



# MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: [www.mcwd.org](http://www.mcwd.org)

TEL: (831) 384-6131 FAX: (831) 883-5995

## DIRECTORS

THOMAS P. MOORE  
*President*

JAN SHRINER  
*Vice President*

HERBERT CORTEZ  
PETER LE  
MATT ZEFFERMAN

**Board of Directors**  
**Budget and Personnel Committee Meeting**  
Marina Coast Water District  
11 Reservation Road, Marina, California

Date: September 10, 2019  
Time: 6:15 p.m.  
Location: MCWD Board Room, 11 Reservation Road, Marina

### Committee Members

Jan Shriner  
Herbert Cortez

### **Agenda**

*This meeting has been noticed according to the Brown Act rules. The Committee will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.*

1. Call to Order
2. Public Comments on any item Not on the Agenda *Anyone wishing to address the Committee on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Committee.*
3. Approve the Draft Minutes of the August 14, 2019 Meeting
4. Receive an Update on Budget and Personnel Processes
5. Identify Agenda Items for the Next Committee Meeting
6. Committee Member Comments
7. Adjournment

*Next Meeting: October 8, 2019 at 6:15 p.m., 11 Reservation Road, Marina*

Draft Minutes  
Budget and Personnel Committee Meeting

August 14, 2019

1. Call to Order:

The August 14, 2019 Budget and Personnel Committee meeting was called to order at 6:39 p.m. by Director Cortez. In attendance were:

- Committee members: Vice President Shriner and Director Cortez
- Staff: Keith Van Der Maaten, Patrick Breen, and Paula Riso
- Public members: none

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes of the July 9, 2019 Meeting:

On motion by Director Cortez, seconded by Vice President Shriner, the minutes were unanimously approved.

4. Receive an Update on Budget and Personnel Processes:

Mr. Van Der Maaten gave an update on the status of tasks staff is working on:

- OM Supervisor – working out-of-class two employees in the Operator III position.
- HR Programs – nothing to report.
- Employee Contract Negotiations – completed.
- Capital Impact Fees – arranging outreach meetings with developers in September.
- FY 2019-2020 Budget – completed.

5. Identify Budget and Personnel Agenda Items for the Next Committee Meeting:

The same items will be brought back for discussion. The next meeting is scheduled for September 10th at 6:15 p.m.

6. Committee Member Comments:

No comments were made.

7. Adjournment:

Meeting adjourned at 6:56 p.m.