



# MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: [www.mcwd.org](http://www.mcwd.org)

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## Board of Directors Budget and Personnel Committee Meeting

Marina Coast Water District

March 2, 2021 at 6:30 p.m.

### DIRECTORS

JAN SHRINER  
*President*

THOMAS P. MOORE  
*Vice President*

HERBERT CORTEZ  
GAIL MORTON  
MATT ZEFFERMAN

Due to Governor Newsom's Executive Order N-29-20 and recommendations on protocols to contain the spread of COVID-19, staff and Committee members will be attending the March 2, 2021 meeting remotely from various locations and the meeting will be held via Zoom conference. There will be NO physical location of the meeting.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85785389125?pwd=MXlBQUhzRFZ1bHNKb0pHMFRyNG1GZz09>

Password: 424741

To join via phone: 1-669-900-9128

Webinar ID: 857 8538 9125

Password: 424741

### Committee Members

Herbert Cortez

Jan Shriner

### **Agenda**

*This meeting has been noticed according to the Brown Act rules. The Committee will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.*

1. Call to Order/Roll Call
2. Public Comments on any item Not on the Agenda *Anyone wishing to address the Committee on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Committee.*
3. Approve the Draft Minutes of the February 9, 2021 Meeting
4. Discuss Succession Planning
5. Discuss Board Member Compensation
6. Discuss a Breakdown of the District Rates
7. Identify Agenda Items for the Next Committee Meeting
8. Committee Member Comments
9. Adjournment

Draft Minutes  
Budget and Personnel Committee Meeting

February 9, 2021

1. Call to Order:

The February 9, 2021 Budget and Personnel Committee meeting was called to order at 10:12 a.m. by President Shriner. In attendance via Zoom teleconference were:

- Committee members: President Shriner and Director Cortez
- Staff: Derek Cray and Paula Riso
- Public members: none

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes of the January 12, 2021 Meeting:

Director Cortez made a motion to approve the minutes of January 12, 2021. President Shriner seconded the motion. The minutes were approved by a vote of 2-Ayes (Cortez, Shriner), 0-Noes, and 0-Absent.

4. Discuss Succession Planning:

Mr. Cray gave an update noting that the Finance department is recruiting for the Accountant position and is currently testing some individuals to fill the vacant position.

5. Discuss Board Member Compensation:

Mr. Cray introduced this item and gave a rundown of amounts a Director could receive for various meetings. Director Cortez asked if President Shriner could share the document she provided several months ago on what other local agency Directors receive. President Shriner said she could look up the information and see if it has been updated. Director Cortez answered he would look up the information and provide it at the next meeting.

6. Identify Budget and Personnel Agenda Items for the Next Committee Meeting:

Director Cortez asked to discuss rates in the Ord Community. President Shriner mentioned some questions she has been asked e.g. rates based on square footage, or rates based on volume of water and not the meter charge. Director Cortez asked if there was a way to know how many District customers were in low-income houses; and, if they are behind in their bills, can District staff reach out to them to reassure them about their bills and offer information on financial assistance programs. President Shriner asked to discuss CSUMB special accommodations at a future meeting.

7. Committee Member Comments:

Director Cortez apologized for starting the meeting late. President Shriner commented that she hopes things go smoothly and that she has a lot of trust in the people working behind the scenes for the District's sake.

8. Adjournment:

Meeting adjourned at 10:34 a.m.