



MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

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DIRECTORS

THOMAS P. MOORE
President

JAN SHRINER
Vice President

HERBERT CORTEZ
MATT ZEFFERMAN
PETER LE

Board of Directors
Budget and Personnel Committee Meeting
Marina Coast Water District
11 Reservation Road, Marina, California

Date: May 14, 2019
Time: 6:15 p.m.
Location: MCWD Board Room, 11 Reservation Road, Marina

Committee Members

Jan Shriner
Herbert Cortez

Agenda

This meeting has been noticed according to the Brown Act rules. The Committee will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.

1. Call to Order
2. Public Comments on any item Not on the Agenda *Anyone wishing to address the Committee on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Committee.*
3. Approve the Draft Minutes of the April 9, 2019 Meeting
4. Receive an Update on Budget and Personnel Processes
5. Identify Agenda Items for the Next Committee Meeting
6. Committee Member Comments
7. Adjournment

Next Meeting: June 4, 2019 at 6:15 p.m., 11 Reservation Road, Marina

Draft Minutes
Budget and Personnel Committee Meeting

April 9, 2019

1. Call to Order:

The April 9, 2019 Budget and Personnel Committee meeting was called to order at 6:46 p.m. by Director Cortez. In attendance were:

- Committee members: Vice President Shriner and Director Cortez
- Staff: Keith Van Der Maaten and Paula Riso
- Public members: none

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes of the March 12, 2019 Meeting:

On motion by Vice President Shriner, seconded by Director Cortez, the minutes were unanimously approved.

4. Receive an Update on Budget and Personnel Processes:

Mr. Van Der Maaten gave an update on the status of tasks staff is working on:

- Senior Engineer – hired new engineer, Donald Wilcox.
- O&M Staffing Needs – item complete.
- IT Administrator Position – item complete.
- OM Supervisor – position is open and advertised.
- Electrical Mechanical Supervisor – item complete.
- HR Programs – nothing to report.
- Employee Contract Negotiations – meetings set for Monday, April 15. Jan Shriner and Keith Van Der Maaten will meet with both employee groups.
- Capital Impact Fees – amendment coming to next meeting. Finishing update for May 1 workshop which will include supply costs to be paid for by developer.
- FY 2019-2020 Budget – no update.

5. Identify Budget and Personnel Agenda Items for the Next Committee Meeting:

The same items will be brought back for discussion. The next meeting is scheduled for May 14th at 6:15 p.m.

6. Committee Member Comments:

No comments were made.

7. Adjournment:

Meeting adjourned at 7:07 p.m.