Return to Agenda

Marina Coast Water District

Marina Council Chambers
11 Reservation Road
Marina, California

Adjourned Regular Board Meeting
August 26, 2013
5:00 p.m.

Draft Minutes

1. Call to Order:

President Moore called the meeting to order at 5:00 p.m. on August 26, 2013.

2. Roll Call:

Board Members Present:

Tom Moore – President
Jan Shriner – Vice President
Howard Gustafson – arrived at 5:02 p.m.
Bill Lee
Peter Le

Board Members Absent:

None.

Staff Members Present:

Brian Lee, Interim General Manager
Roger Masuda, Legal Counsel
Kelly Cadiente, Director of Administrative Services
Paula Riso, Executive Assistant/Board Clerk

Audience Members:

Pierce Rossum, Carollo Engineers
Lou Carella, Carollo Engineers
Paula Pelot, Preston Park Tenants Association
Denise Turley, Marina Resident

3. Pledge of Allegiance:

President Moore asked Vice President Shriner to lead everyone present in the pledge of allegiance.

4. Oral Communications:

Ms. Paula Pelot, Preston Park Tenants Association, questioned why the meeting was being held at 5:00 p.m. and in the District offices instead of Marina City Council Chambers where it could be filmed. President Moore answered that the meeting was continued from the last Board meeting and Council Chambers were not available.

Director Gustafson arrived at 5:02 p.m.

Ms. Denise Turley, Marina resident, asked if the District was looking at affordable rates for low income families. President Moore answered that Director Lee recently suggested the District look into a trust fund or foundation but it was still in the conceptual phase.

5. Action Items:

   A. Receive Presentation on the 5-Year Rate Study and Financial Plan and Consider Adoption of Resolution No. 2013-53 to Approve the District's 5-Year Rate Study Financial Plan:

Mr. Pierce Rossum, Carollo Engineers, gave a brief update on the revised 5-Year Rate Study. There were clarifying questions and suggested changes made by the Board.

Vice President Shriner made a motion to adopt Resolution No. 2013-53 approving the District's 5-Year Rate Study Financial Plan as amended with changes by the Board. President Moore seconded the motion. Ms. Pelot asked for clarification on pages 5, 9, 13, 19, 23, and 27. Ms. Turley asked for clarification on pages 2, 7 and 19. Clarification was given by Mr. Lee and Mr. Rossum.

Vice President Shriner amended her motion to include the correction of the typo's, the added appendix, and Table 5.5 to include the Proposed Marina water rates from page 5 of the August 19th presentation, as well as appropriate corrections to Figure 5.1. President Moore seconded the amended motion. Ms. Pelot asked for clarification on the tier increases for water. Mr. Rossum explained the proposed increases. The motion was passed.

Director Lee	-	Yes	Vice President Shriner	-	Yes
Director Gustafson	-	No	President Moore	-	Yes
Director Le	-	Yes			

B. Receive Revised Draft District FY 2013-2014 Budget, Rates, Fees and Charges for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final Budget Documents:

Ms. Kelly Cadiente, Director of Administrative Services, gave a brief presentation on the draft FY 2013-2014 Budget. The Board asked clarifying questions, suggested several changes on the budget; and, Director Le asked to have the presentation sent to the Board members.

Ms. Pelot voiced her concerns over the shared cost center allocations.

Director Le made a motion to direct staff to prepare the draft District FY 2013-2014 budget with the changes requested. Vice President Shriner seconded the motion. The motion was passed.

Director Lee	-	Yes	Vice President Shriner	-	Yes
Director Gustafson	-	Yes	President Moore	-	Yes
Director Le	-	Yes			

C. Consider Approval of Proposition 218 Public Notice and Set Date, Time and Location for the Public Hearings for Proposed Changes in Rates, Fees, and Charges for Marina and Ord Community Service Areas:

Ms. Cadiente introduced this item. The Board asked clarifying questions and noted some corrections to be made.

Director Gustafson made a motion to approve the Prop. 218 public notice. There was no second. Director Gustafson withdrew his motion.

Director Gustafson made a motion to approve the Prop. 218 public notice with the changes discussed, publishing a notice of the public hearing, and hold the public hearing for both service areas on October 21st at Marina City Council Chambers. President Moore seconded the motion.

Ms. Pelot voiced her concerns over who can submit a protest, what number is needed for a successful protest, and how it is counted. Mr. Masuda answered Ms. Pelot's questions.

Ms. Pelot made a Public Records Request asking for a copy of the mailing list that the District prepared with information received from the Assessor's office and the District's customer billing accounts.

The motion was passed.

Director Lee	-	Yes	Vice President Shriner	-	Yes
Director Gustafson	-	Yes	President Moore	-	Yes
Director Le	-	Yes			

6. Director's Comments:

Director Le, Vice President Shriner, and President Moore made comments.

7. Adjournment:

President Moore adjourned the meeting at 8:02 p.m.

APPROVED:

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Thomas P. Moore, President

ATTEST:

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Brian C. Lee, Deputy Secretary