



MARINA COAST WATER DISTRICT

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DIRECTORS

THOMAS P. MOORE
President

JAN SHRINER
Vice President

HERBERT CORTEZ
PETER LE
MATT ZEFFERMAN

Board of Directors
Budget and Personnel Committee Meeting
Marina Coast Water District
November 10, 2020 at 1:00 p.m.

Due to Governor Newsom's Executive Order N-29-20 and recommendations on protocols to contain the spread of COVID-19, staff and Committee members will be attending the November 10, 2020 meeting remotely from various locations and the meeting will be held via Zoom conference. There will be NO physical location of the meeting.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88656661316?pwd=WFVlcm5qYktlTXU2cWIYWVhsUmFXdz09>

Password: 463483

To join via phone: 1-669-900-9128

Webinar ID: 886 5666 1316

Password: 463483

Committee Members

Jan Shriner

Herbert Cortez

Agenda

This meeting has been noticed according to the Brown Act rules. The Committee will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.

1. Call to Order
2. Public Comments on any item Not on the Agenda *Anyone wishing to address the Committee on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Committee.*
3. Approve the Draft Minutes of the July 14, 2020 Meeting
4. Discuss Succession Planning
6. Identify Agenda Items for the Next Committee Meeting
7. Committee Member Comments
8. Adjournment - *Next Meeting: December 8, 2020*

Draft Minutes
Budget and Personnel Committee Meeting

July 14, 2020

1. Call to Order:

The July 14, 2020 Budget and Personnel Committee meeting was called to order at 10:07 a.m. by Vice President Shriner. In attendance via Zoom teleconference were:

- Committee members: Vice President Shriner and Director Cortez
- Staff: Keith Van Der Maaten, Derek Cray, Michael Wegley, Kelly Cadiente, and Paula Riso
- Public members: none

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes of the June 9, 2020 Meeting:

Director Cortez made a motion to approve the minutes of June 9, 2020. Vice President Shriner seconded the motion. The minutes were approved by a vote of 2-Ayes (Cortez, Shriner), 0-Noes, and 0-Absent.

4. Discuss Covid-19 Survey Results:

Mr. Van Der Maaten reviewed the survey with the Committee members explaining that 35 employees took part in the survey. He noted that for the most part, the results were very favorable with few unsatisfactory responses. Director Cortez thanked staff for moving forward with the survey and for the participation. He stated that it was important to follow up and see if the Covid Plan that is in place still meets the needs of the District as Covid continues. Discussion followed. Mr. Van Der Maaten said that the District would once again close the offices to the public in coordination with the County's Shelter in Place Order.

5. Discuss the Capacity Fee Study:

Mr. Van Der Maaten reviewed the Capacity Fee summary with the Committee members and explained that the developer paid Capacity Fee is a "buy-in" to the District's system. The Committee members asked clarifying questions.

The meeting was recessed from 11:06 - 11:11 a.m.

6. Identify Budget and Personnel Agenda Items for the Next Committee Meeting:

Director Cortez said he would like to revisit the Plan if Covid gets worse and/or the Governor shuts things down.

7. Committee Member Comments:

Vice President Shriner commented that she saw that someone was trying to get a recall on the Governor and reminded everyone that there are challenges everywhere in this difficult time.

9. Adjournment:

Meeting adjourned at 11:15 a.m.