

Agenda
Regular Board Meeting, Board of Directors
Marina Coast Water District
Dual Locations

11 Reservation Road, Marina, California
and
12610 Thunder Chase Drive, Reston, VA 20191
7:00 p.m., Wednesday, September 25, 2002

This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the fourth Wednesday of each month. The meetings begin at 7:00 p.m. at the District offices at 11 Reservation Road, Marina, California.

1. Call to Order/Roll Call

2. Oral Communications *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to three minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

3. Presentations

A. Consider Adoption of Resolution No. 2002-45 Commending Bill Lovvorn for Outstanding Service to the District

Action: The Board will consider adopting Resolution No. 2002-45 to recognize Mr. Bill Lovvorn's outstanding service as the District's consultant for the in-school water conservation program.

B. Representatives from the U.S. Army and Harding ESE will Provide an Update on Groundwater Monitoring in the District's Service Areas.

Action: The Board will receive a presentation on the latest information available on groundwater conditions on the former Fort Ord and in Marina.

4. Action Items *The public may address the Board on Action Items as each item is heard by the Board. Please limit your comment to three minutes.*

This agenda is subject to revision and may be amended prior to the scheduled meeting. A final agenda will be posted at the District office at 11 Reservation Road, Marina, 72 hours prior to the meeting, and copies will be available at the Board meeting. A complete Board packet containing all enclosures and staff materials will be available for public review on Monday, September 23, 2002 at the District office and at the Marina Library. The next regular meeting of the Board of Directors is scheduled for October 23, 2002.

- A. Consider Adoption of Resolution No. 2002-46 Granting a Variance of District Code: Appendix C, Water EDU's for Commercial, Industrial and Governmental/Agency Connections (Medical, Dental, Veterinary) – Estassi Chiropractic Office

Action: The Board will consider a request for variance for water capacity charges for the Estassi Chiropractic Office.

- B. Consider Adoption of Resolution No. 2002-47 Granting a Variance of District Code: Appendix C, Water EDU's for Commercial, Industrial and Governmental/Agency Connections – Hong Dry Cleaners

Action: The Board will consider a request for variance for water capacity charges for the Hong Dry Cleaners.

- C. Consider Adoption of Resolution No. 2002-48 Approving a Professional Services Agreement with Pacific Financial Management, Inc. to Provide Financial Advisory Services

Action: The Board will consider approving a PSA with Pacific Financial Management to provide financial services to the District, as required.

- D. Consider Adoption of Resolution No. 2002-49 Approving Selection of Lending Institution and Loan Program to Fund Capital Improvement Projects for the Ord Community Service Area

Action: The Board will consider selecting a lending institution and will consider directing the General Manager to negotiate and execute loan documents.

- E. Consider Adoption of Resolution No. 2002-50 Approving Reimbursement Policy for Fund Advances from the Marina Cost Center to the Former Fort Ord Cost Center

Action: The Board will consider adopting a reimbursement policy for fund advances from the Marina cost center to the former Fort Ord cost center made in support of capital projects.

- F. Consider Adoption of Resolution No. 2002-51 Approving a Professional Services Agreement with Bartle Wells Associates to Develop a Customized Rate Model

Action: The Board will consider approving a PSA with Bartle Wells Associates to develop a customized rate model for use by staff capable of forecasting the District's debt capability and revenue funding requirements.

- G. Consider Adoption of Resolution 2002-52 Approving a Professional Services Agreement with Tetra Tech to Provide a Procedures Guideline and Design Requirements Manual and the Standard Plans and Specifications for the District

Action: The Board will consider approving a PSA with Tetra Tech to provide a Procedures Guideline and Design Requirements Manual and Standard Plans and Specifications to provide the District's plan review process and design requirements to developers doing business with the District.

- H. Consider Adoption of Resolution 2002-53 Abolishing the Engineering Technician Position and Approving the Plan Check Engineering Position and Job Description

Action: The Board will consider the creation of a Plan Check Engineer position.

- I. Review Staff Report Regarding Changes to Water and Sewer Capacity Charges and Sewer EDU's for Marina and Provide Direction to Staff

Action: At the direction of the Board, staff performed a comprehensive review of water capacity charges. This draft report presents a proposed methodology and changes to water capacity charges in Marina.

- J. Consider Adoption of Resolution 2002-54 Granting a Variance of District Code: Section 2.08.020, Variances, Ordinance 28, Revising Water Consumption Charges and Capacity Charges for Water and Sewer Connections, and Appendix C, Water EDU's for Commercial, Industrial and Governmental Agency Connections – Comfort Inn

Action: The Board directed staff prepare a variance of the District Code's water capacity charges for the Comfort Inn and will consider approving the variance.

- K. Consider Directing the General Manager to Engage a Facilitator for Strategic Planning

Action: The Board directed the General Manager to provide information on consultants and will consider a process for selecting a facilitator to work with the Board to prepare a new Strategic Plan.

- L. Consider Directing the General Manager and District Counsel to work with LAFCO (Local Agency Formation Commission) of Monterey County to Identify a Process and Timeline for Annexing the Ord Community Service Area (the former Fort Ord) into the District

Action: The Board will consider giving guidance to the General Manager and Legal Counsel regarding LAFCO.

5. Consent Calendar *The Consent Calendar contains routine items for which Board approval can be taken with a single motion and vote. A Board member may request that any item be pulled from the Consent Calendar for separate consideration. The public may address the Board on any Consent Calendar item. Please limit your comment to three minutes.*

- A. Approve Minutes of the Regular Board Meeting of August 28, 2002

B. Approve Minutes of the Special Board Strategic Planning Workshop of August 21, 2002

C. Approve Expenditures for the Month of August 2002

6. Informational Items *Informational items are normally provided in the form of a written report or verbal update and may not require Board action. The public may address the Board on Informational Items as they are considered by the Board. Please limit your comments to three minutes.*

A. General Manager's Report

B. Counsel's Report

1. Committees: Public Member Participation

C. Staff Report

1. Open House

2. Request by Mr. Rudolph D. Bargas to Purchase District Well Lot #4

D. Strategic Plan Update

E. Committee and Board Liaison Reports

1. Water Conservation Commission

2. Operations and Maintenance Committee

3. Budget and Personnel Committee

4. Projects and Planning Committee

5. Joint City-District Committee

6. MRWPCA Board Member

7. LAFCO Liaison

8. JPIA Liaison

F. District Correspondence

G. Director's Comments

7. Adjournment *Set or Announce Next Meeting(s), date(s), time(s), and location(s):*

*Regular Meeting: Wednesday, September 25, 2002, 7:00 p.m.,
11 Reservation Road, Marina*