



MARINA COAST WATER DISTRICT & GROUNDWATER SUSTAINABILITY AGENCY

920 SECOND AVENUE, MARINA, CA 93933-6009

Home Page: www.mcwd.org

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DIRECTORS

GAIL MORTON
President

JAN SHRINER
Vice President

BRAD IMAMURA
THOMAS P. MOORE
STACEY SMITH

Agenda

**Regular Board Meeting, Board of Directors
Marina Coast Water District**

and

**Regular Board Meeting, Board of Directors
Marina Coast Water District Groundwater Sustainability Agency**

920 2nd Avenue, Marina, California

Monday, October 20, 2025, 6:00 p.m. PST

Members of the public may attend the Board meeting in person or can attend remotely via Zoom conference.

Members of the public participating by Zoom will be placed on mute during the proceedings and will be acknowledged only when public comment is allowed, after requesting and receiving recognition from the Board President. Persons who are participating via telephone will need to press *9 to be acknowledged for comments. Public comment on the action item can also be submitted in writing to Paula Riso at priso@mcwd.org by 9:00 am on Monday, October 20, 2025; such comments will be distributed to the MCWD Board before the meeting.

This meeting may be accessed remotely using the following Zoom link:

<https://us02web.zoom.us/j/81754704340?pwd=IAAwuz3cEbOVvUKlBYGeaa4YoIKilz.1>

Passcode: 957682

To participate via phone: 1-669-900-9128; Meeting ID: 817 5470 4340 Passcode: 957682

Our Mission: Marina Coast Water District delivers safe and environmentally sustainable water, recycled water, and wastewater services that meet community needs.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance

This agenda is subject to revision and may be amended prior to the scheduled meeting. Pursuant to Government Code section 54954.2(a)(1), the agenda for each meeting of the Board shall be posted at the District offices at 920 2nd Avenue, Marina. A complete Board packet containing all enclosures and staff materials will be available for public review on the District website, Wednesday, October 15, 2025. Information about items on this agenda or persons requesting disability related modifications and/or accommodations should contact the Board Clerk 48 hours prior to the meeting at: 831-883-5931.

4. Public Comment on Closed Session Items *Anyone wishing to address the Board on matters appearing in Closed Session may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board. Disruptive behavior may result in the removal of the individual responsible.*

5. Closed Session

- A. Pursuant to Government Code 54956.9
Conference with Legal Counsel – Existing Litigation
Marina Coast Water District vs California-American Water Company, Monterey
County Water Resources Agency; and, California-American Water Company,
Monterey County Water Resources Agency vs Marina Coast Water District, San
Francisco Superior Court Case No. CGC-15-546632 (Complaint for Damages, Breach
of Warranties, etc.)

Reconvene to Open Session Estimated to be at 7:00 p.m.

6. Reportable Actions Taken During Closed Session *The Board will announce any reportable action taken during closed session and the vote or abstention on that action of every director present and may take additional action in open session as appropriate. Any closed session items not completed may be continued to after the end of all open session items.*

7. Oral Communications *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board. Disruptive behavior may result in the removal of the individual responsible.*

8. Consent Calendar

- A. [Receive and File the Check Register for the Month of September 2025](#)
(Page 3)
- B. [Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of September 22, 2025](#)
(Page 12)
- C. [Approve the Draft Minutes of the Special Joint Board/GSA Meeting of October 7, 2025](#)
(Page 20)
- D. [Receive the 3rd Quarter 2025 MCWD Water Consumption and Wastewater Flow Report](#)
(Page 23)
- E. [Adopt Resolution No. 2025-51 to Adopt the Initial Study/Mitigated Negative Declaration and Mitigation, Monitoring and Reporting Plan for the Zone B Tank 2 Project and Approving the Project](#)
(Page 30)
- F. [Adopt Resolution No. 2025-52 to Adopt the Initial Study/Mitigated Negative Declaration and Mitigation, Monitoring and Reporting Plan for the Tate Park Lift Station Project and Approving the Project](#)
(Page 35)

- G. [Adopt Resolution No. 2025-53 to Adopt the Notice of Determination for the Blight Removal - Ord Wastewater Treatment Blight Removal Project](#)
(Page 41)

9. Action Items

- A. [Accept the Annual Comprehensive Financial Report and the Independent Auditor's Report for the Fiscal Year ended June 30, 2025](#)
(Page 46)
- B. [Consider the Introduction and First Reading of Ordinance No. 65, an Ordinance Amending Title 5, Sewer Service System, Chapter 5.20 Use of Public Sewers, Sections 5.20.050, and 5.20.060, and Adding Sections 5.20.045, 5.20.062, and 5.20.065 to the Marina Coast Water District Code in Accordance with Updated Standards and Requirements for the Reduction of Fats, Oil, and Grease in Public Sewer Systems and Set a Public Hearing Date for October 20, 2025](#)
(Page 48)

10. Informational Items *Informational items are normally provided in the form of a written report or verbal update and may not require Board action. The public may address the Board on Informational Items as they are considered by the Board. Please limit your comments to four minutes.*

- A. General Manager's Report
- B. Committee and Board Liaison Reports
1. Executive Committee
 2. Community Outreach and Personnel Committee
 3. M1W Board Member Liaison
 4. Joint City District Committee
 5. Special Districts Association of Monterey County
 6. MCWD/SVBGSA Steering Committee

11. Board Member Requests for Future Agenda Items

12. Director's Comments *Director reports on meetings with other agencies, organizations and individuals on behalf of the District and on official District matters.*

13. Adjournment *Set or Announce Next Meeting(s), date(s), and time(s):*

Regular Meeting: Monday, November 17, 2025, 6:00 p.m.

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 8

Meeting Date: October 20, 2025

Prepared By: Paula Riso

Approved By: Remleh Scherzinger, PE

Agenda Title: Consent Calendar

Staff Recommendation: Approve the Consent Calendar as presented.

Background: *Strategic Plan, Mission Statement – Marina Coast Water District delivers safe and environmentally sustainable water, recycled water, and wastewater services that meet community needs.*

Consent calendar consisting of:

- A) Receive and File the Check Register for the Month of September 2025
- B) Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of September 22, 2025
- C) Approve the Draft Minutes of the Special Joint Board/GSA Meeting of October 7, 2025
- D) Receive the 3rd Quarter 2025 MCWD Water Consumption and Wastewater Flow Report
- E) Adopt Resolution No. 2025-51 to Adopt the Initial Study/Mitigated Negative Declaration and Mitigation, Monitoring and Reporting Plan for the Zone B Tank 2 Project and Approving the Project
- F) Adopt Resolution No. 2025-52 to Adopt the Initial Study/Mitigated Negative Declaration and Mitigation, Monitoring and Reporting Plan for the Tate Park Lift Station Project and Approving the Project
- G) Adopt Resolution No. 2025-53 to Adopt the Notice of Determination for the Blight Removal - Ord Wastewater Treatment Blight Removal Project

Discussion/Analysis: See individual transmittals.

Environmental Review Compliance: None required.

Legal Counsel Review: See individual transmittals.

Climate Action: Not applicable.

Other Considerations: The Board of Directors can approve these items together or they can pull them separately for discussion.

Material Included for Information/Consideration: Check Register for September 2025; draft minutes of September 22, 2025; draft minutes of October 7, 2025; water consumption and sewer flow reports; Resolution No. 2025-51; Zone B Tank 2 draft and final IS/MND reports are available at www.mcwd.org/governance_meetings.html; Resolution No. 2025-52; Tate Park Lift Station draft and final IS/MND reports are available at www.mcwd.org/governance_meetings.html; Resolution No. 2025-53; and, draft Notice of Declaration an attachments are available at www.mcwd.org/governance_meetings.html.

Action Required: X Resolution Motion Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____

Abstained _____

Noes _____

Absent _____

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 8-A

Meeting Date: October 20, 2025

Prepared By: Mary Lagasca, CPA

Approved By: Remleh Scherzinger, PE

Agenda Title: Receive and File the Check Register for the Month of September 2025

Staff Recommendation: Receive and file the September 2025 expenditures totaling \$3,102,978.21.

Background: *Strategic Plan, Objective No. 3.2: Finances are well managed to provide adequate revenue and avoid volatile rates.*

Discussion/Analysis: These expenditures were paid in September 2025, and the Board is requested to receive and file the check register. The September check register was larger than normal due to the following payments:

1. Check No. 77554 – National Auto Fleet Group in the amount of \$44,248.26 for a 2025 Ford F-150
2. Check No. 77596 – Anderson Pacific Engineering Construction, Inc. in the amount of \$145,632.06 for A1/A2 Construction Payment #41
3. Check No. 77609 – SGMA/Corral de Tierra GSP Grant Payment #5 in the amount of \$215,713.27 for Qtr 3/2025
4. Check No. 77617 – Scudder Roofing Sun Energy Systems in the amount of \$505,711.60 for Solar, Storage System Project – Solar Array
5. Check No. 77690 – Shea Homes Limited Partnership in the amount of \$446,233.00 for First Avenue 30” Sewer Main – Dunes 3 Backbone Reimbursement Agreement
6. Check No. 77691 – Garney Pacific, Inc in the amount of \$180,737.50 for Construction Services – Imjin Parkway, Lightfighter Drive Sewer System Manhole Rehab 08/2025

Environmental Review Compliance: None required.

Legal Counsel Review: None required.

Climate Adaptation: Not applicable.

Financial Impact: ____Yes ____X____No **Funding Source/Recap:** Expenditures are allocated across the six cost centers; 01-Marina Water, 02-Marina Sewer, 03- Ord Water, 04- Ord Sewer, 05-Recycled Water, 06-Regional Water.

Other Consideration: None.

Material Included for Information/Consideration: September 2025 Summary Check Register.

Action Required: ____Resolution ____X____Motion ____Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____

Abstained _____

Noes _____

Absent _____

SEPTEMBER 2025 SUMMARY CHECK REGISTER

DATE	CHECK #	CHECK DESCRIPTION	AMOUNT
09/02/2025	ACH	Friedman & Springwater LLP	30,408.50
09/02/2025	77544 - 77563	Check Register	144,354.58
09/08/2025	ACH	Griffith, Masuda & Hobbs	55,765.04
09/08/2025	77564 - 77589	Check Register	88,642.23
09/22/2025	77590 - 77679	Check Register	1,135,650.64
09/25/2025	77680 - 77692	Check Register	805,475.91
09/30/2025	ACH	Univar Solutions USA, Inc.	4,875.96
09/30/2025	77693 - 77722	Check Register	93,751.06
09/04/2025	501994	Check Register	348.46
09/12/2025	ACH	Payroll Direct Deposits	161,305.48
09/12/2025	ACH	CalPERS	42,788.85
09/12/2025	ACH	Empower Retirement	18,466.02
09/12/2025	ACH	Internal Revenue Service	72,669.76
09/12/2025	ACH	State of California - EDD	16,734.73
09/12/2025	ACH	WageWorks, Inc.	2,270.53
09/12/2025	501995 - 501996	Check Register	1,214.46
09/19/2025	ACH	Internal Revenue Service	76.54
09/19/2025	ACH	Board Compensation Direct Deposits	461.73
09/22/2025	501997 - 502004	Check Register	121,337.80
09/23/2025	ACH	CalPERS	510.00
09/26/2025	ACH	Payroll Direct Deposits	157,458.02
09/26/2025	ACH	CalPERS	42,843.54
09/26/2025	ACH	Empower Retirement	18,251.96
09/26/2025	ACH	Internal Revenue Service	68,876.03
09/26/2025	ACH	State of California - EDD	15,821.39
09/26/2025	ACH	WageWorks, Inc.	2,270.53
09/26/2025	502005	Check Register	348.46
TOTAL DISBURSEMENTS			<u>3,102,978.21</u>

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
ACH	08/11/2025	09/02/2025	Friedman & Springwater LLP	Legal Services 07/2025	30,408.50
77544	08/22/2025	09/02/2025	Quinn Company	Radiator Replacement - Watkins Gate Well; Water Heater - Imjin LS	15,673.32
77545	07/29/2025	09/02/2025	Carlson's Fire Extinguisher	Annual Fire Extinguisher Inspection	2,838.77
77546	07/28/2025	09/02/2025	Home Depot Credit Services	(2) Truck Boxes, General Operations/ Maintenance Supplies	2,261.44
77547	08/20/2025	09/02/2025	Jane's Answering Service	Answering Service 07/23 - 08/19	320.60
77548	08/23/2025	09/02/2025	Monterey Bay Analytical Services	Laboratory Testing	484.00
77549	08/15/2025	09/02/2025	Orkin Central Coast	Pest Control - BLM/ IOP 08/2025	227.00
77550	08/22/2025	09/02/2025	Federal Express	Lab Sample Shipping	276.99
77551	08/20/2025	09/02/2025	Shape Incorporated	Pump Replacement - San Pablo LS	4,852.98
77552	08/14/2025	09/02/2025	Fastenal Industrial & Construction Supplies	General Operations/ Maintenance, Administration Supplies	1,473.50
77553	08/20/2025	09/02/2025	Daiohs USA	Coffee Supplies	790.28
77554	08/20/2025	09/02/2025	National Auto Fleet Group	2025 Ford F-150	44,248.26
77555	08/05/2025	09/02/2025	Marina Tire & Auto Repair	Oil Change - Vehicle #2301	89.70
77556	08/26/2025	09/02/2025	U.S. Bank National Association	IOP A Side Office Copier Lease 08/20 - 09/19	287.34
77557	08/06/2025	09/02/2025	ICONIX Waterworks (US), Inc.	(2) Mega Flange Kits, (2) Reducers, Supplies - Coe/ GJM Blvd Meter Installation	1,629.84
77558	08/11/2025	09/02/2025	Evoqua Water Technologies, LLC	(3,100) gals Bioxide, Chemical Pump Maintenance - East Garrison LS	16,043.37
77559	08/15/2025	09/02/2025	AT&T	Phone and Alarm Line Services 08/2025	125.13
77560	07/17/2025	09/02/2025	Ferguson Enterprises, Inc.	General Operations/ Maintenance Supplies	1,288.24
77561	08/14/2025	09/02/2025	Zanjero, Inc.	Water Supply Investigations 07/2025	3,760.00
77562	09/01/2025	09/02/2025	The Ferguson Group, LLC	Grant Writing and Legislative Advocacy 09/2025; FY 2025-2026 CAL Fire Wildfire Prevention Program Grant Writing	12,870.00
77563	08/08/2025	09/02/2025	Meter Group, Inc	(9) ATMOS 41 Weather Stations, (2) TEROS 12 Probes, Borehole Tool - Weather Station Network Expansion	34,813.82
ACH	08/08/2025	09/08/2025	Griffith, Masuda & Hobbs	Legal Services 07/2025	55,765.04
77564	07/31/2025	09/08/2025	Schaaf & Wheeler	Developer (Marina Kai Apartments)	1,410.00
77565	08/31/2025	09/08/2025	Peninsula Welding & Medical Supply, Inc.	Gas Cylinder Tank Rental Fees - Welding Supplies 08/2025	64.50
77566	08/26/2025	09/08/2025	Monterey Bay Analytical Services	Laboratory Testing	880.00
77567	08/18/2025	09/08/2025	Verizon Wireless	Cell Phone Service 08/2025	489.08
77568	08/25/2025	09/08/2025	Pitney Bowes, Inc. (Supplies)	General Administration Supplies	81.60
77569	08/21/2025	09/08/2025	Fastenal Industrial & Construction Supplies	General Operations/ Maintenance, Administration Supplies	889.75
77570	07/30/2025	09/08/2025	Calcon Systems, Inc.	Communication Troubleshooting - Hatten LS; Signal Integration - Dunes LS	670.00
77571	08/19/2025	09/08/2025	E&M Electric and Machinery, Inc.	Annual Software Subscription 11/16/25 - 11/16/26	13,215.00
77572	08/21/2025	09/08/2025	Green Rubber-Kennedy AG, LP	General Operations/ Maintenance Supplies	179.75
77573	08/18/2025	09/08/2025	Della Mora Heating Sheet Metal & Air Conditioning	Air Filter Replacement - Beach Office	604.97
77574	09/01/2025	09/08/2025	U.S. Bank National Association	Ord Office Copier Lease 08/26 - 09/25	221.77
77575	08/06/2025	09/08/2025	Monterey Bay Technologies, Inc.	IT Support Services 05/2025 - 06/2025; Computer/ IT Supplies; Annual Software Subscriptions	17,866.83
77576	08/28/2025	09/08/2025	AT&T	Phone and Alarm Line Services 08/2025	169.05

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
77577	09/01/2025	09/08/2025	Simpler Systems, Inc.	UB/ Finance Datapp Maintenance 09/2025	500.00
77578	09/01/2025	09/08/2025	Pure Janitorial, LLC	Janitorial Service - MCWD Offices 08/2025	3,200.00
77579	08/25/2025	09/08/2025	WEX Bank	Fleet Gasoline 08/2025	5,814.41
77580	08/14/2025	09/08/2025	Zanjero, Inc.	Engineering Programmatic Support 07/2025	16,590.00
77581	07/31/2025	09/08/2025	The Ferguson Group, LLC	FY 2025 WaterSmart Drought Resiliency Grant Writing	4,675.00
77582	08/26/2025	09/08/2025	Handyman 831	Handyman Services	2,124.01
77583	08/21/2025	09/08/2025	T-Mobile	Cell Phone Service 08/2025	2,091.00
77584	08/20/2025	09/08/2025	T-Mobile	Cellular Services 06/19 - 07/18	6,383.62
77585	08/21/2025	09/08/2025	T-Mobile	GPS Service - (39) Fleet Vehicles 08/2025	832.65
77586	08/22/2025	09/08/2025	Auto Care Lifesaver Towing	Surge Tank Removal	1,050.00
77587	08/20/2025	09/08/2025	Staples, Inc.	Office Furniture	440.02
77588	08/15/2025	09/08/2025	Blaine Tech Services Inc	Low-Flow Sampling - Reservation Rd Beach Well	2,155.00
77589	08/30/2025	09/08/2025	First Alarm	Security, Fire Alarm Monitoring - MCWD Offices 06/2025 - 09/2025; Security Alarm Installation - Ord Office	6,044.22
77590	08/31/2025	09/22/2025	Ace Hardware of Watsonville, Inc.	General Operations/ Maintenance, Meter Reader Supplies	303.21
77591	08/28/2025	09/22/2025	PG&E	Gas and Electric Service 08/2025	117,555.29
77592	09/09/2025	09/22/2025	PG&E	Electric Service 08/2025	2,571.08
77593	09/09/2025	09/22/2025	PG&E	Electric Service 08/2025	17,744.87
77594	09/07/2025	09/22/2025	Pitney Bowes Purchase Power (Postage)	Postage Meter Refill	2,000.00
77595	07/31/2025	09/22/2025	Monterey Newspapers Partnership	Invitation to Bidders - Gigling Rd Pipeline Replacement, Odor Control Program	818.60
77596	08/15/2025	09/22/2025	Anderson Pacific Engineering Construction, Inc.	A1/A2 Tanks B/C Booster - Construction Pmt #41	145,632.06
77597	08/11/2025	09/22/2025	Carollo Engineers, Inc.	Design, Bid, Construction Support - RW Chemical Injection Bldg	4,445.00
77598	08/28/2025	09/22/2025	McGrath Rent Corp.	Locker Room Trailer Rental - Ord Office 09/2025	7,286.98
77599	09/11/2025	09/22/2025	Marina Rotary Foundation	Booth Fee - Marina Rotary Cars in the Park Event	75.00
77600	08/31/2025	09/22/2025	Pacific Ag Rentals LLC	(6) Mobile Restroom Rental - MCWD Sites 08/2025	542.58
77601	08/31/2025	09/22/2025	ECAM Secure	Monthly Security Fees - Ord Wastewater Treatment Facility	1,218.50
77602	08/06/2025	09/22/2025	U.S. Bank Corporate Payment Systems	2025 CA Water Data Summit - Water Resources; 2025 CSDA Conference/ Exhibitor Showcase - GM/ Board Members; TV, Wall Mounts, Storage Cabinets, Work Bench, Supplies - IOP B Side Improvement Project; Credit Card Terminals - Customer Service; Certification Display System - Ord Office; IT/ Computer Supplies; Monthly/ Annual Software Subscriptions; General Supplies	22,378.74
77603	08/28/2025	09/22/2025	Richards, Watson & Gershon	Legal Services 07/2025	28,225.45
77604	09/15/2025	09/22/2025	U.S. Bank National Association	IOP B Side Office Copier Lease 09/10 - 10/09	275.32
77605	08/31/2025	09/22/2025	Peninsula Messenger LLC	Courier Service 09/2025	272.00
77606	08/31/2025	09/22/2025	Iron Mountain, Inc.	Shredding Service 08/2025	172.59
77607	09/01/2025	09/22/2025	Pure Janitorial, LLC	Janitorial Service - BLM 08/2025	2,129.43
77608	08/06/2025	09/22/2025	Psomas	Construction Management - A1/A2 Tanks B/C Booster	10,219.26
77609	04/24/2025	09/22/2025	Salinas Valley Basin Groundwater Sustainability Agency	SGMA/ Corral de Tierra GSP Grant Payment #5 - Qtr 03/2025	215,713.27

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
77610	08/14/2025	09/22/2025	Zanjero, Inc.	Planning/ Permitting - Armstrong Ranch Site Plans; Program Management/ Permitting - Reservation Rd Desal Project 07/2025	12,485.00
77611	07/28/2025	09/22/2025	HPS West, Inc.	6" SS Octave Meter, Encoder Module, Pit Unit - General Jim Moore Blvd Pipeline Meter	5,910.82
77612	09/03/2025	09/22/2025	Kysmet Security & Patrol, Inc.	Security Patrol Services - MCWD Offices 08/2025	300.00
77613	08/31/2025	09/22/2025	Quick Quack Car Wash Holdings, LLC	Car Washes - (5) Fleet Vehicles 08/2025	40.00
77614	08/21/2025	09/22/2025	Amazon Capital Services, Inc.	General Operations/ Maintenance Supplies	303.70
77615	09/15/2025	09/22/2025	First Alarm	Security, Fire Alarm Monitoring - MCWD Offices 10/2025	1,463.50
77616	08/31/2025	09/22/2025	TerraVerde Energy LLC	Energy, Power Program Development 08/2025	295.00
77617	08/14/2025	09/22/2025	Scudder Roofing Sun Energy Systems	Solar, Storage System Project - Solar Array	505,711.60
77618	08/31/2025	09/22/2025	Minasian Law, LLP	Legal Services 08/2025	222.50
77619	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 2605 Sandy Clay Ln	8.04
77620	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 3013 Pinnacles Way	13.38
77621	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 215 9th St	25.58
77622	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - Hydrant Meter	1,891.30
77623	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - Hydrant Meter	2,133.34
77624	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 249 9th St	4.60
77625	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - Hydrant Meter	2,159.60
77626	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 4637 Sea Breeze Ct	8.04
77627	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 232 Peninsula Dr	4.15
77628	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 2006 Canvas Way	24.21
77629	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 181 Paddon Pl #202	22.62
77630	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 3250 Villa Cir	44.73
77631	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 4890 Peninsula Point Dr	3.74
77632	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 247 Bennett Ct	101.42
77633	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 21614 Ord Ave	6.59
77634	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 18023 McDowell St	135.86
77635	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - Hydrant Meter	2,139.90
77636	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 21850 Ord Ave	6.59
77637	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 234 Michael Dr	145.00
77638	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 676 Wahl Ct	35.80
77639	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 3294 Del Monte Blvd #B	15.13
77640	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 17330 Logan St	992.92
77641	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - Hydrant Meter	2,249.97
77642	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 109 Rabaul Rd	27.39
77643	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 2 Carmel Cir	38.54
77644	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 3155 Shuler Cir	8.06
77645	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 265 Reservation Rd #O	8.69
77646	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 18270 Caldwell St	4.44
77647	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - Hydrant Meter	1,970.06
77648	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 3292 Steven Ct	4.15

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
77649	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 139 Seal Ct	23.59
77650	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 2723 Sea Glass Ave	8.04
77651	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 3248 Fitzgerald Cir #A	4.15
77652	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 268 9th St	8.04
77653	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 128 Redondo Ct	4.15
77654	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 2800 Telegraph Blvd	8.04
77655	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 311 Johnson Pl	2.43
77656	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 301 9th St #228	8.04
77657	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 3001 Tyndall Way	8.04
77658	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 2606 Sandy Clay Ln	8.04
77659	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 284 Wharf Terr	8.04
77660	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 181 Via Del Mar Pl #A	86.98
77661	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 318 Arloncourt Rd	32.26
77662	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - Hydrant Meter	2,228.10
77663	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 478 Lassen Way	8.04
77664	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 212 Rosebud Ct	130.14
77665	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 475 Russell Way	162.65
77666	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 333 Brittany Rd	34.55
77667	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 2703 3rd Ave	8.04
77668	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - Hydrant Meter	2,024.50
77669	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 183 Lillian Place	16.75
77670	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 18023 McDowell St	94.13
77671	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 4637 Sea Breeze Ct	103.33
77672	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - Hydrant Meter	5,243.90
77673	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 732 Landrum Ct	368.39
77674	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 3007 Shorebird Pl	8.04
77675	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 3134 Ocean Terr	96.33
77676	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 4770 Sea Crest Dr	8.04
77677	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 3065 Vaughan Ave	704.30
77678	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 3323 Abdy Way	1,463.91
77679	09/08/2025	09/22/2025	Customer Service Refund	Refund Check - 340 Everett Dr	2,192.47
77680	08/01/2025	09/25/2025	Quinn Company	Finance Charge	9.97
77681	08/01/2025	09/25/2025	MBS Business Systems	Copier Maintenance 08/02 - 11/05	3,058.60
77682	09/11/2025	09/25/2025	Harris & Associates	Inspection Services - Armstrong Ranch Irrigation Connections 08/2025; Developers (Campus Town, Dunes 1B Promenade, Dunes 2 West, Dunes 3 North, Enclave Phase 4, Marina Station)	81,343.74
77683	08/15/2025	09/25/2025	Maggiora Bros Drilling	Expose/ Bury Well Head - Reservation Rd Beach Well; Debris Removal from 16" Well - Reservation Rd Desal Plant	10,440.00
77684	08/04/2025	09/25/2025	Maynard Group	(2) Office Phones, (4) Power Supply Adapters, Network Setup	10,182.70

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
77685	09/09/2025	09/25/2025	Zanjero, Inc.	Engineering Procedures/ Guidelines Support; Engineering Programmatic Support; Planning/ Permitting - Armstrong Ranch Site Plans; Power Generation, Microgrid Strategy Support; Program Management/ Permitting - Reservation Rd Desal; Property Requirements/ Easements, Well Project Analysis 08/2025	42,543.70
77686	07/28/2025	09/25/2025	HPS West, Inc.	Developer (Seaside B&B Resort)	3,462.18
77687	07/31/2025	09/25/2025	SBRK Finance Holdings, Inc.	Springbrook Project Management Module - Professional Services	90.00
77688	09/19/2025	09/25/2025	MBWWA	Water Sampling/ Testing, Chemical, Pumps - (5) O&M	250.00
77689	08/06/2025	09/25/2025	Aquatic Informatics, Inc.	Annual Software Subscription 08/21/25 - 08/20/26	17,419.16
77690	09/18/2025	09/25/2025	Shea Homes Limited Partnership	1st Ave 30" Sewer Main - Dunes 3 Backbone Reimbursement Agreement	446,233.00
77691	08/29/2025	09/25/2025	Garney Pacific, Inc.	Construction Services - Imjin Pkwy, Lightfighter Dr SS Manhole Rehab 08/2025	180,737.50
77692	08/21/2025	09/25/2025	National Construction Rentals, Inc.	Temporary Fence Rental - A1/A2 Tanks B/C Booster	9,705.36
ACH	08/22/2025	09/30/2025	Univar Solutions USA, Inc.	(1,370) gals Chlorine - Intermediate Reservoir, Wells 10, 11	4,875.96
77693	09/01/2025	09/30/2025	Insight Planners	Web Development/ Maintenance and Hosting 08/2025	2,109.00
77694	08/28/2025	09/30/2025	Grainger	General Operations/ Maintenance Supplies	778.58
77695	09/17/2025	09/30/2025	Jane's Answering Service	Answering Service 08/20 - 09/16	336.62
77696	08/31/2025	09/30/2025	Schaaf & Wheeler	Bid Phase Support - Imjin LS Odor Control Program; Bid/ Construction Phase Support - ATW Irrigation Connections; Design Phase Engineering Services - Patton Pkwy Water Main; Construction Phase On-Call Engineering Services - A1/A2 Tanks B/C Booster 07/2025; Developer (Marina Kai Apartments)	23,300.27
77697	09/10/2025	09/30/2025	Monterey Peninsula Engineering	Pavement of Road - Bundage Ct	12,800.00
77698	09/09/2025	09/30/2025	MBS Business Systems	Office Supplies	102.39
77699	08/14/2025	09/30/2025	Peninsula Welding & Medical Supply, Inc.	General Operations/ Maintenance Supplies	244.99
77700	09/16/2025	09/30/2025	Monterey Bay Analytical Services	Laboratory Testing	1,684.00
77701	08/06/2025	09/30/2025	Johnson Associates	(4) Repair Plates, (4) U-Bolts - Vehicle #W02	2,075.53
77702	09/24/2025	09/30/2025	Fashion Streaks	General Operations/ Maintenance Supplies	860.34
77703	09/01/2025	09/30/2025	Maynard Group	Network Support 09/2025	3,834.48
77704	08/26/2025	09/30/2025	HD Supply, Inc.	General Operations/ Maintenance Supplies	327.68
77705	09/23/2025	09/30/2025	Special District Association	SDA Quarterly Meeting	40.00
77706	08/22/2025	09/30/2025	American Supply Company	Janitorial Supplies	381.84
77707	09/04/2025	09/30/2025	Fastenal Industrial & Construction Supplies	General Operations/ Maintenance Supplies	2,241.77
77708	08/21/2025	09/30/2025	Wallace Group	Construction Management - LS Safety Grate Improvements, LS Wet Well Lining 07/2025	7,960.25
77709	09/15/2025	09/30/2025	Green Rubber-Kennedy AG, LP	PVC Pipe, (5) Vent Holes, Couplers - Intermediate Reservoir CI2 ; (6) Ball Valves, General Operations/ Maintenance Supplies	2,253.27
77710	09/06/2025	09/30/2025	Graniterock Company	General Operations/ Maintenance Supplies	999.07
77711	08/25/2025	09/30/2025	Marina Tire & Auto Repair	Oil Change - Vehicle #2103	89.70
77712	08/28/2025	09/30/2025	Edges Electrical Group, LLC	General Operations/ Maintenance Supplies	41.17

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
77713	08/29/2025	09/30/2025	Monterey Bay Technologies, Inc.	IT Support Services 07/2025 - 08/2025	8,540.00
77714	09/05/2025	09/30/2025	ICONIX Waterworks (US), Inc.	Gate Valve, (6) Mega Lug Kits, (4) Repair Clamps, General Operations/ Maintenance Supplies	4,640.28
77715	08/31/2025	09/30/2025	Evoqua Water Technologies, LLC	Chemical Pump Maintenance - East Garrison LS	1,006.20
77716	08/27/2025	09/30/2025	Marina Coast Water District (BLM)	BLM Water, Sewer, Fire Service 07/2025 - 08/2025	902.26
77717	09/11/2025	09/30/2025	A Tool Shed, Inc.	Air Compressor Rental; Boom Lift Rental - Reservoirs B, D	1,611.38
77718	09/12/2025	09/30/2025	BSK Associates	Laboratory Testing	4,579.66
77719	09/04/2025	09/30/2025	Southland Industries	Thermostat Troubleshooting - IOP Office	1,008.00
77720	09/16/2025	09/30/2025	InfoSend, Inc.	Customer Billing Statements, Maintenance/ IVR Transaction Fees 08/2025	5,846.24
77721	09/08/2025	09/30/2025	First Alarm	Replacement Fire Panel, Surge Protector - IOP Office	2,221.56
77722	09/01/2025	09/30/2025	Greenwaste Recovery, Inc.	Garbage Collection & Recycling Services 09/2025	934.53
501994	08/29/2025	09/04/2025	CA State Disbursement Unit	Payroll Ending 08/22/25	348.46
ACH	09/12/2025	09/12/2025	Payroll Direct Deposits	Payroll Ending 09/05/25	161,305.48
ACH	09/12/2025	09/12/2025	CalPERS	Payroll Ending 09/05/25	42,788.85
ACH	09/12/2025	09/12/2025	Empower Retirement	Payroll Ending 09/05/25	18,466.02
ACH	09/12/2025	09/12/2025	Internal Revenue Service	Payroll Ending 09/05/25	72,669.76
ACH	09/12/2025	09/12/2025	State of California - EDD	Payroll Ending 09/05/25	16,734.73
ACH	09/12/2025	09/12/2025	WageWorks, Inc.	Payroll Ending 09/05/25	2,270.53
501995	09/12/2025	09/12/2025	Teamsters Local Union No. 856	Payroll Ending 09/05/25	866.00
501996	09/12/2025	09/12/2025	CA State Disbursement Unit	Payroll Ending 09/05/25	348.46
ACH	09/19/2025	09/19/2025	Internal Revenue Service	Board Compensation 08/2025	76.54
ACH	09/19/2025	09/19/2025	Board Compensation Direct Deposits	Board Compensation 08/2025	461.73
501997	09/02/2025	09/22/2025	ACWA/ JPIA	Medical, Dental, Vision, EAP Insurance 10/2025	105,800.74
501998	08/25/2025	09/22/2025	AFLAC	Employee Paid Benefits 08/2025	3,180.93
501999	08/29/2025	09/22/2025	Employnet, Inc.	Temporary Customer Service Representative 07/21 - 08/22	6,341.22
502000	07/10/2025	09/22/2025	Lincoln National Life Insurance Company	Life, Disability, AD&D Insurance 08/2025	4,202.07
502001	08/14/2025	09/22/2025	Transamerica Life Insurance Company	Employee Paid Benefits 08/2025	470.94
502002	09/08/2025	09/22/2025	Employee Reimbursement	SWRCB Drinking Water Operator Certification/ Application Fee	192.75
502003	09/08/2025	09/22/2025	Employee Reimbursement	CA Water Data Summit 2025 Hotel, Mileage, Boot Benefit	673.16
502004	09/08/2025	09/22/2025	Employee Reimbursement	CA Water Data Summit 2025 Hotel, Mileage	475.99
ACH	08/25/2025	09/23/2025	CalPERS	GASB-68 Reporting Service Fee, 218 SSA Annual Fee	510.00
ACH	09/26/2025	09/26/2025	Payroll Direct Deposits	Payroll Ending 09/19/25	157,458.02
ACH	09/26/2025	09/26/2025	CalPERS	Payroll Ending 09/19/25	42,843.54
ACH	09/26/2025	09/26/2025	Empower Retirement	Payroll Ending 09/19/25	18,251.96
ACH	09/26/2025	09/26/2025	Internal Revenue Service	Payroll Ending 09/19/25	68,876.03
ACH	09/26/2025	09/26/2025	State of California - EDD	Payroll Ending 09/19/25	15,821.39
ACH	09/26/2025	09/26/2025	WageWorks, Inc.	Payroll Ending 09/19/25	2,270.53
502005	09/26/2025	09/26/2025	CA State Disbursement Unit	Payroll Ending 09/19/25	348.46
Total Disbursements for September 2025					3,102,978.21

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 8-B

Meeting Date: October 20, 2025

Prepared By: Paula Riso

Approved By: Remleh Scherzinger, PE

Agenda Title: Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of September 22, 2025

Staff Recommendation: Approve the draft minutes of the September 22, 2025 regular joint Board/GSA meeting.

Background: *Strategic Plan, Mission Statement – Marina Coast Water District delivers safe and environmentally sustainable water, recycled water, and wastewater services that meet community needs.*

Discussion/Analysis: The draft minutes of September 22, 2025 are provided for the Board to consider approval.

Environmental Review Compliance: None required.

Legal Counsel Review: None required.

Climate Adaptation: Not applicable.

Financial Impact: ___ Yes ___ **X** ___ No **Funding Source/Recap:** None

Other Considerations: The Board can suggest changes/corrections to the minutes.

Material Included for Information/Consideration: Draft minutes of September 22, 2025.

Action Required: ___ Resolution ___ **X** ___ Motion ___ Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____



Marina Coast Water District

Marina Coast Water District

Regular Board Meeting/Groundwater Sustainability Agency Board Meeting
September 22, 2025

Draft Minutes

1. Call to Order:

President Morton called the meeting to order at 6:02 p.m. on September 22, 2025 at 920 2nd Avenue, Marina, California.

2. Roll Call:

Board Members Present:

Gail Morton – President
Jan Shriner – Vice President
Brad Imamura – via zoom in the same building
Stacey Smith

Board Members Absent:

Thomas P. Moore

Staff Members Present:

Remleh Scherzinger, General Manager
Roger Masuda, District Counsel
Derek Cray, Operations and Maintenance Manager
Mary Lagasca, Director of Administrative Services
Garrett Haertel, District Engineer
Patrick Breen, Water Resources Manager
Teo Espero, Information Technology Administrator
Paula Riso, Executive Assistant/Clerk to the Board

Audience Members:

Access Media Productions
Andy Sterbenz, Schaaf & Wheeler Consulting Civil Engineers
Mayra Magdaleno, MCWD
Andrea Baer, City of Seaside

3. Pledge of Allegiance:

Director Smith led everyone present in the pledge of allegiance.

4. Oral Communications:

There were no comments made.

5. Marina Coast Water District Groundwater Sustainability Agency Matters:

A. Action Item:

1. Adopt Resolution No. 2025-GSA02 to Amend the FY 2025-2026 Capital Improvement Program Budget for Project GA-2402 Install Monitoring Wells:

Mr. Patrick Breen, Water Resources Manager, introduced this item and explained that staff held a community information session where they were able to field questions from the public. He added that the feedback was positive, and the public was appreciative of the District being proactive with this project.

Director Imamura made a motion to adopt Resolution No. 2025-GSA02 to Amend the FY 2025-2026 Capital Improvement Program Budget for Project GA-2402 Install Monitoring Wells. President Morton seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Shriner	-	Yes
Director Moore	-	Absent	President Morton	-	Yes
Director Smith	-	Yes			

2. Adopt Resolution No. 2025-GSA03 Nominating General Manager Scherzinger to the Salinas Valley Groundwater Sustainability Agency Advisory Committee:

President Morton made a motion to adopt Resolution No. 2025-GSA03 Nominating General Manager Scherzinger to the Salinas Valley Groundwater Sustainability Agency Advisory Committee. Director Smith seconded the motion. The Board asked clarifying questions. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Shriner	-	Yes
Director Moore	-	Absent	President Morton	-	Yes
Director Smith	-	Yes			

6. Return to Marina Coast Water District Matters:

7. Consent Calendar:

Mr. Scherzinger commented that there were a couple of revised items on the dais, 1) amending the August 18, 2025 minutes to correct the name of the Director of Administrative Services and adding the word “award”; and, 2) correcting Item 7-D’s financial impact statement. President Morton asked to pull agenda item 7-C from the Consent Calendar.

Agenda Item 7 (continued):

President Morton made a motion to approve the Consent Calendar consisting of items A) Receive and File the Check Register for the Month of August 2025; B) Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of August 18, 2025, as amended; D) Adopt Resolution No. 2025-48 to Award a Construction Contract to Perma Green Hydroseeding, Inc. for General Construction Services for the Landscape Installation of the A1/A2 Reservoirs Landscaping Project (CIP #GW-0112), as amended; and, E) Adopt Resolution No. 2025-49 to Award a Construction Contract to The Don Chapin Co., Inc. for General Construction Services for the Construction of the Fire Hydrant Replacement Project (CIP #GW-2620). Vice President Shriner seconded the motion.

Director Smith stated she wanted to abstain from the vote on the minutes. President Morton withdrew her motion.

President Morton made a new motion to approve the Consent Calendar consisting of items A) Receive and File the Check Register for the Month of August 2025; D) Adopt Resolution No. 2025-48 to Award a Construction Contract to Perma Green Hydroseeding, Inc. for General Construction Services for the Landscape Installation of the A1/A2 Reservoirs Landscaping Project (CIP #GW-0112); and, E) Adopt Resolution No. 2025-49 to Award a Construction Contract to The Don Chapin Co., Inc. for General Construction Services for the Construction of the Fire Hydrant Replacement Project (CIP #GW-2620). Director Shriner seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Shriner	-	Yes
Director Moore	-	Absent	President Morton	-	Yes
Director Smith	-	Yes			

B. Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of August 18, 2025:

President Morton made a motion to approve the draft minutes of the regular joint Board/GSA meeting of August 18, 2025. Vice President Shriner seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Shriner	-	Yes
Director Moore	-	Absent	President Morton	-	Yes
Director Smith	-	Abstained			

C. Adopt Resolution No. 2025-47 to Approve an Emergency Alert and Data Sharing Agreement Between the County of Monterey and the Marina Coast Water District for Emergency Alerts

President Morton suggested adding a termination clause that all data needs to be removed upon termination of the agreement. Mr. Derek Cray, Operations and Maintenance Manager, added that the contact names would be removed and just list the agency as the contact.

Agenda Item 7-C (continued):

President Morton made a motion to Approve an Emergency Alert and Data Sharing Agreement Between the County of Monterey and the Marina Coast Water District for Emergency Alerts with the addition of Section 4.6 stating that all data shall be removed upon termination of the agreement and certified by the County, and that the contact names be removed leaving just the agency name. Mr. Cray asked if the motion could include that upon review by the County any non-substantive changes be approved. President Morton amended her motion to include approving any non-substantive changes. Vice President Shriner seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Shriner	-	Yes
Director Moore	-	Absent	President Morton	-	Yes
Director Smith	-	Yes			

8. Action Items:

A. Review the Marina Coast Water District Fiscal Year 2024-2025 Preliminary Unaudited Year End Financials:

Ms. Mary Lagasca, Director of Administrative Services, introduced this item noting there was a revised transmittal with the revenues updated to \$43 million and a net surplus of 5.1 million. She gave a brief presentation of the unaudited year end financials including the total revenue, the total expenses and the net revenue that will go back to fund the Operating Reserves per District Policy.

President Morton stated the report was received.

B. Consider the Introduction and First Reading of Ordinance No. 65, an Ordinance Amending Title 5, Sewer Service System, Chapter 5.20 Use of Public Sewers, Sections 5.20.050, and 5.20.060, and Adding Sections 5.20.045, 5.20.062, and 5.20.065 to the Marina Coast Water District Code in Accordance with Updated Standards and Requirements for the Reduction of Fats, Oil, and Grease in Public Sewer Systems and Set a Public Hearing Date for October 20, 2025:

Mr. Cray introduced this item and reviewed the suggested changes/updates to Title 5 of the District's Code. The Board asked clarifying questions and requested more clarification on the responsibilities between an owner and a tenant of the property should code enforcement require the disconnection of service. The Board gave direction to table this item and bring it back to the October 20, 2025 meeting.

9. Informational Items:

A. General Manager's Report:

Mr. Scherzinger reported the following:

1. MCWD, the City of Marina, and the Monterey Water Management District submitted their applications for rehearing to the PUC for rehearing of the decision 25-08-006 for Phase II Supply and Demand Analysis;
2. MCWD, the City of Marina, and the Monterey Water Management District submitted a motion of a stay on CalAm's recent public relations notification that they intended to move forward with the project even though they haven't complied with the CPCN and other regulatory events;
3. recently met with the State Water Resources Control Board, Central Coast Regional Quality Board, and the Coastal Commission regarding Phase II of Pure Water Monterey and other items;
4. met with Supervisor Daniels and Supervisor Church to discuss how the District is acting on a number of issues;
5. presented the District in total to the Cannery Row Sunrise Rotary;
6. met with the General Manager of Castroville and the Seaside City Manager to start building communication between the agencies;
7. engaged in annexation discussions with all affected parties; and,
8. enjoyed the CSDA Annual Conference in Monterey.

B. Committee and Board Liaison Reports:

1. Executive Committee:

Vice President Shriner gave a brief update.

2. Community Outreach and Personnel Committee:

Director Smith gave a brief update.

3. Resource and Groundwater Sustainability Committee:

President Morton gave a brief update.

4. M1W Board Member Liaison:

Director Moore's update will be provided as an attachment to the minutes.

10. Board Member Requests for Future Agenda Items:

There were no requests made.

11. Director's Comments:

Director Imamura, Director Smith, Vice President Shriner, and President Morton made comments.

12. Adjournment:

President Morton adjourned the meeting at 8:19 p.m.

APPROVED:

Gail Morton, President

ATTEST:

Paula Riso, Deputy Secretary

September 22, 2025 Board Meeting Agenda Item 9-B4

Director Thomas P. Moore:

The most recent meeting of the Board of Directors of Monterey One Water occurred on August 25, 2025. At that meeting, the Board approved two contracts for the purchase of certain chemicals needed to treat water at the Advanced Water Purification Facility.

The Board also received a report about Pure Water Monterey and Pure Water Monterey Expansion. The Expansion project is in its final startup, functional testing and permitting phases. It is projected to be fully operational in October of this year. So far, the Pure Water Monterey project has produced 19,140 acre-feet of water, most of which has been injected into the Seaside Basin (as of July 31, 2025).

The next meeting of the Board will take place on September 29th.

Sincerely,
Tom

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 8-C

Meeting Date: October 20, 2025

Prepared By: Paula Riso

Approved By: Remleh Scherzinger, PE

Agenda Title: Approve the Draft Minutes of the Special Joint Board/GSA Meeting of October 7, 2025

Staff Recommendation: Approve the draft minutes of the October 7, 2025 special joint Board/GSA meeting.

Background: *Strategic Plan, Mission Statement – Marina Coast Water District delivers safe and environmentally sustainable water, recycled water, and wastewater services that meet community needs.*

Discussion/Analysis: The draft minutes of October 7, 2025 are provided for the Board to consider approval.

Environmental Review Compliance: None required.

Legal Counsel Review: None required.

Climate Adaptation: Not applicable.

Financial Impact: ___ Yes ___ **X** ___ No **Funding Source/Recap:** None

Other Considerations: The Board can suggest changes/corrections to the minutes.

Material Included for Information/Consideration: Draft minutes of October 7, 2025.

Action Required: ___ Resolution ___ **X** ___ Motion ___ Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____



Marina Coast Water District

Marina Coast Water District

Special Board Meeting/Groundwater Sustainability Agency Board Meeting
October 7, 2025

Draft Minutes

1. Call to Order:

President Morton called the meeting to order at 4:03 p.m. on October 7, 2025 at 920 2nd Avenue, Marina, California; and, via Zoom teleconference.

2. Roll Call:

Board Members Present:

Gail Morton – President
Jan Shriner – Vice President
Brad Imamura
Thomas P. Moore
Stacey Smith

Board Members Absent:

None.

Staff Members Present:

Remleh Scherzinger, General Manager
David Hobbs, Assistant District Counsel
Garrett Haertel, District Engineer
Paula Riso, Executive Assistant/Clerk to the Board

Audience Members:

Access Media Productions
Andy Sterbenz, Schaaf & Wheeler Consulting Civil Engineers
Paul Scuito, Monterey One Water
Matthew Thompson, Monterey One Water
Mike McCullough, Monterey Peninsula Water Management District
Doug Lear
Doug Yount, Shea Homes

3. Pledge of Allegiance:

Mr. Paul Scuito, Monterey One Water, led everyone present in the pledge of allegiance.

4. Action Item:

A. Adopt Resolution No. 2025-50 to Approve an Emergency Inter-Connection Agreement with California American Water Company:

Mr. Remleh Scherzinger, General Manager, introduced this item explaining that the agreement is a two-way agreement should either agency need water in an emergency situation. Director Smith asked that, in an emergency, the District make sure their customers get the water they need prior to sending water to California American Water Company (CalAm). Director Moore commented that in the agreement, MCWD has mentioned they are insured by ACWA JPIA and requested that CalAm provide proof of their insurance. President Morton noted a typo in the address for notification to MCWD and asked that the address be corrected. Discussion followed.

Director Imamura made a motion to table this item to the October 20, 2025 Board meeting. Vice President Shriner seconded the motion.

Mr. Paul Scuito, Monterey One Water, commented that he was committed to working with MCWD to complete the amendment to the Pure Water Monterey contract.

President Morton made a substitute motion to adopt Resolution No. 2025-50 to approve an Emergency Inter-Connection Agreement with California American Water Company, with the addition of proof-of-insurance, the address correction, and add that the MCWD Board will convene once a 24-hour written notice of emergency is received from the requesting party. The substitute motion was passed by the following vote:

Director Imamura	-	Abstained	Vice President Shriner	-	Yes
Director Moore	-	Yes	President Morton	-	Yes
Director Smith	-	Yes			

5. Director's Comments:

Director Moore, Director Imamura, Director Smith, Vice President Shriner, and President Morton made comments.

6. Adjournment:

The meeting was adjourned at 5:38 p.m.

APPROVED:

Gail Morton, President

ATTEST:

Paula Riso, Deputy Secretary

Marina Coast Water District Staff Report

Agenda Item: 8-D

Meeting Date: October 20, 2025

Prepared By: Tobias Osborne & Katie Lampkin **Approved By:** Remleh Scherzinger, PE
Reviewed By: Patrick Breen

Agenda Title: Receive the 3rd Quarter 2025 MCWD Water Consumption and Wastewater Flow Report

Staff Recommendation: The Board of Directors reviews a report on Water Consumption and Wastewater Flows on a quarterly basis. The Water Resource Department has been preparing the report since 2006.

Water Consumption Report Summary: The Q3 2025 Water Consumption Report (including Q1 and Q2) details water consumption by Marina Coast Water District (District) customers. The reports submitted since 2015 have included groundwater consumption information and an analysis of variances between current-year projected and prior-year consumption.

Analysis: At the end of Q3 2025, the total groundwater consumption was 2,415.86 Acre Feet (AF). The Marina Area consumed 1,005.20 AF, and the Ord Area consumed 1,410.66 AF. The recycled water delivered to the Blackhorse/Bayonet Golf Courses totaled 360.20 AF. The combined total was 2,776.07 AF. Overall, groundwater consumption trends indicate steady demand and effective conservation performance, with recycled water continuing to play a key role in maintaining supply reliability objectives for the District.

Attached:

Figure 1) Marina and Ord Area 10-Year Annual Consumption

Figure 2) Land Use Jurisdiction Consumption

Table 1) 10-Year Consumption Breakdown as of September 30, 2025

Figure 1) Marina and Ord Area 10-Year Annual Consumption

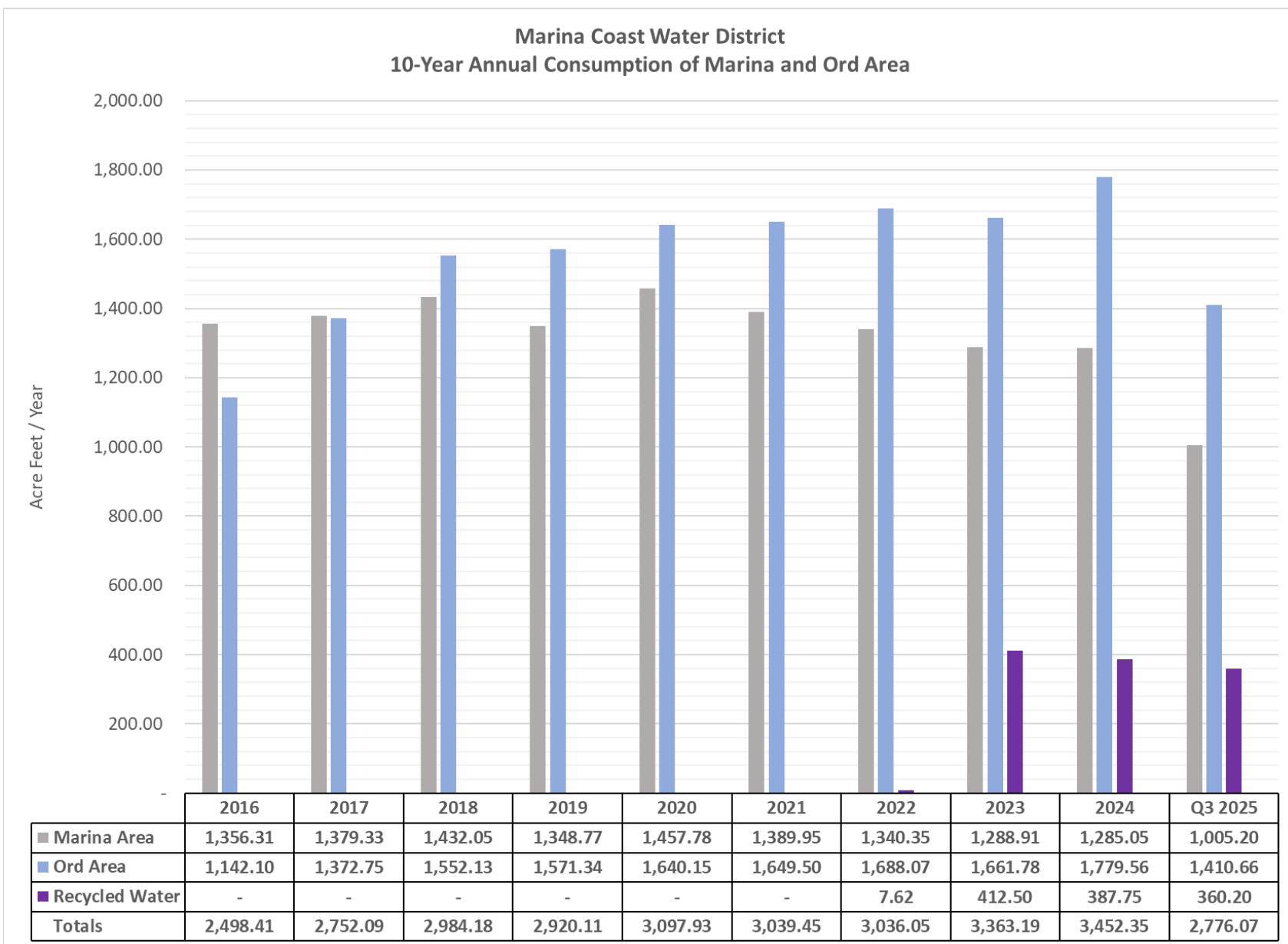
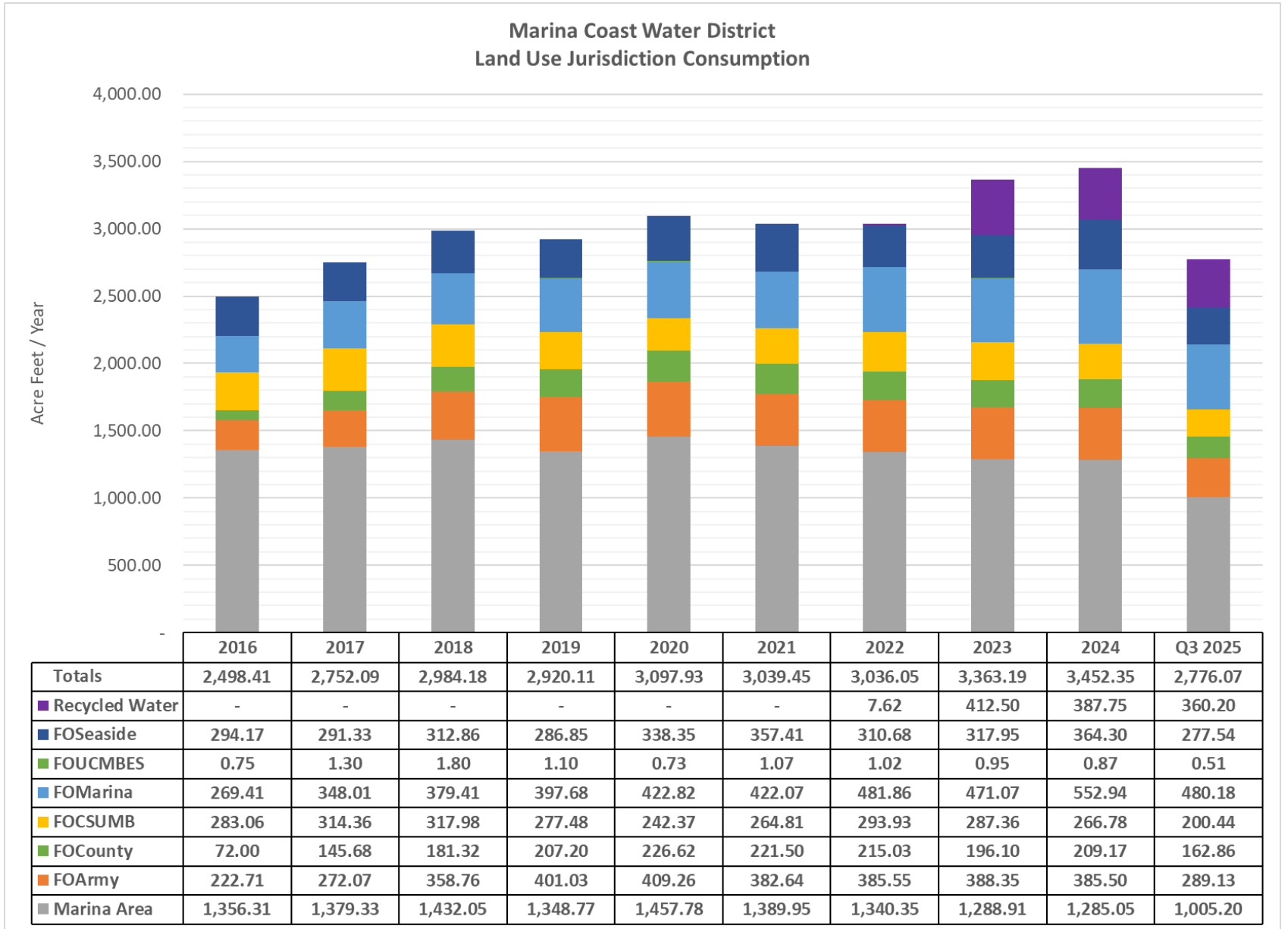


Figure 2) Land Use Jurisdiction Consumption





Marina Coast Water District
10-Year Annual Consumption as of September 30, 2025.

Metered Consumption

	Boundary	Subdivision	2016 Consumption	2017 Consumption	2018 Consumption	2019 Consumption	2020 Consumption	2021 Consumption	2022 Consumption	2023 Consumption	2024 Consumption	Q3 2025 Consumption	5Yr Running Avg.	Committed Allocation
POTABLE WATER														
	Central Marina	Marina Coast Water District	-	-	-	-	-	-	-	-	0.05	0.03		
	Central Marina	Central Marina	1,327.45	1,349.94	1,400.84	1,315.11	1,402.34	1,343.71	1,308.04	1,243.47	1,252.95	965.68		
	Central Marina	East Ridge	7.92	8.04	8.18	9.30	8.92	8.14	8.68	7.69	7.56	5.65		
	Central Marina	MarinaConstruction	-	-	-	3.33	23.28	14.94	1.52	16.80	4.29	18.59		
	Central Marina	MB Estates II	9.40	9.61	10.66	9.10	10.17	9.55	9.29	8.94	8.52	6.36		
	Central Marina	MB Estates III	2.73	2.95	3.46	4.00	4.20	3.79	3.71	3.51	3.56	2.54		
	Central Marina	Sea Breeze	8.81	8.80	8.91	7.92	8.87	9.83	9.10	8.51	8.11	6.35		
Total Marina Area			1,356.31	1,379.33	1,432.05	1,348.77	1,457.78	1,389.95	1,340.35	1,288.91	1,285.05	1,005.20	1,352.41	1,642.60
	FOArmy	Army	25.05	24.51	26.59	26.71	22.47	18.75	16.98	12.40	13.65	10.08		
	FOArmy	Fitch Park	56.96	97.06	101.43	102.71	105.04	96.03	97.84	89.10	86.30	64.97		
	FOArmy	Hayes Park	46.78	53.23	59.12	53.65	51.37	49.65	47.23	43.10	43.98	32.93		
	FOArmy	Marshall Park	-	5.66	56.31	59.42	56.48	56.84	56.12	52.75	54.78	41.69		
	FOArmy	Ord Kidney	70.02	70.14	83.27	108.33	128.11	116.49	108.94	121.91	114.56	86.15		
	FOArmy	Stilwell Park	23.91	21.47	32.05	50.20	45.78	44.89	58.45	69.09	72.23	53.30		
Total FOArmy			222.71	272.07	358.76	401.03	409.26	382.64	385.55	388.35	385.50	289.13	390.26	691.00
	FOCounty	County	5.40	8.78	4.91	5.01	1.04	2.10	2.45	3.90	4.92	2.85		
	FOCounty	CountyConstruction	0.68	-	0.86	-	-	-	-	-	-	0.00		
	FOCounty	EastGarrison	65.92	136.90	175.55	202.19	225.57	219.40	212.59	192.19	204.24	160.00		
Total FOCounty			72.00	145.68	181.32	207.20	226.62	221.50	215.03	196.10	209.17	162.86	213.68	525.70
	FOCSUMB	CSUMB	97.61	128.61	130.90	113.71	86.87	117.16	161.91	157.95	139.42	104.98		
	FOCSUMB	Frederick Park	67.34	63.52	56.50	42.83	30.22	32.67	38.26	37.71	36.66	25.43		
	FOCSUMB	Schoonover I	97.96	98.39	103.86	99.17	101.81	94.37	74.84	74.53	74.46	57.10		
	FOCSUMB	Schoonover II	20.15	23.84	26.73	21.77	23.47	20.61	18.92	17.17	16.24	12.93		
Total FOCSUMB			283.06	314.36	317.98	277.48	242.37	264.81	293.93	287.36	266.78	200.44	271.05	344.64
	FOMarina	Marina Coast Water District	-	-	-	-	-	-	-	-	0.54	0.46		
	FOMarina	Abrams HAuthor	9.43	10.77	12.02	5.90	7.16	5.09	2.79	4.65	1.04	2.93		
	FOMarina	Abrams Interim	3.75	4.12	4.56	3.43	5.15	4.74	4.42	5.32	5.23	4.39		
	FOMarina	Abrams Park	39.54	50.91	54.50	52.45	47.92	45.30	42.47	42.94	46.59	33.58		
	FOMarina	Dunes CHOMP	6.77	5.41	6.88	6.42	3.51	4.28	7.13	11.42	16.11	9.33		
	FOMarina	Dunes Comm	14.06	30.12	32.89	30.66	25.43	30.53	32.45	29.72	31.05	22.62		
	FOMarina	Dunes on MB Res	24.69	45.20	64.16	64.39	79.30	83.14	87.20	93.97	123.13	130.41		
	FOMarina	Dunes UV Apts	20.23	23.56	23.86	23.85	20.72	23.60	19.82	17.75	15.24	11.65		
	FOMarina	Dunes UVSpecPlan	2.45	3.24	2.25	1.34	0.88	0.71	0.79	1.11	1.66	1.48		
	FOMarina	Dunes VA DOD	0.09	5.42	2.08	2.61	2.25	1.92	1.91	2.16	2.74	2.29		
	FOMarina	Imjin Office Park	4.89	4.61	2.47	7.93	9.09	7.69	8.40	6.75	6.63	5.83		
	FOMarina	Marina	31.61	31.54	33.71	33.89	21.60	23.69	36.51	36.01	37.93	28.61		
	FOMarina	Marina Construction	39.65	42.84	25.35	35.70	45.45	39.93	58.40	40.61	76.30	37.32		
	FOMarina	MarinaAirport	2.03	2.77	7.50	3.45	6.24	4.87	5.30	5.10	4.43	3.90		
	FOMarina	MarinaRecreation	-	0.05	-	-	-	-	-	-	-	-		
	FOMarina	Preston Park	51.63	56.29	61.31	55.97	66.12	63.13	61.73	55.14	53.91	43.33		
	FOMarina	Preston Shelter	6.63	5.83	5.92	5.06	4.16	7.25	7.65	7.52	8.11	5.60		
	FOMarina	School	1.93	1.95	2.27	2.72	2.64	1.44	1.81	0.21	0.20	0.17		
	FOMarina	SeaHaven	10.02	23.37	37.67	61.92	75.21	74.77	103.06	110.68	121.04	118.14		
	FOMarina	Dunes Grocery Store	-	-	-	-	-	-	-	-	-	0.07		
	FOMarina	Dunes 2 West	-	-	-	-	-	-	-	-	-	0.25		
	FOMarina	Dunes Rooftops	-	-	-	-	-	-	-	-	-	0.39		
	FOMarina	Lightfighter Village	-	-	-	-	-	-	-	-	-	0.33		
Total FOMarina			269.41	348.01	379.41	397.68	422.82	422.07	481.86	471.07	552.94	480.18	470.15	1,350.00

Boundary	Subdivision	2016	2017	2018	2019	2020	2021	2022	2023	2024	Q3 2025	5Yr Running Avg.	Committed Allocation
		Consumption	Consumption	Consumption	Consumption	Consumption	Consumption	Consumption	Consumption	Consumption	Consumption		
FOSeaside	Bay View	46.43	57.97	51.60	46.94	57.50	56.77	48.11	50.73	78.23	31.58		
FOSeaside	Marina Coast Water District	-	-	-	0.04	0.08	0.82	1.32	0.78	0.13	0.12		
FOSeaside	School	48.91	30.95	43.57	44.06	58.89	71.24	62.50	69.78	74.40	67.84		
FOSeaside	Seaside	7.08	5.97	8.06	2.24	3.21	6.51	7.18	9.85	11.30	8.41		
FOSeaside	Seaside Construction	14.39	13.41	13.65	8.64	9.64	35.60	14.05	6.00	9.87	20.58		
FOSeaside	Seaside Resort	0.89	0.98	1.23	1.21	1.89	1.15	1.21	1.19	-	-		
FOSeaside	Seaside Soper	9.30	8.50	9.12	8.13	11.04	7.94	8.96	6.86	8.11	6.74		
FOSeaside	SeasideHighland	109.28	114.89	126.20	116.47	134.89	125.56	118.11	116.56	117.01	88.36		
FOSeaside	Sun Bay	57.89	58.66	59.44	59.13	61.21	51.80	45.00	44.15	48.50	33.40		
FOSeaside	The Enclave at Cypress Grove	-	-	-	-	-	-	4.25	12.05	16.68	17.88		
FOSeaside	Golf Course	-	-	-	-	-	-	-	-	0.06	2.64		
Total FOSeaside		294.17	291.33	312.86	286.85	338.35	357.41	310.68	317.95	364.30	277.54	337.73	1,012.50
	FOUCMBES	0.75	1.30	1.80	1.10	0.73	1.07	1.02	0.95	0.87	0.51		
Total FOUCMBES		0.75	1.30	1.80	1.10	0.73	1.07	1.02	0.95	0.87	0.51	0.98	230.00
Total Ord Area		1,142.10	1,372.75	1,552.13	1,571.34	1,640.15	1,649.50	1,688.07	1,661.78	1,779.56	1,410.66	1,683.86	5,796.44
RECYCLED WATER													
	FOSeaside	-	-	-	-	-	-	7.62	412.50	387.75	360.20		
Total Recycled Water		-	-	-	-	-	-	7.62	412.50	387.75	360.20	84.02	407.00
Grand Total		2,498.41	2,752.09	2,984.18	2,920.11	3,097.93	3,039.45	3,036.05	3,363.19	3,452.35	2,776.07	3,091.34	6,203.44

AREA	2016	2017	2018	2019	2020	2021	2022	2023	2024	Q3 2025
Marina Area	1,356.31	1,379.33	1,432.05	1,348.77	1,457.78	1,389.95	1,340.35	1,288.91	1,285.05	1,005.20
Ord Area	1,142.10	1,372.75	1,552.13	1,571.34	1,640.15	1,649.50	1,688.07	1,661.78	1,779.56	1,410.66
Recycled Water	-	-	-	-	-	-	7.62	412.50	387.75	360.20
Totals	2,498.41	2,752.09	2,984.18	2,920.11	3,097.93	3,039.45	3,036.05	3,363.19	3,452.35	2,776.07

SUBDIVISION	2016	2017	2018	2019	2020	2021	2022	2023	2024	Q3 2025
Marina Area	1,356.31	1,379.33	1,432.05	1,348.77	1,457.78	1,389.95	1,340.35	1,288.91	1,285.05	1,005.20
FOArmy	222.71	272.07	358.76	401.03	409.26	382.64	385.55	388.35	385.50	289.13
FOCounty	72.00	145.68	181.32	207.20	226.62	221.50	215.03	196.10	209.17	162.86
FOCSUMB	283.06	314.36	317.98	277.48	242.37	264.81	293.93	287.36	266.78	200.44
FOMarina	269.41	348.01	379.41	397.68	422.82	422.07	481.86	471.07	552.94	480.18
FOUCMBES	0.75	1.30	1.80	1.10	0.73	1.07	1.02	0.95	0.87	0.51
FOSeaside	294.17	291.33	312.86	286.85	338.35	357.41	310.68	317.95	364.30	277.54
Recycled Water	-	-	-	-	-	-	7.62	412.50	387.75	360.20
Totals	2,498.41	2,752.09	2,984.18	2,920.11	3,097.93	3,039.45	3,036.05	3,363.19	3,452.35	2,776.07

Table 1) 10-Year Consumption Breakdown as of September 30, 2025

Wastewater Flow Report Summary: The Q3 2025 Wastewater Flow Report (January 1st to September 30th) details sewer flows from the District to the Monterey One Water (M1W) interceptor. The data reflects flows for the Ord and Marina Communities, measured at the Ord Flume and Marina Pump Station.

- Ord Flume: Total flow of 810.0 AF with an average daily flow of 2.97 Acre Feet per Day (AFD) for Q1-Q3.
- Marina Pump Station: Total flow of 927.48 AF with an average daily flow of 3.40 AFD for Q1-Q3.
- Total sewer flows delivered year-to-date in 2025 amount to 1,737.48 AF.

Data for both sites is provided monthly by M1W.

Analysis: The monthly wastewater flow for Ord Flume ranged from 82.65 AF to 98.36 AF, with a peak in March. Marina's flow ranged from 93.29 AF to 108.36 AF, peaking in May. Marina consistently produces more wastewater than Ord, with Ord's total flow reaching 810.0 AF and Marina's total reaching 927.48 AF by the end of Q3. This is a combined total of 1,737.48 AF. The table below provides a five-year analysis of wastewater flows focused on the past five years of Q3 to evaluate the district's Year-over-Year (YOY) growth or decline.

Wastewater volumes at the Ord Flume showed a -3.14% decrease in flow, representing a consistent upward trend over the past five years, with Q3 2025 being the only deviation from this pattern. Marina Pump Station showed a 0.80% increase in flow, representing a small increase in flow for the area.

Attached:

Figure 3) Total Monthly Wastewater Flow by Area

Figure 4) Average Daily Wastewater Flow by Area

Table 2) 5-Year Wastewater Analysis Q3

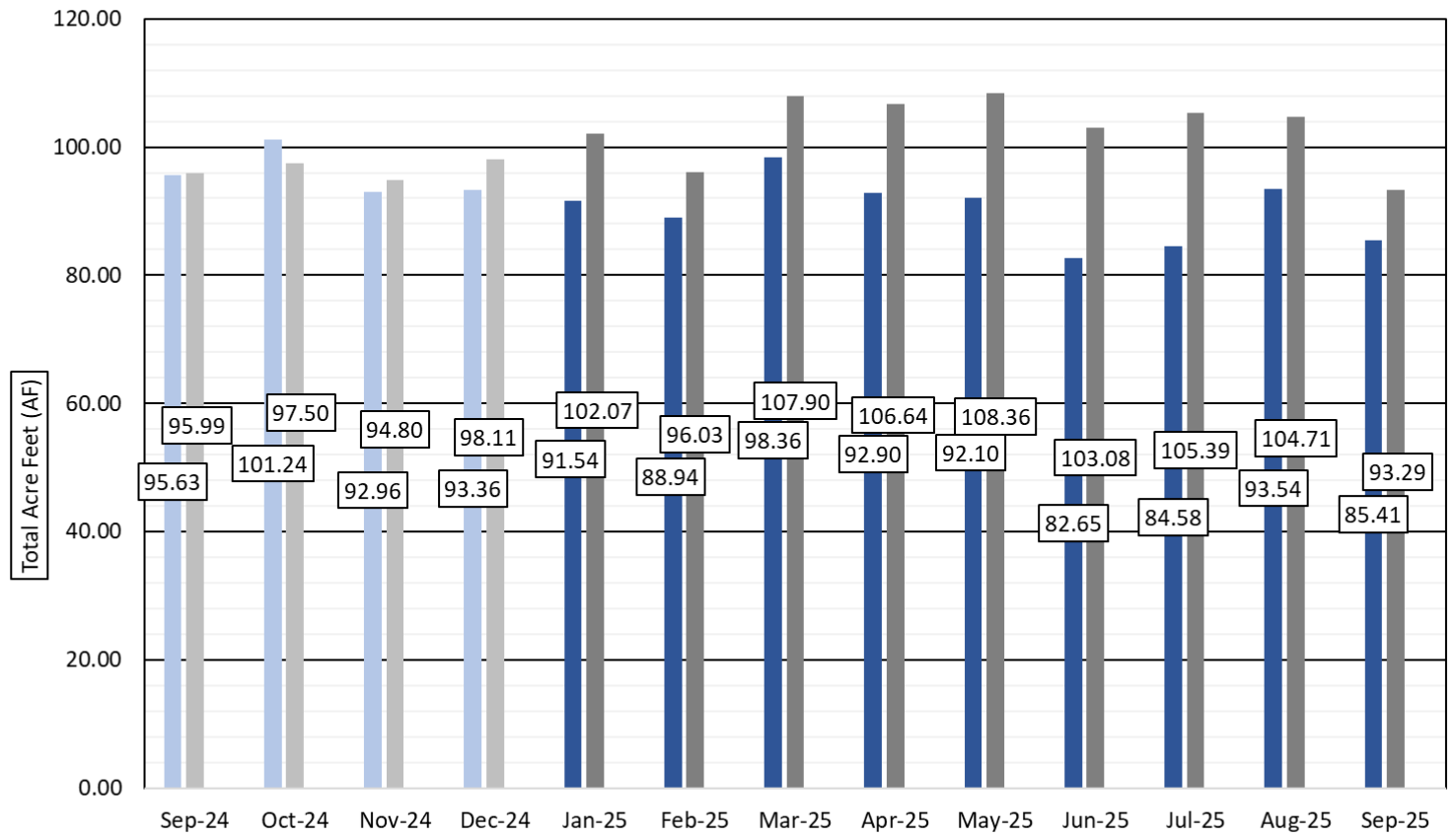


2025 Ord Flume Total =
810.01 AF

Quarter 3
Total Monthly Wastewater Flow by Area

2025 Marina Pump
Station Total = 927.48 AF

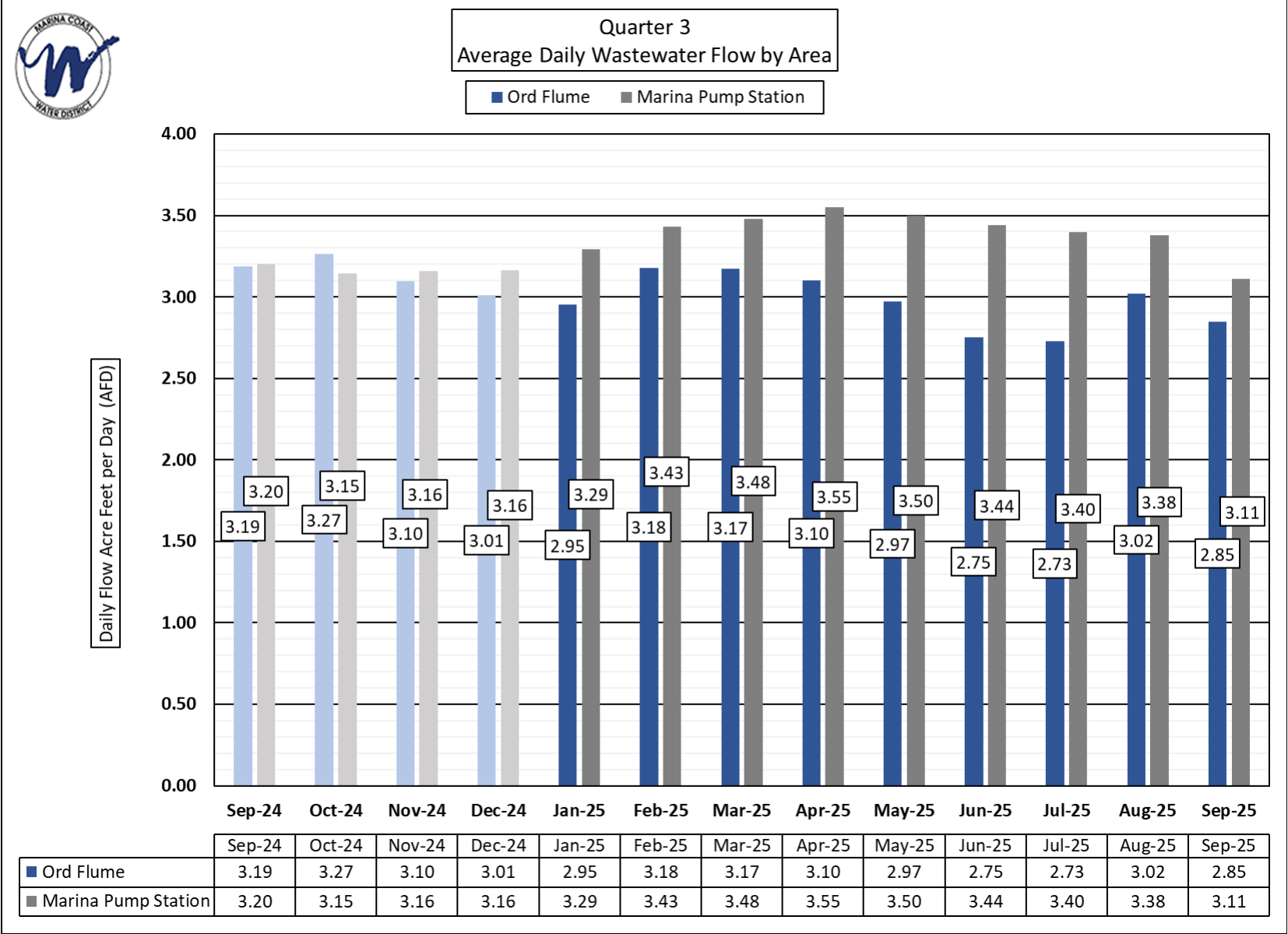
■ Ord Flume ■ Marina Pump Station Combined Totals



	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25
■ Ord Flume	95.63	101.24	92.96	93.36	91.54	88.94	98.36	92.90	92.10	82.65	84.58	93.54	85.41
■ Marina Pump Station	95.99	97.50	94.80	98.11	102.07	96.03	107.90	106.64	108.36	103.08	105.39	104.71	93.29
Combined Totals	191.62	198.74	187.75	191.47	193.62	184.96	206.26	199.54	200.46	185.73	189.96	198.25	178.70

Figure 3) Total Monthly Wastewater Flow by Area

Figure 4) Average Daily Wastewater Flow by Area



Ord Flume 5 Year Analysis (Q3)					
Year	Q1 (AF)	Q2 (AF)	Q3 (AF)	Q4 (AF)	Q3 YOY Change (%)
2021	232.13	233.66	243.18	254.66	4.80
2022	251.19	244.56	246.71	257.97	1.45
2023	261.04	253.83	255.94	273.19	3.74
2024	270.61	268.53	272.06	287.55	6.29
2025	278.84	267.64	263.52	*	-3.14

Marina Pump Station 5 Year Analysis (Q3)					
Year	Q1 (AF)	Q2 (AF)	Q3 (AF)	Q4 (AF)	Q3 YOY Change (%)
2021	274.08	274.76	301.79	294.92	2.43
2022	286.60	290.84	286.51	278.59	-5.06
2023	296.55	304.68	295.20	293.63	3.03
2024	320.05	315.39	301.00	290.41	1.96
2025	306.00	318.09	303.39	*	0.80

Table 2) 5-Year Wastewater Analysis Q3

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 8-E

Meeting Date: October 20, 2025

Prepared By: Dominique Bertrand, EIT
Reviewed By: Garrett Haertel, PE

Approved By: Remleh Scherzinger, PE

Agenda Title: Consider Adoption of Resolution No. 2025-51 to Adopt the Initial Study/Mitigated Negative Declaration and Mitigation, Monitoring and Reporting Plan for the Zone B Tank B2 Project (GW-0123) and Approving the Project

Staff Recommendation: Adopt Resolution No. 2025-51 to adopt the Initial Study/Mitigated Negative Declaration and Mitigation, Monitoring and Reporting Plan for the Zone B Tank B2 Project (GW-0123) and Approving the Project.

Background: *Strategic Plan, Goal No. 4 – INFRASTRUCTURE: Reliable, Cost-Effective, and Sustainable Facilities and Properties. The District will develop a comprehensive plan to guide the use of its properties and the renewal and replacement of facilities for timeliness, cost-effectiveness, and maximum long-term benefit.*

OBJECTIVE 4.1: A comprehensive plan guides long-term, cost-effective renewal, replacement, usage, and development of District facilities and properties.

OBJECTIVE 4.2: The comprehensive, long-term facility plan is funded.

As part of MCWD's 2020 Water Master Plan, the proposed project involves the construction of a new water storage tank in the B-Zone. A second water storage tank is needed in the B-Zone to mitigate existing storage deficiencies. The second B-Zone tank will allow the District to meet current and future water demands. Additionally, the completion of B2 Tank will allow for the existing eighty-one-year-old B1 Tank to be taken offline for upgrades and routine maintenance as needed. B2 Tank will be located adjacent to the B1 Tank at the corner of 6th Avenue and Colonel Durham Road.

Denise Duffy & Associates has been providing environmental analysis services for the project, per the Professional Services Agreement (PSA) in Board approved Resolution No. 2024-05.

Discussion/Analysis: The Project involves construction of a new 2.16-MG potable water reservoir (B2 Tank) adjacent to the existing B1 Tank, located on Colonel Durham Street within the California State University Monterey Bay (CSUMB) campus in Seaside, California. The additional reservoir is identified in MCWD's 2020 Master Plan as necessary to meet current and future water demands of the Ord Community. The project also includes associated site and infrastructure improvements. The B2 Tank reservoir would connect to the existing B1 Tank through approximately 270 feet of 20-inch pipeline. Site improvements include a paved access road and driveway connection to Colonel Durham Street, a 90-foot retaining wall, a percolation basin, 8-foot perimeter fencing, and a 12-foot swing gate. At the existing B1 Tank yard, improvements include relocating the booster pump station, upgrading electrical panels, adding a backup power supply, replacing inlet/outlet valves, and removing fencing between the yards to create one contiguous facility.

Based on the evaluation conducted by Denise Duffy & Associates, including, but not limited to, aesthetics, agricultural and forestry resources, air quality, biological resources, cultural resources,

geology and soils, greenhouse gas emissions, hazards and hazardous materials, hydrology and water quality, land use, mineral resources, noise, population/housing, public services, recreation, transportation, tribal resources, utilities and service systems, and wildfire, the IS/MND concludes that with applied mitigation measures, no significant impacts would result from the proposed action. Therefore, a proposed MND determination was prepared.

On August 28, 2025, District staff released the Draft IS/MND for a public review period. The end of the public review period was September 29, 2025. The entities that provided public comments were the following:

- Monterey Bay Air Resources District
- State Water Resources Control Board
- California Department of Fish and Wildlife

The complete Initial Study/Mitigated Negative Declaration (IS/MND) is comprised of the separately bound Draft IS/MND and the Final IS/MND documents dated August 2025, and October 2025, respectively. The comment letters and responses to pertinent comments are included in the Final IS/MND. The comments received on the Draft IS/MND did not result in a “substantial revision” of the negative declaration, as defined by CEQA Guidelines Section 15073.5, and the new information added to the negative declaration merely clarifies, amplifies, or makes insignificant modifications to the IS/MND. No new, avoidable significant effects were identified since the commencement of the public review period that would require mitigation measures or project revisions to be added in order to reduce the effects to insignificant.

Staff recommends adopting Resolution No. 2025-51 to Adopt the Initial Study/Mitigated Negative Declaration and Mitigation, Monitoring and Reporting Plan for the Zone B Tank B2 Project (GW-0123).

Environmental Review Compliance: included above.

Legal Counsel Review: Legal Counsel reviewed this agenda item.

Climate Adaptation: Not applicable.

Financial Impact: X Yes No Funding Source/Recap: Funding for the item comes from CIP Zone B Tank B2 Project GW-0123 project budget which has a current balance of \$293,053.

Other Considerations: None.

Material Included for Information/Consideration: Resolution No. 2025-51; and, Attachment 1 – Draft Initial Study/Mitigated Negative Declaration; Attachment 2 – Final Initial Study/Mitigated Negative Declaration; Attachment 3 – Final Mitigation, Monitoring and Reporting Plan, all reports are available at www.mcwd.org/governance_meetings.html.

Action Required: X Resolution Motion Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

October 20, 2025

Resolution No. 2025-51
Resolution of the Board of Directors
Marina Coast Water District

Adopt the Initial Study/Mitigated Negative Declaration and Mitigation, Monitoring and Reporting Plan for the Zone B Tank 2 Project (GW-0123) and Approving the Project

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), regular meeting duly called and held on October 20, 2025 at 920 Second Avenue, Marina, California, as follows:

WHEREAS, the existing Zone B Tank B1 is eighty-one years old and has received extensive deferred maintenance; and,

WHEREAS, the 2020 Water Master Plan identifies a new water storage tank in the B-Zone to mitigate water storage deficiencies and allow for the routine maintenance and upgrades to the existing Zone B Tank B1; and,

WHEREAS, the District allotted funding for CIP GW-0123 to fund the design of a new 2.2 million gallon (MG) water storage tank in Zone B, Tank B2; and,

WHEREAS, the project is a project under California Environmental Quality Act (Section 21000 et seq. of the Public Resources Code, hereinafter referred to as CEQA), which requires that an agency consider the environmental consequences of their actions before approving a project; and,

WHEREAS, the Board approved a Professional Services Agreement Amendment with Schaaf & Wheeler under Resolution No. 2024-05 for design of the project, including sub-consulting environmental work by Denise Duffy & Associates; and,

WHEREAS, based on an Initial Study (IS) conducted by Denise Duffy & Associates, the IS concluded that with applied mitigation measures and a Mitigation Monitoring and Reporting Program (MMRP), no significant impacts would result from the proposed action and therefore a proposed Mitigated Negative Declaration (MND) determination was prepared; and,

WHEREAS, the Draft IS/MND for the Zone B Tank B2 Project, dated August 2025, and hereby incorporated by reference into this resolution (hereafter, the “Draft IS/MND” or “Project”), was released for a public review period and required copies of the Draft IS/MND were sent to the State of California Office of Planning and Research (State Clearinghouse) (SCH # 2025081340); and,

WHEREAS, pursuant to Public Resources Code Section 21092 and CEQA Guidelines Section 15072, notice of the availability of the Draft IS/MND and the Notice of Intent to adopt a Mitigated Negative Declaration were posted with the Monterey County Clerk for a period of 30 days, posted at the site, posted on the District website, and sent to responsible and trustee agencies and interested organizations; and,

WHEREAS, the public comment period closed on September 29, 2025 after a duly noticed 30-day public review period; and,

WHEREAS, comments were received from: Monterey Bay Air Resources District, State Water Resources Control Board, and the California Department of Fish and Wildlife, and the comments and responses are provided in the Final Initial Study/Negative Declaration (“Final IS/MND”) dated October 2025; and,

WHEREAS, the IS/MND is comprised of the separately bound Draft IS/MND and the Final IS/MND documents dated August 2025, and October 2025, respectively; and,

WHEREAS, the comments received on the Draft IS/MND did not result in a "substantial revision" of the negative declaration as defined by CEQA Guidelines Section 15073.5 and the new information added to the negative declaration merely clarifies, amplifies, or makes insignificant modifications to the IS/MND; and,

WHEREAS, no new, avoidable significant effects were identified since the commencement of the public review period that would require mitigation measures or project revisions to be added in order to reduce the effects to insignificant; and,

WHEREAS, the IS/MND recommends mitigation measures for environmental effects of the Project that would reduce the Project-related impacts to an acceptable, less than significant level; and,

WHEREAS, the mitigation measures adopted by the District will be implemented as set forth in the Mitigation Monitoring and Reporting Program prepared in accordance with Public Resources Code Section 21081.6, which described the requirements and procedures to be followed in implementing mitigation measures.

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Marina Coast Water District does hereby:

1. adopt Resolution No. 2025-51; and,
2. approve and adopt the IS/MND and the Mitigation Monitoring and Reporting Plan for the Zone B Tank B-2 Project and approves the project; and,
3. implement the Mitigation Monitoring and Reporting Program as set forth in the IS/MND during Project implementation and operation in order to reduce all identified significant impacts to a less-than-significant level; and,
4. direct staff to file a Notice of Determination with the Monterey County Clerk within five (5) working days of approval of the project; and,
5. authorize the General Manager to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution.

PASSED AND ADOPTED on October 20, 2025, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Gail Morton, President

ATTEST:

Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true, and correct copy of Resolution No. 2025-51 adopted October 20, 2025.

Remleh Scherzinger, Secretary

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 8-F

Meeting Date: October 20, 2025

Prepared By: Dominique Bertrand, EIT
Reviewed By: Garrett Haertel, PE

Approved By: Remleh Scherzinger, PE

Agenda Title: Adopt Resolution No. 2025-52 to Adopt the Initial Study/Mitigated Negative Declaration and Mitigation, Monitoring and Reporting Plan for the Tate Park Lift Station Project (MS-2401) and Approving the Project

Staff Recommendation: Adopt Resolution No. 2025-52 to Adopt the Initial Study/Mitigated Negative Declaration and Mitigation, Monitoring and Reporting Plan for the Tate Park Lift Station Project MS-2401 and Approve the Project.

Background: *Strategic Plan, Goal No. 4 – INFRASTRUCTURE: Reliable, Cost-Effective, and Sustainable Facilities and Properties. The District will develop a comprehensive plan to guide the use of its properties and the renewal and replacement of facilities for timeliness, cost-effectiveness, and maximum long-term benefit.*

OBJECTIVE 4.1: A comprehensive plan guides long-term, cost-effective renewal, replacement, usage, and development of District facilities and properties.

OBJECTIVE 4.2: The comprehensive, long-term facility plan is funded.

The Marina Coast Water District (District) plans to add a new sanitary sewer pump station in Glorya Jean Tate Park (Tate Park) in Marina to serve the Marina Station Development and existing Marina area customers. The existing lift station facilities are too small to manage the existing sewage flow from the Marina Tate Park area with the increased flows from the Marina Station development. The existing site is also not properly located or sized. In addition, the Tate Park site was proposed because it is on the east side of Highway 1 (Hwy 1), improving resiliency against climate change.

Denise Duffy & Associates has been providing environmental services for the project, per the PSA in Board approved Resolution No. 2024-04.

Discussion/Analysis: The Project consists of the construction and operation of a new sanitary sewer lift station at the northern end of Glorya Jean Tate Park as chosen and directed by the City of Marina. Under existing conditions, wastewater from the northern portion of Marina currently flows west under Hwy 1 in an existing 18-inch sewer main toward the Reservation Road facility. Wastewater is then pumped back under Hwy 1 in a sanitary sewer force main in Lake Drive and Reservation Road, which terminates in a manhole at the west end of Seaside Court.

The new lift station will collect and then transmit wastewater flow through a new sanitary sewer force main that would be installed within the following public roadways: Drew Street, Abdy Way, Cardoza Avenue, Reservation Road, and an existing pipeline easement crossing two commercial properties, ending at a new manhole at the west end of Seaside Court where the proposed project would tie into the existing MCWD system. In addition, the proposed project includes the replacement of the existing gravity sewers in Seaside Court with a new larger gravity sewer. The new lift station would eliminate the need to continue pumping wastewater to the west side of Hwy

1. The existing pump station will remain operational to continue serving development on the west side of Hwy 1. In addition to serving existing connections, the proposed project would add wastewater conveyance capacity to facilitate planned population growth associated with the Marina Station Development.

Based on the evaluation conducted by Denise Duffy & Associates, including, but not limited to, aesthetics, agricultural and forestry resources, air quality, biological resources, cultural resources, geology and soils, greenhouse gas emissions, hazards and hazardous materials, hydrology and water quality, land use, mineral resources, noise, population/housing, public services, recreation, transportation, tribal resources, utilities and service systems, and wildfire, the IS/MND concludes that with applied mitigation measures, no significant impacts would result from the proposed action. Therefore, a proposed MND determination was prepared.

On September 4, 2025, District staff released the Draft IS/MND for a public review period. The end of the public review period was October 3, 2025. The entity that provided public comment was the following:

- Monterey Salinas Transit

The complete Initial Study/Mitigated Negative Declaration (IS/MND) is comprised of the separately bound Draft IS/MND and the Final IS/MND documents dated September 2025, and October 2025, respectively. The comment letters and responses to pertinent comments are included in the Final IS/MND. The comments received on the Draft IS/MND did not result in a “substantial revision” of the negative declaration, as defined by CEQA Guidelines Section 15073.5, and the new information added to the negative declaration merely clarifies, amplifies, or makes insignificant modifications to the IS/MND. No new, avoidable significant effects were identified since the commencement of the public review period that would require mitigation measures or project revisions to be added in order to reduce the effects to insignificant.

Environmental Review Compliance: Included above.

Legal Counsel Review: Legal Counsel reviewed this agenda item.

Climate Adaptation: Not applicable.

Financial Impact: ☒ Yes ☐ No **Funding Source/Recap:** Funding for this item comes from Capital Improvement Project (CIP) Tate Park Lift Station Project MS-2401 which has a current available balance of \$3,186,316.

Other Considerations: None.

Material Included for Information/Consideration: Resolution No. 2025-52; Attachment 1 – Draft Initial Study/Mitigated Negative Declaration; Attachment 2 – Final Initial Study/Mitigated Negative Declaration; Attachment 3 – Final Mitigation, Monitoring and Reporting Plan; all reports are available at www.mcwd.org/governance_meetings.html.

Action Required: ☒ Resolution ☐ Motion ☐ Review

Board Action

Motion By_____ Seconded By_____ No Action Taken_____

Ayes_____

Abstained_____

Noes_____

Absent_____

October 20, 2025

Resolution No. 2025-52
Resolution of the Board of Directors
Marina Coast Water District

Adopt the Initial Study/Mitigated Negative Declaration and Mitigation, Monitoring and Reporting Plan for the Tate Park Lift Station Project (MS-2401) and Approving the Project

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), regular meeting duly called and held on October 20, 2025, at 920 Second Avenue, Marina, California, as follows:

WHEREAS, the project is needed to serve the Marina Station Development and existing Central Marina customers as the existing lift station facilities are too small to manage the anticipated additional sewage flows; and,

WHEREAS, the new lift station will be located in Glorya Jean Tate Park in Marina at a location agreed to by the City of Marina; and,

WHEREAS, the project is a project under California Environmental Quality Act (Section 21000 et seq. of the Public Resources Code, hereinafter referred to as CEQA), which requires that an agency consider the environmental consequences of their actions before approving a project; and,

WHEREAS, the Board approved a Professional Services Agreement Amendment with Schaaf & Wheeler under Resolution No. 2024-04 for design of the project, including sub-consulting environmental work by Denise Duffy & Associates; and,

WHEREAS, based on an Initial Study (IS) conducted by Denise Duffy & Associates, the IS concluded that with applied mitigation measures and a Mitigation Monitoring and Reporting Program (MMRP), no significant impacts would result from the proposed action and therefore a proposed Mitigated Negative Declaration (MND) determination was prepared; and,

WHEREAS, the Draft IS/MND for the Tate Park Lift Station Project, dated September 4, 2025, and hereby incorporated by reference into this resolution (hereafter, the “Draft IS/MND” or “Project”), was released for a public review period and required copies of the Draft IS/MND were sent to the State of California Office of Planning and Research (State Clearinghouse) (SCH # 2025090175); and,

WHEREAS, pursuant to Public Resources Code Section 21092 and CEQA Guidelines Section 15072, notice of the availability of the Draft IS/MND and the Notice of Intent to adopt a Mitigated Negative Declaration were posted with the Monterey County Clerk for a period of 30 days, posted at the site, posted on the District website, and sent to responsible and trustee agencies and interested organizations; and,

WHEREAS, the public comment period closed on October 3, 2025 after a duly noticed 30-day public review period; and,

WHEREAS, comments were received from: Monterey-Salinas Transit (MST), and the comments and responses are provided in the Final Initial Study/Negative Declaration (“Final IS/MND”) dated October 2025; and,

WHEREAS, the IS/MND is comprised of the separately bound Draft IS/MND and the Final IS/MND documents dated September 2025, and October 2025, respectively; and,

WHEREAS, the comments received on the Draft IS/MND did not result in a "substantial revision" of the negative declaration as defined by CEQA Guidelines Section 15073.5 and the new information added to the negative declaration merely clarifies, amplifies, or makes insignificant modifications to the IS/MND; and,

WHEREAS, no new, avoidable significant effects were identified since the commencement of the public review period that would require mitigation measures or project revisions to be added in order to reduce the effects to insignificant; and,

WHEREAS, the IS/MND recommends mitigation measures for environmental effects of the Project that would reduce the Project-related impacts to an acceptable, less than significant level; and,

WHEREAS, the mitigation measures adopted by the District will be implemented as set forth in the Mitigation Monitoring and Reporting Program prepared in accordance with Public Resources Code Section 21081.6, which described the requirements and procedures to be followed in implementing mitigation measures.

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Marina Coast Water District does hereby:

1. adopt Resolution No. 2025-52; and,
2. approve and adopt the IS/MND and the Mitigation Monitoring and Reporting Plan for the Tate Park Lift Station Project and approves the project; and,
3. implement the Mitigation Monitoring and Reporting Program as set forth in the IS/MND during Project implementation and operation in order to reduce all identified significant impacts to a less-than-significant level; and,
4. direct staff to file a Notice of Determination with the Monterey County Clerk within five (5) working days of approval of the project; and,
5. authorize the General Manager to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution.

PASSED AND ADOPTED on October 20, 2025, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Gail Morton, President

ATTEST:

Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true, and correct copy of Resolution No. 2025-52 adopted October 20, 2025.

Remleh Scherzinger, Secretary

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 8-G

Meeting Date: October 20, 2025

Prepared By: Dominique Bertrand, EIT
Reviewed By: Garrett Haertel, PE

Approved By: Remleh Scherzinger, PE

Agenda Title: Adopt Resolution No. 2025-53 to Adopt the Notice of Determination for the Ord Wastewater Treatment Blight Removal Project (OW-2402)

Staff Recommendation: Consider Adoption of Resolution No. 2025-53 to Adopt the Notice of Determination for the Ord Wastewater Treatment Blight Removal Project (OW-2402).

Background: *Strategic Plan, Goal No. 4 – INFRASTRUCTURE: Reliable, Cost-Effective, and Sustainable Facilities and Properties. The District will develop a comprehensive plan to guide the use of its properties and the renewal and replacement of facilities for timeliness, cost-effectiveness, and maximum long-term benefit.*

OBJECTIVE 4.1: A comprehensive plan guides long-term, cost-effective renewal, replacement, usage, and development of District facilities and properties.

OBJECTIVE 4.2: The comprehensive, long-term facility plan is funded.

OBJECTIVE 4.3: Corrective and preventive maintenance is planned and proactively implemented on schedule for cost-effectiveness and the least disruption to regular operations.

Marina Coast Water District (“the District”) received the former Fort Ord Wastewater Treatment Plant (WWTP) through the Fort Ord Reuse Authority (FORA) from the U.S. Army, along with easements for water and wastewater facilities and pipelines in 2001. The District no longer benefits from owning, operating, and/or maintaining the entire WWTP facility, and as such, relinquished ownership of those portions of said WWTP property and facilities to the California Department of Parks and Recreation (“State Parks”). The District retains ownership of three (3) structures on the WWTP property and has easements for active wastewater collection system assets on the property. However, in accordance with the terms, conditions, and obligations of the previously-approved “First Amendment to the Memorandum of Agreement Between Marina Coast Water District and California Department of Parks and Recreation to Resolve Conflicting Fort Ord Public Benefit Conveyance Requests within the Proposed Ord Dunes State Park” (“the Amended Agreement”) dated August 2023, the District must demolish, remove, and properly dispose of portions of the WWTP and associated property, including subsurface and above ground structures.

The Building Removal Funding Agreement established between FORA and the District (dated June 1, 2020) established funding for demolition of the blighted structures. The funding recipient (MCWD) received proceeds of the Fort Ord Reuse Authority Tax Allocation Bonds amounting to \$977,623.71 and these funds are to be used to support the abatement and demolition efforts of the blighted structures located on the Corp Yard and the former Fort Ord WWTP. To date the Corp Yard blight removal efforts were advanced in 2025 with six blighted structures having been abated and demolished.

Discussion/Analysis: The District’s former Fort Ord Wastewater Treatment Plant Blight Removal Project (Proposed Project) would involve the demolition of 10 dilapidated structures at the former wastewater treatment plant located on Assessor’s Parcel Number (APN) 031-031-001-000 on the

former Fort Ord in Monterey County, California. Specifically, the Proposed Project would demolish a chlorine contact basin, revolving drum screen, secondary sedimentation structure, grit tanks and headworks, two (2) digester tanks, a sludge control building, a sludge heater building, and a recirculation pump facility. The Proposed Project would also remove metal and debris from the existing primary sedimentation structure and other areas of the Project site and abandon existing pipeline infrastructure associated with the proposed demolished structures pursuant to Section 300.19.8 of the MCWD Procedures, Guidelines, and Design Requirements for existing facility provisions.

The certified Final Environmental Impact Report (Final EIR) for the Fort Ord Dunes State Park (FODSP) General Plan (State Clearinghouse No. 2003051145) included the analysis of the potential environmental effects that could result from the implementation of future demolition activities within the FODSP. The California Department of Parks and Recreation (State Parks) adopted mitigation measures and certified the Final EIR in September 2004, and implementation of these mitigation measures is required. State Parks did not identify any significant and unavoidable effects through implementation of the FODSP General Plan and applicable mitigation measures.

Therefore, based on the evaluation conducted by Denise Duffy & Associates, the Proposed Project's potential environmental effects were analyzed in the Final EIR. Mitigation measures adopted as part of the FODSP Final EIR that reduce the potentially significant effects associated with the proposed demolition activities to a less-than-significant-level will be implemented as part of the Proposed Project.

The demolition activities that would occur under the Proposed Project are not significantly different than those analyzed in the Final EIR. The Final EIR adequately addressed and mitigated all the potential environmental impacts that may result from the Proposed Project. Preparation of a mitigated negative declaration or EIR is not required pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15162. The District reviewed the analysis in the Final EIR and determined the Final EIR adequately described, analyzed, and mitigated the Proposed Project, and, therefore, no further CEQA analysis is necessary. A Notice of Determination (NOD) will be released for a 30-day public review period and required copies of the NOD will be sent to the State of California Office of Planning and Research

Environmental Review Compliance: included above.

Legal Counsel Review: Legal Counsel has reviewed this agenda item.

Climate Adaptation: Demolition of the blighted structures will remove structures and appurtenances whose decay is negatively impacting the surrounding environment through the dispersal of hazardous materials. Removal of this source of pollution will safeguard local flora and fauna against continued exposure to hazardous materials.

Financial Impact: X Yes No **Funding Source/Recap:** Funding for this item comes from the Blight Removal fund, a portion of the funds amounting to \$441,000 have been allocated to Capital Improvement Project (CIP) Ord Wastewater Treatment Blight Removal Project OW-2402. The remaining Blight Removal funds are allocated to the Corp Yard Demo Project OW-2401.

Other Considerations: None.

Material Included for Information/Consideration: Resolution No. 2025-53. Attachment 1 – Draft Notice of Declaration Form; Attachment 2 – Draft Notice of Declaration Attachment; Attachment 3 – Ord Wastewater Treatment Plant Biological Resources Report; all reports are available at www.mcwd.org/governance_meetings.html.

Action Required: X Resolution Motion Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

October 20, 2025

Resolution No. 2025-53
Resolution of the Board of Directors
Marina Coast Water District

Adopt the Notice of Determination for the Ord Wastewater Treatment Blight Removal Project
(OW-2402)

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), regular meeting duly called and held on October 20, 2025, at 920 Second Avenue, Marina, California, as follows:

WHEREAS, in 2001, the Fort Ord Reuse Authority (FORA) transferred to the District the former Fort Ord Wastewater Treatment Plant (WWTP) and the Corporation Yard (Corp Yard) located at 2840 4th Avenue, Marina, CA 93933, in addition to easements for water and wastewater facilities and pipelines; and,

WHEREAS, the District must demolish, remove, and properly dispose of portions of the existing WWTP per obligations set forth in the “First Amendment to the Memorandum of Agreement Between Marina Coast Water District and California Department of Parks and Recreation to Resolve Conflicting Fort Ord Public Benefit Conveyance Requests within the Proposed Ord Dunes State Park” (“the Amended Agreement”); and,

WHEREAS, the Building Removal Funding Agreement established between FORA and the District (dated June 1, 2020) established funding for demolition of the blighted structures. The funding recipient (MCWD) received proceeds of the Fort Ord Reuse Authority Tax Allocation Bonds and these funds are to be used to support the abatement and demolition efforts of the blighted structures located on the Corp Yard and the WWTP; and,

WHEREAS, the project is a project under California Environmental Quality Act (Section 21000 et seq. of the Public Resources Code, hereinafter referred to as CEQA), which requires that an agency consider the environmental consequences of their actions before approving a project; and,

WHEREAS, the certified Final Environmental Impact Report (Final EIR) for the Fort Ord Dunes State Park (FODSP) General Plan (State Clearinghouse No. 2003051145) included the analysis of the potential environmental effects that could result from the implementation of future demolition activities within the FODSP. The California Department of Parks and Recreation (State Parks) adopted mitigation measures and certified the Final EIR in September 2004, and implementation of these mitigation measures is required; and,

WHEREAS, Mitigation measures adopted as part of the FODSP Final EIR that reduce the potentially significant effects associated with the proposed demolition activities to a less-than-significant-level will be implemented as part of the Proposed Project; and,

WHEREAS, there is a Professional Services Agreement with Randazzo Enterprises for design of the project, including sub-consulting environmental work by Denise Duffy & Associates; and,

WHEREAS, the Notice of Determination for the Ord Wastewater Treatment Blight Removal Project, dated October 2025, and hereby incorporated by reference into this resolution (hereafter, the “NOD” or “Project”), will be released for a public review period and required copies of the NOD will be sent to the State of California Office of Planning and Research; and,

WHEREAS, pursuant to Public Resources Code Section 21092 and CEQA Guidelines Section 15072, notice of the availability of the Draft NOD will be posted with the Monterey County Clerk for a period of 30 days, posted at the site, and sent to responsible and trustee agencies and interested organizations; and,

WHEREAS, the NOD recommends mitigation measures for environmental effects of the Project that would reduce the Project-related impacts to an acceptable, less than significant level in accordance with Public Resources Code Section 21081.6, which described the requirements and procedures to be followed in implementing mitigation measures.

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Marina Coast Water District does hereby:

1. adopt Resolution No. 2025-53; and,
2. approve and adopt the NOD for the Ord Wastewater Treatment Blight Removal Project and approves the project; and,
3. implement the Mitigation Monitoring and Reporting Program as set forth in the NOD during Project implementation and operation in order to reduce all identified significant impacts to a less-than-significant level; and,
4. direct staff to file a Notice of Determination with the Monterey County Clerk within five (5) working days of approval of the project; and,
5. authorize the General Manager to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution.

PASSED AND ADOPTED on October 20, 2025, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Gail Morton, President

ATTEST:

Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true, and correct copy of Resolution No. 2025-53 adopted October 20, 2025.

Remleh Scherzinger, Secretary

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 9-A

Meeting Date: October 20, 2025

Prepared By: Mary Lagasca, CPA

Approved By: Remleh Scherzinger, PE

Agenda Title: Accept the Annual Comprehensive Financial Report and the Independent Auditor's Report for the Fiscal Year ended June 30, 2025

Staff Recommendation: Accept the Annual Comprehensive Financial Report and the Independent Auditor's Report for the fiscal year ended June 30, 2025.

Background: *Strategic Plan, Objective No. 3.3 – The Board receives understandable, timely, and up-to-date financial reports on an approved schedule.*

California Government Code Section 26909 requires the County Auditor to either make or contract with a certified public accountant or public accountant to perform an annual audit of the accounts and records of every special district within the county for which an audit by a certified public accountant or public accountant is not otherwise provided unless an audit by a certified public accountant has been arranged by the District.

On March 18, 2024, the Board adopted Resolution No. 2024-13 approving a 3-year contract with an option to renew for 2 additional years with Chavan and Associates, LLP. The contract is to provide annual audit services to the District from FY 2024 to FY 2026 for a not-to-exceed amount of \$24,250 for FY 2025.

Discussion/Analysis: The District contracted with Chavan & Associates, LLP, a firm of licensed certified public accountants, to audit the District's financial statements for the fiscal year ending June 30, 2025. The goal of the independent audit is to provide reasonable assurance that the basic financial statements are free from material misstatement. The Independent Auditor's Report which is included in the Annual Comprehensive Financial Report (ACFR), indicates that the financial statements are presented fairly, in all material respects, the financial position of the District. This "unmodified" opinion is the optimal opinion to receive from an external auditor.

The ACFR is an extensive report summarizing the financial activities of the District that occurred from July 1, 2024, through June 30, 2025 and is divided into three sections: Introductory, Financial, and Statistical Sections.

The introductory section contains a Letter of Transmittal, awards and achievements, organizational chart, and directory of officials. The letter of transmittal includes a brief overview of the District, its policies, and how the District controls its finances.

The financial section contains the Management's Discussion and Analysis report. This analysis illustrates the basic financial operations of the District in a more detailed manner than is found in the Letter of Transmittal. Also included in this section are the Independent Auditor's Report and the Basic Financial Statements and Notes to the Financial Statements.

The final section of the report is a compilation of statistical schedules for the last ten years that depict various trends and general information about the District.

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the District for its ACFR for the fiscal year ended June 30, 2024. This is the seventeenth consecutive year that the District has received this prestigious award. To be awarded a Certificate of Achievement, the District had to publish an easily readable and efficiently organized ACFR that satisfied both generally accepted accounting principles and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only. Staff believes that the District's current ACFR continues to meet the Certificate of Achievement Program's requirements and is submitting it to GFOA to determine its eligibility for another certificate.

Sheldon Chavan, Managing Partner of Chavan & Associates, LLP, Partner in charge of the District's audit team will be available at the Board meeting to answer any questions on their audit report and the District's ACFR.

Environmental Review Compliance: None required.

Legal Counsel Review: None required.

Climate Adaptation: Not Applicable.

Financial Impact: _____Yes ___X___No

Funding Source/Recap: None.

Material Included for Information/Consideration: The Annual Comprehensive Financial Report for the fiscal year ended June 30, 2025 is provided separately.

Action Required: _____Resolution ___X___Motion _____Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 9-B

Meeting Date: October 20, 2025

Prepared By: Derek Cray

Approved By: Remleh Scherzinger, PE

Agenda Title: Consider the Introduction and First Reading of Ordinance No. 65, an Ordinance Amending Title 5, Sewer Service System, Chapter 5.20 Use of Public Sewers, Sections 5.20.050, and 5.20.060, and Adding Sections 5.20.045, 5.20.062, and 5.20.065 to the Marina Coast Water District Code, in Accordance with Updated Standards and Requirements for the Reduction of Fats, Oil, and Grease in Public Sewer Systems and Set a Public Hearing Date for November 17, 2025

Staff Recommendation: The Board of Directors introduce and conduct or waive the first reading of Ordinance No. 65 approving an Ordinance Amending Title 5, Sewer Service System, Chapter 5.20 Use of Public Sewers Sections 5.20.050, and 5.20.060, and adding Sections 5.20.045, 5.20.062, and 5.20.065 to the Marina Coast Water District Code and set the public hearing date for November 17, 2025.

Background: *Strategic Plan Goal No. 4. Infrastructure: Reliable, Cost-Effective, and Sustainable Facilities and Properties;*
Strategic Plan Goal No. 5. Engagement: Communicate and Engage Effectively with Customers, Partners, and Stakeholders.

At the September 22, 2025, Marina Coast Water District (MCWD or District) regularly scheduled board meeting, District staff presented an updated Ordinance No. 65 related to the reduction of Fats, Oil, and Grease to the Board for review. At that time, the Board directed staff to provide clarification on ownership and responsibilities between an owner (landlord) and a tenant of a property in relation to the disconnection of sewer services in the event of enforcement of the District's rules for service.

Discussion/Analysis: Staff reviewed the questions and comments from the September 22, 2025, meeting and incorporated additional language in the Ordinance that notification to both the owner and the tenant will be provided in the event of enforcement action. Additionally, the District will provide notification to the County Health Department should the District proceed with termination of either water or sewer services.

The Board of Directors posed the question of whether the owner or tenant was responsible for compliance with the District's rules for service, and per the existing MCWD Code, it is the owner's ultimate obligation to ensure that their tenant is complying with the District's rules and regulations for the terms of service. MCWD Code 5.08.050 states: no building, industrial facility or other structure shall be occupied until the owner of the premise has complied with all rules and regulations of the District. Additionally, 5.08.070 states, "as an alternative method of enforcing the provisions of this or any other ordinance, rule or regulation of the district, the general manager shall have the power to disconnect the user or subdivision sewer system from the sewer mains of the district." Therefore, if the tenant defaults on its obligations to comply with the District's ordinance, then the owner shall be required to comply in order to regain services from the District. With the addition of the requested language, staff recommends amending Title 5, Chapter 5.20.050 and 5.20.060 almost in its entirety, and adding additional sections 5.20.045, 5.20.062, and 5.20.065

to create a robust and enforceable source control program. A redline version of the edits is attached to this transmittal. Below is a summary of some of the revisions, primary changes, and an explanation for the revision:

5.20.045- adds definitions for grease trap and grease interceptor.

5.20.050(A) – the requirement that all food establishments and businesses that discharge fats, oil, and grease shall have a properly sized grease interceptor, and removed the language allowing for a grease trap.

5.20.050 (A)(1)- adds language that allows an existing food establishment with an operable grease trap to be permitted to continue using a grease trap. If the establishment fails to maintain its grease trap, then a grease interceptor will be required.

5.20.050(A)(1)(a)- any food establishment that changes ownership or type of use shall be required to install the appropriate grease interceptor as required by the District.

5.20.050(B)(1)- added in language to prohibit wastewater flows from urinals, toilets, or similar fixtures from passing through a grease trap or interceptor.

5.20.050(C)- adds the minimum size allowed for a grease interceptor at 750-gallon capacity.

5.20.060- addition of the language for grease traps and grease interceptors.

5.20.060(B)– adds the requirement frequency and trigger points for grease traps to be pumped.

5.20.060(C)– adds the requirement frequency and trigger points for grease interceptors to be pumped.

5.20.060(D)- adds requirements for the use of grease haulers, required paperwork, and record retention for pump outs and grease measurements.

5.20.060(F)- wording cleanup.

5.20.060(G)- adding in additional language on authority to inspect grease removal devices, and authority to terminate services if inspections are denied.

5.20.062- new section added for fees to administer the program. Fees will be set by resolution at a later date.

5.20.065- new section for enforcement added.

5.20.065(A)- If a food establishment is found not to be maintaining its grease trap or interceptor, the District will provide a first warning, providing the customer 72 hours to comply.

5.20.065(B)- if a food establishment is still not complying after the first warning, the District will provide a final twenty-four-hour notice to comply.

5.20.065(C)- if the customer fails to comply with the final notice, the District may terminate water service to the premise.

5.20.065(D)- if the customer still fails to comply and is still producing or disposing of grease down the sanitary sewer line, the District may terminate sewer service to the premise.

5.20.065(E)- adds language that the owner shall be responsible for all disconnection and reconnection fees associated with any disconnection of services.

5.20.065(F)- revised previous language that requires the installation of a grease interceptor if a customer is not maintaining their grease traps as required.

5.20.065(G)-adds language to recover any costs associated with a sewer spill caused by a customer's inadequate maintenance of their grease trap or interceptor. The Customer shall be responsible for all costs associated with cleaning the spill, including equipment, labor, and materials, as well as any regulatory fines or attorney fees resulting from the spill.

5.20.065(H)-adds language ensuring the District provides notice of all enforcement issues to both the owner and tenant, as well as to the local health department, should either water or sewer services be terminated.

Ordinance Adoption Overview:

The Board Chair is requested to introduce and conduct or waive the first reading of the above Ordinance as the first step to adopting the updated source control chapters of the District's Ordinance. All ordinances must be read in full at the time of introduction unless a regular motion waiving further reading is adopted by a majority of the Board members present.

The Board would also need to set a public hearing on the proposed Ordinance. In the process of adopting ordinances and enacting fees and charges for Central Marina and the annexed portions of the Ord Community service areas, the District is required to conduct first and second readings of the proposed ordinance, set a public hearing date on the proposed change in charges, and publish the Ordinance in full, once, in a newspaper of general circulation, printed, published and circulated in the District within 10 days after adoption with the names of those directors voting for and against adoption. Notice of the public hearing at which the ordinance could be adopted shall be made in accordance with Government Code Section 6066.

Environmental Review Compliance: None.

Legal Counsel Review: Legal Counsel has reviewed and collaborated with staff on the ordinance update and processes to facilitate a public hearing and publication.

Climate Adaptation: A reduction of FOG within the District's sewer system, will reduce the amount of emergency callout and heavy machinery needed to remedy sewer blockages and spills which will reduce greenhouse gas emissions.

Financial Impact: X Yes No **Funding Source/Recap:** There would be minor costs to publish the proposed and finalized ordinance. Funding sources would come from the Operations and Maintenance budget.

Other Considerations: None.

Material Included for Information/Consideration: A copy of the proposed draft ordinance; and Title 5, Chapter 5.20, with track changes.

Action Required: Resolution X Motion Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

MARINA COAST WATER DISTRICT
ORDINANCE NO. 65

AN ORDINANCE AMENDING TITLE 5, SEWER SERVICE SYSTEM
CHAPTER 5.20, SECTIONS 5.20.050, 5.20.060,
AND, ADDING SECTIONS 5.20.045, 5.20.062, 5.20.065 TO THE DISTRICT CODE

Be it ordained by the Board of Directors of
Marina Coast Water District
as follows:

Section 1. Authority. This Ordinance is enacted pursuant to Sections 30000 and following the California Water Code, and Section 6 of Article XIII D of the California Constitution.

Section 2. Findings.

- A. This ordinance is considered for action by the Board of Directors at a regularly scheduled and noticed meeting. The agenda was posted in accordance with the Brown Act with an opportunity for public review in advance of the meeting and public comment during consideration of the ordinance by the Board. The District has complied with the publication, notice, and hearing requirements of Section 50022.3 of the California Government Code.
- B. The District operates its Sewer System in accordance with the State Water Resources Control Board's Water Discharge Requirements. In 2003, the Board of Directors amended Ordinance No. 2 (1967) by adopting Ordinance No. 38, in order to address the discharge of Fats, Oils and Grease (FOG) into the District's Sewer System. The Board of Directors desires to update FOG requirements as set forth herein for the protection of public health and safety.
- C. The Board of Directors finds that it is in the best interests of the District to adopt this ordinance.

Section 3. Purpose of Ordinance. The purpose of this Ordinance is to amend sections 5.20.050, and 5.20.060, and add sections 5.20.045, 5.20.062, and 5.20.065.

Section 4. General Provisions. Chapter 5.20 is hereby amended to read as follows:

5.20.045 Definitions.

- A. Grease Trap - a grease trap is multi-baffle compartment located within a food preparation area and under a sink which has a smaller volume capacity in order to remove fats, oil and grease.
- B. Grease Interceptor - a grease interceptor is a fats, oil, and grease separating structure, located outside of a building, underground, and is designed with a minimum of a two-baffled tank.

5.20.050 Grease trap, grease interceptor or other device required.

- A. All food service establishments, or any other business discharging fats, oil, grease or other similar material shall have an operable and properly sized grease interceptor, as determined by the district. All grease interceptors shall be of a type and capacity approved by the general manager or their designee and shall be so located as to be readily and easily accessible for cleaning and inspection.
 - 1. Existing food service establishments with an existing and operable grease trap will be permitted to continue operating, provided the establishment properly maintains its grease trap and provides documentation to the district. Should the establishment fail to properly maintain its grease trap, then the district will require the installation of a grease interceptor per section 5.20.065.
 - a. Any existing food establishment that changes ownership or type of use shall be required to install the appropriate grease interceptor as required by the district.
- B. All drains from food preparation and clean-up areas, including, but not limited to, pre-wash sinks, floor drains, food waste disposal units, pots and pans sinks, scullery sinks and garbage can wash areas shall be connected to such grease trap or grease interceptor.
 - 1. The customer shall ensure that no wastewater flows from toilets, urinals or similar fixtures shall pass through a grease trap or grease interceptor.
- C. Sizing Formula. The size of a grease trap or grease interceptor shall be as determined by the district. Notwithstanding the foregoing, grease traps required by this chapter shall be no smaller than an eighty gallon capacity grease trap with a seventy-five gallon per minute flow rate and grease interceptors shall have a minimum capacity of 750 gallons.
- D. Existing grease traps, grease interceptors or similar devices. All existing grease traps, grease interceptors or similar devices shall comply with these requirements or be subject to enforcement as set forth herein.

5.20.060 Maintenance of grease traps and grease interceptors.

- A. Grease traps and grease interceptors shall be maintained by the owner, at their expense, and shall continuously operate efficiently at all times. The owner shall periodically remove accumulated grease from the trap or interceptor. No collected grease shall be introduced into any public or private drainage piping.
- B. Grease traps shall be pumped when the combined surface grease and the solids at the bottom reach twenty-five percent or at a minimum frequency once every three months, whichever occurs first. The district in its discretion may require more frequent pumping based on the flow rates and the amount of fats, oils, and grease discharged by the food establishment or business.
- C. Grease interceptors shall be pumped when the combined surface grease and the solids at the bottom reach twenty-five percent or at a minimum frequency once every three months, whichever occurs first. The district in its discretion may require more frequent pumping based on the flow rates and the amount of fats, oils, and grease discharged by the food establishment or business.
- D. All grease traps and interceptors shall be removed by a waste hauler that specializes in the removal of grease, and each said hauler shall provide the customer with a signed certification manifest for the removal of waste. Customer shall ensure that haulers shall measure the percentage of accumulated and floating grease and provide that documentation to the district. Customer is responsible for ensuring that all manifests shall be provided to the district and uploaded to the district's compliance program. All pump-out and servicing records shall be

maintained by the customer for a minimum of three years and be available upon request by the district.

- E. Any grease trap or grease interceptor required by this chapter shall be readily accessible for inspection and properly maintained to assure that accumulations of grease or oil do not impair its efficiency or transport grease or oil into the sewer system.
- F. The district shall perform grease trap and grease interceptor inspections bi-annually or more often, at the owner's expense, and at the discretion of the district should maintenance reports not be received or should a grease trap or grease interceptor fail to operate properly.
- G. Access to a premise for the inspection of grease traps and grease interceptors during normal working hours shall not be denied. If access to a premise or building within a premise is denied for the purposes of grease traps or grease interceptor inspections, the district may terminate services in accordance with section 5.20.065.

5.20.062 Fees.

- A. Any district customer that is required to have a grease trap or grease interceptor shall pay a compliance fee to the district as established by resolution. All such fees shall be sufficient to cover the costs of all services required for the inspection and documentation of grease hauling and maintenance activities.

5.20.065 Enforcement

- A. If the district determines that any food establishment or business is not maintaining its grease trap or interceptor per 5.20.060, the food establishment or business shall receive an initial first warning, which will provide the establishment seventy-two hours to comply.
- B. If the food establishment or business has not complied with the initial first warning, the district will then provide a final, twenty-four-hour notice to comply.
- C. In the event the food establishment or business fails to comply with the final notice, the district may terminate water service to the premises.
- D. If the district determines that the food establishment or business is still conducting business that is generating sewage waste, the district may terminate sewer services to the premises in accordance with 5.08.070.
- E. The owner shall be responsible for all disconnection and reconnection fees associated with 5.20.065 C and D. No building shall be occupied until the owner has complied with all rules and regulations per 5.08.050.
- F. In the event of an occurrence of any condition in A through E above, the district may require the immediate installation of a grease interceptor, if only a grease trap is installed, as a condition of continued water and wastewater services.
- G. If the district determines that a sewer spill results due to a customer's inadequate maintenance of their grease trap or grease interceptor, or improper disposal of fats, oil, grease, or debris, the customer will be required to reimburse the district at the district's then-in-effect rates for all labor, material, and equipment required to remedy the sewer spill. If the sewer spill results in fines from any regulatory agency, the customer shall be responsible for all costs associated with the fines, including attorney fees.
- H. All notices hereunder shall be provided to the property owner and any affected tenants. In the event sewer or water service is terminated due to a violation of this ordinance, the district will notify the local health department

Section 5. Enforcement and Administration. The General Manager and all officers and employees of the District, including all ex-officio officers and employees, shall enforce all the provisions of this Ordinance. The General Manager shall implement and administer this Ordinance. The General Manager shall report to the Board all factors which affect the implementation of this Ordinance and shall maintain a separate file of violations of this Ordinance and a file of any requests for variances from this Ordinance.

Section 6. Effective Date. All sections of this Ordinance shall be in full force and effect 30 days after its final passage in accordance with section 36937 of the California Government Code.

Section 7. Publication and Posting. Within 15 days after adoption, the district shall publish, in a newspaper published in Monterey County and circulated within the district, this ordinance with the names of those directors voting for and against adoption, and shall post in the district office a certified copy of the full text of this ordinance as adopted along with the names of those directors voting for and against adoption.

Section 8. Interpretation. Words and phrases used in this ordinance shall be read conjunctively with and shall have the same meaning as in prior district ordinances and the district Code, unless specifically changed by this ordinance or unless the context requires some other construction. If there is any inconsistency between this ordinance and prior provisions, this ordinance shall control.

On motion of Director _____, seconded by Director _____; the foregoing Ordinance is enacted and shall take effect upon adoption by the following roll call of the Board:

Ayes: _____

Nays: _____

Absent: _____

Abstained: _____

By _____
Gail Morton, President

ATTEST:

Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned hereby certifies that the foregoing Ordinance No. 65 was adopted and approved by the Board of Directors at their regular meeting on November 17, 2025.

Remleh Scherzinger, Secretary

Chapter 5.20 USE OF PUBLIC SEWERS

Sections 5.20.010, 5.20.020, 5.20.030, 5.20.040, 5.20.070, 5.20.080, 5.20.090, 5.20.100, 5.20.110, and 5.20.120 remain unchanged.

5.20.045 Definitions

A. Grease Trap- a grease trap is multi-baffle compartment located within a food preparation area and under a sink which has a smaller volume capacity in order to remove fats, oil and grease.

B. Grease Interceptor- a grease interceptor is a fats, oil, and grease separating structure, located outside of a building, underground, and is designed with a minimum of a two-baffled tank.

5.20.050 Grease trap, grease interceptor or other device required.

A. All food service establishments, or any other business discharging fats, oil, grease, or other similar material shall have an operable and properly sized grease ~~trap, grease~~ interceptor, ~~or other comparable device(s)~~, as determined by the ~~general manager~~ district. All grease ~~interceptors traps, grease interceptor or other devices~~ shall be of a type and capacity approved by the general manager or their designee and shall be so located as to be readily and easily accessible for cleaning and inspection.

1. Existing food service establishments with an existing and operable grease trap will be permitted to continue operating, provided the establishment properly maintains its grease trap and provides documentation to the district. Should the establishment fail to properly maintain its grease trap, then the district will require the installation of a grease interceptor per section 5.20.065.

a. Any existing food establishment that changes ownership or type of use shall be required to install the appropriate grease interceptor as required by the district.

B. All drains from food preparation and clean-up areas, including, but not limited to, pre-wash sinks, floor drains, food waste disposal units, pots and pans sinks, scullery sinks and garbage can wash areas shall be connected to such grease trap or grease interceptor.

1. The customer shall ensure that no wastewater flows from toilets, urinals or similar fixtures shall pass through a grease trap or grease interceptor.

C. Sizing Formula. The size of a grease trap or grease interceptor shall be as determined by the district. Notwithstanding the foregoing, grease traps required by this chapter shall be no smaller than an eighty gallon capacity grease trap with a seventy-five gallon per minute flow rate and grease interceptors shall have a minimum capacity of 750 gallons.

D. Existing grease traps, grease interceptors or similar devices. All existing grease traps, grease interceptors or similar devices shall comply with these requirements or be subject to enforcement as set forth herein.

(Ord. 38 § 9, 2003: amended during 3-02 supplement: Ord. 2 § 804, 1967)

5.20.060 Maintenance of grease traps and grease interceptors.

- A. Grease traps and grease interceptors shall be maintained by the owner, at their his-expense, and shall continuously operate efficiently at all times. The owner shall periodically remove accumulated grease from the trap or interceptor. No collected grease shall be introduced into any public or private drainage piping.
- B. Grease traps shall be pumped when the combined surface grease and the solids at the bottom reach twenty-five percent or at a minimum frequency once every three months, whichever occurs first. The district in its discretion may require more frequent pumping based on the flow rates and the amount of fats, oils, and grease discharged by the food establishment or business.
- C. Grease interceptors shall be pumped when the combined surface grease and the solids at the bottom reach twenty-five percent or at a minimum frequency once every three months, whichever occurs first. The district in its discretion may require more frequent pumping based on the flow rates and the amount of fats, oils, and grease discharged by the food establishment or business.
- D. All grease traps and interceptors shall be removed by a waste hauler that specializes in the removal of grease, and each said hauler shall provide the customer with a signed certification manifest for the removal of waste. Customer shall ensure that haulers shall measure the percentage of accumulated and floating grease and provide that documentation to the district. Customer is responsible for ensuring that all manifests shall be provided to the district and uploaded to the district's compliance program. All pump-out and servicing records shall be maintained by the customer for a minimum of three years and be available upon request by the district.
- E. Any grease trap or grease interceptor required by this chapter shall be readily accessible for inspection and properly maintained to assure that accumulations of grease or oil do not impair its efficiency or transport grease or oil into the sewer system.
- F. The district general manager or its designee shall perform grease trap and grease interceptor inspections bi-annually or more often, at the owner's expense, and at the discretion of the district should maintenance reports not be received or should a grease trap or grease interceptor fail to operate properly.
- G. ~~In the event the District determines that a food service establishment or business required to install and maintain a grease trap either fails to maintain the maintenance record required by this section, or fails to maintain the grease trap as required by this section, the district may require the immediate installation of a grease intercepter~~
- G. Access to a premise for the inspection of grease traps and grease interceptors during normal working hours shall not be denied. If access to a premise or building within a premise is denied for the purposes of grease traps or grease interceptor inspections, the district may terminate services in accordance with section 5.20.065.

(Ord. 38 § 10, 2003; amended during 3-02 supplement: Ord. 2 § 805, 1967)

5.20.062 Fees

- A. Any district customer that is required to have a grease trap or grease interceptor shall pay a compliance fee to the district as established by resolution. All such fees shall be sufficient to cover the costs of all services required for the inspection and documentation of grease hauling and maintenance activities.

5.20.065 Enforcement

- A. If the district determines that any food establishment or business is not maintaining its grease trap or interceptor per 5.20.060, the food establishment or business shall receive an initial first warning, which will provide the establishment seventy-two hours to comply.
- B. If the food establishment or business has not complied with the initial first warning, the district will then provide a final, twenty-four-hour notice to comply.
- C. In the event the food establishment or business fails to comply with the final notice, the district may terminate water service to the premises.
- D. If the district determines that the food establishment or business is still conducting business that is generating sewage waste, the district may terminate sewer services to the premises in accordance with 5.08.070.
- E. The owner shall be responsible for all disconnection and reconnection fees associated with 5.20.065 C and D. No building shall be occupied until the owner has complied with all rules and regulations per 5.08.050.
- F. In the event of an occurrence of any condition in A through E above, the district may require the immediate installation of a grease interceptor, if only a grease trap is installed, as a condition of continued water and wastewater services.
- G. If the district determines that a sewer spill results due to a customer's inadequate maintenance of their grease trap or grease interceptor, or improper disposal of fats, oil, grease, or debris, the customer will be required to reimburse the district at the district's then-in-effect rates for all labor, material, and equipment required to remedy the sewer spill. If the sewer spill results in fines from any regulatory agency, the customer shall be responsible for all costs associated with the fines, including attorney fees.
- H. All notices hereunder shall be provided to the property owner and any affected tenants. In the event sewer or water service is terminated due to a violation of this ordinance, the district will notify the local health department.