Paula Riso, Deputy Secretary

**Marina Coast Water District  
Agenda Transmittal**

**Agenda Item:** 8-E

**Meeting Date:** May 16, 2022

**Prepared By:** Paula Riso

**Approved By:** Remleh Scherzinger

**Agenda Title:** Adopt Resolution No. 2022-17 Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election Set for November 8, 2022

**Staff Recommendation:** The Board of Directors adopt Resolution No. 2022-17 ordering an election; requesting County Elections to conduct the election; requesting consolidation of the election set for November 8, 2022; limiting the Candidate’s Statement to 200 words or less with the candidate being responsible for paying the cost of publishing the Candidate’s Statement of Qualifications; and, authorize the General Manager to sign a Service Agreement with the Monterey County Registrar of Voters.

**Background:** *Strategic Plan, Mission Statement – We provide our customers with high quality potable and recycled water, wastewater collection and conservation services that are safe, affordable, reliable and sustainable, through planning, management and the development of water resources in an environmentally sensitive manner.*

**Discussion/Analysis:** The District Board has three seats that are up for election in November 2022 and is asked to take action to call an election for Director Matt Zefferman’s office, Director Gail Morton’s office, and Director Janet Shriner’s office.

Pursuant to Section 10002 et seq. of the Elections Code, the Governing Body of the District must call the election to be held on November 8, 2022 for the purpose of electing successors to the terms of office which will expire in 2022. The Board must adopt a resolution calling for the election no later than July 6, 2022. The District has staggered terms and therefore must meet this requirement every two years.

Following the prior practice of the Board, the District will limit the Candidate’s Statement to 200 words or less and the candidate is responsible for paying the cost of publishing the Candidate’s Statement of Qualifications in the Voter’s Information Pamphlet at the time of filing his/her statement.

In the event of a tie vote, the county elections official shall notify the governing body of the district thereof, and the governing body shall forthwith notify the candidates who have received the tie votes to appear before it either personally or by representative at a time and place designated by the governing body. The tie votes shall be determined by putting the candidate names in a container and having an independent person draw a name. The candidate so chosen shall qualify, take office and serve as though elected at the preceding general district election.

The Monterey County Registrar of Voters also requests the District to enter into a Service Agreement to provide election services.

**Environmental Review Compliance:** None required.

**Climate Adaptation:** Not applicable.

**Financial Impact:**  Yes  No **Funding Source/Recap:** The approximate cost is \$80,000, which depends on the number of registered voters in the District’s jurisdiction and how many pamphlets are printed and mailed. This cost will be allocated to all four cost centers: 01-Marina Water, 02-Marina Sewer, 03-Ord Water, and 04-Ord Sewer.

**Other Considerations:** None.

**Material Included for Information/Consideration:** Resolution No. 2022-17; Election letter; Statement of Facts; and Service Agreement.

**Action Required:**  Resolution  Motion  Review

---

Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

May 16, 2022

Resolution No. 2022-17  
Resolution of the Board of Directors  
Marina Coast Water District

Resolution Calling for an Election Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election Set for November 3, 2020

RESOLVED by the Board of Directors ("Board"), of the Marina Coast Water District ("District"), at a meeting duly called and held on May 16, 2022, via a videoconference pursuant to Gov. Newsom's Executive Order N-29-20, as follows:

WHEREAS, Director Gail Morton, Director Matt Zefferman, and Director Janet Shriner's offices are subject to election at the November 8, 2022 General Election; and,

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election; and,

WHEREAS, the resolution of the governing body of the city or district shall specify the services requested; and,

WHEREAS, pursuant to Elections Code Section 10002, the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district; and,

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and,

WHEREAS, pursuant to Elections Code Section 10400, such election for cities and special districts may be either completely or partially consolidated; and,

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision of the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections office, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot. Upon such request, the Board of Supervisors may order the consolidation; and,

WHEREAS, pursuant to Elections Code Section 13307, whenever an election called by a district, city, or other political subdivision has offices to be filled, it is required to fix and determine the number of words that a candidate may submit on the candidate's statement to be either 200 or 400 words and to determine if the candidate and or the political subdivision will pay the cost of the statement; and,

WHEREAS, in the event that two or more candidates receive an equal number of votes and the highest number of votes (“tie votes”) for an office, Elections Code Section 10551(b) of the Uniform District Election Law requires the district’s governing body to determine the tie votes by lot; and,

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and,

WHEREAS, various district, county, state and other political subdivision elections may be or have been called to be held on November 8, 2022.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, that the governing body of the Marina Coast Water District hereby orders an election be called and consolidated with any and all elections also called to be held on November 8, 2022 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the Marina Coast Water District requests the Board of Supervisors of the County of Monterey to order such consolidation under Elections Code Section 10401 and 10403; and,

BE IT FURTHER RESOLVED AND ORDERED, that said governing body hereby requests the Board of Supervisors to permit the Monterey County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services; and,

BE IT FURTHER RESOLVED AND ORDERED, that the Monterey County Elections Department conduct the election for the purpose of electing 3 Members to this Governing Board on the November 8, 2022 ballot:

<u>Seats Open</u>	<u>Office</u>	<u>Term</u>	<u>District</u>
Gail Morton	Director	4 Year	Marina Coast Water District
Matt Zefferman	Director	4 Year	Marina Coast Water District
Janet Shriner	Director	4 Year	Marina Coast Water District

BE IT FURTHER RESOLVED AND ORDERED, that pursuant to Elections Code Section 13307 the Marina Coast Water District has resolved that all costs of the Candidate’s statement be paid by the candidate upon submission of Candidate’s statement, and that no candidate may submit a statement of over 200 words; and,

BE IT FURTHER RESOLVED AND ORDERED, in the event of a tie vote, the county elections official shall notify the governing body of the district thereof, and the governing body shall forthwith notify the candidates who have received the tie votes to appear before it either personally or by representative at a time and place designated by the governing body. The governing body shall, at that time and place, determine the tie by lot and the results thereof shall be declared by the governing body. The candidate so chosen shall qualify, take office and serve as though elected at the preceding general district election; and,

BE IT FURTHER RESOLVED AND ORDERED, that tie votes shall be determined by putting the candidate names in a container and having an independent person draw a name.

PASSED AND ADOPTED on May 16, 2022, by the Board of Directors of the Marina Coast Water District by the following vote:

Ayes: Directors \_\_\_\_\_  
Noes: Directors \_\_\_\_\_  
Absent: Directors \_\_\_\_\_  
Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Jan Shriner, President

ATTEST:

\_\_\_\_\_  
Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2022-17 adopted May 16, 2022.

\_\_\_\_\_  
Remleh Scherzinger, Secretary

# MONTEREY COUNTY ELECTIONS



1441 Schilling Place-North Building  
Salinas, CA 93901

PO Box 4400  
Salinas, CA 93912

831-796-1499 Phone  
831-755-5485 Fax

[www.MontereyCountyElections.us](http://www.MontereyCountyElections.us)

[elections@co.monterey.ca.us](mailto:elections@co.monterey.ca.us)

**Gina Martinez**  
Registrar of Voters

**Jessica Cedillo**  
Assistant Registrar of Voters

April 8, 2022

Marina Coast Water District  
Attention: Paula Riso, Executive Assistant  
11 Reservation Road  
Marina, CA 93933

## RE: DOCUMENTS REQUIRED FOR NOVEMBER 8, 2022 – GENERAL ELECTION

In preparation for the November 8, 2022 General Election, please review the information below in completing and submitting required documents:

### Required documents:

Deadline	Document	Notes
<b>July 6, 2022</b> (125 days before the election)	Notice of Election	EC §§§10509, 10522, 10524
<b>July 6, 2022</b> (125 days before the election)	Statement of Election Facts	Form enclosed
<b>July 6, 2022</b> (125 days before the election)	District map showing boundaries and, if applicable, divisions	EC §10522 A map is required even if no changes have been made
<b>August 12, 2022</b> (88 days before the election)	Adopted Resolution and Service Agreement	Resolution checklist enclosed Resolution sample enclosed*

*\*If you need a sample resolution for a measure, please contact our office.*

### Estimated Costs

During these unprecedented times, election costs are anticipated to increase over the normal cost estimate which is based on historical averages. Given the uncertainty in the market and projections from print and mailing vendors, the estimated cost for the November General Election is \$7.50 to \$10.00 per registered voter. Per Elections Code §10002, the district shall reimburse the county in full for the election services performed.

According to our records, the offices up for election include: (3) Directors - 4yr term

Please feel free to contact me for more information at [CabaccangG@co.monterey.ca.us](mailto:CabaccangG@co.monterey.ca.us) or (831) 796-1486.

Sincerely,

Genesis Cabaccang  
Elections Program Manager  
Enclosures

## STATEMENT OF ELECTION FACTS

FULL LEGAL NAME OF DISTRICT AS IT SHOULD APPEAR ON ALL ELECTION DOCUMENTS:

MAIL SHOULD BE ADDRESSED TO: \_\_\_\_\_ TITLE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

FAX: \_\_\_\_\_ E-MAIL: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

### MEMBERS OF THE GOVERNING BOARD

NAME	ADDRESS	DISTRICT WARD OR TRUSTEE (If applicable)	<u>Member was elected by:</u> 1) ELECTED/AIL*  <u>OR</u> 2) APPOINTED TO FILL A VACANCY	YEAR Term ends	Full-term = 4yrs  <u>OR</u> Short-term = 2yrs	IF THE MEMBER WAS APPOINTED BY THE BOARD TO FILL A VACANCY, WHO DID THIS MEMBER REPLACE?

\*AIL= Appointed-in-lieu of Election (filed for office and didn't go on the ballot)

Name of the Presiding Officer: \_\_\_\_\_  
Print Name

Name of the Secretary: \_\_\_\_\_  
Print Name

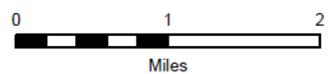
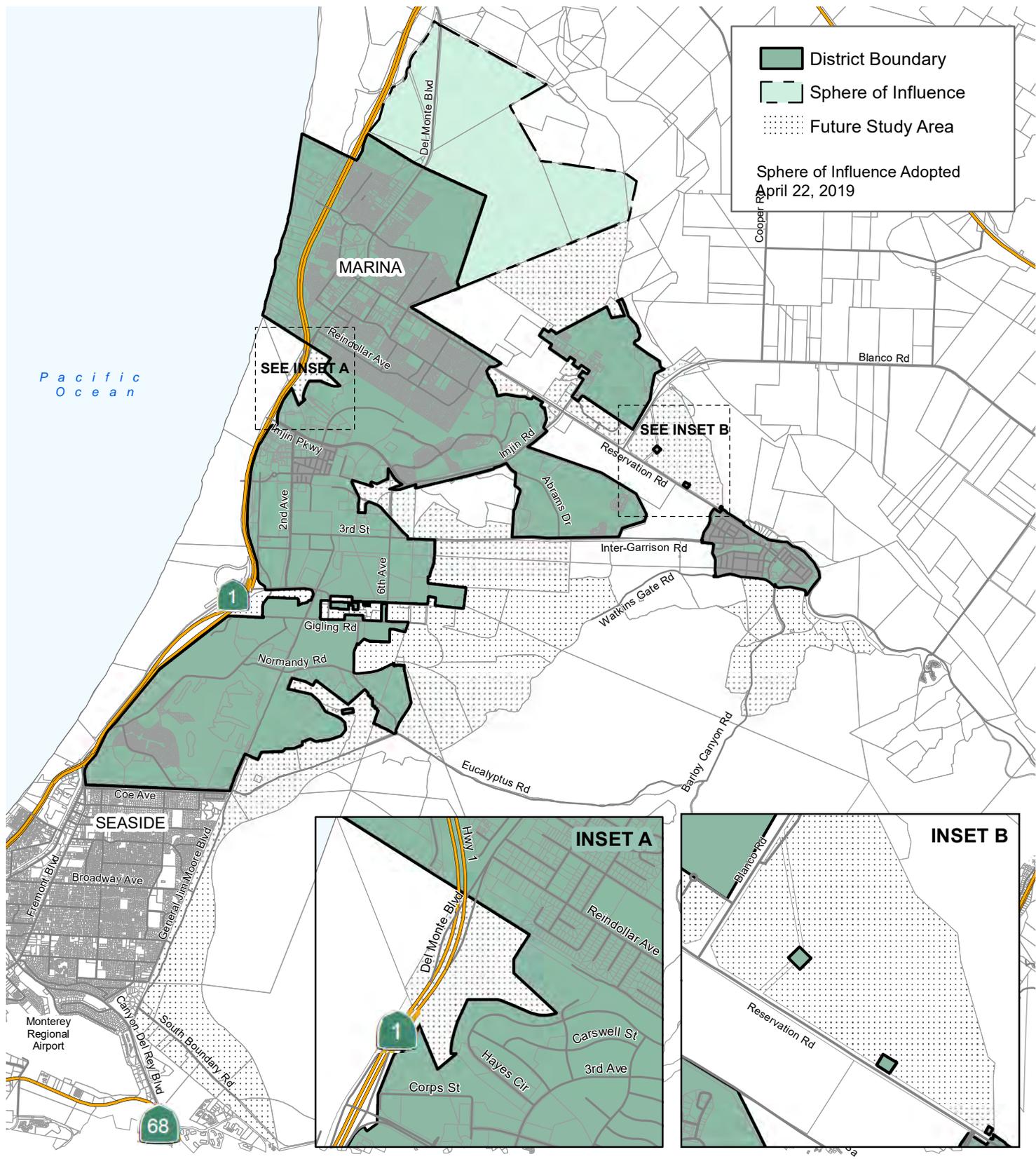
**Check the box which applies to your district:**

- The District boundaries have changed since the last election. Enclosed is a new map to reflect those changes.
- I declare that there have been no boundary changes since the \_\_\_\_\_ election.  
Election Date

The limitation on the number of words in a candidate statement will be:       200 words       400 words

The entity charged for the candidate statement sent to each voter will be the:       District       Candidate

In case of a tie vote, the winner will be determined by:       Lot       Runoff election



Source: LAFCO of Monterey County

<h1>MCWD LAFCO Map</h1>		Figure <b>1</b>
 <b>Denise Duffy &amp; Associates, Inc.</b> Planning and Environmental Consulting	Date 11/8/2021  Scale 1" = 1.2 Miles	

SERVICE AGREEMENT FOR THE PROVISION OF ELECTION  
SERVICES BETWEEN MARINA COAST WATER DISTRICT AND  
MONTEREY COUNTY REGISTRAR OF VOTERS  
**NOVEMBER 8, 2022**

This Agreement, entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2022, by and between Marina Coast Water District and Monterey County Registrar of Voters (hereinafter referred to as Registrar of Voters);

WHEREAS, it is necessary and desirable that the Registrar of Voters be retained for the purpose of conducting an election hereinafter described for the Marina Coast Water District (hereinafter referred to as the District);

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

SERVICES TO BE PERFORMED BY THE DISTRICT:

- 1) No later than the 123rd day prior to the election the District shall submit a board approved resolution which requests the Registrar of Voters for Monterey County to conduct an election for the District on **NOVEMBER 8, 2022** and requesting election related services of the Registrar of Voters.
- 2) The District shall submit to the Registrar of Voters in writing the exact number of offices to be voted on and/or the exact ballot wording to be voted by no later than the 88th day prior to the election, or by the 83rd day prior to the election if Elections Code §§ 10225, 10229, and 10407 are applicable.
- 3) The District shall prepare and deliver to the Registrar of Voters the Voter Guide information containing, as applicable, the ballot measure and tax rate statements. The last day for the submission of primary arguments (300 words) and impartial analysis shall be no later than **AUGUST 18, 2022**. The last day for the submission of rebuttal arguments (250 words) is **AUGUST 25, 2022**.

- 4) The District shall be responsible for reviewing and approving the language of the sample ballot and official ballot wording for candidates and measures.

SERVICES TO BE PERFORMED BY REGISTRAR OF VOTERS:

- 1) The Registrar of Voters shall publish the Notice of Election and the Notice to File Declarations of Candidacy for the District offices to be voted on, and/or the Notice to File Arguments for or against any measure.
- 2) The Registrar of Voters shall select and contract with the sample and official ballot printer(s) on behalf of the District.
- 3) The Registrar of Voters shall prepare and deliver to the printer the official ballot information.
- 4) The Registrar of Voters shall issue, receive and process all ballots on behalf of the District matters.
- 5) The Registrar of Voters shall procure all necessary and appropriate polling place locations, hire polling place workers, and conduct the election in accordance with all applicable state, federal and local laws.
- 6) The Registrar of Voters shall prepare a Canvass of Votes Cast and submit a Certificate of Registrar of Voters to the District regarding the District matters.
- 7) The Registrar of Voters shall conduct other various and miscellaneous election activities as required including but not limited to all those required as the District's Election Official other than those described under "Services to be Performed by the District".

TERMS:

This Agreement shall be in effect for the performance of all services incident to the preparation and conduct of the election to be held on **NOVEMBER 8, 2022**.

The parties will use best efforts to perform services herein. However, in the event the Registrar of Voters is unable to perform services required under this Agreement that are beyond his control, including an employee strike, vendor conditions, natural disasters, war, or other similar conditions, the Registrar of Voters will be relieved of all obligations under this Agreement. The Registrar will provide reasonable notice, if practical, of any conditions beyond his control, including notice at least 60 days prior to **NOVEMBER 8, 2022** of vendor conditions affecting the election services. In the event a vendor does not perform, the Registrar will attempt to obtain substitute services.

CONSIDERATION:

---

Election Services Agreement  
County of Monterey Registrar of Voters and  
**Marina Coast Water District**

**NOVEMBER 8, 2022**

Page 2 of 3

In consideration of the performance of services and supplies provided by the Registrar of Voters, the District shall pay to the Registrar of Voters a sum equal to the actual cost of such services, expenses, and supplies related to the work performed on behalf of District. In the event that this Agreement is terminated prematurely, the District shall pay to the Registrar a sum equal to the actual cost of such services performed or supplies/expenses incurred as of the effective date of the termination.

The District shall make payment within 30 days of receipt of invoice from Registrar of Voters.

DISTRICT:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

COUNTY:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Marina Coast Water District  
Agenda Transmittal**

**Agenda Item:** 8-F

**Meeting Date:** May 16, 2022

**Prepared By:** Paula Riso

**Approved By:** Remleh Scherzinger

**Agenda Title:** Adopt Resolution No. 2022-18 to Proclaim a Local Emergency, and Authorize Remote Teleconference Meetings of All District Legislative Bodies for the Following 30 Days

**Staff Recommendation:** The Board of Directors adopt Resolution No. 2022-18 to proclaim a local emergency and authorize remote teleconference meetings of all District legislative bodies for the following 30 days.

**Background:** *Strategic Plan, Mission Statement – We provide our customers with high quality potable and recycled water, wastewater collection and conservation services that are safe, affordable, reliable and sustainable, through planning, management and the development of water resources in an environmentally sensitive manner.*

On March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic. That proclamation remains in effect. As a result of the state of emergency, the Governor issued executive orders that waived the normally strict provisions of the Brown Act relating to holding and participating in meetings via teleconferencing. Executive Order N-29-20 allowed bodies subject to the Brown Act to meet without a physical meeting location, so long as various requirements were met, including providing the public the opportunity to observe and participate in the meeting telephonically or electronically. Executive Order No. N-08-21 extended the suspension of the Brown Act’s normal teleconferencing rules through September 30, 2021.

On September 16, 2021, Governor Newsom signed AB 361 which took effect immediately. This legislation amends the Brown Act to allow meeting bodies subject to the Brown Act to meet via teleconference during a proclaimed state of emergency in accordance with teleconference procedures established by AB 361 rather than under the Brown Act’s more narrow standard rules for participation in a meeting by teleconference. The Monterey County Health Officer has issued a recommendation for social distancing in legislative body meetings, so the first meeting after September 30, 2021, may be held without making findings. If the Board desires to continue to meet remotely via teleconference after that first meeting, the Board is required to make certain findings under AB 361 no later than 30 days after the first teleconference meeting held pursuant to AB 361, and every 30 days thereafter. If the Board does not meet again within 30 days, a special meeting may be necessary for this purpose. If the finding is not timely made, the Board will be required to meet in person to make findings to return to remote meetings.

**Discussion/Analysis:** The teleconference rules of AB 361 are operative only so long as the Governor’s proclamation of statewide emergency is in place; once that proclamation is terminated, the Board must either meet in person or utilize the normal Brown Act rules for teleconferencing.

On April 18, 2022, the Board adopted Resolution No. 2022-16 proclaiming a local emergency and authorizing remote teleconference meetings of all District Legislative bodies for 30 days. Staff

recommends proclaiming the emergency is still in place and authorize the Board to continue to meet remotely via teleconference until such time the emergency is over.

**Environmental Review Compliance:** None required.

**Climate Adaptation:** Not applicable.

**Financial Impact:**  Yes  No **Funding Source/Recap:** None

**Other Considerations:** The Board of Directors can elect to not proclaim a local emergency and return to in-person meetings.

**Material Included for Information/Consideration:** Resolution No. 2022-18.

**Action Required:**  Resolution  Motion  Review  
(Roll call vote is required.)

---

Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

May 16, 2022

Resolution No. 2022 - 18  
Resolution of the Board of Directors  
Marina Coast Water District

Proclaiming a Local Emergency, and Authorize Remote Teleconference Meetings of All  
Meetings of the Board of Directors and Specified Board Committees  
for the Following 30 Days

RESOLVED, by the Board of Directors ("Board") of the Marina Coast Water District ("District"), at a regular meeting duly called and held on May 16, 2022 via a video conference pursuant to Governor Newsom's Executive Order N-29-20, as follows:

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic; and,

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 which took effect immediately and amends the Brown Act to allow meeting bodies subject to the Brown Act to meet via teleconference during a proclaimed state of emergency in accordance with teleconference procedures established by AB 361 rather than under the Brown Act's more narrow standard rules for participation in a meeting by teleconference; and,

WHEREAS, the first meeting after September 30, 2021, may be held without making findings. However, if the Board desires to continue to meet remotely via teleconference after that first meeting, the Board is required to make certain findings under AB 361 no later than 30 days after the first teleconference meeting held pursuant to AB 361, and every 30 days thereafter; and,

WHEREAS, no later than 30 days after meeting via teleconference for the first time pursuant to AB 361, the body must make a finding that the body "has reconsidered the circumstances of the state of emergency" and further find that "[a]ny of the following circumstances exist: (i) The state of emergency continues to directly impact the ability of the members to meet safely in person. (ii) State or local officials continue to impose or recommend measures to promote social distancing." (Gov't Code §54953(e)(3) [AB 361, p. 11].); and,

WHEREAS, the teleconference rules of AB 361 are operative only so long as the Governor's proclamation of statewide emergency is in place; once that proclamation is terminated, the Board, the Executive Committee, Budget and Personnel Committee, and Community Outreach Committee, and Director participation in the Joint City-District Committee, must either meet in person or utilize the normal Brown Act rules for teleconferencing.

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Marina Coast Water District does hereby:

1. Proclaim a local emergency; and,
2. Reconsidered the circumstances of the state of emergency and find that the following circumstances exist: (i) The state of emergency continues to directly impact the ability of the members to meet safely in person. (ii) State or local officials continue to impose or recommend measures to promote social distancing; and,

3. Authorize Remote Teleconference Meetings of All Meetings of the Board of Directors, the Executive Committee, Budget and Personnel Committee, and Community Outreach Committee, and Director participation in the Joint City-District Committee for the Following 30 Days.

PASSED AND ADOPTED on May 16, 2022 by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Jan Shriner, President

ATTEST:

\_\_\_\_\_  
Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2022-18 adopted May 16, 2022.

\_\_\_\_\_  
Remleh Scherzinger, Secretary

**Marina Coast Water District  
Staff Report**

**Agenda Item:** 8-G

**Meeting Date:** May 16, 2022

**Prepared By:** Kelly Cadiente

**Approved By:** Remleh Scherzinger

**Agenda Title:** Fiscal Impact of COVID-19 Report

**Summary:** The Board of Directors requested monthly reports on the impact to the District's finances due to COVID-19.

This report includes the following:

- Budget to actual water revenues for FY 2021-2022 through April 30, 2022
- Customer accounts aging information as of May 09, 2022
- Monthly customer payments comparison for months April 2021 through April 2022
- Graphs of delinquent accounts as of April 30, 2022

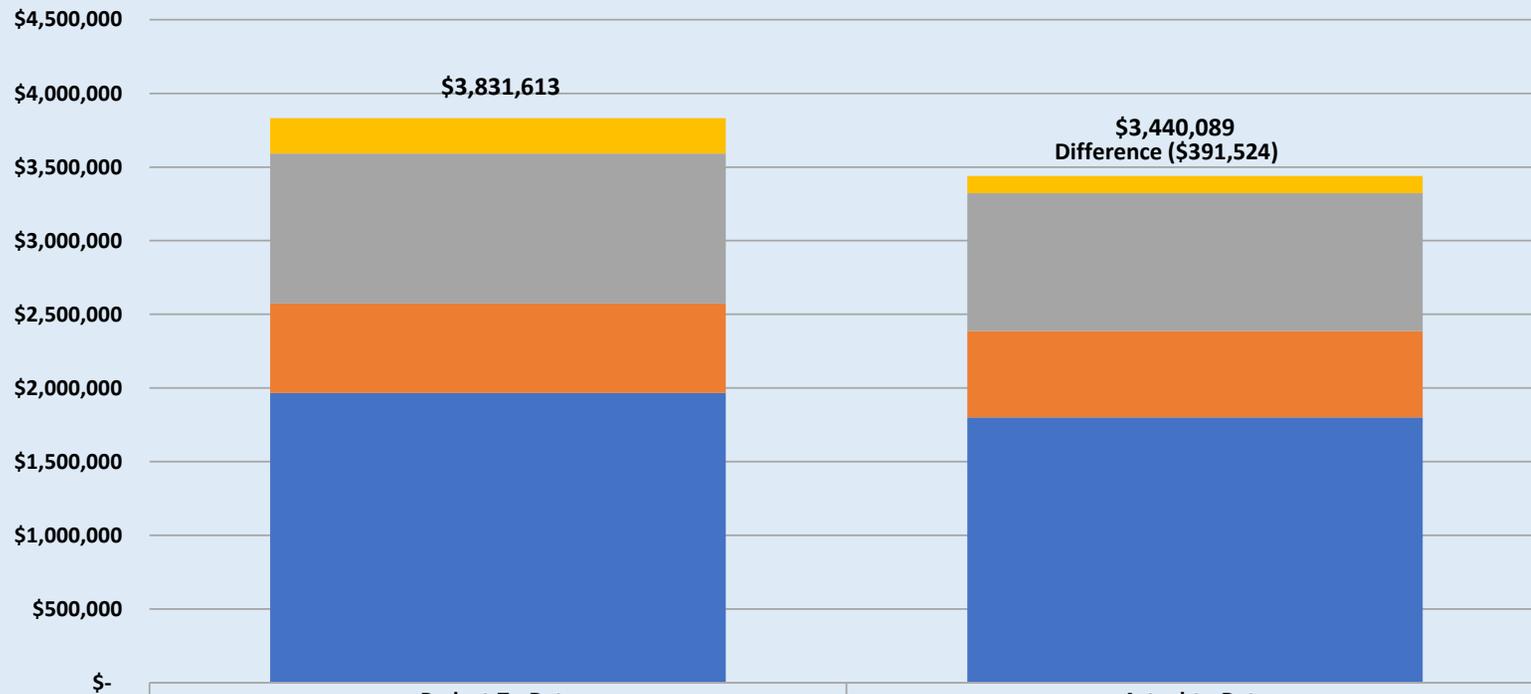
FY 2021-2022 actual water revenue through March 2022 was below budgeted revenue for both Central Marina and the Ord Community by \$391,524 and \$1,198 respectively.

Accounts Receivable balances for both Central Marina and the Ord Community have increased during the pandemic by \$95,357.72 (210%) and \$562,793.46 (64%), respectively. If Bay View Mobile Home Park's main master meter account is not considered, Ord Community Accounts Receivable balance has increased by \$399,647.72 (588%). Unfortunately, the balances tend to fluctuate from month to month due to billing dates and the number of days in the month.

Governor Newsom's 2021–22 May revise to the state budget included \$1 billion in American Rescue Plan Act funds to be used to provide direct payments to water systems to address customer arrearages and revenue gaps related to the pandemic. The State Water Resources Control Board (SWRCB) required all water districts to participate in a survey to be considered for funding. Customer arrearages that qualify for funding are accrued residential and commercial drinking water arrearages from March 4, 2020, through June 15, 2021. Arrearages due to irrigation water usage, wastewater charges, and penalties do not qualify for assistance. Staff submitted MCWD's survey on September 7, 2021. The survey information was compiled by the SWRCB and determined that 100% of the number of arrearages reported will qualify for assistance. Staff completed the application and submitted it to SWRCB on November 16, 2021. The District was notified in December 2021 that its application was approved and awarded the requested funds. Payment from the State was received at the end of January 2022. All credits have been applied to customer accounts as of March 31, 2022.

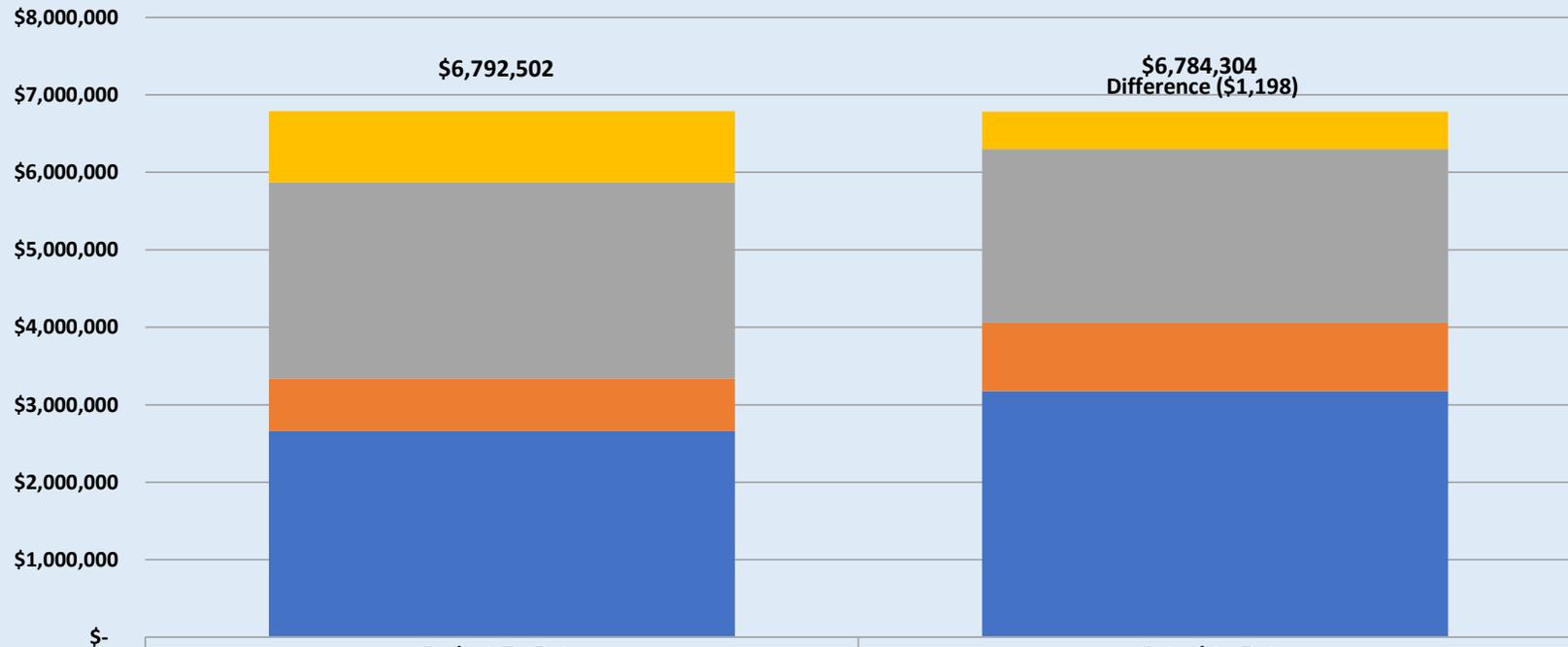
On March 17, 2022, staff submitted the application for the Wastewater Arrearages Funding Program which will further aid customers who have been impacted by the pandemic. The District was notified in April 2022 that its application was accepted.

## FY 2021-2022 Central Marina Water Revenue as of April 30, 2022



	Budget-To-Date	Actual-to-Date
<span style="color: yellow;">■</span> Government	\$239,247	\$118,225
<span style="color: grey;">■</span> Multiples	\$1,018,018	\$934,667
<span style="color: orange;">■</span> Business	\$608,898	\$586,433
<span style="color: blue;">■</span> Residential	\$1,965,450	\$1,800,763
<b>Totals</b>	<b>\$3,831,613</b>	<b>\$3,440,089</b>

## FY 2021-2022 Ord Community Water Revenue as April 30, 2022



	Budget-To-Date	Actual-to-Date
■ Government	\$923,703	\$483,358
■ Multiples	\$2,529,990	\$2,242,793
■ Business	\$679,299	\$882,677
■ Residential	\$2,659,510	\$3,175,476
<b>Totals</b>	<b>\$6,792,502</b>	<b>\$6,784,304</b>

**MARINA COAST WATER DISTRICT  
CUSTOMER ACCOUNTS AGING REPORT  
March 9, 2020 - May 9, 2022**

**Central Marina**

<b>Aging Date</b>	<b>Balance 30 to 60 Days</b>	<b>Balance 60 to 90 Days</b>	<b>Balance 90 to 120 Days</b>	<b>Balance over 120 Days</b>	<b>Totals</b>	
3/9/2020	\$ 35,543.27	\$ 3,875.86	\$ 4,293.09	\$ 1,611.13	\$ 45,323.35	
5/9/2022	\$ 43,399.13	\$ 21,471.02	\$ 14,740.94	\$ 61,069.98	\$ 140,681.07	
Change	\$ 7,855.86	\$ 17,595.16	\$ 10,447.85	\$ 59,458.85	\$ 95,357.72	210%

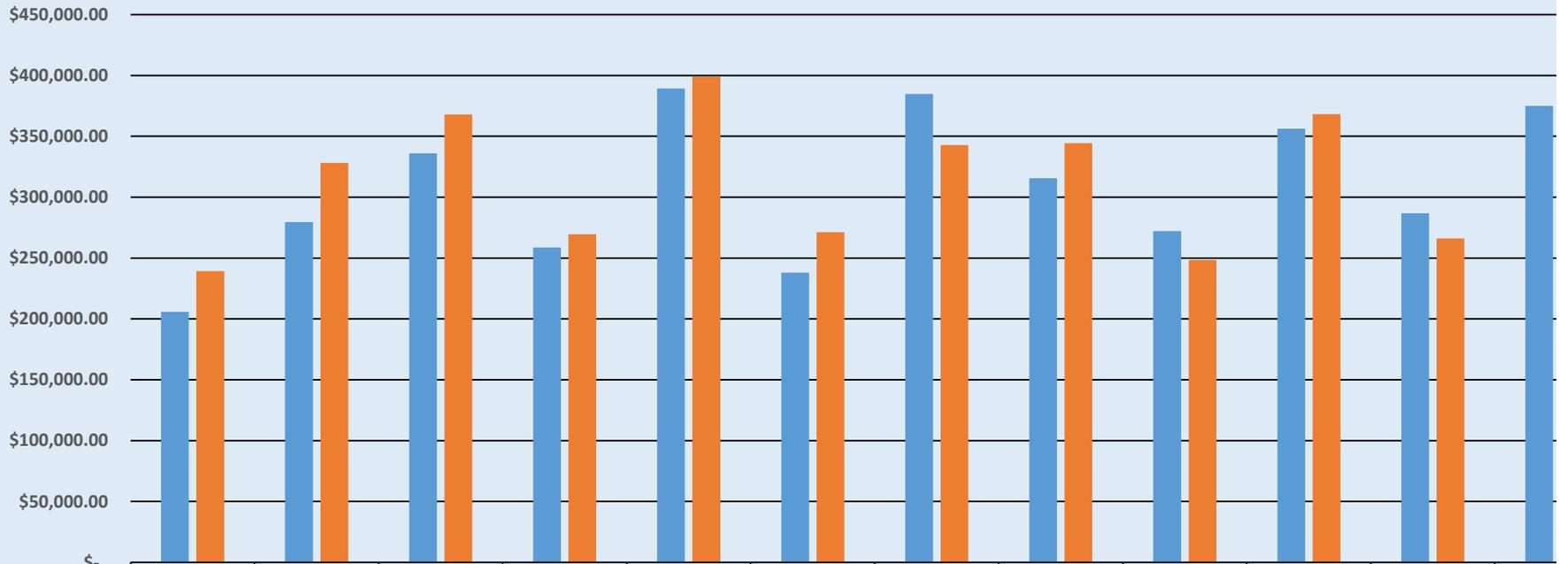
**Ord Community**

<b>Aging Date</b>	<b>Balance 30 to 60 Days</b>	<b>Balance 60 to 90 Days</b>	<b>Balance 90 to 120 Days</b>	<b>Balance over 120 Days</b>	<b>Totals</b>	
3/9/2020	\$ 78,063.43	\$ 38,972.14	\$ 27,577.38	\$ 736,205.62	\$ 880,818.57	
5/9/2022	\$ 196,131.73	\$ 62,250.10	\$ 45,639.16	\$ 1,139,591.04	\$ 1,443,612.03	
Change	\$ 118,068.30	\$ 23,277.96	\$ 18,061.78	\$ 403,385.42	\$ 562,793.46	64%
%	151%	60%	65%	55%	64%	

**Ord Community (Excluding Bay View Mobile Home Park Main Master Meter Account)**

<b>Aging Date</b>	<b>Balance 30 to 60 Days</b>	<b>Balance 60 to 90 Days</b>	<b>Balance 90 to 120 Days</b>	<b>Balance over 120 Days</b>	<b>Totals</b>	
3/9/2020	\$ 59,169.69	\$ 6,816.86	\$ 446.06	\$ 1,532.29	\$ 67,964.90	
5/9/2022	\$ 191,110.46	\$ 54,361.93	\$ 40,196.08	\$ 181,944.15	\$ 467,612.62	
Change	\$ 131,940.77	\$ 47,545.07	\$ 39,750.02	\$ 180,411.86	\$ 399,647.72	588%

### Central Marina Monthly Water Customer Payments April 2021- April 2022

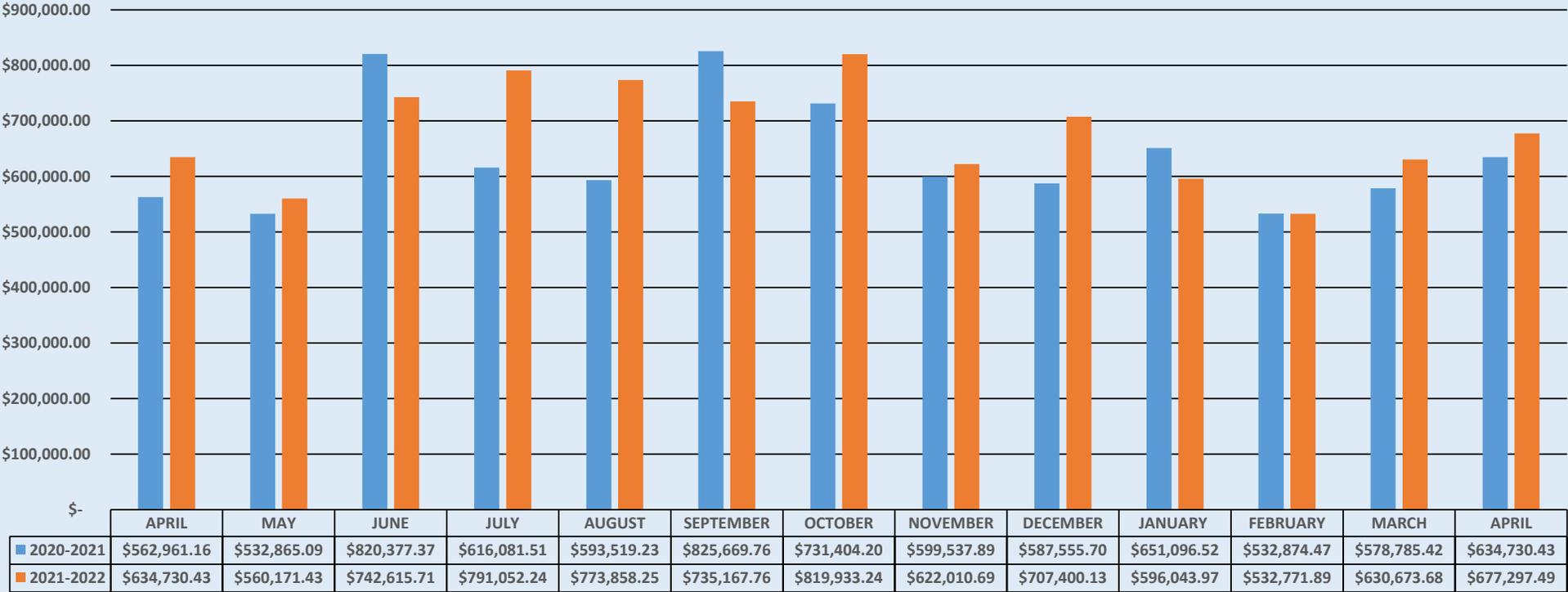


	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
2020-2021	\$205,857.18	\$279,658.56	\$336,058.35	\$258,732.93	\$389,405.03	\$237,938.05	\$384,856.48	\$315,538.23	\$272,197.64	\$356,346.91	\$286,827.30	\$375,100.00
2021-2022	\$239,250.38	\$328,215.52	\$367,931.49	\$269,610.58	\$398,897.10	\$271,183.01	\$342,800.98	\$344,358.74	\$248,491.16	\$368,179.46	\$266,048.16	\$332,000.00

**Central Marina Monthly Sewer Customer Payments  
April 2021 - April 2022**



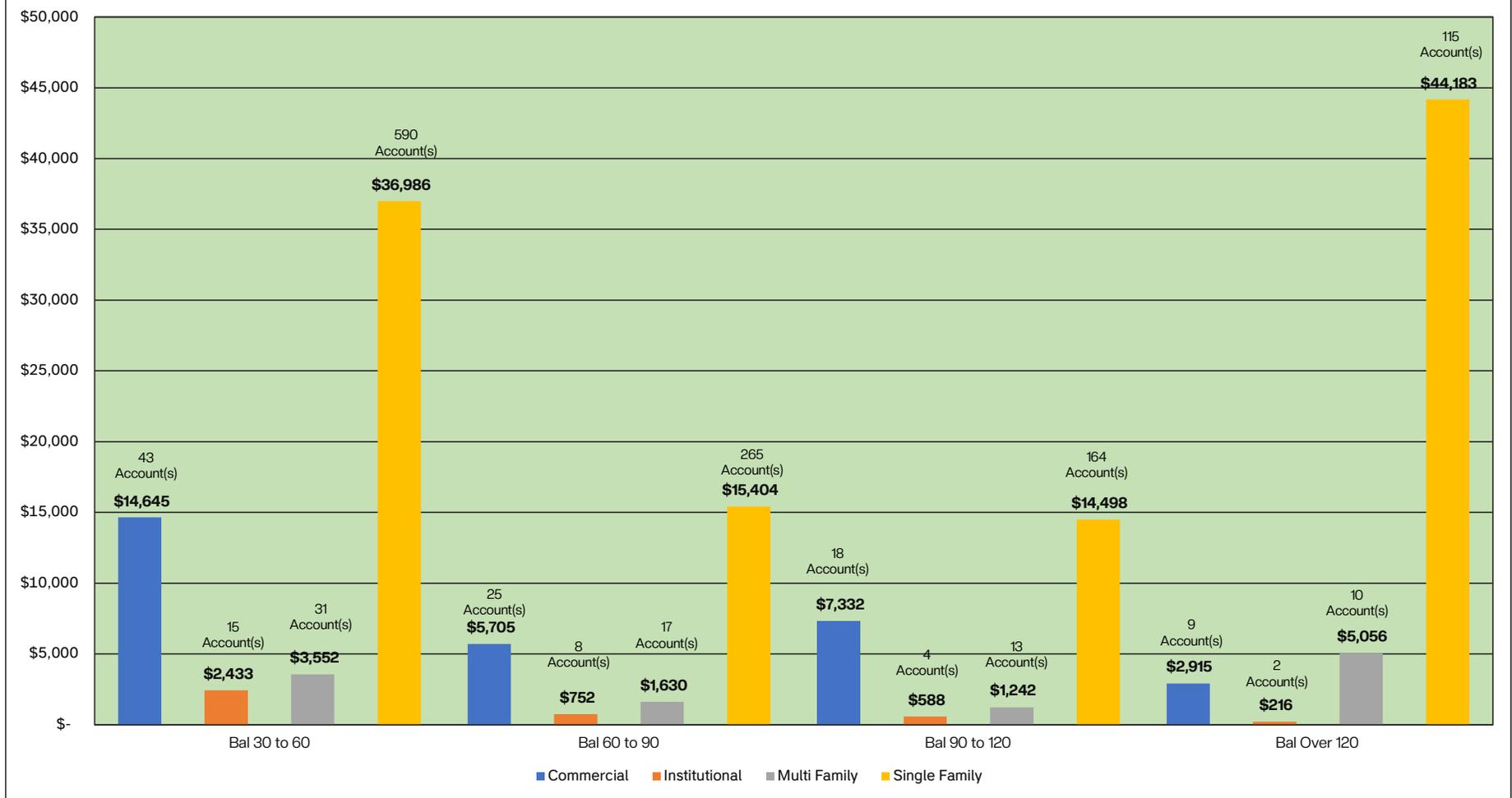
**Ord Community Monthly Water Customer Payments  
April 2021 - April 2022**



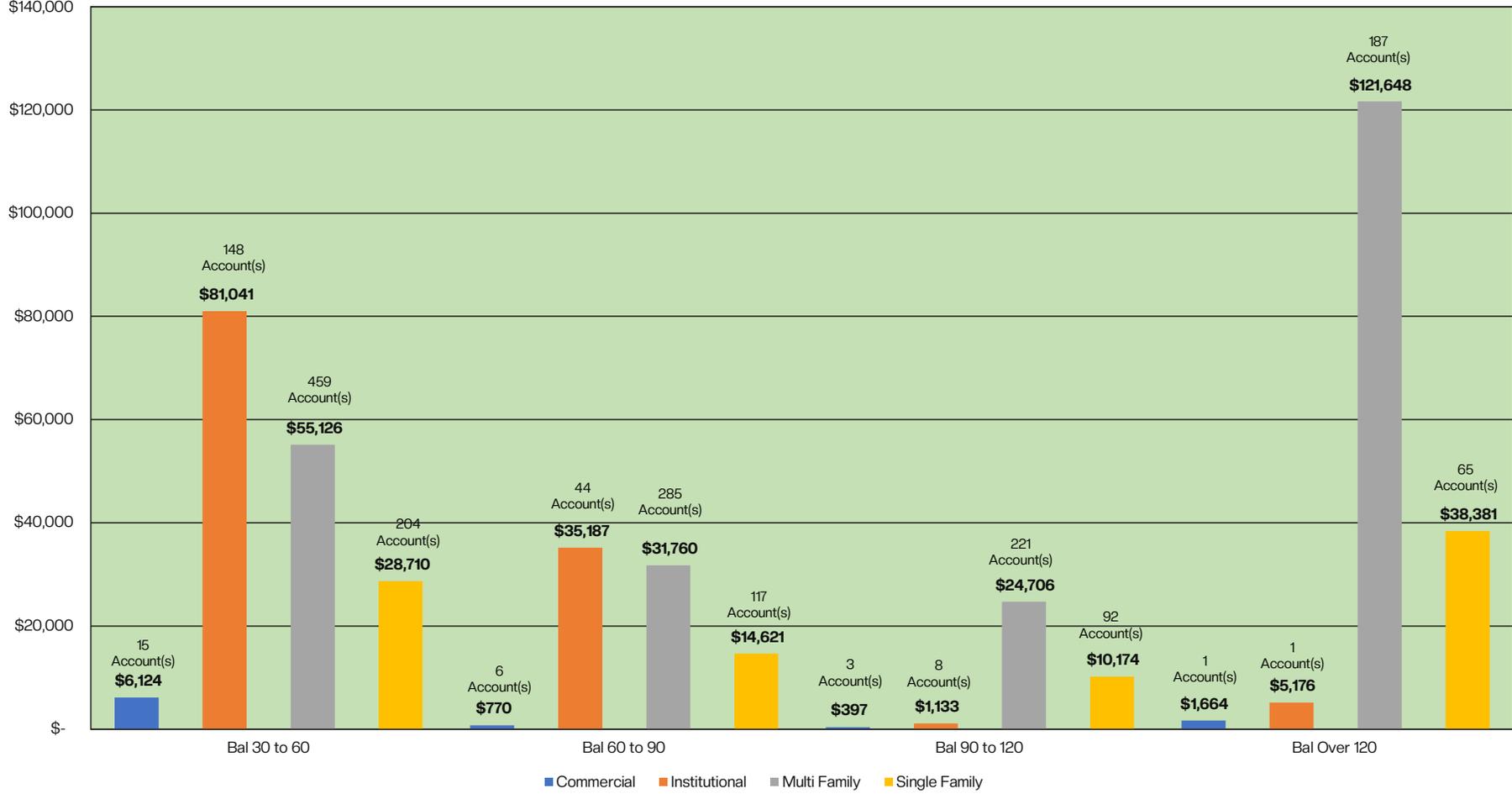
### Ord Community Monthly Sewer Customer Payments April 2021 - April 2022



## Unpaid Balances By ST Category for Marina As of April 30, 2022



### Unpaid Balances By ST Category (Ord Community) As of April 30, 2022



**Marina Coast Water District  
Agenda Transmittal**

**Agenda Item:** 9-A

**Meeting Date:** May 16, 2022

**Prepared By:** Patrick Breen

**Approved By:** Remleh Scherzinger

**Agenda Title:** Consider Adoption of Resolution No. 2022-19 to Find that the MCWD Sphere of Influence Amendment and Annexation for Monterey County A.P.N. (031-15-013; 018; 024; 029; 031; 032; 036-44; 054-056); (031-261-003; 004); and (031-152-011) is Categorically Exempt from CEQA under CEQA Guidelines Section 15061(b)(3); and Direct Staff to File an Application with the Local Agency Formation Commission

**Staff Recommendation:** The Board of Directors adopt Resolution No. 2022-19 to:

1. Find that the MCWD Sphere of Influence Amendment and Annexation for Monterey County A.P.N. (031-15-013; 018; 024; 029; 031; 032; 036-44; 054-056); (031-261-003; 004); and (031-152-011) is categorically exempt from CEQA under CEQA Guidelines sections 15061(b)(3) and,
2. Authorize the General Manager to file the MCWD Sphere of Influence Amendment and Annexation application with the Local Agency Formation Commission and to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution.

**Background:** *Strategic Plan, 6.1 Annexation of the Ord Community – To ensure direct representation of the Ord Community in matters related to the District, we will work with Local Agency Formation Organization (LAFCO) to expand the District’s Sphere of Influence and legal boundary to include the Ord Community. Additional care will be taken to ensure that existing cost centers remain separate so that the City of Marina and the Ord Community remain independent divisions within the District, supporting their individual infrastructure needs.*

On February 22, 2022, the MCWD Board of Directors adopted Resolution No. 2022-02, which approved the MCWD Sphere of Influence and Annexation for the above-referenced parcels (the Campus Town and Parker Flats projects). Subsequent to the adoption of that resolution, Monterey LAFCO requested additional information and requested specific findings be made by MCWD, relative to the final approval of the two projects.

Specifically, Monterey LAFCO requested that MCWD reference the Sphere of Influence and Annexation application be made pursuant to Gov’t. Code §56700 and reference the City of Seaside’s recent approval of the Parker Flats project on May 11, 2022.

The current proposal seeks to amend MCWD’s SOI and jurisdictional boundaries by annexing two sites which had ultimately been excluded from the 2019 Annexation: the Campus Town Specific Plan Project and the Parker Flats Apartment Project. The Campus Town Specific Plan Project consists of approximately 122.23 acres and is located generally in the northern section of the City of Seaside. (See Figure 2). The Parker Flats Apartment Project consists of approximately 4.9 acres and is located 4386-4387 Parker Flats Cut Off Road, Seaside. (See Figure 3).

On March 5, 2020, the City of Seaside adopted Resolution No. 20-09, which certified the environment impact report, made findings pursuant to CEQA, and adopted a mitigation monitoring and reporting program for the Campus Town project. The Notice of Determination was filed March 20, 2020. The City of Seaside determined on May 11, 2022, that the Parker Flats Apartments Project meets all criteria for a Class 32 Categorical Exemption pursuant to Section 15332 of the State CEQA Guidelines and does not meet any of the exceptions to the exemptions

**Discussion/Analysis:** Annexation of these two territories located on the former Fort, areas which are provided water and wastewater services by MCWD, would provide improved governance for MCWD customers. Annexation provides an acceptable and fair governance structure for those customers who will receive water and wastewater service from the District.

See attached Draft LAFCO Application attached (Exhibit A).

MCWD's LAFCO annexation application is for water and wastewater services in areas that MCWD is currently obligated to serve, owns the water and wastewater infrastructure needed to serve these areas, and groundwater/wastewater treatment capacity for the subject parcels have been allocated. The proposed SOI amendment and annexation seeks to update the 2019 Annexation and include areas which have subsequently received approval and service entitlements from the appropriate land use jurisdiction, and is consistent with MCWD's Strategic Plans and policy to provide fuller opportunities to participate in governance.

The proposed SOI amendment and annexation does not require the construction of new water or sewer infrastructure, and does not constitute an approval of a proposed development. The action of changing the District's Local Agency Formation Commission (LAFCO) boundaries, by itself, will not result in physical impacts on the environment as described herein. The proposed project involves no direct changes to the existing water and wastewater system and the associated system permits. As such, MCWD's proposed Sphere of Influence Amendment and Annexation proposal is exempt from CEQA under the "common sense" exemption provided under CEQA Guidelines Section 15061, subdivision (b)(3), which applies where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment (see *Muzzy Ranch Co. v. Solano County Airport Land Use Comm.* (2007) 41 Cal4t 372), because the proposed Sphere of Influence Amendment and Annexation would not cause or allow any changes in the physical environmental and there is no possibility that the project may have a significant effect on the environment.

This Resolution supersedes and replaces MCWD Resolution No. 2022-02, adopted on February 22, 2022. Resolution No. 2022-02 required revisions to meet LAFCO permit issuance requirements and this proposed Resolution meets those requirements.

For these reasons, staff is therefore recommending the Board of Director adopt Resolution No. 2022-19 find that the project is exempt from CEQA, and authorize the filing of the subject application with Monterey LAFCO.

**Environmental Review Compliance:** Not required.

**Climate Action:** Not Applicable.

**Other Considerations:** Alternatively, if Board believes that additional time is necessary to evaluate the proposal, then the above actions may be considered at the next Board hearing.



May 16, 2022

Resolution No. 2022-19  
Resolution of the Board of Directors  
Marina Coast Water District  
Authorizing Submission of Application for MCWD Sphere of Influence  
Amendment and Annexation

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District” or “MCWD”), at a regular meeting duly called and held on May 16, 2022 via a video conference pursuant to Governor Newsom's Executive Order N-29-20, as follows:

WHEREAS, the MCWD is a County Water District and political subdivision of the State of California, organized under Division 12, sections 3000 and following, of the California Water Code, established in 1960: and,

WHEREAS, the District provides water, wastewater and recycled water service to the former Fort Ord (Ord Community) and holds title to, and is the owner of, all of the water, sewer and recycled water infrastructure within the Ord Community; and,

WHEREAS, the District has made significant investment in the Ord Community in the form of water, wastewater and recycled water infrastructure, addition of staff and equipment, adoption of redevelopment standards and procedures, and the preparation of master plans and water supply project studies; and,

WHEREAS, On February 20, 2018, the MCWD Board of Directors adopted Resolution No. 2018-09, which adopted an Initial Study/Negative Declaration for the Ord Community Sphere of Influence Amendment and Annexation, found that the Ord Community Sphere of Influence Amendment and Annexation was not a project subject to the California Environmental Quality Act (“CEQA”) and authorized filing an application with the Local Agency Formation Commission of Monterey County (“LAFCO”) to update MCWD’s Sphere of Influence (“SOI”) and annex properties into MCWD’s jurisdictional boundaries; and,

WHEREAS, on April 22, 2019, LAFCO approved MCWD’s modified SOI and Annexation proposal (the “2019 Annexation”); and,

WHEREAS, Monterey County A.P.N.’s (031-15-013; 018; 024; 029; 031; 032; 036-44; 054-056); (031-261-003; 004) (“Campus Town Specific Plan Project”); and (031-152-011) (“Parker Flats Apartments Project”) were excluded from the 2019 Annexation, but are now in a position to be included within MCWD’s jurisdictional boundaries as they have received final land use approvals through a specific plan, master plan, or individual project approval adopted or approved in reliance on a post-1997 CEQA document prepared and approved by the land use jurisdiction (“City of Seaside”) for that plan or project, and desire to be annexed into MCWD’s jurisdictional boundaries. Maps of all parcels subject to the proposed Sphere of Influence Amendment and Annexation are included as Exhibits to this Resolution; and,

WHEREAS, the City of Seaside has circulated a “Campus Town Specific Plan Draft Environmental Impact Report” and certified the “Campus Town Specific Plan Final Environmental Impact Report” on March 20, 2020; and,

WHEREAS, the City of Seaside determined on May 11, 2022, that the Parker Flats Apartments Project meets all criteria for a Class 32 Categorical Exemption pursuant to Section 15332 of the State CEQA Guidelines and does not meet any of the exceptions to the exemptions; and,

WHEREAS, the proposed Sphere of Influence Amendment and Annexation, in and of itself, would have no impact on the environment with regards to future development, as the District would otherwise provide water and wastewater services to the area regardless of whether those areas were annexed; and,

WHEREAS, the District exercises no land use authority for the areas to be annexed, therefore the boundary modification cannot make any change whatsoever in the uses to which the affected area may be put; and,

WHEREAS, the Campus Town Specific Plan was analyzed in an Environmental Impact Report certified by the City of Seaside and the Parker Flats Apartments Project was determined by the City of Seaside to be exempt from CEQA under the Class 32 Categorical Exemption; having considered the Campus Town Specific Plan Final Environmental Impact Report and Parker Flats Apartments Exemption findings certified by the City of Seaside on March 20, 2020, and May 11, 2022, respectively, the proposed Sphere of Influence Amendment and Annexation would not result in any potential environmental impacts beyond those analyzed and none of the conditions in CEQA Guidelines Section 15162 have occurred, and therefore, as a responsible agency under CEQA, the MCWD Board of Directors finds that no additional environmental review under CEQA is required (see Public Resources Code Section 21166 and CEQA Guidelines Section 15162), and there are no unusual circumstances that preclude application of the Class 32 Categorical Exemption; and,

WHEREAS, MCWD's current proposed Sphere of Influence Amendment and Annexation proposal is exempt from CEQA under the "common sense" exemption provided under CEQA Guidelines Section 15061, subdivision (b)(3), which applies where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment (see *Muzzy Ranch Co. v. Solano County Airport Land Use Comm.* (2007) 41 Cal4t 372), because the proposed Sphere of Influence Amendment and Annexation would not cause or allow any changes in the physical environmental and there is no possibility that the project may have a significant effect on the environment; and,

WHEREAS, annexation of these parcels would provide improved governance for customers by virtue of their inclusion in the jurisdictional boundaries of the District for purposes of voting for, and being eligible to seek election to, the District's Board of Directors; and,

WHEREAS, the proposed Sphere of Influence Amendment and Annexation is being made pursuant to California Government Code Section 56700(a)(1); and,

WHEREAS, the proceedings for the proposed Sphere of Influence Amendment and Annexation will be taken pursuant to California Government Code Section 56700(a)(8); and,

WHEREAS, the District's Board of Directors finds that its proposal is consistent with the sphere of influence of all affected jurisdictions, including the City of Seaside.

NOW, THEREFORE, BE IT RESOLVED, that the MCWD Board of Directors, after consideration of the information contained in the May 16, 2022 Staff Report to the District Board,

hereby adopt Resolution No. 2022-19 adopting and approve submission of MCWD’s current proposed Sphere of Influence Amendment and Annexation; and,

FURTHER RESOLVED, that the Directors find that MCWD’s SOI Amendment and Annexation is exempt from CEQA under the “common sense” exemption provided under CEQA Guidelines Section 15061, subdivision (b)(3); and,

FURTHER RESOLVED, the proposed Sphere of Influence Amendment and Annexation would not result in any potential environmental impacts beyond those analyzed by the City of Seaside and none of the conditions in CEQA Guidelines Section 15162 have occurred, and therefore, as a responsible agency under CEQA, the MCWD Board of Directors finds that no additional environmental review under CEQA is required; and,

FURTHER RESOLVED, that this Resolution supersedes and replaces MCWD Resolution No. 2022-02, adopted on February 22, 2022; and,

FURTHER RESOLVED, that the Directors authorize the General Manager to file a Notice of Exemption as soon as reasonably practical; and,

FURTHER RESOLVED, that the Directors authorize the General Manager to file the SOI amendment and annexation application with LAFCO and to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution.

PASSED AND ADOPTED on May 16, 2022, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Jan Shriner, President

ATTEST:

\_\_\_\_\_  
Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2022-19 adopted May 16, 2022.

\_\_\_\_\_  
Remleh Scherzinger, Secretary

# Marina Coast Water District

## Updated Sphere of Influence & Annexation Proposal

### Draft Project Description

November 22, 2021

#### Introduction

The proposed project is the Marina Coast Water District's (MCWD or the District) Updated Sphere of Influence (SOI) Amendment and Annexation of territory into the District's service area (SA), which is proposed in accordance with relevant codes and ordinances of the District, City of Seaside, and the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

The District currently provides water, wastewater, and recycled water service to the former Fort Ord Community (Ord Community; see Figure 1) as outlined in the Water/Wastewater Facilities Agreement between the Fort Ord Reuse Authority (FORA) and MCWD (1998) and the Assignment of Easement on Former Fort Ord and Ord Military Community, County of Monterey; Quitclaim Deed for Water and Wastewater Systems, between FORA and MCWD, dated October 24, 2001, as amended by the Sphere of Influence and Annexation Proposal approved by the Local Agency Formation Commission on April 22, 2019 (2019 MCWD Annexation).

On February 20, 2018, the MCWD Board of Directors (Board) adopted Resolution No. 2018-09, adopting an Initial Study/Negative Declaration for the Ord Community Sphere of Influence Amendment and Annexation, finding that the Ord Community Sphere of Influence Amendment and Annexation was not a project subject to the California Environmental Quality Act (CEQA) and also exempt from CEQA, and directing District staff to file an application with the Local Agency Formation Commission of Monterey County (LAFCO) for the project to annex properties into MCWD's SA. MCWD filed a Notice of Determination (NOD) and Notice of Exemption (NOE) within five days of the Board action. MCWD's modified proposal was approved by LAFCO on April 22, 2019, by Resolution No. 19-04.

The project is proposed to amend the MCWD SOI and SA (see Figures 2 and 3) to annex two project sites that were excluded from the 2019 MCWD Annexation: the Campus Town Specific Plan Project and Parker Flats Apartments Project. The applicant is:

Name, Title (if applicable): Remleh Scherzinger, General Manager

Agency: Marina Coast Water District

Address: 11 Reservation Road, Marina, CA 93933

Phone Number: (831) 384-6131

Email Address: [RScherzinger@mcwd.org](mailto:RScherzinger@mcwd.org)

#### Location

The MCWD is situated in the northwest corner of Monterey County, California (Figure 1). The proposed project location includes two project sites within the City of Seaside on the former Fort Ord: the Campus Town Specific Plan Project and Parker Flats Apartments Project sites (Figures 2 and 3).

The Campus Town Specific Plan Project site is approximately 122.23 acres situated at the northern end of Seaside, approximately one mile east of the Monterey Bay and 900 feet east of State Route 1 (SR 1). The project site is bound to the west by 1<sup>st</sup> Avenue and vacant land that lies just east of SR 1, and to the east by 7<sup>th</sup> Avenue and a parking lot. The project site is bisected by General Jim Moore Boulevard, which runs north to south. Between 1<sup>st</sup> Avenue and General Jim Moore Boulevard, the project site is bounded to the north by Lightfighter Drive and California State University, Monterey Bay (CSUMB), and is bounded to the south by the Ord Community Commissary, Army and Air Force Exchange Service Military Exchange PX, Ord Military Community housing, Ord Military Community Recreation Center, and General Stilwell Community Center of the U.S. Army Garrison Presidio of Monterey. Between General Jim Moore

Boulevard and 7<sup>th</sup> Avenue, the project site is bounded to the north by Colonel Durham Street and by various uses such as CSUMB, the Army National Guard Recruiting Center, Department of Defense (DoD) Defense Manpower Data Center, and former Fort Ord land, and is bounded to the south by Gigling Road, Ord Military Community housing, and the U.S. DoD Army Hospital. The Assessor Parcel Numbers (APNs) are listed in Table I.

The Parker Flats Apartments Project is located on 4.9 acres at 4386-4387 Parker Flats Cut Off Road within a portion of Assessor's Parcel Number 031-152-011 in the City of Seaside within the former Fort Ord. Existing surrounding development includes: a veterinary clinic, a medical clinic, an eight-story U.S. DoD building (i.e., the Defense Manpower Data Center), and parking lots to the north; a Defense Language Institute (DLI) immersion facility to the south and east. The California Central Coast Veterans Cemetery is located approximately 1,000 feet to the south.

Table 1. Assessor Parcel Number (APN) Summary for Campus Town Specific Plan Project

Proposed Specific Plan (APN)	Campus Specific (acres)	Town Plan	Phase 1 Proposed Project (acres) <sup>1</sup>	Phase 2 Proposed Project (acres) <sup>1</sup>	Phase 2 Campus Town Parcels Not Part of the VTM (acres) <sup>2</sup>
031-151-013 (portion) <sup>3</sup>	0.54		0.54	-	-
031-151-018	4.17		-	-	4.17
031-151-024 <sup>4</sup>	1.60		-	-	1.60
031-151-029 <sup>5</sup>	16.23		6.44	9.79	-
031-151-031	3.81		-	3.81	-
031-151-032	1.23		1.23	-	-
031-151-036 (portion) <sup>4</sup>	1.64		-	-	1.64
031-151-037 <sup>4</sup>	1.16		-	-	1.16
031-151-038	0.83		-	-	0.83
031-151-039	7.35		-	7.35	-
031-151-040 <sup>5</sup>	37.56		0.22	37.34	-
031-151-041 <sup>6</sup>	3.20		-	-	3.20
031-151-042 <sup>6</sup>	3.51		-	-	3.51
031-151-043 <sup>4</sup>	0.41		-	-	0.41
031-151-044 <sup>4</sup>	1.68		-	-	1.68
031-151-054	22.52		22.52	-	-
031-151-055 <sup>7</sup>	11.28		11.28	-	-
031-151-056	2.83		2.83	-	-
031-261-003	0.34		-	0.34	-
031-261-004	0.34		-	0.34	-
<b>Total</b>	<b>122.23</b>		<b>45.06</b>	<b>58.97</b>	<b>18.2</b>

<sup>1</sup> These parcels are included in the KB-Bakewell VTM.

<sup>2</sup> These parcels are located within the Plan Area, but are not included in the Purchase Agreement with KB-Bakewell.

<sup>3</sup> A 0.54-acre portion of this parcel is included in the KB-Bakewell VTM, while the remainder of the parcel is not. The 0.54-acre portion of this parcel is within the existing right-of-way and will be abandoned and obtained by KB Bakewell.

<sup>4</sup> These parcels are owned by third parties (not the project applicant). Parcel -024 is owned by MST, parcel -036 is outside City boundaries, parcel -037 is owned by FORA, and parcels -043 and -044 are owned by the U.S. Government.

<sup>5</sup> This parcel straddles the proposed phase line. The appropriate acreage is attributed to each phase.

<sup>6</sup> These parcels (containing, Monterey College of Law and Monterey County Bar Association) are not included in the KB Bakewell VTM and are not proposed for modification.

<sup>7</sup> A vacated restaurant building is located at the northeast corner of General Jim Moore Boulevard and Gigling Road. This building would be demolished by KB-Bakewell. Also, the demolition of the Presidio of Monterey Fire Station has been assumed to be part of the Proposed Project.

--- = not applicable

The current MCWD SOI and SA is 8,086 acres. The proposed SOI amendment and annexation territory includes 127 acres, making the total new MCWD SOI and SA 8,213 acres after project approval.

### **Population**

The MCWD estimates that its service population is approximately 35,734 people, of which an estimated 17,060 reside within the City of Marina and 18,674 live in areas of the Ord Community. The population of the City of Seaside is 34,115 (2020 U.S. Census). Other adjacent population areas include the Cities of Monterey and Del Rey Oaks.

### **Purpose and Need**

The District currently provides water, wastewater, and recycled water services to these areas. The Campus Town and Parker Flats Apartment projects will have received their final land use approvals and associated water allocations prior to annexation approval. As such, these properties can now be annexed into the MCWD's SOI and SA. Adding these properties to the SA will also eliminate islands within the District that were created during the 2019 MCWD Annexation.

No conditions have been assigned to this proposal and the proposed area is not being requested to be taxed for existing bonded indebtedness or contractual obligations.

### **Determination of Boundaries**

The proposal's boundaries follow existing parcel boundaries and/or right-of-way limits all within the former Fort Ord. The project would annex territory currently within the City of Seaside to include the two project sites. The existing water and wastewater systems cross jurisdictional boundaries due to the jurisdictional divisions on the former Fort Ord.

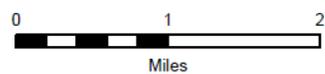
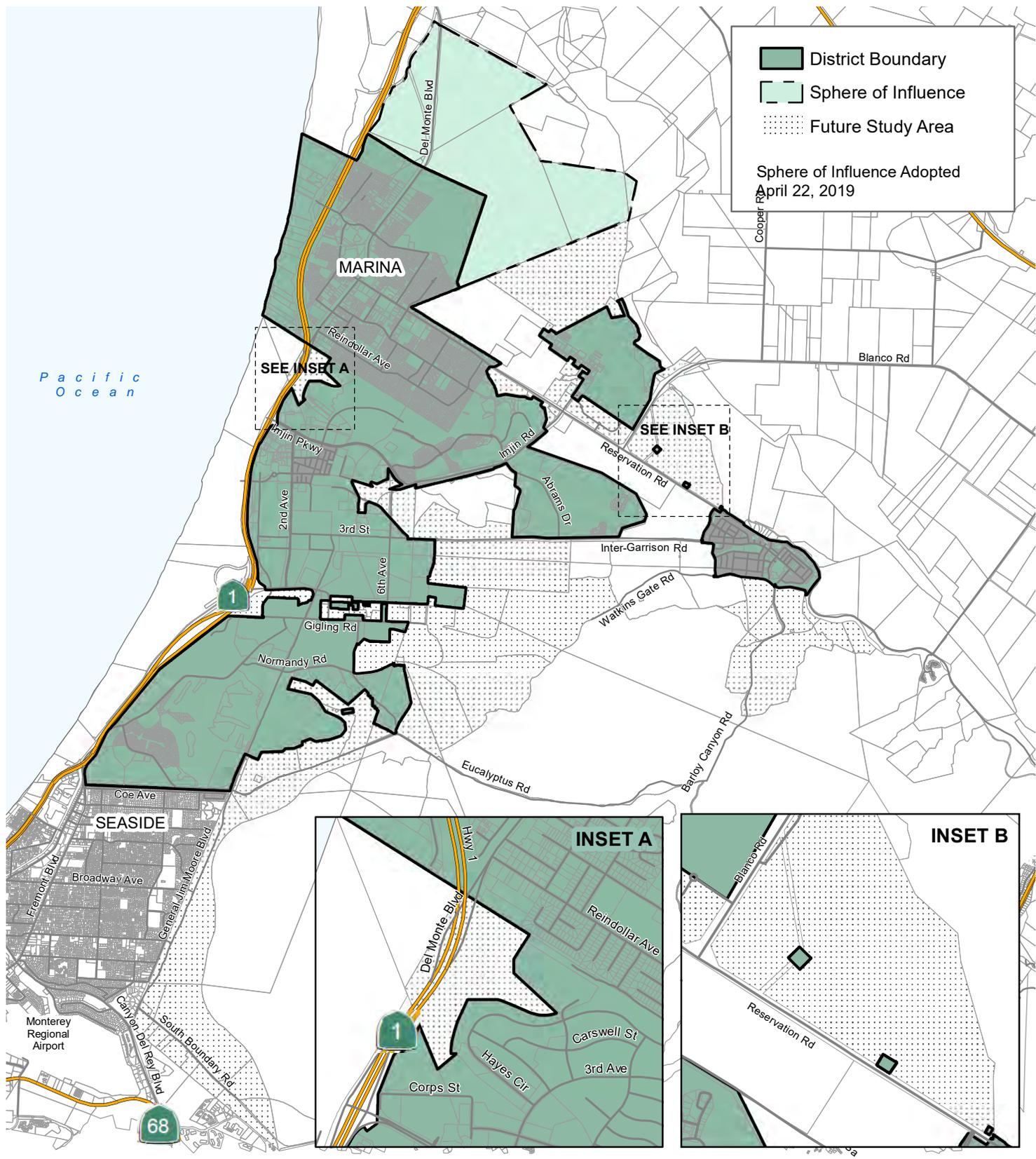
The project is proposed to eliminate islands created during the 2019 MCWD Annexation.

The annexation includes adjacent streets and rights-of-way and is consistent with LAFCO Policy D.II.7. The boundaries of the proposed project follow existing political boundaries, primarily the boundary follows existing parcel boundaries with some portions of the parcels excluded, which follow current right-of-way boundaries or development boundaries.

The proposed annexation would not divide any existing tax assessment parcels. The District is funded only by rates and fees and does not collect property taxes.

The proposed annexation would not physically divide an established community, commercial district, or any other area having social or economic homogeneity.

The proposed annexation does not include all of the development parcels within the former Fort Ord, including all those within the City of Seaside. Although MCWD's future annexation plans contain all the former Fort Ord lands, including those territories which have not yet received final land use entitlements or approved water allocations including them in this application would not be beneficial at this time.



Source: LAFCO of Monterey County

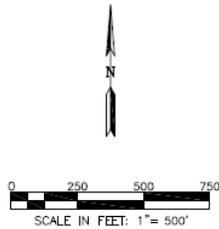
<h1>MCWD LAFCO Map</h1>		
 <b>Denise Duffy &amp; Associates, Inc.</b> Planning and Environmental Consulting	Date 11/8/2021	Figure <b>1</b>
	Scale 1" = 1.2 Miles	



**LEGEND**

- \*  EXISTING MCWD DISTRICT BOUNDARY AREAS
-  PROPOSED MCWD ANNEXATION AREAS

\* PER LAFCO-APPROVED "COUNTY WATER DISTRICTS" MAP DATED 10/31/2019



**Campus Town Proposed Annexation Properties**



**Denise Duffy & Associates, Inc.**  
 Planning and Environmental Consulting

Date  
 11/8/2021

Scale  
 1" = 500'

Figure

**2**



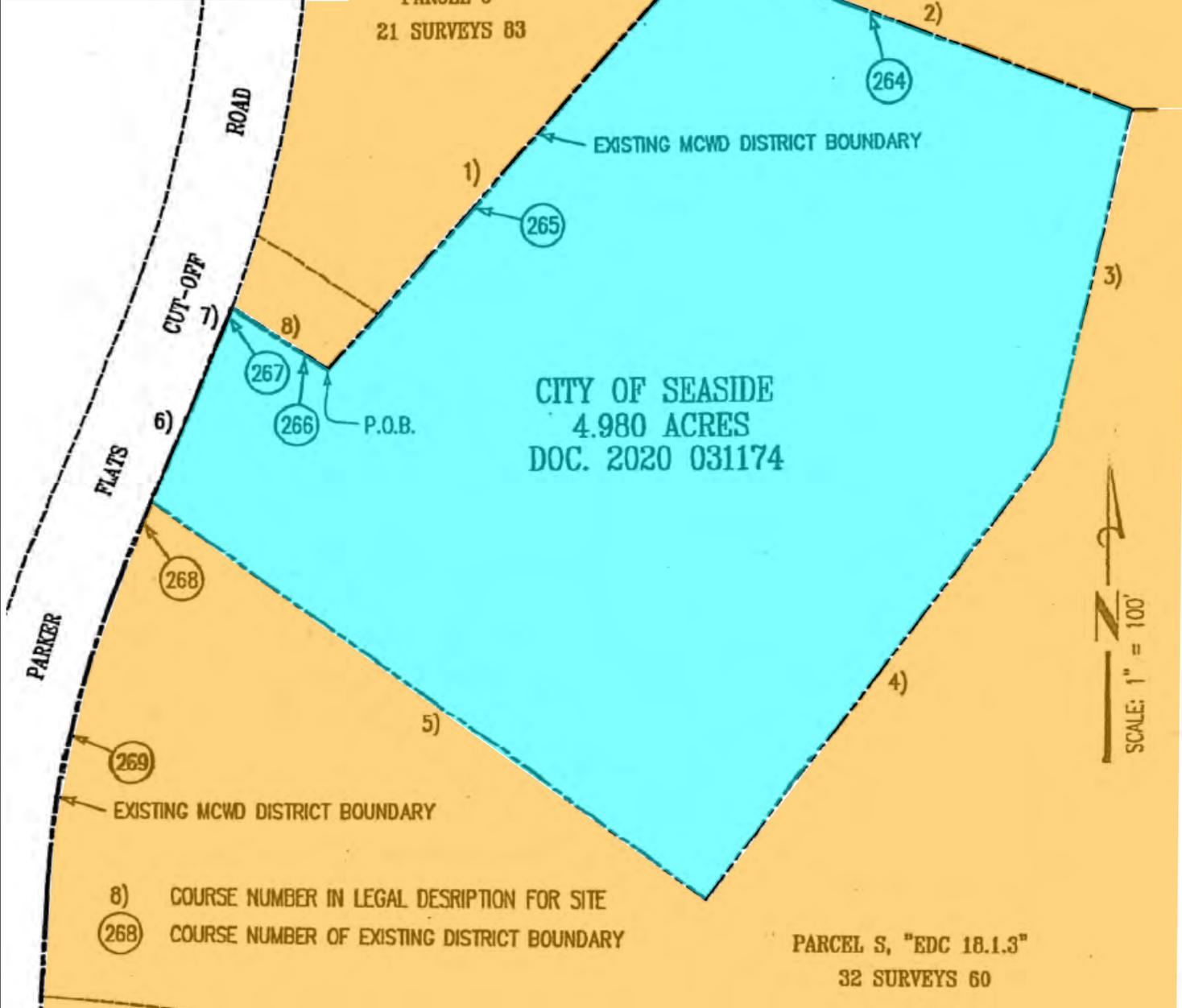
EXHIBIT "C"

PARCEL 5  
21 SURVEYS 83

PARCEL 6  
21 SURVEYS 83

CITY OF SEASIDE  
4.980 ACRES  
DOC. 2020 031174

PARCEL S, "EDC 18.1.3"  
32 SURVEYS 60



LEGEND

- \*  EXISTING MCWD DISTRICT BOUNDARY AREAS
- PROPOSED MCWD ANNEXATION AREAS

\* PER LAFCO-APPROVED "COUNTY WATER DISTRICTS" MAP DATED 10/31/2019

Source: Monterey Bay Engineers, Inc.

Parker Flats Apartments Proposed Annexation Property



Denise Duffy & Associates, Inc.  
Planning and Environmental Consulting

Date

1/21/2022

Scale  
1" = 100'

Figure

3

**Marina Coast Water District  
Agenda Transmittal**

**Agenda Item:** 9-B

**Meeting Date:** May 16, 2022

**Prepared By:** Cheryl Parker

**Approved By:** Remleh Scherzinger

**Reviewed By:** Patrick Breen

**Agenda Title:** Consider the Introduction and First Reading of Ordinance No. 62, An Ordinance Amending Title 4, Recycled Water, of the Marina Coast Water District Code

**Staff Recommendation:** Introduce and conduct or waive the first reading of Ordinance No. 62 approving an Ordinance Amending Title 4, Recycled Water, of the Marina Coast Water District Code.

**Background:** *Strategic Plan, Mission Statement – To provide our customers with high quality potable and recycled water, wastewater collection, and conservation services that are safe, affordable, reliable, and sustainable, through planning, management, and the development of water resources in an environmentally sensitive manner.*

**Discussion/Analysis:** District ordinances for the collection, treatment, and disposal of sewage waste and stormwater of the district and its inhabitants and rates and charges for the services and facilities furnished are covered by Water Code Sections 31100-31106. Water Code Section 31105(a) provides that ordinances adopted relating to the provision of such services and facilities “shall be in full force and effect immediately upon adoption.” The provision of recycled water could be deemed to be a “disposal of sewage waste,” consequently, District Legal Counsel advises that, if adopted, the ordinance can go into effect upon adoption.

In Title 4 of the District Code, Sections 4.28.010, 4.28.020, 4.28.030, and 4.28.040 were largely amended for clarification. In addition, Sections 4.28.050, 4.28.060, 4.28.070, 4.28.080, 4.28.090, 4.28.100, 4.28.110, 4.28.120 were added to Title 4 to be consistent with state regulations and provide more transparent guidelines to assist our customers through the mandated regulatory process.

This ordinance is considered for action by the Board of Directors at a regularly scheduled and noticed meeting. The agenda was posted in accordance with County Water District law with an opportunity for public review in advance of the meeting and public comment during consideration of the ordinance by the Board.

The District’s legal counsel advises, and the Board finds, that adoption of this ordinance is exempt from the requirements of the California Environmental Quality Act (“CEQA”) pursuant to Public Resources Code Section 21080(b)(8) and Section 15273 of the State CEQA Guidelines codified at 14 CCR §15273 because the ordinance pertains to the adoption of charges necessary to maintain services within the District’s existing service area.

The Board is requested to introduce and conduct or waive the first reading of the above Ordinance as the first step to adopting updated District recycled water requirements. All ordinances must be read in full at the time of introduction unless a regular motion waiving further reading is adopted by a majority of the Board members present.

The Board President would introduce the Ordinance and a Director could waive the reading of the entire Ordinance with the following form of motion: "Move to waive the reading of Ordinance No. 62, An Ordinance Amending Title 4, Recycled Water, of the Marina Coast Water District Code." If the motion passes, then the entire Ordinance would not be required to be read.

The Board would then by resolution set a public hearing on the proposed Ordinance. In the process of adopting ordinances and enacting fees and charges for Central Marina and the annexed portions of the Ord Community service areas, the District is required to conduct first and second readings of the proposed ordinance, set a public hearing date on the proposed change in charges, and publish the Ordinance in full, once, in a newspaper of general circulation, printed, published and circulated in the district within 10 days after adoption with the names of those directors voting for and against adoption. Notice of the public hearing at which the ordinance could be adopted shall be made in accordance with Government Code Section 6066.

Below is a history of the district's recycled water ordinance:

- The Board adopted Title 4 Recycled water in Ordinance No 29 in 1995

**Environmental Review Compliance:** None Required.

**Climate Adaptation:** Not Applicable.

**Financial Impact:** \_\_\_\_\_ Yes      X   No    **Funding Source/Recap:** None

**Other Considerations:** None

**Material Included for Information/Consideration:** Draft Ordinance No. 62.

**Action Required:** \_\_\_\_\_ Resolution      X   Motion    \_\_\_\_\_ Review

---

Board Action

Motion By \_\_\_\_\_    Seconded By \_\_\_\_\_    No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_    Abstained \_\_\_\_\_

Noes \_\_\_\_\_    Absent \_\_\_\_\_

**MARINA COAST WATER DISTRICT**  
ORDINANCE NO. 62

AN ORDINANCE AMENDING SECTIONS 1.04.010, 4.28.010,  
4.28.020, 4.28.030, 4.28.040,  
AND ESTABLISHING SECTIONS 4.28.050, 4.28.060, 4.28.070,  
4.28.080, 4.28.090, 4.28.100, 4.28.110, 4.28.120  
OF THE DISTRICT CODE  
RECYCLED WATER  
FOR THE CENTRAL MARINA SERVICE AREA  
AND THE ORD SERVICE AREA

Be it ordained by the Board of Directors of  
Marina Coast Water District  
as follows:

Section 1. Authority. This Ordinance is enacted pursuant to Sections 30000 and following the California Water Code, and Section 6 of Article XIII D of the California Constitution.

Section 2. Findings.

- A. This ordinance is considered for action by the Board of Directors at a regularly scheduled and noticed meeting. The agenda was posted in accordance with the Brown Act with an opportunity for public review in advance of the meeting and public comment during consideration of the ordinance by the Board. The District has complied with the publication, notice, and hearing requirements of Section 66016 of the California Government Code and Section 31105 of the California Water Code.
- B. The protection, conservation, and replenishment of the underground water supplies are one of the main functions of a County Water District. (Atchison Etc. Ry. Co. v. Kings Co. Water Dist. (1956) 47 Cal.2d 140,146.) The District has the power generally to perform all acts necessary to carry out fully the provisions of the County Water District Law (Water Code § 31001), may establish rules and regulations for the distribution and use of water (Water Code § 31024), may undertake a water conservation program to reduce water use (Water Code § 31035), and may commence and maintain actions and proceedings to prevent interference with or diminution of any natural subterranean supply of waters which may (a) be used or be useful for any purpose of the District, (b) be of common benefit to the land or its inhabitants, (c) endanger the inhabitants or land (Water Code § 31082).
- C. The Board of Directors finds that it is in the best interests of the District to adopt this ordinance.

Section 3. Purpose of Ordinance. The purpose of this Ordinance is to amend sections 1.04.010, 4.28.010, 4.28.020, 4.28.030, and 4.28.040; and establish sections 4.28.050, 4.28.060, 4.28.070, 4.28.080, 4.28.090, 4.28.100, 4.28.110, 4.28.120 to the recycled water District Code.

Section 4. General Provisions. Section 1.04.010 is hereby amended to read as follows:

#### **1.04.010 Definitions.**

The existing definition of “Available to existing water users” in Section 1.04.010 Definitions, Title 1, General Provisions, is hereby repealed and the following adopted in its place:

"Available to existing water users." Recycled water is deemed available to existing water users when the Marina Coast Water District has provided a service lateral from the recycled water system to the property line and has installed a water meter for the recycled water to be used on the property, and the proposed use is authorized for recycled water use under Section 4.28.060.”

The existing definition of “Available to new water users” in Section 1.04.010 Definitions, Title 1, General Provisions, is hereby repealed and the following adopted in its place:

"Available to new water users." Recycled water is deemed available to new water users when the distance between the nearest recycled water line and the near edge of the parcel is less than the following distance: twenty-five feet plus the distance between the nearest potable water main and the near edge of the parcel and the property and the proposed use is authorized for recycled water use under Section 4.28.060.

Section 5. Recycled Water. Title 4. Recycled Water Sections 4.28.010, 4.28.020, 4.28.030, and 4.28.040 are hereby amended to read as follows:

#### **4.28.010 Purpose and policy.**

- A. Purpose. The purpose of this chapter is to establish the process, rules, and enforcement protocol for the safe use and operation of recycled water systems. The goal of this chapter is to promote the use of recycled water consistent with the state of California’s mission to conserve water in accordance with Section 13550 et seq., of the California Water Code and Section 65602 (e) of the California Government Code. This chapter shall apply to all properties receiving recycled water services from the Marina Coast Water District’s (district).
- B. Policy. It is the policy of the district that recycled water shall be used for all approved uses whenever available within the district’s recycled water-use area. All recycled water use shall be consistent with legal requirements and the preservation of public health, safety, welfare, and the environment.
  - 1. Recycled water is deemed to be available when it meets the conditions outlined in Section 4.28.050 of this chapter and Section 13550 et seq., of the California Water Code and Section 65602(e) of the California Government Code.
  - 2. Recycled water use areas within the district’s service areas is defined in Section 4.28.020 of this chapter, and Section 65603(a) of the California Government Code.
  - 3. District shall have the exclusive right to own and recapture any and all applied recycled water under this chapter that is deemed to percolate into the groundwater aquifer. In addition, district shall have the exclusive right to claim groundwater credits for the delivery and use of recycled water that results in a cessation or reduction in the extraction of groundwater by the district pursuant to Water Code Section 1005.4.

#### **4.28.020 Recycled water service areas.**

The district shall designate Recycled Water Service Areas to encourage and expand the use of recycled water to meet district goals. The following provisions shall apply to the Recycled Water Service Areas:

- A. Establishment of Recycled Water Service Areas. The Recycled Water Service Areas shall be established based upon an evaluation of the location and size of present and future wastewater treatment facilities, distribution pipelines, pump stations, storage facilities, and other related recycled water facilities. The district is authorized to establish such areas outside of the district's Central Marina and Ord Community service areas upon agreement with cities, agencies, and customers to provide recycled water.
- B. Types of Uses of Recycled Water. Recycled water uses within the Recycled Water Service Areas may include, but are not limited to, irrigation, appropriate industrial, construction, and commercial uses as cited in Section 4.28.060.
- C. Recycled Water Use. Irrigation and appropriate industrial process and commercial uses within the Recycled Water Service Areas may be provided recycled water unless the district determines that recycled water is unavailable or infeasible.

#### **4.28.030 Description of service.**

- A. Supply. The district will endeavor, so far as is reasonably possible, to deliver a continuous supply of recycled water to the customer at sufficient pressure at the meter, and to avoid any shortage or interruption in delivery.
- B. Written Release. If in the opinion of the district, it is doubtful that satisfactory recycled water service can be given due to the location or elevation of the premises or other factors, then the district may require a written release from liability for any damage or inconvenience that may occur by reason of insufficient pressure or inadequate volume of recycled water or intermittent supply or other factors. The release shall, without further notice from the district, remain in effect for all consumers taking recycled water through the service, until changes, extensions or betterments may be made to the recycled water distribution system by the district.
- C. Quality. The district will endeavor to deliver safe recycled water at all times that satisfy the applicable water quality requirements of the State Division of Drinking Water (DDW) and the Central Coast Regional Water Quality Control Board. The district shall bear no responsibility for damages or inconveniences that may occur due to the quality of the recycled water.
- D. Classes of Service. all services installed by the district will be classified as follows:
  - 1. Recycled Water Residential;
  - 2. Recycled Water Commercial;
  - 3. Recycled Water Industrial;
  - 4. Recycled Water Construction;
- E. Interruptions in Service. The district will not be liable for the interruption, shortage,

insufficiency of supply, or for any loss or damage occasioned thereby. The district whenever it may find it necessary or convenient for the purpose of making repairs or improvements to its system shall have the right to temporarily suspend delivery of recycled water and it shall not be liable for any loss or damage occasioned thereby. Repairs or improvements will be made as rapidly as is practicable and, so far as possible, at such times as will cause the least inconvenience to the customers. Whenever possible and as time permits, all customers affected will be notified prior to such shutdowns.

#### **4.28.040 Service connections, charges, and fees.**

- A. Service connections. Each user of recycled water shall be served through a separate meter connecting the public facility belonging to the district to the customer's private recycled water on-site distribution system.
- B. Recycled water distribution pipelines which are deeded to and become the property and responsibility of the district, shall be constructed by a user for service only under the same circumstances and in the same manner as would be required for potable water service to the same property.
- C. Charges and fees. All charges and fees applicable to recycled water connection and use shall be as approved by the Board.
- D. Each such service shall require the establishment of a billing account in the district's accounting system. All charges for construction, metering, connection fees, capacity charges, recycled water usage charges, penalties, or other authorized charges for service provided shall be as approved by the Board.

Section 6. Recycled Water. Title 4. Recycled Water hereby establishes Sections 4.28.050, 4.28.060, 4.28.070, 4.28.080, 4.28.090, 4.28.100, 4.28.110, 4.28.120 as follows:

#### **4.28.050 Recycled water service availability.**

- A. Existing Potable Water Users.
  - 1. The owner must connect to the recycled water system when recycled water is deemed available to a property.
    - 1.
      - i. The owner must pay for the cost of completing this connection to the recycled water system.
      - ii. The owner must apply for a recycled water use permit per Section 4.28.070 along with any required application fee to connect to the recycled water system.
      - iii. The district may require the use of recycled water for approved uses, however, users may be exempt from connecting to the recycled water system at the discretion of the district.
  - 2. In the case that the owner does not agree to the terms of recycled water use outlined in the recycled water use permit or if the district determines that recycled water use

is unavailable or infeasible, the district maintains the authority to reject the application and to refuse to provide recycled water services.

**B. New Recycled Water Service Users.**

1. If an owner would like to request recycled water, the district maintains the authority to determine whether the property and the proposed use are authorized for recycled water use under Section 4.28.060 and whether or not recycled water services would otherwise be available or feasible.
  - i. If the district determines that recycled water services would be available, the owner is responsible for following the necessary procedures including filling out a recycled water use permit application per Section 4.28.070.
  - ii. Any additional requirements for recycled water use may be included as conditions of approval for the proposed remodel, alteration, or change.
2. All new construction that also includes the construction of new private or public irrigation water systems, whether currently anticipating connection to the recycled system or which shall be connected to the potable water system temporarily while awaiting availability of recycled water, shall be constructed or retrofitted according to the district's procedure, guidelines, and design requirements and existing district design standard specifications.

**4.28.060 Authorized uses and conditions of service.**

- A. Authorized uses of recycled water include only those uses approved by the Central Coast Regional Water Quality Board, DDW, and which meet the requirements of Title 22, Division 4 of the California Code of Regulations.
  1. Each such use will be considered for approval by the district on a case-by-case basis with submittal of the recycled water use permit application per Section 4.28.070. Prior to approval, the user must comply with the requirements established by this chapter and any other requirements imposed by the district, Central Coast Regional Water Quality Board, DDW, or any other regulatory agencies that have jurisdiction over such use.
  2. The district's General Manager is authorized to determine whether certain classifications of uses are authorized users.
- B. The user must obtain a recycled water-use permit from the district to receive recycled water service. The recycled water use shall be subject to the conditions of service outlined in this chapter, all applicable state and local recycled water use requirements, and any additional terms and conditions specific to the user established in the recycled water use permit.
  1. Recycled water service for dual plumbed systems, including residential landscape irrigation, shall be subject to additional requirements as defined in Title 22, Division 4, Chapter 3, Article 5 of the California Code of Regulations.
- C. Conditions of Service. If any of the conditions of service are not satisfied at all times,

the recycled water-use permit may be revoked or suspended by the district.

1. Discharge of recycled water is prohibited. Discharge includes overflow, bypass, and/or overspray to adjacent drainage ways or properties.
  - i. For the purposes of this prohibition, insignificant amounts of runoff at peripheries of spray-irrigated areas shall not be considered a violation of this section provided that the runoff is minimal, and the user is utilizing good irrigation practices.
2. Use of recycled water shall be accomplished at a time and in a manner that minimizes ponding and the possibility of public contact.
  - i. Drinking water fountains, eating areas, and other areas accessed by the public shall be protected from direct or windblown spray.
  - ii. Irrigation usage shall occur between the hours of 9 PM to 6 AM when grounds will have maximum opportunity to dry out before use by the public unless otherwise approved within the site-specific on-site recycled water permit issued by the district.
    1. Water-efficient irrigation methods, such as drip or subsurface irrigation, are excluded from watering time restrictions so long as all of the following are met:
      - a. The site's operational plan details the watering will meet all of the following:
        - i. Emission apparatuses apply the recycled water below grade and are out of reach to the public.
        - ii. The timing and apparatuses are called out within the district-approved plans.
        - iii. Sufficient consideration has been given to allowing a drying-out period to be the public uses the area.
        - iv. Commitments include a visual confirmation of the site to ensure no people are in the areas to be irrigated.
      - b. Approved design drawings call out all applicable water-efficient apparatus.
    2. For special circumstances, the district may grant a user permission to use recycled water with any irrigation apparatuses outside of this time period provided that sufficient measures are put in place to restrict public access during irrigation and drying.
3. Recycled water use for all uses listed in the user's recycled water use permit shall comply with the requirements for the safe use of recycled water specified in Title

22, Division 4, Chapter 3, Article 3 of the California Code of Regulations.

4. Recycled water shall be applied at such a rate and volume as not to exceed vegetative demand and soil moisture conditions.
  - i. Special precautions must be taken to prevent clogging of spray nozzles, to prevent overwatering, and to minimize runoff.
5. Pipelines and facilities shall be regularly inspected and maintained to prevent loss or leakage of recycled water.
6. Recycled water shall not be used during periods of extended rainfall and/or runoff.
7. Signs shall be provided to inform the public that recycled water is being stored or used. For golf courses, notification shall be provided on scorecards.
8. Personnel involved in producing, transporting, or using recycled water shall have undergone adequate training in recycled water use, as provided by the district or the site's user supervisor.
9. Vehicles used for transporting recycled water shall be appropriately labeled and shall not leak.
10. Vehicle and disposal bin washing shall be limited to stall areas where the airborne spray is contained, and runoff is diverted into the sanitary sewer system.
11. Recycled water piping, (excluding existing landscape piping), controllers, valves, etc., shall be marked or colored purple for easy differentiation from potable water facilities.
12. Recycled water valves, couplers, and all other facilities shall be secured in a manner that permits operation only by authorized personnel.
13. Use or installation of hose bibs on recycled water systems is prohibited.
14. Proper backflow and cross-connection prevention equipment shall be required on all potable water systems where recycled water systems are in use.
15. Recycled water shall not be used for irrigation or impounded within one hundred feet of any well used for domestic supply.

#### **4.28.070 Recycled water use permits.**

All users required or agreeing to receive recycled water shall obtain an on-site recycled water-use permit from the district and shall be subject to all the conditions outlined in the permit and this chapter.

To obtain a recycled water permit, users are responsible for completing an on-site recycled water use permit application form provided by the district. The information supplied by the user shall be considered authoritative and final. If any error in such application shall cause installation

of a service connection that is improper, either in size or location, the cost of all changes required shall be borne by the user. The steps for obtaining a recycled water use permit are as follows:

- A. The user completes and submits an on-site recycled water service permit application, including all required information and supporting documents as outlined in the district's Engineering Procedures, Guidelines, and Design Requirements, the district's Recycled Water User's Rules of Service, and any other information pertinent to the use of recycled water as requested by the district;
  - i. Recycled water service applications for dual plumbed use, including residential landscape irrigation, are subject to additional application requirements including additional forms and an engineering report. The engineering report submitted with the application must meet all requirements specified in Title 22, Division 4, Chapter 3, Article 5, Section 60314 of the California Code of Regulations and must be reviewed and approved by the district and DDW.
  - ii. The district reserves the right to request additional information or require the submittal of an engineering report as needed on a case-by-case basis to ensure the safe use of recycled water.
- B. The user and the district will address any concerns that the DDW may have regarding the engineering report and revise the report accordingly;
- C. The user must designate a User Supervisor who must be trained and certified for the operation and maintenance of the on-site recycled water system at the time of permit application.
- D. The user will schedule a cross-connection test of the on-site recycled water system to ensure that cross-connections do not exist. The user shall notify the district, State DDW, and Central Coast Regional Water Quality Control Board at least two (2) days prior to the initial test date with the intent that the district, DDW, and Central Coast Regional Water Quality Control Board will attend. For the initial cross-connection test, potable water supplied through an approved backflow device will be used for the irrigation piping system. The test shall be performed by a CA/NV AWWA certified Cross Connection Control Specialist hired by the user. A Cross-connection Shut-Down Test Form must be completed. This form can be found on the district's website. The user shall notify the district, the State DDW, and the MCHD at least two (2) days prior to the initial test date with the intent that both agencies and the district will attend as required per 22 CCR §60316(a). The user shall comply with all cross-connection procedures and requirements in the district's *User's Rules of Service*.
- E. Once the district approves the on-site recycled water use permit application, the user will enter into an on-site recycled water use permit with the district, and pay any remaining applicable fees.
- F. Upon the successful completion of the test and payment of any remaining applicable outstanding fees, the district may authorize recycled water service to begin.

#### **4.28.080 Responsibilities of users.**

Recycled water users are responsible for complying with all requirements, provisions, and conditions outlined in this chapter and as required by the Central Coast Regional Water Quality Control Board, DDW, and district. Users shall comply with all applicable provisions contained in this chapter, the district's Engineering Procedures, Guidelines, and Design Requirements, the district's User's Rules of Service, and the user's recycled water use permit, and other laws, regulations, agreements, permits, orders, guidelines, and/or standards, any amending or superseding requirements thereof.

The user shall bear all costs incurred to remedy the noncompliance with any such provisions and shall pay any monetary penalties or fines imposed for the violation of or noncompliance with such provisions. The omissions or acts by the district shall not relieve the user of responsibility to comply with the provisions of this section.

In the event that any rule, provision, or criteria set forth in this section conflicts with or is inconsistent with any state regulation, the more stringent rule, provision, or criteria shall apply.

#### **4.28.090 Operation and maintenance of facilities.**

Recycled water systems shall be regularly inspected to assure proper operation and compliance with rules. The operation, surveillance, repair, and maintenance of all user-owned recycled water facilities are the responsibility of the owner or a person designated by the owner to be the "on-site" recycled water user supervisor. The owner is responsible for maintaining all on-site facilities that are under the ownership of parties other than the district and shall be responsible for all operation and maintenance as defined in the district's User's Rules of Service. For all off-site recycled water facilities and systems owned and maintained by the district, only the district's personnel may operate or make changes to these facilities.

#### **4.28.100 Monitoring and inspection by District.**

The district shall be allowed to monitor and inspect as needed all recycled water facilities including those owned by the district and those owned by the user to ensure that all requirements are being met for the use of recycled water.

Therefore, the district shall be granted rights to access the user's premises to monitor and inspect the on-site facilities at all times. For all recycled water facilities with restricted access via locks, combination pads, etc., the User shall provide the necessary copies of keys or access codes to allow the district access to these facilities.

#### **4.28.110 Violations and enforcement.**

The recital of specified instances in this chapter wherein the district is authorized to discontinue service to the user is not to be construed as limiting the authority of the district to the instances specified. The district shall have the general right to discontinue service to any user upon failure of compliance with, or violation of the user's recycled water permit or this chapter, including any amendments or additions thereto, or any rules and regulations adopted by the district in amplification hereof, which may then be in force after notice has been given where the noncompliance with, or violation of this chapter by the user results, or is likely to result, in a dangerous or unsanitary condition on the user's premises, or in the district's water system or elsewhere, or where discontinuance of service is necessary to protect the district from fraud, imposition, loss or abuse.

A. Penalties.

- i. Each violation of this chapter shall be an infraction.
- ii. Any violation that occurs or continues from one day to the next shall be deemed a separate violation, for each day during which such violation occurs or continues to occur.

**4.28.120 Rules and regulations.**

The General Manager may adopt rules, regulations, procedures, guidelines, design requirements, and specifications (collectively, “rules”) as deemed appropriate by the General Manager to assist in implementing this title, but this title is self-executing and does not depend on the adoption of any such rules to be effective.

Section 7. Enforcement and Administration. The General Manager and all officers and employees of the District, including all ex-officio officers and employees, shall enforce all the provisions of this Ordinance. The General Manager shall implement and administer this Ordinance. The General Manager shall report to the Board all factors which affect the implementation of this Ordinance and shall maintain a separate file of violations of this Ordinance and a file of any requests for variances from this Ordinance.

Section 8. Repeal of Inconsistent and Prior Provisions. This Ordinance supersedes and repeals Marina Coast Water District's Ordinances No. 27 and the corresponding provisions of the Marina Coast Water District Code.

Section 9. Notice of Exemption Notice of Determination. The Secretary is authorized and directed to give due notice of exemption of this ordinance from the provisions of CEQA, pursuant to Title 14 California Code of Regulations section 15062.

Section 10. Existing Charges. Existing rates, fees and charges in effect when this ordinance is adopted shall remain in effect unless specifically changed by this ordinance and, if specifically changed by this ordinance, then until the Effective Date of this ordinance. Further, any terms, conditions, and requirements set forth in those portions of the District Code specifically referenced herein which are not amended or modified by the Ordinance shall remain in full force and effect.

Section 11. Interpretation. Words and phrases used in this ordinance shall be read conjunctively with and shall have the same meaning as in prior district ordinances and the district Code, unless specifically changed by this ordinance or unless the context requires some other construction. If there is any inconsistency between this ordinance and prior provisions, this ordinance shall control.

On motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_; the foregoing Ordinance is enacted and shall take effect upon adoption by the following roll call of the Board:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstained: \_\_\_\_\_

By \_\_\_\_\_  
Jan Shriner, President

ATTEST:

\_\_\_\_\_  
Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned hereby certifies that the foregoing Ordinance was adopted and approved by the Board of Directors at their regular meeting on June 20, 2022.

\_\_\_\_\_  
Remleh Scherzinger, Secretary

**Marina Coast Water District  
Agenda Transmittal**

**Agenda Item:** 9-C

**Meeting Date:** May 16, 2022

**Prepared By:** Kelly Cadiente

**Approved By:** Remleh Scherzinger

**Agenda Title:** Conduct a Public Hearing for Proposed Recycled Water Rates and Adopt Resolution No. 2022-20 to Adopt District Rates, Fees, and Charges for Recycled Water Service, excluding Capacity Charges

**Staff Recommendation:** The Board of Directors conducts a public hearing for the proposed recycled water rates and adopts Resolution No. 2022-20 to approve the recycled water rates for FY 2022/2023 – FY 2026/2027, excluding capacity charges.

**Background:** *Strategic Plan, Mission Statement – To provide our customers with high-quality water, wastewater collection, and conservation services at a reasonable cost, through planning, management, and the development of water resources in an environmentally sensitive manner.*

**Discussion/Analysis:** The Board of Directors approved a Professional Services Agreement with Raftelis to perform a five-year recycled water rate study to establish rates for the recycled water system. Three rate study workshops were conducted by the Board on January 19, 2022, February 22, 2022, and March 29, 2022, in which Mr. Kevin Kostuik, from Raftelis, provided the methods used in the rate study to determine the cost of service and revenue requirements and a rate structure and recycled water rates that support the goals and objectives of the District’s recycled water system. On March 29, 2022, the Board adopted Resolution No. 2022-12 adopting the 2022 Recycled Water Rate Study.

Because the MCWD recycled water system is a new and limited service there are no actual or even immediately potential connections for the service. As such there are no identifiable parcels “upon which a fee or charge is proposed for imposition” for purposes of Proposition 218. However, due to the District’s commitment to transparency, and the value it places on input from its customers and ratepayers, on March 29, 2022, the Board approved a notice of public hearing to receive public comments on the proposed recycled water rates and set the date for the public hearing for May 16, 2022.

On March 31, 2022, the notices were mailed to parcel owners with irrigation accounts that at some point in the future could request recycled water service in order to allow those potentially affected by the rate to be informed of the rate-setting process and allow the parcel owners the opportunity to communicate with the Board to inform its deliberations. This evening, the Board will conduct the public hearing and then consider the adoption of the rates.

The Board is requested to adopt Resolution No. 2022-20 to adopt District rates, fees, and charges for the Recycled Water System cost center, excluding capacity fees for FY 2022/2023 – FY 2026/2027. Included with Resolution No. 2022-20 is Exhibit A which is a listing of the Proposed Recycled Water Fees. Recycled Water capacity fees are a component of the Marina Water and Ord Water capacity fees which were adopted on August 17, 2020, with an effective date of October 1, 2020, through Ordinance No. 61.

**Environmental Review Compliance:** None required.

**Climate Adaptation:** Not applicable.

**Financial Impact:**   X   Yes        No Funding Source/Recap: Represents rates used to calculate Recycled Water Sales revenue for FY 2022-2023 through FY 2026-2027.

**Other Considerations:** None.

**Material Included for Information/Consideration:** Resolution No. 2022-20, Exhibit A – MCWD Recycled Water Service Fees.

**Action Required:**   X   Resolution        Motion        Review  
(Roll call vote is required.)

---

Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

May 16, 2022

Resolution No. 2022-20  
Resolution of the Board of Directors  
Marina Coast Water District  
Adopting Recycled Water Rates, Fees, and Charges, Excluding Capacity Charges  
For FY 2022/2023 – 2026/2027

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), regular meeting duly called and held on May 16, 2022, via a video conference pursuant to Governor Newsom’s Executive Order N-29-20, as follows:

WHEREAS, the Board of Directors approved a Professional Services Agreement with Raftelis to perform a five-year recycled water rate study to establish rates for the recycled water system; and,

WHEREAS, Raftelis provided the methods used in the rate study to determine the cost of service and revenue requirements and a rate structure and recycled water rates that support the goals and objectives of the District’s recycled water system; and,

WHEREAS, on March 29, 2022, the Board adopted Resolution No. 2022-12 adopting the 2022 Recycled Water Rate Study; and,

WHEREAS, although the District has no actual or even immediately potential connections to the service and therefore there are no identifiable parcels “upon which a fee or charge is proposed for imposition” for purposes of Proposition 218, due to the District’s commitment to transparency, and the value it places on input from its customers and ratepayers, conducted a public hearing on May 16, 2022, for the Recycled Water Rates; and,

WHEREAS, the new recycled water rates, fees, and charges, excluding capacity charges for recycled water are set forth in attached Exhibit A, which is incorporated herein by reference, for recycled water services of the District for FY 2022/2023 through FY 2026/2027; and,

WHEREAS, the proposed new recycled water rates, fees, and charges are consistent with the District’s Recycled Water Rate Study, dated March 2022, and with the new water and sewer rates, fees and charges the District adopted for the Central Marina service area through Ordinance No. 60; and,

WHEREAS, the District’s imposition and administration of the recycled water rates, fees, and charges (excluding Capacity Charges) set forth in attached Exhibit A shall comply with the substantive provisions contained in Section 6(b) of Article XIID of the California State Constitution; and,

WHEREAS, the District’s legal counsel advises, and the Board finds, that adoption of this resolution is exempt from the requirements of the California Environmental Quality Act (“CEQA”) pursuant to Public Resources Code Section 21080(b)(8) and Section 15273 of the State CEQA Guidelines codified at 14 CCR §15273 because the resolution pertains to the adoption of charges necessary to maintain services within the District’s existing service area.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby:

1. The Board of Directors of the Marina Coast Water District does hereby adopt Resolution No. 2022-20 and adopt the recycled water rates, fees, and charges, excluding Capacity Charges, set forth in attached Exhibit A for recycled water services to the District’s service area.

2. The rates, fees, and charges authorized by this Resolution shall not exceed the estimated reasonable costs of providing the services for which the rates, fees, or charges are imposed.

3. Notice of Exemption. The Secretary is authorized and directed to give due notice of exemption of this resolution from the provisions of CEQA, pursuant to Title 14 California Code of Regulations section 15062.

4. Effective Date. All sections of this Resolution shall be in full force and effect on July 1, 2022.

PASSED AND ADOPTED on May 16, 2022, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Jan Shriner, President

ATTEST:

\_\_\_\_\_  
Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2022-20 adopted May 16, 2022.

\_\_\_\_\_  
Remleh Scherzinger, Secretary

**EXHIBIT A**

**MARINA COAST WATER DISTRICT PROPOSED RECYCLED WATER  
SERVICE RATES, FEES, AND CHARGES**

	Existing Tier 2 Potable Rates as of 01/01/2022 (Marina)	Existing Tier 2 Potable Rates as of 01/01/2022 (Ord)	Proposed Fee (Effective 07/01/2022)	Proposed Fee (Effective 07/01/2023)	Proposed Fee (Effective 07/01/2024)	Proposed Fee (Effective 07/01/2025)	Proposed Fee (Effective 07/01/2026)
Volume(per Ccf)	\$5.57	\$9.19	\$6.53	\$6.76	\$7.00	\$7.25	\$7.51
<b>Fixed Monthly Charge for Recycled Water</b>							
<b>5/8"</b>	\$27.26	\$47.09	\$50.72	\$52.50	\$54.34	\$56.25	\$58.22
<b>3/4"</b>	\$27.26	\$47.09	\$50.75	\$52.50	\$54.34	\$56.25	\$58.22
<b>1"</b>	\$36.77	\$66.16	\$71.92	\$74.44	\$77.05	\$79.75	\$82.55
<b>1.5"</b>	\$60.52	\$113.82	\$124.93	\$129.30	\$133.83	\$138.52	\$143.37
<b>2"</b>	\$89.02	\$171.02	\$188.53	\$195.14	\$201.97	\$209.04	\$216.36
<b>3"</b>	\$165.03	\$323.55	\$389.95	\$403.60	\$417.73	\$432.36	\$447.50
<b>4"</b>	\$250.55	\$495.14	\$686.78	\$710.82	\$735.70	\$761.45	\$788.11
<b>6"</b>	\$488.08	\$971.80	\$1,397.04	\$1,446.95	\$1,496.56	\$1,458.94	\$1,603.16
<b>8"</b>	\$963.15	\$1925.11	\$2,987.19	\$3,091.75	\$3,199.97	\$3,311.97	\$3,427.89

**Marina Coast Water District  
Agenda Transmittal**

**Agenda Item:** 9-D

**Meeting Date:** May 16, 2022

**Submitted By:** Kelly Cadiente

**Approved By:** Remleh Scherzinger

**Agenda Title:** Adopt Resolution No. 2022-21 to Adopt the Marina Coast Water District Budget for FY 2022-2023 and Waive Section 6.08.070 of the District Code for FY 2022-2023

**Staff Recommendation:** The Board of Directors adopt Resolution No. 2022-21 to adopt the Marina Coast Water District Budget for FY 2022-2023 and waive Section 6.08.070 of the District Code for FY 2022-2023.

**Background:** *Strategic Plan, Objective No. 3 – To manage public funds to assure financial stability, prudent rate management, and demonstrate responsible stewardship. Our fiscal strategy is to forecast, control and optimize income and expenditures in an open and transparent manner. We will efficiently use our financial resources to assure availability to fund current and future demands.*

On February 22, 2022, the Board originally set the date for the FY 2022-2023 Budget Workshop for April 18, 2022. The workshop was rescheduled to the May 9, 2022, Special Board meeting at the staff's request due to scheduling conflicts.

**Discussion/Analysis:** Based on Board discussion from the May 9<sup>th</sup> Budget Workshop and further refinements from staff, the FY 2022-2023 has been updated by staff and included for the Board's review. A detailed list of line-item revisions from the May 9, 2022 version of the FY 2022-2023 Budget has been included for the Board's consideration.

Also, discussed at the Budget Workshop was the waiver of Section 6.08.070 of the District Code for FY 2022-2023. Section 6.08.070 of the District Code provides that twenty-five percent of all monthly charges collected by the District shall be used for long-term water supply projects, but that this requirement may be waived by the Board on an annual basis. Based on projected funding mechanisms and requirements, staff recommends that the Board waive the requirements of Section 6.08.070 of the District's Code for FY 2022-2023.

**Environmental Review Compliance:** None required.

**Climate Adaptation:** Not applicable.

**Financial Impact:**     Yes     No                    **Funding Source/Recap:** None

**Materials Included for Information/Consideration:** Resolution No. 2022-21; FY 2022-2023 District Budget dated May 16, 2022 (provided separately); List of Revisions to the May 9, 2022 version of the FY 2022-2023 District Budget.

**Action Required:**     Resolution     Motion     Review  
(Roll call vote is required.)

---

Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

May 16, 2022

Resolution No. 2022 - 21  
Resolution of the Board of Directors  
Marina Coast Water District  
Adopt the Marina Coast Water District Budget for FY 2022-2023 and  
Waive Section 6.08.070 of the District Code for FY 2022-2023

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on May 16, 2022, via a video conference pursuant to Governor Newsom’s Executive Order N-29-20, as follows:

WHEREAS, staff prepared and presented the FY 2022-2023 District Budget that includes projected revenues, expenditures, and capital improvement projects for the six cost centers of the District’s Water, Wastewater, Recycled Water systems, and the MCWD Groundwater Sustainability Agency; and,

WHEREAS, rates, fees, and charges; excluding capacity fees for the Central Marina service area were adopted by the Board in Ordinances 60; and,

WHEREAS, rates, fees, and charges; excluding capacity fees for the Ord Community service area were adopted by the Board in Resolution No. 2018-12; and,

WHEREAS, the District Board reviewed the proposed FY 2022-2023 Budget on May 9, 2022, and provided updates to the document which have been incorporated; and,

WHEREAS, Section 6.08.070 of the District Code provides that twenty-five percent of all monthly charges collected by the District shall be used for long-term water supply projects, but that this requirement may be waived by the Board on an annual basis; and,

WHEREAS, the Board finds, based on projected funding mechanisms and requirements, that it is in the District’s interest to waive the requirements of Section 6.08.070 of the District’s Code for FY 2022-2023.

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Marina Coast Water District does hereby:

1. Adopt Resolution No 2022-21 to adopt the FY 2022-2023 Budget of the Marina Coast Water District.
2. Waive Section 6.08.070 of the District Code for FY 2022-2023.

PASSED AND ADOPTED on May 16, 2022, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Jan Shriner, President

ATTEST:

\_\_\_\_\_  
Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true, and correct copy of Resolution No. 2022-21 adopted May 16, 2022.

\_\_\_\_\_  
Remleh Scherzinger, Secretary

MCWD FY 2022-2023 PROPOSED BUDGET  
Updates/Corrections  
May 16, 2022

- Page 2 – Updated the About the District Page with current information
- Page 6 – Typo from “Change” to “Charge
- Page 6 – Updated Target Level descriptions and Notes
- Page 13 – Corrected Monthly Wastewater Charge effective July 1, 2022, from \$16.63 to \$37.00
- Page 14 – Added verbiage regarding Recycled Water Rates
- Page 15 – Included Recycled Water Capacity Charges in Revenue
- Page 15 – Updated Transfer To/(From) Reserves, Net due to the inclusion of Recycled Water Capacity Charges Revenue
- Page 17 – Added Revenue and Other Sources Category Descriptions
- Page 24 – Added Expense and Other Uses Category Descriptions
- Page 27-30 – Updated expense categories to include Interest, M1W Payments, and Water Source Fees
- Page 58-59 – Switched page numbers
- Page 60 – Moved Restricted Reserves information and RUWAP-110 Debt Reserve Fund to page 61
- Page 60 – Added Transfers To/(From) Reserves, Net Table
- Page 61 – Added Restricted Reserves information and RUWAP-110 Debt Reserve Fund
- Page 65 – Added Meter Reader billable rate
- Page 66 – Updated General Rates



"Navigating the Future"

# Marina High School Mariners

---

April 29, 2022

Marina Coast Water District  
2840 4th Avenue  
Marina, CA 93933

Dear Mr. Derek Cray,

Please accept this certificate of appreciation for the amazing work that you and the Marina Coast Water District employees completed during Earth Day on April 22, 2022. Your work has been noticed by staff, scholars, and community members. The freshly painted fence is definitely a shining star!

Thank you again for the support and we are proud to be a community partner with you and your organization.

Sincerely,

Rebecca Tyson

*Rebecca Tyson, Principal*

*298 Patton Parkway, Marina, CA 93933  
Ph.: 831.583.2060 FAX: 831.392.3451*

*Tony Sanchez, Assistant Principal*



# CERTIFICATE

OF APPRECIATION

IS PRESENTED TO :

*Marina Coast Water District*

On behalf of Marina High School, we would like to thank you for your generous donation of volunteer hours for campus beautification during Earth Day on April 22, 2022.



Handwritten signature of Rebecca Tyson in blue ink.

**Rebecca Tyson**  
PRINCIPAL  
MARINA HIGH SCHOOL

Handwritten signature of Tony Sanchez in blue ink.

**Tony Sanchez**  
ASSISTANT PRINCIPAL  
MARINA HIGH SCHOOL