



MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: www.mcwd.org

TEL: (831) 384-6131 FAX: (831) 883-5995

DIRECTORS

JAN SHRINER
President

THOMAS P. MOORE
Vice President

HERBERT CORTEZ
GAIL MORTON
MATT ZEFFERMAN

Board of Directors Executive Committee Meeting

Marina Coast Water District
August 3, 2021 at 7:30 p.m.

Due to Governor Newsom's Executive Order N-29-20 and recommendations on protocols to contain the spread of COVID-19, staff and Committee members will be attending the July 13, 2021 meeting remotely from various locations and the meeting will be held via Zoom conference. There will be NO physical location of the meeting.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82342145986?pwd=Ym85bEIUTFR1cU1SdS9GZEFmWm13dz09>

Passcode: 230759

To join via phone: 1-669-900-6833

Webinar ID: 823 4214 5986

Passcode: 230759

Committee Members

Jan Shriner

Thomas P. Moore

Agenda

This meeting has been noticed according to the Brown Act rules. The Committee will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.

1. Call to Order/Roll Call
2. Public Comment on any item Not on the Agenda *Anyone wishing to address the Committee on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Committee.*
3. Approve the Draft Minutes of the July 13, 2021 Meeting
4. Discuss the Draft Agendas for the August 14th and August 16th Board Meetings
5. Discuss a Green Disposal Policy
6. Identify Agenda Items for the Next Committee Meeting
7. Committee Member Comments
8. Adjournment



Marina Coast Water District

Draft Minutes Executive Committee Meeting

July 13, 2021

1. Call to Order:

The July 13, 2021 Executive Committee meeting was called to order at 7:31 p.m. by President Shriner. In attendance via Zoom teleconference were:

- Committee members: President Shriner and Vice President Moore
- Staff: Remleh Scherzinger, Derek Cray, Patrick Breen, Kelly Cadiente, and Paula Riso
- Public members: None

2. Public Comment on Closed Session Items:

There were no comments made.

The Board entered into Closed Session at 7:33 p.m. to discuss the following item:

3. Closed Session:

Pursuant to Government Code 54957 (a)
Threat to Public Services or Facilities
Consultation with: General Manager as District security manager and Legal Counsel

The Board ended closed session at 8:23 p.m. President Shriner reconvened the meeting to open session at 8:24 p.m.

4. Reportable Actions Taken During Closed Session:

President Shriner stated there were no reportable actions taken.

5. Public Comments on Any Item Not on the Agenda:

There were no comments made.

6. Approve the Draft Minutes of the June 1, 2021 Meeting:

Vice President Moore made a motion to approve the minutes of June 1, 2021. President Shriner seconded the motion. The minutes were approved by a vote of 2-Ayes (Moore, Shriner), 0-Noes, and 0-Absent.

7. Discuss the Draft Agenda for the July 19th Board Meeting:

Mr. Scherzinger reviewed the draft agenda for the July 19th Board meeting. The Board will return to closed session at the end of the agenda to discuss the General Manager evaluation which will consist of goal setting.

8. Discuss the Developer Account Update Processes:

Mr. Breen discussed changes staff is making to the developer account process. Staff will continue to work on the details and bring it before the Board within the next few months.

9. Review the Procurement Policy:

Mr. Cray discussed the proposed changes increasing the Level 1 (increase from \$3,000 to \$15,000) and Level 2 (increasing from \$45,000 to \$200,000) procurement maximums to allow purchases without getting three quotes prior to procurement. He noted that the staff procurement authority limits would increase as well. Ms. Cadiente added that the items over the staff limits would still go to the Board for approval.

10. Identify Agenda Items for the Next Committee Meeting:

President Moore suggested discussing a green disposal policy.

11. Committee Member Comments:

Vice President Moore and President Shriner thanked staff for their hard work.

12. Adjournment:

Meeting adjourned at 9:00 p.m.