



# Marina Coast Water District

## Minutes Executive Committee Meeting

March 1, 2022

### 1. Call to Order:

The March 1, 2022 Executive Committee meeting was called to order at 7:33 p.m. by President Shriner. In attendance via Zoom teleconference were:

- Committee members: President Shriner and Vice President Cortez
- Staff: Remleh Scherzinger, Roger Masuda, and Paula Riso
- Public members: None

### 2. Public Comments on Any Item Not on the Agenda:

There were no comments made.

### 3. Approve the Draft Minutes of the February 1, 2022 Meeting:

Vice President Cortez made a motion to approve the minutes of February 1, 2022. President Shriner seconded the motion. The minutes were approved by a vote of 2-Ayes (Cortez, Shriner), 0-Noes, and 0-Absent.

### 4. Discuss the Draft Agendas for the March 7th and March 21st Board Meetings:

Mr. Scherzinger reviewed the draft agendas for the March 7th and March 21st Board meetings. The Committee suggested only keeping District Standing Committee Reports and removing the Counsel Report from the agenda.

### 5. Discuss the Diversity, Equity, and Inclusion Policy:

Mr. Scherzinger stated that he checked to ensure the District had used Diversity, Equity, and Inclusion when recruiting for his and other recent positions. He noted that he found the Water Education Foundation had been working on a DEI Policy for all water districts in 2018 and it was published last year. He said he pulled it from the website and has modified it with information pertinent to the District. The District HR Counsel is reviewing the Policy and it should be ready for discussion at the next Committee meeting.

### 6. Discuss the District Policy Manual:

Mr. Scherzinger shared the Policy Manual's draft Table of Contents that staff created. He noted staff was pulling the policies together and assembling the manual, which may take some time to complete. Mr. Scherzinger stated that once the Policy Manual was complete, it will come before the Board for approval.

### 7. Identify Agenda Items for the Next Committee Meeting:

Mr. Scherzinger asked to include a General Manager update to the transmittal.

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8. Committee Member Comments:

Vice President Cortez thanked the District for their support and assistance. President Shriner said she was looking forwards to the “Dad’s Read” at the Marina Library.

9. Adjournment:

Meeting adjourned at 8:08 p.m.