



# MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: [www.mcwd.org](http://www.mcwd.org)

TEL: (831) 384-6131 FAX: (831) 883-5995

## DIRECTORS

JAN SHRINER  
President

HERBERT CORTEZ  
Vice President

BRAD IMAMURA  
THOMAS P. MOORE  
GAIL MORTON

## Agenda

**Regular Board Meeting, Board of Directors  
Marina Coast Water District**

and

**Regular Board Meeting, Board of Directors  
Marina Coast Water District Groundwater Sustainability Agency  
Hybrid Meeting**

**920 2<sup>nd</sup> Avenue, Suite A, Marina, California**

and

**Zoom Teleconference**

Monday, September 18, 2023, 6:00 p.m. PST

Staff and Board members will be attending the September 18, 2023 meeting in person. Members of the public may attend the Board meeting in person or can continue to attend remotely via Zoom conference.

Persons who are participating via telephone will need to press \*9 to be acknowledged for comments. Members of the public participating by Zoom will be placed on mute during the proceedings and will be acknowledged only when public comment is allowed, after requesting and receiving recognition from the Board President. Public comment on the action item can also be submitted in writing to Paula Riso at [priso@mcwd.org](mailto:priso@mcwd.org) by 9:00 am on Monday, September 18, 2023; such comments will be distributed to the MCWD Board before the meeting.

This meeting may be accessed remotely using the following Zoom link:

<https://us02web.zoom.us/j/82349823420?pwd=aW9Zek1raEcwQ1ZnWjFGczRpanJDUT09>

Passcode: 335290

To participate via phone, please call: 1-669-900-9128; Meeting ID: 823 4982 3420 Passcode: 335290

***Our Mission:*** We provide our customers with high quality potable and recycled water, wastewater collection and conservation services that are safe, affordable, reliable and sustainable, through planning, management and the development of water resources in an environmentally sensitive manner.

### 1. Call to Order

### 2. Roll Call

**3. Public Comment on Closed Session Items** *Anyone wishing to address the Board on matters appearing on Closed Session may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

This agenda is subject to revision and may be amended prior to the scheduled meeting. Pursuant to Government Code section 54954.2(a)(1), the agenda for each meeting of the Board shall be posted at the District offices at 11 Reservation Road, and 920 2nd Avenue, Suite A, Marina. A complete Board packet containing all enclosures and staff materials will be available for public review on the District website, Thursday, September 14, 2023. Information about items on this agenda or persons requesting disability related modifications and/or accommodations should contact the Board Clerk 48 hours prior to the meeting at: 831-883-5931.

#### 4. Closed Session

- A. Pursuant to Government Code 54956.9  
Conference with Legal Counsel – Existing Litigation  
Marina Coast Water District, and Does 1-100 v, County of Monterey, Monterey County Board of Supervisors, and Does 101-110 (California-American Water Company, Real Party in Interest), Monterey County Superior Court Case No. 19CV003305 (Petition for Writ of Mandate and Complaint for Injunctive Relief); Sixth District Court of Appeals Case Nos. H049146 and H049170

#### Reconvene to Open Session Estimated to be at 7:00 p.m.

**5. Reportable Actions Taken During Closed Session** *The Board will announce any reportable action taken during closed session and the vote or abstention on that action of every director present and may take additional action in open session as appropriate. Any closed session items not completed may be continued to after the end of all open session items.*

#### 6. Pledge of Allegiance

**7. Oral Communications** *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

#### 8. Consent Calendar

- A. [Receive and File the Check Register for the Month of August 2023](#)
- B. [Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of August 21, 2023](#)

**9. Action Items** *The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board on these Items as each item is reviewed by the Board. Please limit your comment to four minutes.*

- A. [Review the Marina Coast Water District FY 2022-2023 Preliminary Year End Financial](#)
- B. [Adopt Resolution No. 2023-44 to Amend the FY 2023-2024 Capital Improvement Budget to Fully Fund the A1/A2 Reservoir and B/C Booster Pump Station; Crescent Avenue Connector to Reservoir 2; and, the Imjin Parkway Pipeline, Reservation Rd to Abrams Drive Projects](#)

**10. Informational Items** *Informational items are normally provided in the form of a written report or verbal update and may not require Board action. The public may address the Board on Informational Items as they are considered by the Board. Please limit your comments to four minutes.*

- A. General Manager's Report
- B. Committee and Board Liaison Reports
1. Budget and Engineering Committee
  2. Executive Committee
  3. M1W Board Member Liaison

**11. Board Member Requests for Future Agenda Items**

**12. Director's Comments** *Director reports on meetings with other agencies, organizations and individuals on behalf of the District and on official District matters.*

**13. Adjournment** *Set or Announce Next Meeting(s), date(s), time(s), and location(s):*

*Regular Meeting: Monday, October 16, 2023, 6:30 p.m.*

**Marina Coast Water District  
Agenda Transmittal**

**Agenda Item:** 8

**Meeting Date:** September 18, 2023

**Prepared By:** Paula Riso

**Approved By:** Remleh Scherzinger, PE

**Agenda Title:** Consent Calendar

**Staff Recommendation:** Approve the Consent Calendar as presented.

**Background:** *Strategic Plan, Mission Statement – We provide our customers with high quality potable and recycled water, wastewater collection and conservation services that are safe, affordable, reliable and sustainable, through planning, management and the development of water resources in an environmentally sensitive manner.*

Consent calendar consisting of:

- A) Receive and File the Check Register for the Month of August 2023
- B) Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of August 21, 2023

**Discussion/Analysis:** See individual transmittals.

**Environmental Review Compliance:** None required.

**Legal Counsel Review:** See individual transmittals.

**Climate Action:** Not applicable.

**Other Considerations:** The Board of Directors can approve these items together or they can pull them separately for discussion.

**Material Included for Information/Consideration:** Check Register for August 2023; and, draft minutes of August 21, 2023.

**Action Required:**    \_\_\_\_\_Resolution      X  Motion    \_\_\_\_\_Review  
(Roll call vote is required.)

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Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

**Marina Coast Water District  
Agenda Transmittal**

**Agenda Item:** 8-A

**Meeting Date:** September 18, 2023

**Prepared By:** Mary Lagasca, CPA

**Approved By:** Remleh Scherzinger, PE

**Agenda Title:** Receive and File the Check Register for the Month of August 2023

**Staff Recommendation:** Receive and file the August 2023 expenditures totaling \$2,297,977.11.

**Background:** *Strategic Plan, Objective No. 3 – Our objective is to manage public funds to assure financial stability, prudent rate management and demonstrate responsible stewardship. Our fiscal strategy is to forecast, control and optimize income and expenditures in an open and transparent manner. We will efficiently use our financial resources to assure availability to fund current and future demands.*

**Discussion/Analysis:** These expenditures were paid in August 2023 and the Board is requested to receive and file the check register.

**Environmental Review Compliance:** None required.

**Legal Counsel Review:** None required.

**Climate Adaptation:** Not applicable.

**Financial Impact:** \_\_\_\_ Yes     X  No    **Funding Source/Recap:** Expenditures are allocated across the six cost centers; 01-Marina Water, 02-Marina Sewer, 03- Ord Water, 04-Ord Sewer, 05-Recycled Water, 06-Regional Water.

**Other Consideration:** None.

**Material Included for Information/Consideration:** August 2023 Summary Check Register.

**Action Required:**    \_\_\_\_ Resolution     X  Motion    \_\_\_\_ Review

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Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

## AUGUST 2023 SUMMARY CHECK REGISTER

DATE	CHECK #	CHECK DESCRIPTION	AMOUNT
08/01/2023	ACH	Friedman & Springwater LLP	29,767.50
08/01/2023	74031 - 74065	Check Register	617,542.38
08/09/2023	74066 - 74081	Check Register	19,055.40
08/17/2023	74082 - 74103	Check Register	45,447.03
08/21/2023	74104 - 74125	Check Register	762,754.79
08/23/2023	74126 - 74158	Check Register	172,173.71
08/29/2023	74159 - 74192	Check Register	27,225.88
08/04/2023	ACH	Payroll Direct Deposit	122,339.59
08/04/2023	ACH	CalPERS	30,392.17
08/04/2023	ACH	Empower Retirement	15,137.87
08/04/2023	ACH	Internal Revenue Service	49,911.56
08/04/2023	ACH	State of California - EDD	10,665.02
08/04/2023	ACH	WageWorks, Inc.	910.33
08/04/2023	501556	Check Register	688.00
08/15/2023	ACH	CalPERS	200.00
08/18/2023	ACH	Payroll Direct Deposit	123,731.21
08/18/2023	ACH	CalPERS	31,050.42
08/18/2023	ACH	Empower Retirement	14,484.61
08/18/2023	ACH	Internal Revenue Service	48,077.78
08/18/2023	ACH	State of California - EDD	10,249.01
08/18/2023	ACH	WageWorks, Inc.	910.33
08/21/2023	501557	Check Register	144,044.42
08/23/2023	ACH	CalPERS	700.00
08/23/2023	501558 - 501565	Check Register	20,141.31
08/25/2023	501566 - 501567	Board Compensation Checks and Direct Deposit	323.21
08/25/2023	ACH	Internal Revenue Service	53.58
<b>TOTAL DISBURSEMENTS</b>			<b>2,297,977.11</b>

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
ACH	07/07/2023	08/01/2023	Friedman & Springwater LLP	Legal Services 06/2023	29,767.50
74031	07/24/2023	08/01/2023	City of Marina	Franchise Tax Fee 04/2023 - 06/2023	50,092.62
74032	06/28/2023	08/01/2023	Home Depot Credit Services	Vinyl Flooring, Paint, Supplies - Ord Office Renovation; General Operations/ Maintenance Tools, Supplies	5,348.20
74033	07/10/2023	08/01/2023	ACWA Joint Power Ins Authority	Basic Property, Mobile Equipment, Vehicle Insurance 07/2023 - 06/2024	92,004.80
74034	07/05/2023	08/01/2023	Monterey Bay Analytical Services	Laboratory Testing	440.00
74035	07/31/2023	08/01/2023	Conservation Rebate Program	141 Seal Ct - Landscape Rebate	949.00
74036	07/05/2023	08/01/2023	Staples Credit Plan	(16) Office Chairs, (10) Tables - Ord Office Renovation; Office Supplies	14,904.46
74037	07/11/2023	08/01/2023	Harris & Associates	Inspection Services - RUWAP Distribution; Developers (CHISPA East Garrison Apartments, Dunes 1B Promenade, Dunes 2 East, Dunes 2 West, Enclave Phase 3, University Villages 1 (Imjin), VTC Lightfighter Village)	34,761.65
74038	07/14/2023	08/01/2023	Federal Express	Laboratory Testing (Shipping Charges)	73.23
74039	06/30/2023	08/01/2023	DataProse, LLC	2022 CCR Special Mailer; 2023 Postage Deposit Adjustment	2,342.50
74040	07/20/2023	08/01/2023	Collins Electrical Company, Inc.	Panel Megger Testing - BLM	666.00
74041	07/17/2023	08/01/2023	Conservation Rebate Program	3264 Sand Dollar Ct - Washer Rebate	100.00
74042	06/30/2023	08/01/2023	The Paul Davis Partnership, LLP	Conceptual Design/ Working Drawings Phase - IOP	4,702.95
74043	07/07/2023	08/01/2023	Wallace Group	Developer (Wathen-Castanos Homes)	10,212.53
74044	07/17/2023	08/01/2023	Val's Plumbing & Heating, Inc.	Air Vent Replacement, Expansion Tank/ Boiler Maintenance - BLM	842.37
74045	07/06/2023	08/01/2023	U.S. Bank Corporate Payment Systems	(2) TV Consoles, (3) Modular Desks, (4) File Cabinets, Air Conditioner, (3) TVs/ Mounts, Cabinetry, Countertops, Washer, Dryer, Sink, Supplies - Ord Office Renovation; Engine Coolant Heater - Promontory LS; Excel 1 Fundamentals Course - Administrative Assistant, O&M Supervisor; Temperature Meter, Case, Accessories - Well 12 Rehabilitation; Cloud Hosted Server - Cityworks/ ESRI; SCADA Mobile/ Laptop Hotspot; SCADA Internet Service; General Supplies	18,315.47
74046	07/21/2023	08/01/2023	Richards, Watson & Gershon	Legal Services 06/2023	37,402.75
74047	07/16/2023	08/01/2023	U.S. Bank National Association	Beach Office Copier Lease 07/10 - 08/09	275.32
74048	07/10/2023	08/01/2023	Remy Moose Manley, LLP	Legal Services 06/2023	73,085.76
74049	07/10/2023	08/01/2023	Boutin Jones, Inc.	Legal Services 06/2023	2,850.00
74050	06/23/2023	08/01/2023	Griffith, Masuda & Hobbs	Legal Services 05/2023	25,692.43
74051	07/10/2023	08/01/2023	Employee Reimbursement	Prescription Safety Glasses Benefit - O&M	100.00
74052	07/13/2023	08/01/2023	Aleshire & Wynder, LLP	Legal Services 06/2023	412.50
74053	07/11/2023	08/01/2023	Johnson Electronics	Fire Panel/ Battery Replacement - BLM	2,715.92
74054	07/11/2023	08/01/2023	Conservation Rebate Program	281 Carmel Ave #A - Toilet Rebate	75.00
74055	06/28/2023	08/01/2023	EKI Environment & Water, Inc.	Monterey Subbasin Groundwater Sustainability Plan Implementation 01/2023 - 05/2023	122,747.25
74056	07/11/2023	08/01/2023	Psomas	Construction Management - A1/A2 Tanks B/C Booster	48,690.00

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
74057	07/11/2023	08/01/2023	Zanjero, Inc.	Desal Plant Program Management 06/2023; CIP Program Tool 05/2023 - 06/2023; Water Supply Investigations Phase 1 06/2023	14,897.50
74058	07/15/2023	08/01/2023	Norfield Development Partners, LLC	Locator LOGiX Subscription 07/15/23 - 07/14/24	960.00
74059	07/24/2023	08/01/2023	City of Seaside	City Utility Tax 04/2023 - 06/2023	15,119.40
74060	06/22/2023	08/01/2023	Vesta Housing Solutions LLC	Locker Room Trailer Delivery/ Installation Final Pmt - Ord Office	33,379.27
74061	07/08/2023	08/01/2023	Todd Groundwater	Well Rehabilitation - Well 12	677.50
74062	07/31/2023	08/01/2023	Conservation Rebate Program	111 Lakewood Dr - Landscape Rebate	2,100.00
74063	07/11/2023	08/01/2023	Conservation Rebate Program	310 Buna Rd - Washer Rebate	150.00
74064	07/11/2023	08/01/2023	Conservation Rebate Program	3061 Vaughn Ave - Landscape Rebate	381.00
74065	07/10/2023	08/01/2023	Conservation Rebate Program	249 Bennett Ct - Toilet Rebate	75.00
74066	07/06/2023	08/09/2023	Denise Duffy & Associates, Inc.	Environmental Consulting Services - East Garrison 2nd Supply	2,636.00
74067	06/30/2023	08/09/2023	Monterey Regional Waste Management District	Miscellaneous Refuse Disposal - O&M Yard	70.70
74068	07/25/2023	08/09/2023	Monterey Bay Analytical Services	Laboratory Testing	1,628.00
74069	07/13/2023	08/09/2023	Core & Main LP	(2) Repair Clamps	1,846.88
74070	06/29/2023	08/09/2023	Fastenal Industrial & Construction Supplies	General Operations/ Maintenance Supplies	476.99
74071	07/28/2023	08/09/2023	O'Reilly Automotive Stores, Inc.	Auto/ General Supplies	74.90
74072	06/30/2023	08/09/2023	Pacific Ag Rentals LLC	Mobile Restroom Rental - Beach/ Ord Offices	1,183.94
74073	07/28/2023	08/09/2023	Daiohs USA	Coffee Supplies	460.80
74074	07/13/2023	08/09/2023	Green Rubber-Kennedy AG, LP	General Operations/ Maintenance Supplies	682.27
74075	06/30/2023	08/09/2023	Edges Electrical Group, LLC	(2) Circuit Breakers, Electrical Wires, Conduit, Supplies - Ord Office Renovation; General Operations/ Maintenance Supplies	1,540.69
74076	07/26/2023	08/09/2023	U.S. Bank National Association	IOP Office Copier Lease 07/20 - 08/19	287.34
74077	07/31/2023	08/09/2023	ICONIX Waterworks (US), Inc.	(3) Repair Clamps, General Operations/ Maintenance Supplies	3,038.38
74078	07/21/2023	08/09/2023	Eurofins Eaton Analytical, LLC	Laboratory Testing	1,010.00
74079	07/29/2023	08/09/2023	Federico's Embroidery	(30) District Sweatshirts	1,448.51
74080	07/11/2023	08/09/2023	Psomas	Construction Management/ Inspection - Ord Village LS	2,520.00
74081	07/20/2023	08/09/2023	Conservation Rebate Program	5042 Sunset Vista Dr - (2) Toilet Rebates	150.00
74082	07/31/2023	08/17/2023	Ace Hardware of Watsonville, Inc.	General Operations/ Maintenance, Meter Reader Supplies	867.72
74083	07/26/2023	08/17/2023	Area Communications	Answering Service 06/28 - 07/25	340.32
74084	08/02/2023	08/17/2023	MBS Business Systems	Copier Maintenance 05/06 - 11/05	1,989.43
74085	07/24/2023	08/17/2023	Underground Service Alert	2023/ 2024 USA Annual Ticket Fees	3,138.92
74086	08/07/2023	08/17/2023	Pitney Bowes Purchase Power (Postage)	Postage Meter Refill	1,006.00
74087	08/03/2023	08/17/2023	CWEA - Monterey Bay Section	Membership Renewal	221.00
74088	07/31/2023	08/17/2023	Monterey One Water	Sewer Treatment Charge 07/2023 - 08/2023	388.50
74089	07/20/2023	08/17/2023	Johnson Controls Security Solutions LLC	Fire Alarm Troubleshooting - IOP Office; Control Panel Battery Replacement - Beach Office	1,015.98
74090	07/17/2023	08/17/2023	CSC of Salinas	General Operations/ Maintenance Supplies	290.65
74091	07/25/2023	08/17/2023	Whitson Engineers	Land Surveying - Sand Tank Parcel	1,203.00
74092	06/20/2023	08/17/2023	Don Chapin Co., Inc	(23.24) tons Base Rock - Ord Office Renovation	1,022.56
74093	07/19/2023	08/17/2023	Univar Solutions USA, Inc.	(1,039) gals Chlorine - Well 11, Intermediate Reservoir	3,502.59
74094	07/05/2023	08/17/2023	Green Rubber-Kennedy AG, LP	General Operations/ Maintenance Supplies	82.56



Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
74095	07/13/2023	08/17/2023	Griffith, Masuda & Hobbs	Legal Services 06/2023	18,812.22
74096	07/18/2023	08/17/2023	Western Exterminator Company	Pest Control - Beach Office 07/2023	119.60
74097	08/06/2023	08/17/2023	TIAA, FSB	Ord Office Copier, eCopy ScanStation Lease 08/2023	422.04
74098	07/31/2023	08/17/2023	Marina Coast Water District (BLM)	BLM Water, Sewer, Fire Service 07/2023	405.85
74099	07/01/2023	08/17/2023	Verizon Connect NWF, Inc.	GPS Service - (31) Fleet Vehicles 06/2023	589.00
74100	07/25/2023	08/17/2023	WEX Bank	Fleet Gasoline 07/2023	5,809.09
74101	07/25/2023	08/17/2023	U.S. Bank National Association (Bond Payments)	2015 Bond Administration Fee 07/2023 - 06/2024	2,145.00
74102	07/19/2023	08/17/2023	Parra Environmental Training	Asbestos Cement Pipe Initial Class	2,000.00
74103	07/27/2023	08/17/2023	Conservation Rebate Program	307 Johnson Pl - Toilet Rebate	75.00
74104	07/28/2023	08/21/2023	Quinn Company	Caterpillar D200-GC Generator - D Booster	65,190.58
74105	08/01/2023	08/21/2023	PG&E	Gas and Electric Service 07/2023	109,995.06
74106	07/28/2023	08/21/2023	Home Depot Credit Services	(6) Ceiling Lights, (9) Cabinets, (2) Rolling Tables, Supplies - Ord Office Renovation; Impact Wrench Kit, General Operations/ Maintenance Supplies	6,479.26
74107	06/30/2023	08/21/2023	Schaaf & Wheeler	Castroville Pipeline - Updated Modeling; Construction Phase - A1/A2 Tanks B/C Booster; Project Close-Out Meetings - Ord Village LS; Force Main Survey - Reservation/ Hodges LS; 2023 Annual Water Supply/ Demand Assessment; Developers (Campus Town, Dunes 1B Promenade, Dunes 2 North, Dunes 2 West, Enclave at Cypress Grove, Enclave Phase 3, Marina Station, Seaside B&B Resort, VTC Lightfighter Village)	43,074.60
74108	08/01/2023	08/21/2023	Rauch Communication Consultants, Inc.	Public Relations 05/2023 - 06/2023	32,351.29
74109	07/12/2023	08/21/2023	Anderson Pacific Engineering Construction, Inc.	A1/A2 Tanks B/C Booster - Construction Pmts 19, 20	258,120.63
74110	07/27/2023	08/21/2023	HD Supply, Inc.	General Operations/ Maintenance Supplies	56.99
74111	07/18/2023	08/21/2023	Calcon Systems, Inc.	Sea Haven Cellular - Intertie 06/2023; Sewer Radio Troubleshooting; WIN-911 Alarm Troubleshooting; SCADA Upgrade	169,586.31
74112	07/27/2023	08/21/2023	Edges Electrical Group, LLC	Channel Brackets - Hodges LS; General Operations/ Maintenance Supplies	1,306.37
74113	08/02/2023	08/21/2023	Aleshire & Wynder, LLP	Legal Services 07/2023	27.50
74114	07/31/2023	08/21/2023	Conservation Rebate Program	2958 Bluffs Dr - Landscape Rebate	100.00
74115	07/31/2023	08/21/2023	Peninsula Messenger LLC	Courier Service 08/2023	244.00
74116	08/03/2023	08/21/2023	EKI Environment & Water, Inc.	Monterey Subbasin Groundwater Sustainability Plan Implementation 06/2023	18,403.00
74117	08/09/2023	08/21/2023	Employee Reimbursement	Boot Benefit - O&M	247.81
74118	09/01/2023	08/21/2023	The Ferguson Group, LLC	Grant Writing and Legislative Advocacy 09/2023	1,700.00
74119			Void		
74120	07/17/2023	08/21/2023	Monterey Environmental Solutions & Services	Asbestos, Lead Abatement - Ord Office Renovation	46,500.00
74121	08/07/2023	08/21/2023	South Valley Electric, Inc.	Pump Motor/ Motor Control Cabinet Preventative Maintenance - Well 12	1,550.00
74122	08/02/2023	08/21/2023	Conservation Rebate Program	473 Marina Heights Dr - Washer Rebate	150.00
74123	07/31/2023	08/21/2023	Conservation Rebate Program	3340 California Rd - Washer Rebate	150.00

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
74124	08/03/2023	08/21/2023	TrailersPlus	LoadRunner Enclosed Cargo Trailer	6,700.51
74125	08/01/2023	08/21/2023	Greenwaste Recovery, Inc.	Garbage Collection & Recycling Services 08/2023	820.88
74126	07/28/2023	08/23/2023	Becks Shoe Store, Inc. - Salinas	Boot Benefit - (2) O&M	478.24
74127	07/12/2023	08/23/2023	Owen Equipment	Hose Nozzle, Fitting	1,694.83
74128	07/31/2023	08/23/2023	Peninsula Welding & Medical Supply, Inc.	(3) Gas Cylinder Tank Rental Fees	38.70
74129	07/19/2023	08/23/2023	Valley Saw and Garden Equipment	General Operations/ Maintenance Tools, Supplies	1,168.89
74130	08/08/2023	08/23/2023	Monterey Bay Analytical Services	Laboratory Testing	880.00
74131	08/16/2023	08/23/2023	CWEA - Monterey Bay Section	Grade II Collection System Certification Renewal; Membership Renewal	324.00
74132	07/18/2023	08/23/2023	Verizon Wireless	Cell Phone Service 07/2023	2,953.76
74133	07/27/2023	08/23/2023	Orkin Franchise 925	BLM/ IOP Pest Control 07/2023	219.00
74134	07/25/2023	08/23/2023	Shape Incorporated	Pump Rebuild - Imjin LS	13,299.43
74135	07/28/2023	08/23/2023	American Supply Company	Janitorial Supplies	136.51
74136	07/31/2023	08/23/2023	Fastenal Industrial & Construction Supplies	General Operations/ Maintenance Supplies	1,079.55
74137	07/26/2023	08/23/2023	Sabre Backflow, LLC	General Operations/ Maintenance Supplies	171.39
74138	07/31/2023	08/23/2023	Pacific Ag Rentals LLC	Mobile Restroom Rental - Beach/ Ord Offices	564.23
74139	07/31/2023	08/23/2023	ECAM Secure	Monthly Security Fees - Ord Wastewater Treatment Facility	1,218.50
74140	08/04/2023	08/23/2023	Employnet, Inc.	Temporary Customer Service Representatives 07/2023	9,018.03
74141	08/09/2023	08/23/2023	Conservation Rebate Program	3013 Liberty Ct - Toilet Rebate	50.00
74142	07/25/2023	08/23/2023	Conservation Rebate Program	270 Hibbing Cir - Toilet Rebate	75.00
74143	08/14/2023	08/23/2023	Marina Tire & Auto Repair	Fleet Maintenance	2,425.51
74144	08/03/2023	08/23/2023	Monterey Bay Technologies, Inc.	IT Support Services 08/2023	3,600.00
74145	07/31/2023	08/23/2023	Evoqua Water Technologies, LLC	(3,210) gals Bioxide - East Garrison LS	14,623.88
74146	07/31/2023	08/23/2023	Iron Mountain, Inc.	Shredding Service 07/2023	575.13
74147	07/27/2023	08/23/2023	AT&T	Phone and Alarm Line Service 07/2023	160.74
74148	08/01/2023	08/23/2023	Simpler Systems, Inc.	UB/ Finance Datapp Maintenance 08/2023	500.00
74149	08/01/2023	08/23/2023	Pure Janitorial, LLC	Janitorial Service - MCWD, BLM Offices 07/2023	5,148.00
74150	07/30/2023	08/23/2023	Johnson Electronics	BLM Fire Alarm Monitoring 07/2023 - 09/2023	84.00
74151	07/31/2023	08/23/2023	AutoZone Parts, Inc.	Auto/ General Supplies	206.98
74152	07/13/2023	08/23/2023	TW Associates, LLC	(2) Solenoid Metering Pumps, Control Cable	5,156.85
74153	08/14/2023	08/23/2023	Employee Reimbursement	Boot Benefit - O&M	207.56
74154	07/21/2023	08/23/2023	HPS West, Inc.	(223) 3/4" BLMJ Meters with Allegro Register, (4) 2" MS Multi-Jet Meters with Allegro Register	78,384.06
74155	07/17/2023	08/23/2023	Monterey Environmental Solutions & Services	Asbestos, Lead Abatement - Corp Yard Demo and Rehabilitation	3,000.00
74156	08/01/2023	08/23/2023	Vesta Housing Solutions LLC	Locker Room Trailer Rental - Ord Office 07/2023 - 09/2023	21,860.94
74157	07/26/2023	08/23/2023	Auto Care Lifesaver Towing	Generator, Tank Placement/ Removal - D Booster	2,470.00
74158	07/31/2023	08/23/2023	Quick Quack Car Wash Holdings, LLC	(50) Pre-Paid Car Wash Cards	400.00
74159	07/31/2023	08/29/2023	Insight Planners	Web Development/ Maintenance and Hosting 07/2023	1,419.00
74160	08/10/2023	08/29/2023	PG&E	Gas and Electric Service 07/2023	1,708.10
74161	08/01/2023	08/29/2023	Grainger	General Operations/ Maintenance Supplies	707.32
74162	08/08/2023	08/29/2023	MBS Business Systems	Copier Maintenance 08/12 - 11/11	197.84

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
74163	08/04/2023	08/29/2023	Staples Credit Plan	Office Supplies	1,560.28
74164	08/12/2023	08/29/2023	Johnson Controls Security Solutions LLC	Marina Security 09/2023 - 08/2024	1,824.60
74165	08/01/2023	08/29/2023	Maynard Group	Network Support 08/2023	5,361.31
74166	08/08/2023	08/29/2023	HD Supply, Inc.	Hydrant Meter	1,878.10
74167	07/31/2023	08/29/2023	DataProse, LLC	Customer Billing Statements 07/2023	5,732.58
74168	08/16/2023	08/29/2023	U.S. Bank National Association	Beach Office Copier Lease 08/10 - 09/09	275.32
74169	08/11/2023	08/29/2023	Eurofins Eaton Analytical, LLC	Laboratory Testing	875.00
74170	08/17/2023	08/29/2023	Kelley Print Plus LLC	(5,000) AP Envelopes	433.21
74171	07/28/2023	08/29/2023	AT&T	Phone and Alarm Line Service 07/2023	93.91
74172	07/31/2023	08/29/2023	Cintas Corporation No. 630	Uniforms, Towels, Rugs 07/2023	1,098.51
74173	08/11/2023	08/29/2023	HPS West, Inc.	2" Octave Meter, Encoder Module, Allegro Pit Unit	1,776.09
74174	08/11/2023	08/29/2023	Handyman 831	TV Mounting/ Remounting - DAS Office, IOP Conference Room	285.00
74175	07/20/2023	08/29/2023	BSK Associates	Laboratory Testing	132.00
74176	08/28/2023	08/29/2023	Customer Service Refund	Refund Check - 3057 California Ave	74.74
74177	08/28/2023	08/29/2023	Customer Service Refund	Refund Check - 3213 Playa Ct	33.72
74178	08/28/2023	08/29/2023	Customer Service Refund	Refund Check - 173 Linde Cir	96.79
74179	08/28/2023	08/29/2023	Customer Service Refund	Refund Check - 1502 Devers Ct	20.37
74180	08/28/2023	08/29/2023	Customer Service Refund	Refund Check - 402 Kerling Rd	49.35
74181	08/28/2023	08/29/2023	Customer Service Refund	Refund Check - 2705 3rd Ave	17.78
74182	08/28/2023	08/29/2023	Customer Service Refund	Refund Check - 156 Hilo Ave	22.42
74183	08/28/2023	08/29/2023	Customer Service Refund	Refund Check - 1504 Devers Ct	81.22
74184	08/28/2023	08/29/2023	Customer Service Refund	Refund Check - 3020 Bayer Dr	38.46
74185	08/28/2023	08/29/2023	Customer Service Refund	Refund Check - 3248 Sandpiper Way	20.00
74186	08/28/2023	08/29/2023	Customer Service Refund	Refund Check - 3039 Marina Dr #20	20.07
74187	08/28/2023	08/29/2023	Customer Service Refund	Refund Check - 140 Peppertree Pl	40.00
74188	08/28/2023	08/29/2023	Customer Service Refund	Refund Check - 2786 Telegraph Blvd	61.64
74189	08/28/2023	08/29/2023	Customer Service Refund	Refund Check - 1912 Chennault Ct	87.09
74190	08/28/2023	08/29/2023	Customer Service Refund	Refund Check - 1817 Wedemeyer Ct	39.25
74191	08/28/2023	08/29/2023	Customer Service Refund	Refund Check - 311 Costa Del Mar Rd	61.51
74192	08/28/2023	08/29/2023	Customer Service Refund	Refund Check - 172 Dolphin Cir	1,103.30
ACH	08/04/2023	08/04/2023	Payroll Direct Deposit	Payroll Ending 07/28/23	122,339.59
ACH	08/04/2023	08/04/2023	CalPERS	Payroll Ending 07/28/23	30,392.17
ACH	08/04/2023	08/04/2023	Empower Retirement	Payroll Ending 07/28/23	15,137.87
ACH	08/04/2023	08/04/2023	Internal Revenue Service	Payroll Ending 07/28/23	49,911.56
ACH	08/04/2023	08/04/2023	State of California - EDD	Payroll Ending 07/28/23	10,665.02
ACH	08/04/2023	08/04/2023	WageWorks, Inc.	Payroll Ending 07/28/23	910.33
501556	08/04/2023	08/04/2023	General Teamsters Union	Payroll Ending 07/28/23	688.00
ACH	07/18/2023	08/15/2023	CalPERS	Service Fee - Notification of Termination	200.00
ACH	08/18/2023	08/18/2023	Payroll Direct Deposit	Payroll Ending 08/11/23	123,731.21
ACH	08/18/2023	08/18/2023	CalPERS	Payroll Ending 08/11/23	31,050.42
ACH	08/18/2023	08/18/2023	Empower Retirement	Payroll Ending 08/11/23	14,484.61

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
ACH	08/18/2023	08/18/2023	Internal Revenue Service	Payroll Ending 08/11/23	48,077.78
ACH	08/18/2023	08/18/2023	State of California - EDD	Payroll Ending 08/11/23	10,249.01
ACH	08/18/2023	08/18/2023	WageWorks, Inc.	Payroll Ending 08/11/23	910.33
501557	08/01/2023	08/21/2023	ACWA/ JPIA	Medical, Dental, Vision, EAP Insurance 08/2023 - 09/2023	144,044.42
ACH	08/07/2023	08/23/2023	CalPERS	GASB-68 Reporting Service Fee	700.00
501558	07/05/2023	08/23/2023	ACWA Joint Power Ins Authority	Workers Compensation Insurance 04/01/2023 - 06/30/2023	13,763.69
501559	07/25/2023	08/23/2023	AFLAC	Employee Paid Benefits 07/2023	1,781.22
501560	07/18/2023	08/23/2023	Principal Life	Employee Paid Benefits 08/2023	263.60
501561	06/30/2023	08/23/2023	Justifacts Credential Verification, Inc.	Background Check - New Hire	267.25
501562	07/10/2023	08/23/2023	Lincoln National Life Insurance Company	Life, Short/ Long Term Disability, AD&D Insurance 08/2023	3,038.23
501563	07/25/2023	08/23/2023	WageWorks, Inc.	FSA Admin Fees 07/2023	170.00
501564	07/19/2023	08/23/2023	Transamerica Life Insurance Company	Employee Paid Benefits 07/2023	427.32
501565	08/08/2023	08/23/2023	Agile Occupational Medicine, PC	Pre-Employment - New Hire; Drug Test (DOT) - (3) O&M	430.00
501566 - 501567	08/25/2023	08/25/2023	Board Compensation Checks and Direct Deposit	Board Compensation 07/2023	323.21
ACH	08/25/2023	08/25/2023	Internal Revenue Service	Board Compensation 07/2023	53.58
<b>Total Disbursements for August 2023</b>					<b>2,297,977.11</b>

**Marina Coast Water District  
Agenda Transmittal**

**Agenda Item:** 8-B

**Meeting Date:** September 18, 2023

**Prepared By:** Paula Riso

**Approved By:** Remleh Scherzinger, PE

**Agenda Title:** Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of August 21, 2023

**Staff Recommendation:** Approve the draft minutes of the August 21, 2023 regular joint Board/GSA meeting.

**Background:** *Strategic Plan, Mission Statement – We provide our customers with high quality potable and recycled water, wastewater collection and conservation services that are safe, affordable, reliable and sustainable, through planning, management and the development of water resources in an environmentally sensitive manner.*

**Discussion/Analysis:** The draft minutes of August 21, 2023 are provided for the Board to consider approval.

**Environmental Review Compliance:** None required.

**Legal Counsel Review:** None required.

**Climate Adaptation:** Not applicable.

**Financial Impact:** \_\_\_\_ Yes      X   No    **Funding Source/Recap:** None

**Other Considerations:** The Board can suggest changes/corrections to the minutes.

**Material Included for Information/Consideration:** Draft minutes of August 21, 2023.

**Action Required:** \_\_\_\_ Resolution      X   Motion    \_\_\_\_ Review

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Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_



# Marina Coast Water District

## Marina Coast Water District

Regular Board Meeting/Groundwater Sustainability Agency Board Meeting  
August 21, 2023

### Draft Minutes

#### 1. Call to Order:

President Shriner called the meeting to order at 6:32 p.m. on August 21, 2023 both in-person at 920 2<sup>nd</sup> Avenue, Suite A, Marina, California; and, via Zoom teleconference. President Shriner then proceeded with a land acknowledgement. “As Marina Coast Water District celebrates its 63rd year providing publicly owned water service to its customers in Marina and the Ord Community, we acknowledge that our service is located on the traditional lands of the Esselen people. They are known today as the Ohlone/Constanoan-Esselen Nation. We respect their elders, past, present, and emerging, for they hold the memories, traditions, culture, and hopes of the Esselen people. We also acknowledge the government of the Ohlone/Coastanoan-Esselen Nation and appreciate the spiritual role it plays today in preserving the cultural, historical and heritage beliefs of the Esselen people. We are grateful that they share their traditional lands with us.”

#### 2. Roll Call:

##### Board Members Present:

Jan Shriner – President  
Herbert Cortez – Vice President – arrived at 6:39 p.m.  
Thomas P. Moore  
Gail Morton  
Brad Imamura

##### Board Members Absent:

None

##### Staff Members Present:

Remleh Scherzinger, General Manager  
Roger Masuda, District Counsel  
Derek Cray, Operations and Maintenance Manager  
Mary Lagasca, Director of Administrative Services  
Patrick Breen, Water Resources Manager  
Garret Haertel, District Engineer  
Teo Espero, IT Administrator  
Paula Riso, Executive Assistant/Clerk to the Board

Agenda Item 2 (continued):

Audience Members:

Andy Sterbenz, Schaaf & Wheeler  
Doug Yount, Shea Homes  
Phil Clark, Seaside Resident  
Stephenie Verduzco, MCWD  
Joe Pineda, MCWD  
Jack Gao, Shea Homes  
Howard Gustafson, Marina Resident

3. Public Comment on Closed Session Items:

There were no comments made.

The Board entered into closed session at 6:35 p.m. to discuss the following items:

4. Closed Session:

- A. Pursuant to Government Code 54957.6  
Conference with Labor Negotiators  
Agency Negotiators (General Manager)  
Employee Organization: Teamsters Local 890
- B. Pursuant to Government Code 54956.9(d)(2)  
Conference with Legal Counsel – Threat of Potential Litigation  
Two Potential Cases
- C. City of Marina vs. RMC Lonestar [CEMEX], California-America Water Company, Marina Coast WD, et al Defendants, Monterey County Superior Court Case No. 20CV001387 (Complaint for Breach of Contract, Declaratory Relief under the Agency Act, and Tortious Interference with Existing Contract)

Vice President Cortez arrived at 6:39 p.m. The Board ended closed session at 7:17 p.m. President Shriner reconvened the meeting to open session at 7:20 p.m.

5. Reportable Actions Taken During Closed Session:

Mr. Roger Masuda, District Counsel, stated that Board voted unanimously to reject both claims with regard to Item 4-B.

- A. Consider Adoption of Resolution No. 2023-30 to Approve the Memorandum of Understanding Between the Teamsters Local 890 and the Marina Coast Water District:

Agenda Item 5-A (continued):

Director Morton made a motion to adopt Resolution No. 2023-30 to Approve the Memorandum of Understanding Between the Teamsters Local 890 and the Marina Coast Water District. Director Moore seconded the motion. The motion was passed by the following vote:

Director Imamura	-	No	Vice President Cortez	-	Yes
Director Moore	-	Yes	President Shriner	-	Yes
Director Morton	-	Yes			

6. Pledge of Allegiance:

Director Imamura led everyone present in the pledge of allegiance.

7. Oral Communications:

There were no public comments made.

8. Consent Calendar:

Director Morton made a motion to approve the Consent Calendar consisting of: A) Receive and File the Check Register for the Month of July 2023; B) Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of July 17, 2023; C) Receive the 2<sup>nd</sup> Quarter Investment Report for Calendar Year 2023; D) Receive the 2<sup>nd</sup> Quarter 2023 MCWD Water Consumption Report; E) Receive the 2<sup>nd</sup> Quarter 2023 Sewer Flow Report; F) Adopt Resolution No. 2023-31 to Approve Adjusting the Starting Range of System Operator II from Range 19 to Range 20 to Coincide with the Changes to the New Memorandum of Understanding with the Marina Coast Water District Employees Association; G) Adopt Resolution No. 2023-32 to Approve a New Lead Customer Service/Billing Technician Classification, Job Description, Salary Range, and Fill a Current Vacant Customer Service/Billing Technician II as a Lead Customer Service/Billing Technician; H) Adopt Resolution No. 2023-33 to Approve an Engineering Job Family Classification Series Including Assistant Engineer, Associate Engineer, and Senior Engineer With a New Job Description While Maintaining the Current Salary Ranges; I) Adopt Resolution No. 2023-34 to Approve a New District Analyst Classification Series (District Analyst I, II and III), Job Description, Salary Ranges, and Create a New District Analyst Position for Administrative Services – Finance; and J) Adopt Resolution No. 2023-35 to Approve a Revision to the *Board of Directors Manual – Section 34. Standing Committees* - to Recognize the MCWD/SVBGSA Steering Committee as a Standing Committee. Director Moore seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Cortez	-	Yes
Director Moore	-	Yes	President Shriner	-	Yes
Director Morton	-	Yes			



9. Action Items:

- A. Adopt Resolution Nos. 2023-36, 2023-37, 2023-38, and 2023-39 to Award Professional Services Agreements to Carollo Engineers, Schaaf and Wheeler, Wallace Group, and Harris and Associates for On-Call Engineering Support Services:

Mr. Garrett Haertel, District Engineer, introduced this item. The Board asked clarifying questions.

Director Morton made a motion to adopt Resolution Nos. 2023-36, 2023-37, 2023-38, and 2023-39 to award Professional Services Agreements to Carollo Engineers, Schaaf and Wheeler, Wallace Group, and Harris and Associates for on-call engineering support services. Director Moore seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Cortez	-	Yes
Director Moore	-	Yes	President Shriner	-	Yes
Director Morton	-	Yes			

- B. Adopt Resolution Nos. 2023-40, 2023-41, and 2023-42 to Award Professional Services Agreements to Schaaf and Wheeler, Wallace Group, and Harris and Associates for On-Call Engineering Support Services: Development Review:

Mr. Haertel introduced this item.

Director Morton made a motion to adopt Resolution Nos. 2023-40, 2023-41, and 2023-42 to award Professional Services Agreements to Schaaf and Wheeler, Wallace Group, and Harris and Associates for on-call engineering support services: Development Review. Director Moore seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Cortez	-	Yes
Director Moore	-	Yes	President Shriner	-	Yes
Director Morton	-	Yes			

- C. Adopt Resolution No. 2023-43 to Approve a Reimbursement Agreement between MCWD and Shea Homes Limited Partnership and, Amend the FY 2023-2024 Capital Improvement Budget to fund the Del Monte Boulevard Sanitary Sewer Pipe Project:

Mr. Haertel introduced this item. The Board asked clarifying questions.

Director Moore made a motion to adopt Resolution No. 2023-43 to Approve a Reimbursement Agreement between MCWD and Shea Homes Limited Partnership and, Amend the FY 2023-2024 Capital Improvement Budget to fund the Del Monte Boulevard Sanitary Sewer Pipe Project. Director Imamura seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Cortez	-	Yes
Director Moore	-	Yes	President Shriner	-	Yes
Director Morton	-	Yes			

10. Informational Items:

A. General Manager's Report:

Mr. Scherzinger gave the following updates:

- He thanked Ms. Verduzco for leading the efforts in getting the District certified as a Blue Zone entity.
- He thanked Ms. Lagasca for her work on the investments and generating an income stream for the District to use towards assistance programs.
- He met with OceanWell representatives who build offshore desalinization projects.
- At the Executive Committee meeting, they decided to pull back the Strategic Plan and contract with Rauch Communications to rework the Plan and have it done by the end of the year.
- Monterey County is going to be repaving Inter-Garrison Road and the District has a project that goes into Inter-Garrison Road. Staff is hoping to be able to coordinate and insert the pipeline into Monterey County's project to avoid having to tear up the newly paved road. That request may come to the Board in the near future.
- In the next week or so, staff will be listening in on the State's direct potable reuse regulations, to see if the Pure Water Monterey Project, in the near future, will be going to direct potable and it may change how the water supply moves out to the peninsula, and change how recycled water plan and Phase II Pure Water Monterey Project.
- Mr. Cray and his crew have completed the D Boosted generator set.
- He and Director Moore met with the Deputy Commander at the Naval Post Graduate School to discuss supporting their Naval Innovation Center with a water supply.
- He has opened conversations between the District and the City of Monterey to see if there is not only the 65 Acre Feet for the South Boundary Properties, or any other assistance they may need.
- There was a question on the Maui Water Supply and when and how it was brought online and how would the District handle a similar situation here. Mr. Scherzinger stated that Mr. Cray has been instrumental in working with the local fire departments and in the case of an emergency, once the 911 call comes in, not only is the fire department alerted, so is the District's operator and the system will be 100% ready.

Director Morton asked for clarification on how water can be supplied to the peninsula, as Salinas basin water must stay within the basin. Mr. Scherzinger stated that the federal government's water allocation that the District is holding onto can be used at any Department of Defense site, such as NPS, DLI or Fleet Numerical. The City of Monterey must be supplied with an alternative water supply.

B. Committee and Board Liaison Reports:

1. Budget and Engineering Committee:

Director Morton and President Shriner gave a brief update.

2. Executive Committee:

Vice President Cortez gave a brief update.

3. Community Outreach Committee:

Director Imamura gave a brief update.

4. M1W Board Member Liaison:

Director Moore gave a brief update.

5. Joint City District Committee:

Director Morton gave a brief update.

6. MCWD/SVBGSA Steering Committee:

Director Morton gave a brief update.

11. Board Member Requests for Future Agenda Items:

No items were requested.

12. Director's Comments:

Director Imamura, Director Moore, Director Morton, Vice President Cortez, and President Shriner made comments.

13. Adjournment:

The meeting was adjourned at 8:20 p.m.

APPROVED:

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Jan Shriner, President

ATTEST:

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Paula Riso, Deputy Secretary

**Marina Coast Water District  
Agenda Transmittal**

**Agenda Item:** 9-A

**Meeting Date:** September 18, 2023

**Prepared By:** Mary Lagasca, CPA

**Approved By:** Remleh Scherzinger, PE

**Agenda Title:** Receive the Marina Coast Water District FY 2022-2023 Preliminary Year End Financial

**Staff Recommendation:** The Board receives the Marina Coast Water District Preliminary Year End Report for FY 2022-2023.

**Background:** *Strategic Plan, Goal No. 4 – To manage the District’s finances in the most effective and fiscally responsible manner.*

On May 16, 2022, the Board passed and adopted Resolution No. 2022-21 adopting the Marina Coast Water District Budget for FY 2022-2023.

**Discussion/Analysis:** The FY 2022-2023 Preliminary Year End Report reflects the consolidated financial activity of the District through June 30, 2023, and compares the activity with the approved budget. The District accrues expenses to the Fiscal Year 2022-2023, if the goods were received or services were rendered prior to June 30, 2023. Please note that this report is a preliminary report. The audit is still ongoing and is expected to be concluded in the next month. Staff does not anticipate any major changes or adjustments, however, updates to the presentation of the data may be needed to reflect new accounting pronouncements for the fiscal year.

The District’s Year End Report includes revenues and other funding sources of \$52 million and expenses, including CIP/Capitalized Equipment of \$40.8 million, resulting in a net revenue of \$11.2 million.

The operating revenue of \$20.5 million is 86% of the budgeted amount. At the same time last year, the operating revenue was \$19.5 million. The shortfall in revenue against the budget can be attributed largely to the delay in getting Recycled Water customers into the system. Although the District did not hit its targeted Recycled Water revenue, there were also no matching expenses attributable to the Recycled Water System.

The non-operating revenue of \$31.5 million is 133% of the budgeted amount. This large bump in revenue can be attributed to the increase in returns of our investments, a one-time capacity fee revenue from Bayonet & Black Horse Golf Course and the SRF grant reimbursements recognized for the RUWAP construction costs. Overall, our total revenue of \$52.1 million is 110% of the budgeted amounts.

The District’s total operating expense is at \$23.5 million or 102% of the budgeted amount. The prior year operating expenses were \$18.9 million. The increase in expenses can be attributed to legal fees and the increased cost of overall services due to high inflation. CIP expenses and capital equipment total \$9.2 million or 55% of the budgeted amounts. Overall District expenses total \$40.8 million, including a \$600,000 transfer to the Capital Replacement Reserve.

The District's investments continue to perform well as can be seen with the historical summary of investments. As of June 30, 2023 our investments were at \$31.8 million, \$21.8 million for 2022 and \$20.8 million for 2021.

**Environmental Review Compliance:** None required.

**Legal Counsel Review:** None required.

**Climate Adaptation:** Not applicable.

**Financial Impact:** \_\_\_\_\_ Yes      X   No                      **Funding Source/Recap:** None

**Material Included for Information/Consideration:** Preliminary Year End Report for FY 2022-2023.

Action Required:    \_\_\_\_\_ Resolution    \_\_\_\_\_ Motion      X   Review

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Board Action

Motion By \_\_\_\_\_    Seconded By \_\_\_\_\_    No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_    Abstained \_\_\_\_\_

Noes \_\_\_\_\_    Absent \_\_\_\_\_

**TABLE 1:  
MARINA COAST WATER DISTRICT  
SUMMARY  
FY2022-23 YEAR END FINANCIALS - UNAUDITED**

	<u>Marina</u>	<u>Marina</u>	<u>Ord</u>	<u>Ord</u>	<u>Recycled</u>		
<b>REVENUE</b>	<u>Water</u>	<u>Sewer</u>	<u>Water</u>	<u>Sewer</u>	<u>Water</u>	<u>GSA</u>	<u>Total</u>
Water Sales	4,093,255	-	8,524,880	-	58,548	-	12,676,683
Other Water Sales	-	-	293,454	-	-	-	293,454
Sewer Sales	-	1,584,549	-	3,730,922	-	-	5,315,471
Fire System Charge	117,775	-	301,109	-	-	-	418,884
Backflow Revenue	24,825	-	34,391	-	-	-	59,216
Late Charge Fees	31,635	-	131,232	-	-	-	162,867
Plan Check/Permit Fees	10,220	10,150	10,025	9,925	-	-	40,320
Wheeling Charge	-	-	35,972	-	-	-	35,972
Meter Fees	5,695	-	133,369	-	-	-	139,064
Capacity Fee/Capital Surcharge	266,997	23,135	4,447,848	1,216,574	7,522,232	-	13,476,786
Other Income	41,715	1,800	18,447	12,545	-	-	74,507
Interest Income	267,645	62,118	418,566	317,963	51,254	-	1,117,546
Rental Revenue	56,491	16,140	100,878	28,246	-	-	201,755
Developer Fees	15,065	48,949	445,492	374,505	1,419	-	885,430
Grant Revenue	-	(3,746)	-	(1,948)	2,508,294	-	2,502,600
Recycled Water Sales	-	-	-	-	529,370	-	529,370
Water Source Fees	-	-	-	-	-	874,969	874,969
Donations from Other Agencies	-	-	1,793,206	849,688	145,587	-	2,788,481
Deferred Revenue - Bonds	28,453	13,565	84,333	46,108	31,355	-	203,814
Gain/Loss on Asset Sales	-	3,325	-	2,708	-	-	6,033
Building Removal Proceeds							-
2019 COP Proceeds	2,054,449	52	2,810,480	1,984,522			6,849,503
Loan Proceeds - SRF					3,399,341		3,399,341
<b>Total Revenue</b>	<b>7,014,220</b>	<b>1,760,037</b>	<b>19,583,682</b>	<b>8,571,758</b>	<b>14,247,400</b>	<b>874,969</b>	<b>52,052,066</b>
<b>EXPENSES</b>							
Salaries & Benefits	1,904,419	626,438	3,593,604	1,112,412	12,664	-	7,249,537
Department Expense	3,084,804	430,908	6,815,378	1,364,230	1,557,614	210,496	13,463,430
Interest Expense	296,100	131,057	768,764	429,001	941,297	-	2,566,219
Franchise & Admin Fees	-	-	142,963	56,288	-	-	199,251
CIP	1,867,731	19,204	3,885,716	1,736,966	770,256		8,279,873
Capital Equipment	175,405	119,224	326,466	338,003			959,098
Principal Debt Service	207,608	98,731	689,044	317,604	6,215,845		7,528,832
Transfer to Capital Replacement Reserve	200,000	100,000	200,000	100,000			600,000
<b>Total Expenses</b>	<b>7,736,067</b>	<b>1,525,562</b>	<b>16,421,935</b>	<b>5,454,504</b>	<b>9,497,676</b>	<b>210,496</b>	<b>40,846,240</b>
<b>Net Revenue</b>	<b>(721,847)</b>	<b>234,475</b>	<b>3,161,747</b>	<b>3,117,254</b>	<b>4,749,724</b>	<b>664,473</b>	<b>11,205,826</b>

**TABLE 2:  
MARINA COAST WATER DISTRICT  
REVENUE BUDGET ANALYSIS  
FY2022-23 YEAR END FINANCIALS - UNAUDITED**

	<u>ANNUAL BUDGET</u>	<u>YTD REVENUE FY2023</u>	<u>AVAILABLE BALANCE</u>	<u>% RECEIVED</u>	<u>PRIOR YR</u>	<u>% CHANGE BET FY23 &amp; FY 22</u>
<b>OPERATING REVENUE</b>						
Water Sales	15,373,011	12,676,683	2,696,328	82%	12,507,858	1%
Fire System Charge	357,669	418,883	(61,214)	117%	387,648	8%
Hydrant Meter	415,528	293,454	122,074	71%	389,506	-25%
Other Water Sales			-		237,796	
Late Charge Fees	220,000	162,867	57,133	74%	14,371	1033%
Backflow Revenue	52,500	59,216	(6,716)	113%	57,416	3%
Recycled Water Sales	1,636,556	529,370	1,107,186	32%		
Plan Check/Permit Fees	40,000	40,320	(320)	101%	30,270	33%
Meter Fees	72,500	139,064	(66,564)	192%	130,520	7%
Wheeling Charge	35,972	35,972	-	100%	24,000	50%
Developer Fees	334,000	885,430	(551,430)	265%	843,176	5%
Sewer Sales	5,231,065	5,315,470	(84,405)	102%	4,930,600	8%
<b>Total Operating Revenue</b>	<b>23,768,801</b>	<b>20,556,729</b>	<b>3,212,072</b>	<b>86%</b>	<b>19,553,161</b>	<b>5%</b>
<b>NON-OPERATING REVENUE</b>						
Capital Surcharge	204,900	203,234	1,666	99%	203,050	0%
Capacity Charges	8,780,300	13,273,552	(4,493,252)	151%	3,989,171	233%
Interest Income	126,000	642,812	(516,812)	510%	67,365	854%
Interest Income - Bonds	9,275	474,734	(465,459)	5118%	173,818	173%
Other Income	24,000	74,508	(50,508)	310%	69,359	7%
Deferred Revenue - Bonds	203,814	203,813	1	100%	203,813	0%
Rental Revenue	341,107	201,755	139,352	59%	204,703	-1%
Gain/Loss on Asset Sales		6,033	(6,033)		32,538	-81%
Grant Funding	710,584	2,502,599	(1,792,015)	352%	1,036,903	141%
Water Source Fees	874,969	874,969	-	100%		
Donations from Other Agencies		2,788,481	(2,788,481)			
RUWAP Line of Credit Proceeds					4,473,790	
2019 COP Proceeds	8,705,387	6,849,504	1,855,883	79%	5,593,368	
Building Removal Proceeds	970,000			0%		
Loan Proceeds - SRF	2,809,896	3,399,341	(589,445)	121%		
<b>Total Non-Operating Revenue</b>	<b>23,760,232</b>	<b>31,495,335</b>	<b>(8,705,103)</b>	<b>133%</b>	<b>16,047,878</b>	<b>96%</b>
<b>Total Revenue</b>	<b>47,529,033</b>	<b>52,052,064</b>	<b>(5,493,031)</b>	<b>110%</b>	<b>35,601,039</b>	<b>46%</b>

**TABLE 3:**  
**MARINA COAST WATER DISTRICT**  
**EXPENSE BUDGET ANALYSIS**  
**FY2022-23 YEAR END FINANCIALS - UNAUDITED**

	<u>ANNUAL BUDGET</u>	<u>YTD EXPENSE FY2023</u>	<u>AVAILABLE BALANCE</u>	<u>% SPENT</u>	<u>PRIOR YR</u>	<u>% CHANGE BET FY23 &amp; FY 22</u>
<b>SALARIES &amp; BENEFITS</b>						
Wages	5,320,221	4,773,982	546,239	90%	4,427,725	8%
Wages - CIP	(271,000)	(176,950)	(94,050)	65%	(213,834)	-17%
Overtime	98,977	24,210	74,767	24%	91,338	-73%
Standby Wages	61,879	43,893	17,986	71%	44,016	0%
Taxes	412,931	357,130	55,801	86%	334,597	7%
Health Insurance	1,036,492	842,163	194,329	81%	805,180	5%
Insurance	140,750	93,476	47,274	66%	87,064	7%
Retirement Expense	968,086	927,560	40,526	96%	832,010	11%
Uniform Benefit	22,400	16,872	5,528	75%	19,219	-12%
Other Benefits	9,200	7,500	1,700	82%	4,450	69%
Pension Expense	320,773	200,166	120,607	62%	(750,387)	-127%
Deferred Comp (ER)	97,000	72,191	24,809	74%	65,877	10%
OPEB Expense	116,676	59,643	57,033	51%	(306,332)	-119%
Board Compensation	8,000	7,700	300	96%	8,200	-6%
<b>Total Salaries &amp; Benefits</b>	<b>8,342,385</b>	<b>7,249,536</b>	<b>1,092,849</b>		<b>5,449,123</b>	<b>33%</b>
<b>DEPARTMENT EXPENSE</b>						
Accounting Services	43,000	36,180	6,820	84%	25,160	44%
Advertisement	40,000	47,262	(7,262)	118%	49,749	-5%
Bad Debt Expense	-	154,667	(154,667)		-	
Bank & Administration Fee	185,300	148,198	37,102	80%	153,753	-4%
BLM Expense	59,200	80,053	(20,853)	135%	72,725	10%
Board Meeting Video Recording	6,500	4,140	2,360	64%	6,440	-36%
Books & Reference Materials	5,800	100	5,700	2%	273	-63%
Building Security & Other Services	29,000	19,507	9,493	67%	18,214	7%
Computer & Software Expense	187,592	128,439	59,153	68%	110,584	16%
Conferences/Education	26,167	23,546	2,621	90%	20,605	14%
Conservation Education	80,500	27,969	52,531	35%	44,723	-37%
Consulting Services	1,881,500	1,078,300	803,200	57%	937,532	15%
Contract Testing/Quality Control	72,500	64,224	8,276	89%	55,535	16%
Depreciation/Amortization Expense	-	2,758,640	(2,758,640)		2,425,528	14%
Developer Expense (Reimbursable)	520,000	715,702	(195,702)	138%	782,910	-9%
Hospitality & Awards	20,000	10,716	9,284	54%	9,247	16%
IOP Expenses	11,000	13,750	(2,750)	125%	13,750	0%
Legal Fees	2,341,500	3,520,890	(1,179,390)	150%	2,290,645	54%
M1W - Annual Renewal Reserve Share	231,571		231,571	0%	1,301,377	-100%
M1W - AWTF Capital Cost Share	401,337	-	401,337	0%	-	
M1W - AWTF O&M Cost Share	1,726,193	791,083	935,110	46%	-	
Maintenance Agreements	125,261	68,863	56,398	55%	47,918	44%
Maintenance/Equipment	3,527,601	3,034,370	493,231	86%	2,411,321	26%
Memberships & Dues	64,150	58,923	5,227	92%	61,175	-4%
Miscellaneous	1,500	5	1,495	0%	3	67%
Office & General Supply	35,451	43,478	(8,027)	123%	27,295	59%
Permits	122,000	55,292	66,708	45%	49,874	11%
Phone/Answering Service	60,800	84,897	(24,097)	140%	57,314	48%
Postage	45,500	50,915	(5,415)	112%	42,521	20%
Power/Gas	28,324	36,162	(7,838)	128%	29,372	23%
Printing	44,500	35,459	9,041	80%	35,321	0%
Property & Liability Insurance	191,000	200,967	(9,967)	105%	161,336	25%
Property Taxes	4,000	4,176	(176)	104%	3,966	5%
Rebate Programs	142,750	101,248	41,502	71%	57,801	75%
Recycled Water Expense	11,500	4,319	7,181	38%	3,199	35%
Regulatory Fees	43,150	38,369	4,781	89%	38,775	-1%
Rent/Lease Equipment	20,000	(690)	20,690	-3%	7,942	-109%
Safety	16,500	17,027	(527)	103%	13,278	28%
Travel	15,529	6,285	9,244	40%	3,172	98%
Water Augmentation Expense	-	-	-		-	
Franchise Fee	180,702	199,251	(18,549)	110%	171,431	16%
Interest Expense	2,075,732	2,566,219	(490,487)	124%	1,992,368	29%
<b>Total Department Expense</b>	<b>14,624,610</b>	<b>16,228,901</b>	<b>(1,604,291)</b>		<b>13,534,132</b>	<b>20%</b>
<b>Total Expense</b>	<b>22,966,995</b>	<b>23,478,437</b>	<b>(511,442)</b>	<b>102%</b>	<b>18,983,255</b>	<b>24%</b>



TABLE 4:  
MARINA COAST WATER DISTRICT  
EXPENSE BUDGET BREAKDOWN BY DEPARTMENT  
FY2022-23 YEAR END FINANCIALS - UNAUDITED

<u>DEPARTMENT</u>	<u>ANNUAL BUDGET</u>	<u>SALARIES &amp; BENEFITS</u>	<u>DEPARTMENT EXPENSE</u>	<u>TOTAL DEPT. EXPENSE</u>	<u>% SPENT</u>
Administration	12,994,192	2,891,139.00	12,670,706	15,561,845	120%
Operations & Maintenance	5,695,160	2,899,089	2,017,526	4,916,615	86%
Laboratory	245,361	128,127	79,876	208,003	85%
Conservation	498,127	239,990	145,874	385,864	77%
Engineering	2,196,370	816,042	874,842	1,690,884	77%
Water Resources	1,337,785	275,150	440,076	715,226	53%
<b>Total Department Expense</b>	<b>22,966,995</b>	<b>7,249,537</b>	<b>16,228,900</b>	<b>23,478,437</b>	<b>102%</b>

TABLE 5:  
MARINA COAST WATER DISTRICT  
CAPITAL EQUIPMENT ANALYSIS  
FY2022-23 YEAR END FINANCIALS - UNAUDITED

<u>CAPITAL EQUIPMENT</u>	<u>ANNUAL BUDGET</u>	<u>YTD EXPENSE</u> <u>FY2023</u>	<u>AVAILABLE</u> <u>BALANCE</u>	<u>% SPENT</u>
Network Computer System	300,000	17,595.00	282,405	6%
O&M Equipment	200,000	179,432	20,568	90%
Vehicles	896,000	762,071	133,929	85%
<b>Total Capital Equipment</b>	<b>1,396,000</b>	<b>959,098</b>	<b>436,902</b>	<b>69%</b>

**TABLE 6:  
MARINA COAST WATER DISTRICT  
CIP BUDGET ANALYSIS  
FY2022-23 YEAR END FINANCIALS - UNAUDITED**

<u>PROJECT NUMBER</u>	<u>PROJECT NAME</u>	<u>ANNUAL BUDGET</u>	<u>YTD EXPENSE FY2023</u>	<u>AVAILABLE BALANCE</u>	<u>% SPENT</u>
GW-0112	GW-0112 A1/A2 TANK B/C BSTR	5,307,057	5,345,143	(38,086)	101%
GW-0123	GW-0123 B2 ZONE TANK	25,000	5,971	19,029	24%
GW-0311	GW-0311 INT RESERVOIR RECOAT	11,545	11,545	-	100%
GW-0312	GW-0312 INT RESV VALVE REPLACE	40,463	40,463	-	100%
GW-0378	GW-0378 WELL REHAB PROGRAM	100,000	18,517	81,483	19%
GW-2310	GW-2310 CASTROVILLE PIPELINE	50,000	15,811	34,189	32%
OS-0147	OS-0147 ORD VILLAGE LS/ FM IMP	500,000	394,893	105,107	79%
OS-0152	OS-0152 BOOKER LS IMPROVEMENTS	768,500	768,467	33	100%
OS-0153	OS-0153 MISC LS IMPROVEMENTS	370,799	14,500	356,299	4%
OS-0218	OS-0218 GIGLING LS/ FORCE MN	1,000,000	317,002	682,998	32%
OS-0348	OS-0348 ODOR CONTROL PROGRAM	100,000	-	100,000	0%
OS-2301	OS-2301 CIPP LINING OF 1ST ST	70,000	62,037	7,963	89%
OS-2303	OS-2303 HATTEN LS IMPROVEMENTS	100,000	99,949	51	100%
OS-2304	OS-2304 HODGES LS PUMP RPLCMT	150,000	32,054	117,946	21%
OS-2305	OS-2305 MANHOLE REHAB LGHTFTR	150,000	-	150,000	0%
OS-2306	OS-2306 ORD BLIGHT REMOVAL	970,000	-	970,000	0%
OW-0201	OW-0201 GIGLING TRANSM MAIN	99,000	-	99,000	0%
OW-0306	OW-0306 D-ZONE BST PUMP RPLCMT	100,000	-	100,000	0%
OW-2302	OW-2302 EG 2ND SUPPLY WG/F RES	1,250,000	3,340	1,246,660	0%
RW-0174	RW-0174 RUWAP DISTRIBUTION MAI	2,809,896	770,256	2,039,640	27%
RW-2307	RW-2307 RUWAP	400,000	-	400,000	0%
WD-0106	WD-0106 CORP YARD DEMO/REHAB	250,000	166,695	83,305	67%
WD-0379	WD-0379 BEACH OFFICE RENOVATIO	70,000	49,958	20,042	71%
WD-2308	WD-2308 SCADA IMPROVEMENTS	539,131	163,272	375,859	30%
WD-2309	WD-2309 PIPELINE REPLACEMENT	172,992	-	172,992	0%
<b>Total CIP Expenses</b>		<b>15,404,383</b>	<b>8,279,873</b>	<b>7,124,510</b>	<b>54%</b>

TABLE 7:  
MARINA COAST WATER DISTRICT  
INVESTMENT SUMMARY  
FY2022-23 YEAR END FINANCIALS - UNAUDITED

<u>DEPOSITORY</u>	<u>TYPE OF ACCOUNT</u>	<u>MATURITY DATE</u>	<u>YIELD</u>	<u>BALANCE AS OF 06/30/23</u>
Mechancis Bank	General Checking			23,305
	Money Market - Savings		3.56%	8,453,933
	Money Market - Restricted		3.56%	1,109,020
	Money Market - Bldg. Removal Fund		3.56%	998,106
	Certificate of Deposit	9/14/2023	3.50%	1,000,000
	Certificate of Deposit	1/26/2024	4.35%	5,000,000
PNC Bank	General Checking			2,875
	Certificate of Deposit	7/21/2023	4.55%	3,000,000
	Certificate of Deposit	10/21/2023	4.50%	2,000,000
State of California	Local Agency Investment Fund		3.15%	10,209,063
<b>Total Investment</b>				<b>31,796,302</b>

**TABLE 8:  
MARINA COAST WATER DISTRICT  
INVESTMENT HISTORICAL SUMMARY  
FY2022-23 YEAR END FINANCIALS - UNAUDITED**

<u>DEPOSITORY</u>	<u>TYPE OF ACCOUNT</u>	<u>BALANCE AS OF 06/30/21</u>	<u>BALANCE AS OF 06/30/22</u>	<u>BALANCE AS OF 06/30/23</u>
Mechancis Bank	General Checking	777,578	757,660	23,305
	Checking - RUWAP Line of Credit Proceeds	4,505	4,244	
	Money Market - Savings	1,074,997	2,075,428	8,453,933
	Money Market - Restricted	1,080,585	1,082,207	1,109,020
	Money Market - Bldg. Removal Fund	977,912	978,205	998,106
	Certificate of Deposit			1,000,000
	Certificate of Deposit			5,000,000
PNC Bank	General Checking			2,875
	Certificate of Deposit			3,000,000
	Certificate of Deposit			2,000,000
State of California	Local Agency Investment Fund	16,874,905	16,922,020	10,209,063
<b>Total Investment</b>		<b>20,790,482</b>	<b>21,819,764</b>	<b>31,796,302</b>

TABLE 9:  
 MARINA COAST WATER DISTRICT  
 INVESTMENT HISTORICAL SUMMARY  
 FY2022-23 YEAR END FINANCIALS - UNAUDITED

<u>DEPOSITORY</u>	<u>TYPE OF ACCOUNT</u>	<u>YIELD</u>	<u>BALANCE AS OF 06/30/23</u>
US Bank	Enterprise Revenue COP Series 2019 Project Fund	5.02%	4,707,952

TABLE 10:  
MARINA COAST WATER DISTRICT  
DEBT SUMMARY  
FY2022-23 YEAR END FINANCIALS - UNAUDITED

<u>DEBT</u>	<u>PRINCIPAL AMOUNT</u>	<u>FIRST PAYMENT</u>	<u>FINAL PAYMENT</u>	<u>RATE</u>	<u>PRINCIPAL BALANCE AS OF 06/30/23</u>
2015 Refunding Bond	29,840,000	12/1/2015	6/1/2037	3.71%	22,795,000.00
2019 Revenue Bond	17,725,000	6/1/2020	6/1/2049	2.99%	16,605,000.00
BLM Installment Loan	2,799,880	7/20/2017	1/20/2037	5.75%	2,261,613.00
SRF Loan 110	5,209,911	3/30/2023	3/30/2052	1.80%	5,077,415.00
SRF Loan 120	5,847,216	3/30/2024	3/30/2053	1.80%	5,847,216.00
<b>Total Debt Service</b>					<b>52,586,244.00</b>

TABLE 11:  
MARINA COAST WATER DISTRICT  
RESERVE DETAIL  
FY2022-23 YEAR END FINANCIALS - UNAUDITED

		<u>MARINA WATER</u>	<u>MARINA SEWER</u>	<u>ORD WATER</u>	<u>ORD SEWER</u>	<u>RECYCLED WATER</u>	<u>GSA</u>	<u>TOTAL</u>
<b>RESTRICTED RESERVES</b>								
	Debt Service - RUWAP							
	LAIF					229,343.00		229,343.00
	Capacity Fee Reserve							
	Mechanics Bank	-	-	5,000,000.00	1,109,020.00	7,522,232.00	-	13,631,252.00
	LAIF	766,616.00	134,998.00	-	1,871,411.00	-	-	2,773,025.00
	Total Capacity Fee Reserve	766,616.00	134,998.00	5,000,000.00	2,980,431.00	7,522,232.00	-	16,404,277.00
	<b>TOTAL RESTRICTED RESERVES</b>	<b>766,616.00</b>	<b>134,998.00</b>	<b>5,000,000.00</b>	<b>2,980,431.00</b>	<b>7,751,575.00</b>	<b>-</b>	<b>16,633,620.00</b>
<b>DESIGNATED RESERVES</b>								
	Capital Replacement & Impvt Reserve							
	LAIF	1,605,996.00	387,667.00	423,882.00	-	-	-	2,417,545.00
	Mechanics - Bldg Removal Fund				998,106.00			998,106.00
	Total Capital Replacement & Impvt Reserve	1,605,996.00	387,667.00	423,882.00	998,106.00	-	-	3,415,651.00
	Administrative & General Fund							
	Mechanics Bank	50,000.00	50,000.00	50,000.00	50,000.00			200,000.00
	Operating Reserves							
	LAIF	1,019,379.00	193,383.00	3,258,539.00	317,850.00			4,789,151.00
	Mechanics Bank	131,269.00	20,552.00	8,730.00	2,967,767.00	123,107.00	3,580.00	3,255,005.00
	PNC Bank	2,500,000.00	-	1,002,875.00	-	-		3,502,875.00
	Total Operating Reserve	3,650,648.00	213,935.00	4,270,144.00	3,285,617.00	123,107.00	3,580.00	11,547,031.00
	<b>TOTAL DESIGNATED RESERVES</b>	<b>5,306,644.00</b>	<b>651,602.00</b>	<b>4,744,026.00</b>	<b>4,333,723.00</b>	<b>123,107.00</b>	<b>3,580.00</b>	<b>15,162,682.00</b>
	<b>TOTAL DISTRICT RESERVES</b>	<b>6,073,260.00</b>	<b>786,600.00</b>	<b>9,744,026.00</b>	<b>7,314,154.00</b>	<b>7,874,682.00</b>	<b>3,580.00</b>	<b>31,796,302.00</b>



**Marina Coast Water District  
Agenda Transmittal**

**Agenda Item:** 9-B

**Meeting Date:** September 18, 2023

**Prepared By:** Garrett Haertel, PE  
**Reviewed By:** Mary Lagasca, CPA

**Approved By:** Remleh Scherzinger, PE

**Agenda Title:** Adopt Resolution No. 2023-44 to Amend the FY 2023-2024 Capital Improvement Budget to Fully Fund the A1/A2 Reservoir and B/C Booster Pump Station; Crescent Avenue Connector to Reservoir 2; and, the Imjin Parkway Pipeline, Reservation Rd to Abrams Drive Projects

**Staff Recommendation:** Adopt Resolution No. 2023-44 to Amend the FY 2023-2024 Capital Improvement Budget to Fully Fund the A1/A2 Reservoir and B/C Booster Pump Station; Crescent Avenue Connector to Reservoir 2; and, the Imjin Parkway Pipeline, Reservation Rd to Abrams Drive Projects.

**Background:** *Strategic Plan, Element No. 2 Infrastructure – Our objective is to provide a high quality water distribution system and an efficiently operating wastewater collection system to serve existing and future customers. Through the master planning process, our infrastructure strategy is to carefully maintain our existing systems and ensure future additions and replacements will meet District standards.*

On March 15, 2021, MCWD approved a Resolution to Award a Construction Contract for the A1/A2 Reservoir and B/C Booster Pump Station Project, authorize a Budget Amendment to increase the CIP Budget for CIP # GW-0112 to \$15,131,990; and authorize issue a Notice of Award, execute the Construction and Professional Services Contracts.

The A1/A2 Reservoirs and B/C Booster Pump Station Project (the Project) includes two new 1.6-million-gallon potable water storage tanks (reservoirs) and a new B/C Booster Pump Station (BPS). The A1/2 reservoirs will replace the existing Sand Tank and will greatly subsidize the Intermediate Tank's A Zone storage capacity and improve fire-suppression service within the A-zone. The new BPS will pump water from the new reservoirs to the existing B and C pressure zone reservoirs and distribution systems.

Project design was completed by Schaaf & Wheeler under their on-call contract (Resolution No. 2017-67) and included sub-consultants TJC Engineering performing electrical and mechanical design, Whitson Engineering performing surveying and Denise Duffy & Associates (DDA) conducting environmental and CEQA work. Denise Duffy & Associates prepared an Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for this project.

Due to the magnitude of this project, a Construction Management firm to manage the project is needed. The District hired Psomas to provide the skilled technical and professional personnel necessary to perform overall Construction Management (CM).

The Crescent Avenue Connector to Reservoir 2 (MW-0302) and Imjin Parkway Pipeline, Reservation Road to Abrams Drive (OW-0193) Projects were two CIPs to install new water

supply pipelines to improve fire flow capacity and increase reliability within the system. Work was completed on Project MW-0302 in FY 2021/2022 and OW-0193 in FY 2022/2023.

On September 16, 2019, MCWD approved a Resolution to award a design contract to Carollo Engineers for design and on-call services related to the Regional Urban Water Augmentation Project (RUWAP) and combine the Beach Road Pipeline (MW-0111), Crescent Avenue Connector to Reservoir 2 (MW-0302), and RUWAP – Distribution Mains (RW-0174) Projects. These projects were combined to maintain compliance with the Pipeline Reimbursement Agreement with the Fort Ord Reuse Authority (FORA), keep the projects on schedule, especially construction in areas around schools that must be performed while school is out for the summer, and ensure compliance with Encroachment Permit Conditions issued by various agencies.

On April 20, 2020, MCWD approved a Resolution to amend the contract with Carollo Engineers to add design of the Imjin Parkway Pipeline, Reservation Road to Abrams Drive (OW-0193) Project with the Imjin Parkway Recycled Water Main Pipeline (RW-0306) Project.

On June 15, 2020, approved a Resolution to Award a Construction Contract for the Imjin Parkway Recycled Water Main Pipeline (RW-0306), RUWAP – Distribution Mains (RW-0174) and Imjin Parkway Pipeline, Reservation Road to Abrams Drive (OW-0193) Projects in the amount of \$9,703,832, and authorize issue a Notice of Award, execute the Construction and Professional Services Contracts.

**Discussion/Analysis:** Capital improvement funding for the A1/A2 Reservoir and B/C Booster Pump Station Project (GW-0112) was budgeted at \$5,307,057. Total actual costs of project work, including the construction contract, CM, engineering, and inspection services, were \$5,345,143, and to keep the project on schedule, work was completed in FY 2022/2023 that exceeded the planned annual budget for the overall project. Additional funding in the amount of \$38,086 is required to close out the FY 2022/2023 budgeted CIP Project GW-0112.

The Crescent Avenue Connector to Reservoir 2 (MW-0302) and Imjin Parkway Pipeline, Reservation Road to Abrams Drive (OW-0193) Projects were substantially complete on October 19, 2021. Auditing of the accounts discovered outstanding invoices in the amount of \$51,156 that were required to be paid to fully close the projects.

All three projects were budgeted with 100% 2019 Bond funding.

To fully fund the A1/A2 Reservoir and B/C Booster Pump Station, Crescent Avenue Connector to Reservoir 2 and the Imjin Parkway Pipeline, Reservation Rd to Abrams Drive Projects, staff recommends amending the FY 2023/2024 CIP budget. The proposed CIP budget amendment is as follows:

<b>CIP Budget Amendment</b>	<b>Budget</b>	<b>Change</b>	<b>Balance</b>
<b>From:</b> FY 2023/2024 GW-0112 A1/A2 Tank – B/C Booster Station (2019 Bond)	\$ 4,770,829	\$ (89,242)	\$ 4,681,587
<b>To:</b> FY 2022/2023 GW-0112 A1/A2 Tank – B/C Booster Station (2019 Bond)	\$ 5,307,057	\$ 38,086	\$ 5,345,143

<b>To: FY 2023/2024 MW-0302 Cresent Ave to Reservoir 2 Connector (2019 Bond)</b>	\$ 0	\$ 1,260	\$ 1,260
<b>To: FY 2023/2024 OW-0193 Imjin Pkwy Pipeline (2019 Bond)</b>	\$ 0	\$ 49,896	\$ 49,896

The remaining 2019 Bond funds were allocated within the CIP to the FY23/24 A1/A2 Reservoir and B/C Booster Pump Station (GW-0112) Project. This action will reallocate a portion of previous bond allocations to fully fund and close out the FY23/24 A1/A2 Reservoir and B/C Booster Pump Station (GW-0112), Cresent Avenue Connector to Reservoir 2 (MW-0302) and the Imjin Parkway Pipeline, Reservation Rd to Abrams Drive (OW-0193) Projects.

**Environmental Review Compliance:** None required.

**Legal Counsel Review:** None required.

**Climate Adaptation:** Not Applicable.

**Financial Impact:**  Yes  No **Funding Source/Recap:** Marina Water, Ord Water FY 2023-2024 Capital Improvements Budget and 2019 Bond Allocation.

The FY23/24 Capital Improvement Budget was generated with the remainder of available 2019 Bond funds (\$4,770,829) to be entirely allocated to the FY23/24 A1/A2 Reservoir and B/C Booster Pump Station (GW-0112) Project. The full \$89,242 will be utilized from the remaining 2019 Bond funds leaving \$4,681,587 in the FY23/24 Capital Improvement Budget.

**Material Included for Information/Consideration:** Resolution No. 2023-44.

**Action Required:**  Resolution  Motion  Review  
(Roll call vote is required.)

Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

September 18, 2023

Resolution No. 2023-44  
Resolution of the Board of Directors  
Marina Coast Water District  
Amend the FY 2023-2024 Capital Improvement Budget  
to Fully Fund the A1/A2 Reservoir and B/C Booster Pump Station;  
Crescent Avenue Connector to Reservoir 2; and,  
the Imjin Parkway Pipeline, Reservation Rd to Abrams Drive Projects

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on September 18, 2023, at 920 Second Avenue, Suite A, Marina, California, as follows:

WHEREAS, the District is in need of new A-Zone storage for fire-suppression service within the A-zone; and,

WHEREAS, the District owns and operates the existing B/C Booster Pump Station which has greatly exceeded its useful life and requires replacement; and,

WHEREAS, the District Board of Directors approved construction and construction management contracts on March 15, 2021 to construct the A1/A2 Reservoir and B/C Booster Station Project (GW-0112); and,

WHEREAS, the project required additional spending in excess of the FY22/23 CIP budget for GW-0112 to keep the project on schedule; and,

WHEREAS, an additional \$38,086 in resources is necessary for the project to cover the full amount of the project spend; and,

WHEREAS, installation of the Crescent Avenue to Reservoir 2 Connector and Imjin Parkway Pipeline Projects were successfully completed in 2022; and,

WHEREAS, an additional \$51,156 in resources is necessary to fully fund and close out the Crescent Avenue to Reservoir 2 Connector and Imjin Parkway Pipeline Projects; and,

WHEREAS, a FY 2023-2024 Capital Improvements Budget amendment is required to resource these projects in order to achieve the desired facility objectives;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby amend the FY 2022-2023 Capital Improvement Budget as follows:

<b>CIP Budget Amendment</b>	<b>Budget</b>	<b>Change</b>	<b>Balance</b>
<b>From:</b> FY 2023/2024 GW-0112 A1/A2 Tank – B/C Booster Station (2019 Bond)	\$ 4,770,829	\$ (89,242)	\$ 4,681,587

<b>To: FY 2022/2023 GW-0112 A1/A2 Tank – B/C Booster Station (2019 Bond)</b>	\$ 5,307,057	\$ 38,086	\$ 5,345,143
<b>To: FY 2023/2024 MW-0302 Crescent Ave to Reservoir 2 Connector (2019 Bond)</b>	\$ 0	\$ 1,260	\$ 1,260
<b>To: FY 2023/2024 OW-0193 Imjin Pkwy Pipeline (2019 Bond)</b>	\$ 0	\$ 49,896	\$ 49,896

PASSED AND ADOPTED on September 18, 2023 by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_  
 Noes: Directors \_\_\_\_\_  
 Absent: Directors \_\_\_\_\_  
 Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
 Jan Shriner, President

ATTEST:

\_\_\_\_\_  
 Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2023-44 adopted September 18, 2023.

\_\_\_\_\_  
 Remleh Scherzinger, Secretary