



# MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: [www.mcwd.org](http://www.mcwd.org)

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## DIRECTORS

THOMAS P. MOORE  
*President*

JAN SHRINER  
*Vice President*

HOWARD GUSTAFSON  
WILLIAM Y. LEE  
PETER LE

## Agenda

### Regular Board Meeting, Board of Directors Marina Coast Water District

211 Hillcrest Avenue, Marina, California

Monday, May 19, 2014, **6:00 p.m.** PST

*(Please note the earlier start time)*

*This meeting has been noticed according to the Brown Act rules. The Board of Directors meet regularly on the first and third Monday of each month. The meetings normally begin at 6:45 p.m. and are held at the City of Marina Council Chambers at 211 Hillcrest Avenue, Marina, California.*

**Mission:** *Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

**Vision:** *The Marina Coast Water District will be the leading public supplier of integrated water and wastewater services in the Monterey Bay Region.*

#### 1. Call to Order

#### 2. Roll Call

**3. Public Comment on Closed Session Items** *Anyone wishing to address the Board on matters appearing on Closed Session may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

#### 4. Closed Session

A. Pursuant to Government Code 54956.9  
Conference with Legal Counsel – Existing Litigation  
(Subdivision (a) of Section 54956.9)

1) Ag Land Trust v. Marina Coast Water District, Monterey County Superior Court Case No. M105019; Sixth Appellate District Court of Appeals Case Nos. H038550 and H039559  
(Requested by the Board)

This agenda is subject to revision and may be amended prior to the scheduled meeting. A final agenda will be posted at the District office at 11 Reservation Road, Marina, 72 hours prior to the meeting. Copies will also be available at the Board meeting. A complete Board packet containing all enclosures and staff materials will be available for public review on Thursday, May 15, 2014 at the District office, Marina and Seaside City Halls, and at the Marina and Seaside Libraries. Information about items on this agenda or persons requesting disability related modifications and/or accommodations should contact the Board Clerk 48 hours prior to the meeting at: 831-883-5910. The next regular meeting of the Board of Directors is scheduled for June 2, 2014.

2) In the Matter of the Application of California-American Water Company (U210W) for Approval of the Monterey Peninsula Water Supply Project and Authorization to Recover All Present and Future Costs in Rates, California Public Utilities Commission No. A.12-04-019 – & A.13-05-017 Settlement Agreement  
(Requested by the Board)

3) California-American Water Company vs Marina Coast Water District; Monterey County Water Resources Agency; and Does 1 through 10, San Francisco Superior Court Case No. CGC-13-528312 (Complaint for Declaratory Relief)  
(Requested by the Board)

B. Pursuant to Government Code 54956.9  
Conference with Legal Counsel – Anticipated Litigation  
Significant Exposure to Litigation Pursuant to Subdivision (b) of 54956.9  
Two Potential Cases  
(Requested by the Board)

C. Pursuant to Government Code 54957  
Public Employee Performance Evaluation  
Title: General Manager  
(Requested by the Board)

**6:30 p.m. Reconvene Open Session (Please note the earlier start time)**

**ALL PROTESTS TO THE PROPOSED CENTRAL MARINA AND ORD COMMUNITY WATER AND WASTEWATER RATES MUST BE SUBMITTED TO THE BOARD SECRETARY BY NOT LATER THAN 7:00 PM AT THIS MEETING. ANY PROTESTS SUBMITTED AFTER THAT TIME SHALL BE REJECTED AS LATE AND SHALL NOT BE CONSIDERED**

**5. Possible Action on Closed Session Items** *The Board will report out on any action taken during Closed Session, and may take additional action in Open Session, as appropriate. Any closed session items not completed will be discussed at the end of the meeting.*

**6. Pledge of Allegiance**

**7. Oral Communications** *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

**8. Election of Board Vice President**

*Action: The Board of Directors will elect one Director to serve as Vice President of the Board until December 2014.*

(Requested by Director Lee)

**9. Consent Calendar** *Board approval can be taken with a single motion and vote. A Board member or member of the public may request that any item be pulled from the Consent Calendar for separate consideration at this meeting or a subsequent meeting. The public may address the Board on any Consent Calendar item. Please limit your comment to four minutes.*

- A. Receive the Quarterly Financial Statements for January 1, 2014 to March 31, 2014  
(Requested by Staff)
- B. Receive and File the Check Register for the Month of April 2014  
(Requested by Staff)
- C. Approve the Draft Minutes of the Regular Board Meeting of May 5, 2014  
(Requested by Staff)

**7:00 p.m.**

**ALL PROTESTS TO THE PROPOSED CENTRAL MARINA AND ORD COMMUNITY WATER AND WASTEWATER RATES MUST BE SUBMITTED TO THE BOARD SECRETARY BY NOT LATER THAN 7:00 PM AT THIS MEETING. ANY PROTESTS SUBMITTED AFTER THAT TIME SHALL BE REJECTED AS LATE AND SHALL NOT BE CONSIDERED**

#### **OPEN PUBLIC HEARING**

#### **10. Public Hearing**

- A. Receive Public Comment on Proposed Increases in District Rates, Fees, and Charges for the Central Marina and Ord Community Service Areas

#### **CLOSE PUBLIC HEARING**

#### **11. Staff Report**

- A. General Manager's Verbal Report on the Result of Proposition 218 Protests to the Proposed Increases in District Rates, Fees, and Charges for the Central Marina and Ord Community Service Areas

**12. Action Items** *The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board on these Items as each item is reviewed by the Board. Please limit your comment to four minutes.*

- A. Consider Adoption of Resolution No. 2014-19 Declaring the Results of the Proposition 218 Protest Count for the Proposed Increases in District Rates, Fees, and Charges for the Central Marina and Ord Community Service Areas

*Action: The Board of Directors will consider adopting Resolution No. 2014-19 declaring the results of the Proposition 218 protest count for the proposed increases in District rates, fees, and charges for the Central Marina and Ord Community service areas and determine whether a valid majority protest occurred.*

- B. Consider Second Reading and Adoption of Ordinance No. 56 Approving New District Rates, Fees and Charges for the Central Marina Water and Wastewater Service Area, excluding Capacity Charges  
(Requested by Staff)

*Action: The Board of Directors will consider a Second Reading of Ordinance No. 56 approving the portion of the proposed District rates, fees and charges (excluding Capacity Charges) applicable in the Central Marina water and wastewater service areas. (The portion of the proposed District rates, fees and charges applicable in the Ord Community service areas will be adopted by Resolution No. 2014-20.).*

- C. Consider Adoption of Resolution No. 2014-20 to Approve New District Rates, Fees, and Charges for the Ord Community Water and Wastewater Service Area, excluding Capacity Charges  
(Requested by Staff)

*Action: The Board of Directors will consider adopting Resolution No. 2014-20 approving the portion of the proposed District rates, fees, and charges applicable in the Ord Community water and wastewater service areas, excluding capacity charges.*

- D. Consider Adoption of Resolution No. 2014-21 to Approve a Professional Services Agreement with Monterey Bay Technologies to Provide Information Technology Support Services to the District for FY 2014-2015  
(Requested by Staff)

*Action: The Board of Directors will consider approving a Professional Services Agreement with Monterey Bay Technologies to provide Information Technology Support services to the District for FY 2014-2015.*

- E. Discuss Potential Revisions to Section 42, Payment of Bills, of the Board Procedures Manual and Provide Direction to Staff  
(Requested by the Board)

*Action: The Board of Directors will discuss potential revisions to Section 42 of the Board Procedures Manual, Payment of Bills and provide direction to staff.*

**13. Informational Items** *Informational items are normally provided in the form of a written report or verbal update and may not require Board action. The public may address the Board on Informational Items as they are considered by the Board. Please limit your comments to four minutes.*

- A. General Manager's Report  
1. Correspondence Received by Board or General Manager
- B. Counsel's Report

C. Committee and Board Liaison Reports

- |                                  |                                   |
|----------------------------------|-----------------------------------|
| 1. Water Conservation Commission | 6. LAFCO Liaison                  |
| 2. Joint City-District Committee | 7. FORA                           |
| 3. Executive Committee           | 8. WWOC Report                    |
| 4. Community Outreach            | 9. JPIA Liaison                   |
| 5. MRWPCA Board Member Liaison   | 10. Special Districts Association |

**14. Board Member Requests for Future Agenda Items**

A. Board Member Requests

**15. Director's Comments**

**16. Adjournment** *Set or Announce Next Meeting(s), date(s), time(s), and location(s):*

*Regular Meeting: Monday, June 2, 2014, 6:00 p.m.,  
Marina Council Chambers  
211 Hillcrest Avenue, Marina*

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 8

Meeting Date: May 19, 2014

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Election of Board Vice-President

Detailed Description: Resolution No. 98-1, as amended, states that the Board will annually elect a President and Vice-President.

On February 18, 2014, Director Moore was elected President and following a no majority vote for the election of Vice President, that election was tabled.

On March 10, 2014, Director Lee asked that the election of Vice President be revisited. On March 17, 2014 the Board tabled this item until a full Board was present. On April 21, 2014, the Board tabled this item until a full Board was present. On May 5, 2014, the Board tabled this item until a full Board was present.

Environmental Review Compliance: None required.

Prior Committee or Board Action: On February 18, 2014, after not getting a majority vote for the Vice President seat, the Board tabled the election of Vice President.

Board Goals/Objectives: *2014 Strategic Plan, Mission Statement – We Provide high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Financial Impact:     \_\_\_ Yes     \_\_\_ X No

Funding Source/Recap: N/A

Material Included for Information/Consideration: None.

Staff Recommendation: The Board of Directors elect a Vice-President to serve until December 2014.

Action Required:     \_\_\_ Resolution     \_\_\_ X Motion     \_\_\_ Review

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Board Action

\_\_\_ Resolution No \_\_\_     Motion By \_\_\_     Seconded By \_\_\_

Ayes \_\_\_\_\_     Abstained \_\_\_\_\_

Noes \_\_\_\_\_     Absent \_\_\_\_\_

Reagendized \_\_\_\_\_     Date \_\_\_\_\_     No Action Taken \_\_\_\_\_

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9

Meeting Date: May 19, 2014

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Consent Calendar

Detailed Description: Consent calendar consisting of:

- A) Receive the Quarterly Financial Statements for January 1, 2014 to March 31, 2014
- B) Receive and File the Check Register for the Month of April 2014
- C) Approve the Draft Minutes of the Regular Board Meeting of May 5, 2014

Environmental Review Compliance: None required.

Prior Committee or Board Action: See individual transmittals.

Board Goals/Objectives: *2014 Strategic Plan, Mission Statement – We Provide high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Financial Impact: See individual transmittals.

Funding Source/Recap: See individual transmittals.

Material Included for Information/Consideration: See individual transmittals.

Staff Recommendation: The Board of Directors approve the Consent Calendar as presented.

Action Required: \_\_\_\_\_ Resolution      X   Motion    \_\_\_\_\_ Review  
(Roll call vote is required.)

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Board Action

\_\_\_\_\_ Resolution No \_\_\_\_\_ Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-A

Meeting Date: May 19, 2014

Submitted By: Kelly Cadiente  
Reviewed By: Brian C. Lee

Presented By: Kelly Cadiente

Agenda Title: Receive the Quarterly Financial Statements for January 1, 2014 to March 31, 2014

Detailed Description: All figures reported for the quarter are based on accrual basis accounting. The District's consolidated financial statement for the quarter includes revenues of \$2.626 million and expenses of \$1.923 million, resulting in net gain from operations of \$0.703 million. The District budget projected net gain from operations of \$0.552 million for the same period.

The net gain from operations was higher than the budget expectation by \$0.151 million for a few reasons. A primary reason is that the budget amounts reflect the FY 2012-2013 budget that was extended to FY 2013-2014 through Board Resolution No. 2013-34 on June 17, 2013. Another major reason is that the timing of when revenues are earned and expenses are accrued produce different results than those in which the annual budget amounts are divided evenly by quarter.

Summary of Cost Centers:

<u>Description</u>	<u>Actual Qtr</u>	<u>Budget Qtr</u>	<u>Actual FYTD</u>	<u>Budget FYTD</u>
<b>Marina Water</b>				
Revenue	951,496	1,002,897	3,103,765	3,008,690
Expenses	<u>533,776</u>	<u>640,320</u>	<u>1,657,364</u>	<u>1,920,959</u>
Net Gain	417,720	362,577	1,446,401	1,087,730
<b>Marina Sewer</b>				
Revenue	202,178	203,631	612,985	610,894
Expenses	<u>139,808</u>	<u>195,780</u>	<u>430,027</u>	<u>587,339</u>
Net Gain	62,370	7,852	182,958	23,556
<b>Ord Community Water</b>				
Revenue	1,094,825	1,316,003	3,982,455	3,948,008
Expenses	<u>1,036,066</u>	<u>1,222,215</u>	<u>3,377,196</u>	<u>3,666,644</u>
Net Gain	58,760	93,788	605,259	281,364
<b>Ord Community Sewer</b>				
Revenue	377,736	435,827	1,315,235	1,307,482
Expenses	<u>213,089</u>	<u>288,418</u>	<u>837,938</u>	<u>865,255</u>
Net Gain	164,647	147,409	477,297	442,227
<u>Description</u>	<u>Actual Qtr</u>	<u>Budget Qtr</u>	<u>Actual FYTD</u>	<u>Budget FYTD</u>



<b>Recycled Water Project</b>				
Revenue	-	2,000	4,178	6,000
Expenses	<u>-</u>	<u>61,799</u>	<u>102,708</u>	<u>185,396</u>
Net Gain	-	(59,799)	(98,530)	(179,396)
<b>Regional Project</b>				
Revenue	-	-	-	-
Expenses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Gain	-	-	-	-
<b>Consolidated Cost Centers</b>				
Revenue	<b>2,626,235</b>	<b>2,960,358</b>	<b>9,018,618</b>	<b>8,881,074</b>
Expenses	<u><b>1,922,738</b></u>	<u><b>2,408,531</b></u>	<u><b>6,405,234</b></u>	<u><b>7,225,594</b></u>
Net Gain	<b>703,497</b>	<b>551,827</b>	<b>2,613,384</b>	<b>1,655,480</b>

As of March 31, 2014, the District had \$12.941 million in liquid investments, and \$0.258 million of principal as internal loans to the Ord Community Cost Centers payable to the Marina Cost Centers. The District also had \$2.107 million of bond proceeds for construction purposes, \$3.084 million of 2006 bond proceeds and \$0.849 million of 2010 refunding bond proceeds for debt reserve purposes in the bank. The District owed \$37.110 million in debt for the 2006 revenue certificates of participation bond, \$6.370 million for the 2010 Refunding Bond and \$2.228 million for IOP Construction Loan. The District paid off the FORA Promissory Note during the quarter.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *2014 Strategic Plan, Strategic Element No. 3.2 – Regular Financial Updates to Policymakers and Managers.*

Financial Impact:  Yes  No

Funding Source/Recap: N/A

Material Included for Information/Consideration: Quarterly Financial Statements, Investments and Debt Summary Statements.

Staff Recommendation: The Board receive the Quarterly Financial Statements for January 1, 2014 to March 31, 2014.

Action Required:  Resolution  Motion  Review

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Board Action

\_\_\_\_\_ Resolution No \_\_\_\_\_ Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-B

Meeting Date: May 19, 2014

Submitted By: Kelly Cadiente

Presented By: Kelly Cadiente

Agenda Title: Receive and File the Check Register for the Month of April 2014

Detailed Description: The Board of Directors is requested to receive and file the attached April 2014 check register for expenditures totaling \$751,152.55.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *2014 Strategic Plan, Objective No. 3 – Our objective is to manage public funds to assure financial stability, prudent rate management and demonstrate responsible stewardship. Our fiscal strategy is to forecast, control and optimize income and expenditures in an open and transparent manner. We will efficiently use our financial resources to assure availability to fund current and future demands.*

Financial Impact:     \_\_\_ Yes     \_\_\_ X No

Funding Source/Recap: Expenditures are allocated across the six cost centers; 01-Marina Water, 02-Marina Sewer, 03- Ord Water, 04- Ord Sewer, 05-Recycled Water, 06-Regional Water.

Material Included for Information/Consideration: April 2014 Summary Check Register.

Staff Recommendation: The Board of Directors receive and file the April 2014 expenditures totaling \$751,152.55.

Action Required:     \_\_\_ Resolution     \_\_\_ X Motion     \_\_\_ Review

(Roll call vote is required.)

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Board Action

\_\_\_ Resolution No \_\_\_     Motion By \_\_\_     Seconded By \_\_\_

Ayes \_\_\_     Abstained \_\_\_

Noes \_\_\_     Absent \_\_\_

Reagendized \_\_\_     Date \_\_\_     No Action Taken \_\_\_

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-C

Meeting Date: May 19, 2014

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Approve the Draft Minutes of the Regular Board Meeting of May 5, 2014

Detailed Description: The Board of Directors is requested to approve the draft minutes of May 5, 2014.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *2014 Strategic Plan, Mission Statement – We Provide high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Financial Impact:     \_\_\_ Yes     \_\_\_ **X** \_\_\_ No

Funding Source/Recap: None.

Material Included for Information/Consideration: Draft minutes of May 5, 2014.

Staff Recommendation: The Board of Directors approve the draft minutes of the May 5, 2014 regular Board meeting.

Action Required:     \_\_\_ Resolution     \_\_\_ **X** \_\_\_ Motion     \_\_\_ Review

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Board Action

\_\_\_ Resolution No \_\_\_     Motion By \_\_\_     Seconded By \_\_\_

Ayes \_\_\_     Abstained \_\_\_

Noes \_\_\_     Absent \_\_\_

Reagendized \_\_\_     Date \_\_\_     No Action Taken \_\_\_

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 12-A

Meeting Date: May 19, 2014

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Consider Adoption of Resolution No. 2014-19 Declaring the Results of the Proposition 218 Protest Count for the Proposed Increases in District Rates, Fees, and Charges for the Central Marina and Ord Community Service Areas

Detailed Description: The Board of Directors held a Public Hearing at 7:00 p.m. on May 19, 2014 to allow public comment on the proposed increase in District rates, fees, and charges for Central Marina and Ord Community service areas.

Following the public comments, the Public Hearing was closed. The Board of Directors will now declare the results of the Proposition 218 protest count.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *2014 Strategic Plan, Mission Statement – We Provide high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Financial Impact:     \_\_\_ Yes     \_\_\_  No

Funding Source/Recap: None.

Material Included for Information/Consideration: Resolution No. 2014-19.

Staff Recommendation: The Board of Directors consider adoption of Resolution No. 2014-19 declaring the results of the Proposition 218 protest count.

Action Required:     \_\_\_  Resolution     \_\_\_ Motion     \_\_\_ Review  
(Roll call vote is required.)

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Board Action

\_\_\_ Resolution No \_\_\_     Motion By \_\_\_     Seconded By \_\_\_

Ayes \_\_\_\_\_     Abstained \_\_\_\_\_

Noes \_\_\_\_\_     Absent \_\_\_\_\_

Reagendized \_\_\_\_\_     Date \_\_\_\_\_     No Action Taken \_\_\_\_\_

May 19, 2014

Resolution No. 2014-19  
Resolution of the Board of Directors  
Marina Coast Water District

Declaring the Results of the Proposition 218 Protest Count for the Proposed Increases  
in District Rates, Fees, and Charges for the Central Marina and Ord Community Service Areas

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on May 19, 2014 at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, on March 28, 2014, the District mailed notices to all record owners of parcels within the Central Marina and Ord service areas that will be subject to the proposed rates, fees, and charges for water and wastewater services; and,

WHEREAS, since March 28, 2014, the District has accepted protests from record owners of parcels that will be subject to the proposed rates, fees, and charges for water and wastewater services; and,

WHEREAS, on May 19, 2014, the Directors of the District held a hearing to consider proposed increases to the District’s water and wastewater rates for the Central Marina and Ord service areas; and,

WHEREAS, at the May 19, 2014 hearing and through 7:00 p.m., the District accepted protests from record owners of parcels that will be subject to the proposed rates, fees, and charges for water and wastewater services; and,

WHEREAS, at the May 19, 2014 hearing, the General Manager of the District reported to the Board that the District received a total of \_\_\_\_\_ valid protests from record owners of parcels that will be subject to the proposed rates, fees and charges for water and wastewater services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Marina Coast Water District, as follows:

Section 1. Findings. The Board of Directors finds that:

1. there are 4,205 parcels within the District subject to the proposed rates, fees and charges for water and wastewater services; and,
2. the District received a total of \_\_\_\_\_ timely-filed protests; and,
3. of the \_\_\_\_\_ total timely-filed protests received, \_\_\_\_\_ protests were submitted by record owners of parcels subject to the proposed rates, fees and charges for water and wastewater services; and,
4. the District accepted protests from tenants of the parcels who directly pay the water or wastewater services bill, but not where the record owner of the parcel has already submitted a valid protest.

Section 2. Declaration of Results. The total number of valid protests timely received by the District do not constitute a majority of the parcels subject to the proposed rates, fees and charges for water and wastewater services.

Section 3. Effect of Protests. The effect of the results of the protest count, as specified in Section 2 hereof, is that the Board of Directors, as the legislative body of the District, is authorized to adopt the proposed rates, fees and charges for water and wastewater services.

PASSED AND ADOPTED on May 19, 2014 by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Thomas P. Moore, President

ATTEST:

\_\_\_\_\_  
Brian C. Lee, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2014-19 adopted May 19, 2014.

\_\_\_\_\_  
Brian C. Lee, Secretary

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 12-B

Meeting Date: May 19, 2014

Submitted By: Kelly Cadiente

Presented By: Kelly Cadiente

Reviewed By: Brian C. Lee

Agenda Title: Consider Second Reading and Adoption of Ordinance No. 56 Approving New District Rates, Fees and Charges for the Central Marina Water and Wastewater Service Area, excluding Capacity Charges (*The Portion of the Proposed District Rates, Fees and Charges Applicable in the Ord Community Service Areas Will be Adopted by Resolution No. 2014-20*)

Detailed Description: The Board is requested to conduct the second reading of Ordinance No. 56 and consider its adoption approving new District rates, fees, and charges for the Central Marina service area. Under the ordinance process for codifying rates fees and charges for Central Marina, the District is required to conduct first and second readings of the proposed ordinance, set a public hearing date on the proposed change in rates, fees and charges, and publish the ordinance in the local newspaper. The portion of the proposed District rates, fees and charges applicable in the Ord Community service area will be adopted by Resolution No. 2014-20.

On August 26, 2013, the Board approved the Five-Year Water and Wastewater Financial Plan and Rate Study. The approved Rate Study called for rate increases for FYs 2013/2014, 2014/2015, 2015/2016, 2016/2017 and 2017/2018 of the Central Marina and Ord Community service areas. The Board also approved a Prop 218 notification of proposed rate increases (mailed March 28, 2014) and held a public hearing Monday, May 19, 2014.

The District's imposition and administration of the rates, fees and charges (excluding Capacity Charges) set for in Attachment A of Ordinance 56 shall comply with substantive provisions contained in Section 6(b) of Article XIID of the California Constitution and shall take effect on July, 1, 2014.

Environmental Review Compliance: None required.

Prior Committee or Board Action: On August 26, 2013, the Board adopted Resolution No. 2013-53 approving the 2013 Five-Year Water and Wastewater Financial Plan and Rate Study. On March 17, 2014, the Board approved a Prop 218 notification of proposed rate increases for Central Marina (mailed March 28, 2014). On May 19, 2014, the Board held a Prop 218 public hearing.

Board Goals/Objectives: *2014 Strategic Plan Mission Statement – To provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Financial Impact:      Yes      No



Funding Source/Recap: Increase is Water and Sewer rate revenue for the Central Marina service area per Attachment A of Ordinance 56.

Material Included for Information/Consideration: Ordinance No. 56.

Staff Recommendation: Conduct second reading of Ordinance No. 56 and adopt Ordinance No. 56 approving new water and wastewater rates, fees and charges for the Central Marina service area.

Action Required: \_\_\_\_\_Resolution      X  Motion    \_\_\_\_\_Review  
(Roll call vote is required.)

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Board Action

\_\_\_\_\_Resolution No\_\_\_\_\_    Motion By\_\_\_\_\_    Seconded By\_\_\_\_\_

Ayes\_\_\_\_\_    Abstained\_\_\_\_\_

Noes\_\_\_\_\_    Absent\_\_\_\_\_

Reagendized\_\_\_\_\_    Date\_\_\_\_\_    No Action Taken\_\_\_\_\_

**MARINA COAST WATER DISTRICT**  
ORDINANCE NO. 56

AN ORDINANCE AMENDING SECTIONS 6.08.030, 6.08.060, 6.08.080, 6.08.100, AND  
6.12.050 OF THE DISTRICT CODE  
CHANGING RATES, FEES AND CHARGES FOR WATER AND SEWER SERVICES  
FOR THE CENTRAL MARINA SERVICE AREA

Be it ordained by the Board of Directors of  
Marina Coast Water District  
as follows:

Section 1. Authority. This Ordinance is enacted pursuant to Sections 30000 and following of the California Water Code, and Section 6 of Article XIII D of the California Constitution.

Section 2. Findings.

- A. This ordinance is considered for action by the Board of Directors at a regularly scheduled and noticed meeting. The agenda was posted in accordance with County Water District law with opportunity for public review in advance of the meeting and public comment during consideration of the ordinance by the Board. The District has complied with publication, notice and hearing requirements of Section 6 of Article XIID of the California Constitution and Section 31105 of the California Water Code.
- B. The District Code establishes, among other things, water consumption charges, minimum monthly charges, monthly sewer charges, various service charges, and water and sewer capacity charges for the District's customers. Based on the recommendations of the District's General Manager and engineering and financial advisors, and the 2013 5-Year Water and Wastewater Financial Plan and Rate Study adopted by the Board of Directors on August 26, 2013, revised rates, fees and charges are necessary to meet operating and capital expenses for sound operation of the District in accordance with Water Code Section 31007 and to enable the District to provide continued water and sewer service within the District's Central Marina service area.
- C. The District's legal counsel advises, and the Board finds, that adoption of this ordinance is exempt from the requirements of the California Environmental Quality Act ("CEQA") pursuant to Public Resources Code Section 21080(b)(8) and Section 15273 of the State CEQA Guidelines codified at 14 CCR §15273 because this ordinance pertains to the adoption of rates, fees and charges necessary to maintain services with the District's existing service area.
- D. The rates, fees and charges adopted by this ordinance will not exceed the estimated reasonable costs of providing the services for which the rates, fees or charges are imposed and will not exceed the proportional cost of the service attributable to the parcel receiving the service.

Section 3. Purpose of Ordinance. The purpose of this Ordinance is to revise charges for water and wastewater services for the District’s Central Marina service area. This Ordinance amends Sections 6.08.030, 6.08.060, 6.08.080, 6.08.100, and 6.12.050 of the District Code.

Section 4. Temporary Water Service. Section 6.08.030 (F) of the District Code is amended to read as follows:

**“6.08.030 Temporary water service.**

F. The applicant shall be responsible for district equipment utilized for this purpose and the necessary repair or replacement costs shall be deducted from the applicant's deposit. The applicant is responsible for returning the district equipment and closing the account promptly after the job is complete. If a meter is not returned promptly, the district shall deduct the cost of replacing the meter from the applicant’s deposit.

Gate Valve/Meter deposit	\$ 650.00
Water consumption deposit minimum	\$1,100.00
Set or remove hydrant meter	\$ 140.00
Relocate meter per occurrence	\$ 140.00
Meter set, other than on fire hydrant	Actual Cost
Minimum monthly service charge (Effective July 1, 2014)	\$ 87.33
Minimum monthly service charge (Effective January 1, 2015)	\$ 89.95
Minimum monthly service charge (Effective January 1, 2016)	\$ 92.65
Minimum monthly service charge (Effective January 1, 2017)	\$ 95.43
Minimum monthly service charge (Effective January 1, 2018)	\$ 98.29

Monthly quantity rate for each HCF (see Section 6.08.100 Water Consumption Rates”

Section 5. Monthly Minimum Water Charges. Section 6.08.060 of the District Code is hereby amended to read as follows:

**“6.08.060 Monthly minimum water charges.**

The monthly minimum charges for water service shall be:

METER SIZE	CHARGES (Effective July 1, 2014)	CHARGES (Effective January 1, 2015)	CHARGES (Effective January 1, 2016)	CHARGES (Effective January 1, 2017)	CHARGES (Effective January 1, 2018)
5/8” or 3/4”	\$19.87	\$20.46	\$21.07	\$21.71	\$22.36
1”	\$32.05	\$33.01	\$34.00	\$35.02	\$36.07
1-1/2”	\$52.36	\$53.94	\$55.55	\$57.22	\$58.94
2”	\$76.73	\$79.04	\$81.41	\$83.85	\$86.36
3”	\$133.64	\$137.65	\$141.78	\$146.03	\$150.41
4”	\$214.85	\$221.30	\$227.93	\$234.77	\$241.82
6”	\$417.96	\$430.50	\$443.41	\$456.71	\$470.42
8”	\$824.41	\$849.14	\$874.62	\$900.86	\$927.88

Section 6. Private Fire Service. Section 6.08.080 of the District Code is hereby amended to read as follows:

**“6.08.080 Private fire service.**

The monthly charges for private fire service shall be:

METER SIZE	CHARGES (Effective July 1, 2014)	CHARGES (Effective January 1, 2015)	CHARGES (Effective January 1, 2016)	CHARGES (Effective January 1, 2017)	CHARGES (Effective January 1, 2018)
1”	\$1.49	\$1.53	\$1.58	\$1.63	\$1.68
1-1/2”	\$4.32	\$4.45	\$4.59	\$4.72	\$4.87
2”	\$9.21	\$9.49	\$9.78	\$10.07	\$10.37
2-1/2”	\$16.57	\$17.07	\$17.58	\$18.11	\$18.65
3”	\$26.77	\$27.57	\$28.40	\$29.25	\$30.13
4”	\$57.04	\$58.75	\$60.51	\$62.33	\$64.20
6”	\$165.69	\$170.66	\$175.78	\$181.05	\$186.49
8”	\$353.09	\$363.68	\$374.59	\$385.83	\$397.40

Section 7. Water Consumption Rates. Section 6.08.100 (A) of the District Code is hereby amended to read as follows:

**“6.08.100 Water consumption rates.**

A. Water consumption by District Customers shall be measured in units of one hundred cubic feet (seven hundred forty-eight gallons). The quantity charge for water consumption per one hundred cubic feet (HCF) shall be as follows:

CONSUMPTION	CHARGES (Effective July 1, 2014)	CHARGES (Effective January 1, 2015)	CHARGES (Effective January 1, 2016)	CHARGES (Effective January 1, 2017)	CHARGES (Effective January 1, 2018)
0-8 hcf	\$2.47 per hcf	\$2.55 per hcf	\$2.62 per hcf	\$2.70 per hcf	\$2.78 per hcf
9-16 hcf	\$2.83 per hcf	\$2.92 per hcf	\$3.01 per hcf	\$3.10 per hcf	\$3.19 per hcf
16+ hcf	\$5.00 per hcf	\$5.15 per hcf	\$5.31 per hcf	\$5.47 per hcf	\$5.63 per hcf

**Construction Water Depots (same as Temporary Water Service rates):**

Minimum monthly charge (Effective July 1, 2014)	\$ 87.33
Minimum monthly charge (Effective January 1, 2015)	\$ 89.95
Minimum monthly charge (Effective January 1, 2016)	\$ 92.65
Minimum monthly charge (Effective January 1, 2017)	\$ 95.43
Minimum monthly charge (Effective January 1, 2018)	\$ 98.29
Monthly Quantity rate for each HCF (see above table for Consumption Rates)”	

Section 8. Wastewater Collection Rates. Section 6.12.050 of the District Code is amended to read as follows:

**“6.12.050 Wastewater collection rates.**

Wastewater collection rates for all classes of customers within the District shall be as follows per month per equivalent dwelling unit (EDU), calculated using the table of user classifications and wastewater demand factors set forth in Appendix D of this code.

\$10.10 per equivalent dwelling unit (Effective July 1, 2014)

\$11.11 per equivalent dwelling unit (Effective January 1, 2015)

\$12.22 per equivalent dwelling unit (Effective January 1, 2016)

\$13.44 per equivalent dwelling unit (Effective January 1, 2017)

\$14.78 per equivalent dwelling unit (Effective January 1, 2018)

Section 9. Requirements for Rates, Fees and Charges. The rates, fees and charges adopted by this ordinance shall not exceed the reasonably estimated costs of providing the services for which the rates, fees or charges are imposed.

Section 10. Effective Date. All sections of this Ordinance pertaining to water service rates, fees, and charges shall be in full force and effect thirty (30) days from and after the date of adoption. All sections of this Ordinance pertaining to wastewater service rates, fees, and charges shall be in full force and effect immediately upon adoption in accordance with section 31105(a) of the California Water Code.

Section 11. Publication and Posting. Within 10 days after adoption, the district shall publish, in a newspaper published in Monterey County and circulated within the district, a summary of this ordinance with the names of those directors voting for and against adoption, and shall post in the district office a certified copy of the full text of this ordinance as adopted along with the names of those directors voting for and against adoption.

Section 12. Notice of Exemption Notice of Determination. The Secretary is authorized and directed to give due notice of exemption of this ordinance from the provisions of CEQA, pursuant to Title 14 California Code of Regulations section 15062.

Section 13. Existing Charges. Existing rates, fees and charges in effect when this ordinance is adopted shall remain in effect unless specifically changed by this ordinance.

Section 14. Severability. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be unconstitutional or invalid, or superseded by some other provision of law, such provisions shall be severed from and shall not affect the validity of the remaining provisions of this ordinance. The Board hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any other part thereof be unconstitutional or invalid, or superseded by some other provision of law. The parts of this ordinance which are not unconstitutional, invalid, or superseded shall remain in full force and effect and shall be enforced according to their terms.

Section 15. Interpretation. Words and phrases used in this ordinance shall be read conjunctively with and shall have the same meaning as in prior district ordinances and the district Code, unless specifically changed by this ordinance or unless the context requires some other construction. If there is any inconsistency between this ordinance and prior provisions, this ordinance shall control.

Section 16. Annual Modification of Rates and Charges. All rates, fees and charges specified in this ordinance are the maximum amounts that may be imposed by the District for the applicable time period. The Board of Directors as part of its review and adoption of the annual District budget may determine by resolution to impose less than the applicable rate, fee or charge set forth in this ordinance for all or a portion of the time period covered by that District budget.

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_; the foregoing Ordinance is enacted and shall take effect upon adoption by the following roll call of the Board:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstained: \_\_\_\_\_

By \_\_\_\_\_  
Thomas P. Moore, President

ATTEST:

\_\_\_\_\_  
Brian C. Lee, Secretary

CERTIFICATE OF SECRETARY

The undersigned hereby certifies that the foregoing Ordinance was adopted and approved by the Board of Directors at a special meeting on May 19, 2014.

\_\_\_\_\_  
Brian C. Lee, Secretary

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 12-C

Meeting Date: May 19, 2014

Submitted By: Kelly Cadiente

Presented By: Kelly Cadiente

Reviewed By: Brian C. Lee

Agenda Title: Consider Adoption of Resolution No. 2014-20 Approving New District Rates, Fees and Charges for the Ord Community Water and Wastewater Service Areas, excluding Capacity Charges (*The Portion of the Proposed District Rates, Fees and Charges Applicable in the Central Marina Service Areas Will be Adopted by Ordinance No. 56*)

Detailed Description: The Board is requested to consider its adoption of Resolution No. 2014-20 approving new District rates, fees, and charges for the Ord Community water and wastewater service areas. Under the process for adopting rates fees and charges for the Ord Community, the District is required to notice all parcel owners receiving service from the District, set a public hearing date on the proposed change in rates, fees and charges, and submit the Draft Budget for the fiscal year to the Water/Wastewater Oversight Committee (WWOC) of FORA in accordance with Section 7.1.3 of the Water/Wastewater Facilities Agreement between FORA and the District. The portion of the proposed District rates, fees and charges applicable in the Central Marina service area will be adopted by Ordinance No. 56.

On August 26, 2013, the Board approved the Five-Year Water and Wastewater Financial Plan and Rate Study. The approved Rate Study called for rate increases for FYs 2013/2014, 2014/2015, 2015/2016, 2016/2017 and 2017/2018 of the Central Marina and Ord Community service areas.

The new rates, fees, and charges, excluding capacity charges, are set forth in Resolution No. 2014-20 Exhibit A for water, recycled water and wastewater services to the Ord Community service area.

On February 27, 2014, District staff prepared and filed with WWOC of FORA the Draft FY 2014-2015 Ord Community Budget and proposed water and sewer rates, fees, and charges for the period July, 1, 2014 through June 30, 2015 as set forth in Exhibit A of Resolution No. 2014-20. The Board also approved a Prop 218 notification of proposed rate increases (mailed March 28, 2014) and held a public hearing Monday, May 19, 2014.

The District's imposition and administration of the rates, fees and charges (excluding Capacity Charges) set for in Exhibit A of Resolution No. 2014-20 shall comply with substantive provisions contained in Section 6(b) of Article XIID of the California Constitution and shall take effect on July, 1, 2014.

Environmental Review Compliance: None required.

Prior Committee or Board Action: On August 26, 2013, the Board adopted Resolution No. 2013-53 approving the 2013 Five-Year Water and Wastewater Financial Plan and Rate Study. On February 27, 2014, District staff prepared and filed with WWOC of FORA the Draft FY 2014-2015 Ord Community Budget and proposed water and sewer rates, fees, and charges for the period July, 1, 2014 through June 30, 2015 as set forth in Exhibit A of Resolution No. 2014-20. On March 17, 2014, the Board approved a Prop 218 notification of proposed rate increases for Central Marina (mailed March 28, 2014). On May 19, 2014, the Board held a Prop 218 public hearing.

Board Goals/Objectives: *2014 Strategic Plan Mission Statement – To provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Financial Impact:  Yes  No

Funding Source/Recap: Increase is Water and Sewer rate revenue for the Ord Community service area per Exhibit A of Resolution No. 2014-20.

Material Included for Information/Consideration: Resolution No. 2014-20.

Staff Recommendation: Adopt Resolution No. 2014-20 approving new water and wastewater rates, fees and charges for the Ord Community service area.

Action Required:  Resolution  Motion  Review  
(Roll call vote is required.)

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Resolution No \_\_\_\_\_ Board Action  
Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_  
Ayes \_\_\_\_\_ Abstained \_\_\_\_\_  
Noes \_\_\_\_\_ Absent \_\_\_\_\_  
Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_



May 19, 2014

Resolution No. 2014-20  
Resolution of the Board of Directors  
Marina Coast Water District  
Adopting the New District Rates, Fees, and Charges for the  
Ord Community Water and Wastewater Service Area, excluding Capacity Charges

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on May 19, 2014, at 211 Hillcrest Avenue, Marina California as follows:

Recitals

A. The District and FORA, entered into a “Water/Wastewater Facilities Agreement” (“Agreement”) on March 13, 1998, and have subsequently duly amended the Agreement; and,

B. Since the finalization of the Agreement, (i) FORA has permanently transferred the water and wastewater facilities to the District pursuant to the Agreement, (ii) the District physically interconnected the Ord Community water and wastewater systems with the Marina Coast systems, and (iii) the District has consolidated the two water systems under a single Public Water System Permit issued by the California Department of Public Health; and

C. The District has commissioned and received a Financial Plan and Rate and Fee Study, dated September 2013, which determines the costs of providing service to the District’s service areas, including the Ord Community Service area; and

D. The new rates, fees, and charges, excluding capacity charges are set forth in attached Exhibit A, which is incorporated herein by reference, for water, recycled water and wastewater services to the Ord Community Service Area; and,

E. In accordance with Section 7.1.3 of the Agreement, District staff prepared and filed with the Water/Wastewater Oversight Committee (“WWOC”) of FORA as required by FORA on February 27, 2014, the draft FY 2014-2015 Budget and the proposed water and sewer rates, fees, and charges for the period July 1, 2014, through June 30, 2015, as set forth in the attached Exhibit A; and,

F. The proposed new water and sewer rates, fees, and charges provides for funds necessary to meet operating and capital expenses for the sound operation and provision of the water, recycled water and wastewater facilities within the existing Ord Community service area on the former Fort Ord within FORA’s jurisdictional boundaries as required by Section 7.1.2 of the Agreement and by Water Code Section 31007; and,

G. The proposed new water and sewer rates, fees, and charges are consistent with the District’s Financial Plan and Rate and Fee Study, dated September 2013, and with the new water and sewer rates, fees and charges the District adopted for the Central Marina service area through Ordinance No. 56; and,

H. The District's imposition and administration of the rates, fees and charges (excluding Capacity Charges) set forth in attached Exhibit A shall comply with the substantive provisions contained in Section 6(b) of Article XIII D of the California State Constitution; and,

I. The District's legal counsel advises, and the Board finds, that adoption of this resolution is exempt from the requirements of the California Environmental Quality Act ("CEQA") pursuant to Public Resources Code Section 21080(b)(8) and Section 15273 of the State CEQA Guidelines codified at 14 CCR §15273 because the resolution pertains to the adoption of charges necessary to maintain services within the District's existing service area.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Directors of the Marina Coast Water District does hereby approve and adopt the new rates, fees, and charges, excluding Capacity Charges, set forth in attached Exhibit A for water, recycled water and wastewater services to the Ord Community Service Area.

2. The District is authorized to charge and collect rates for provision of water and wastewater services within the boundaries of FORA in accordance with the rates, fees and charges set forth in Exhibit A, excluding Capacity Charges. The District is further authorized to use the same rates, fees and charges in providing services to the area of Ord Community within the jurisdiction of the U.S. Army.

3. The rates, fees and charges authorized by this Resolution shall not exceed the estimated reasonable costs of providing the services for which the rates, fees or charges are imposed.

4. Notice of Exemption. The Secretary is authorized and directed to give due notice of exemption of this resolution from the provisions of CEQA, pursuant to Title 14 California Code of Regulations section 15062.

5. Effective Date. All sections of this Resolution shall be in full force and effect on July 1, 2014. To the extent that rates, fees, and charges for the Ord Community Service Area come within the meaning of budgets or compensation plans under Section 7, Financial Provisions, of the Agreement, then the Effective Date could be potentially modified by the review process prescribed in that Section 7.

PASSED AND ADOPTED on May 19, 2014, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

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Thomas P. Moore, President

ATTEST:

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Brian C. Lee, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2014-20 adopted May 19, 2014.

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Brian C. Lee, Secretary

## EXHIBIT A

### ORD SERVICE AREA MONTHLY WATER RATES

RATE	
<b>Water Consumption Charge</b>	
Effective July 1, 2014	
	\$2.22 per hcf (0-8 hcf)
	\$3.40 per hcf (9-16 hcf)
	\$4.59 per hcf (16 + hcf)
Effective January 1, 2015	
	\$2.60 per hcf (0-8 hcf)
	\$3.98 per hcf (9-16 hcf)
	\$5.37 per hcf (16 + hcf)
Effective January 1, 2016	
	\$2.97 per hcf (0-8 hcf)
	\$4.56 per hcf (9-16 hcf)
	\$6.14 per hcf (16 + hcf)
Effective January 1, 2017	
	\$3.40 per hcf (0-8 hcf)
	\$5.22 per hcf (9-16 hcf)
	\$7.03 per hcf (16 + hcf)
Effective January 1, 2018	
	\$3.68 per hcf (0-8 hcf)
	\$5.65 per hcf (9-16 hcf)
	\$7.62 per hcf (16 + hcf)
<b>Monthly Flat Rate Billing</b>	
Effective July 1, 2014	
	\$98.36 per unit without meter
Effective January 1, 2015	
	\$112.65 per unit without meter
Effective January 1, 2016	
	\$127.29 per unit without meter
Effective January 1, 2017	
	\$143.94 per unit without meter
Effective January 1, 2018	
	\$153.99 per unit without meter

One hcf, or hundred cubic feet, is 748 gallons, edu - equivalent dwelling unit

**ORD SERVICE AREA MONTHLY WASTEWATER RATES**

<b>RATE</b>	
Effective July 1, 2014	\$26.49 per equivalent dwelling unit
Effective January 1, 2015	\$27.55 per equivalent dwelling unit
Effective January 1, 2016	\$28.65 per equivalent dwelling unit
Effective January 1, 2017	\$29.80 per equivalent dwelling unit
Effective January 1, 2018	\$32.18 per equivalent dwelling unit

**ORD SERVICE AREA MONTHLY WATER SERVICE FEES**

<b>METER SIZE</b>	<b>FEE (Effective July 1, 2014)</b>	<b>FEE (Effective January 1, 2015)</b>	<b>FEE (Effective January 1, 2016)</b>	<b>FEE (Effective January 1, 2017)</b>	<b>FEE (Effective January 1, 2018)</b>
5/8" or 3/4"	\$28.96	\$31.48	\$34.37	\$37.55	\$38.79
1"	\$45.18	\$49.11	\$53.62	\$58.57	\$60.51
1-1/2"	\$72.21	\$78.49	\$85.71	\$93.62	\$96.71
2"	\$104.64	\$113.74	\$124.20	\$135.66	\$140.14
3"	\$180.37	\$196.05	\$214.09	\$233.85	\$241.57
4"	\$288.45	\$313.52	\$342.36	\$373.96	\$386.31
6"	\$558.75	\$607.31	\$663.18	\$724.39	\$748.31
8"	\$1,099.66	\$1,195.24	\$1,305.19	\$1,425.66	\$1,472.72
Temporary Water Service	\$96.89	\$110.93	\$125.32	\$141.69	\$151.56

**ORD SERVICE AREA MONTHLY FIRE SERVICE FEES**

<b>METER SIZE</b>	<b>FEE (Effective July 1, 2014)</b>	<b>FEE (Effective January 1, 2015)</b>	<b>FEE (Effective January 1, 2016)</b>	<b>FEE (Effective January 1, 2017)</b>	<b>FEE (Effective January 1, 2018)</b>
1"	\$1.69	\$1.83	\$2.00	\$2.19	\$2.26
1-1/2"	\$4.90	\$5.33	\$5.82	\$6.35	\$6.56
2"	\$10.44	\$11.35	\$12.40	\$13.54	\$13.99
2-1/2"	\$18.78	\$20.41	\$22.29	\$24.35	\$25.15
3"	\$30.34	\$32.97	\$36.01	\$39.33	\$40.63
4"	\$64.65	\$70.26	\$76.73	\$83.81	\$86.58
6"	\$187.79	\$204.11	\$222.88	\$243.46	\$251.49
8"	\$400.18	\$434.96	\$474.97	\$518.81	\$535.94

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 12-D

Meeting Date: May 19, 2014

Submitted By: Kelly Cadiente  
Reviewed By: Brian C. Lee

Presented By: Kelly Cadiente

Agenda Title: Consider Adoption of Resolution No. 2014-21 to Approve a Professional Services Agreement with Monterey Bay Technologies to Provide Information Technology Support Services to the District For FY 2014-2015

Detailed Description: Staff is requesting the Board consider adoption of Resolution No. 2014-21 to approve a professional services agreement (PSA) with Monterey Bay Technologies (MBT) to provide Information Technology (IT) support services to the District for FY 2014-2015. On June 17, 2013, the Board approved renewal of the District's contract with MBT to provide IT support through June 30, 2014.

Since becoming the District's IT support services provider, MBT completed annual assessments of the District's technology, assisted staff in updating the District's annual IT Plan, installed a new server which consolidated two of the District's outdated servers and replaced the District's application server. In addition, MBT has been very responsive to the District's IT issues and needs. Staff therefore recommends continuance with MBT to provide IT support services to the District.

The monthly retainer for FY 2014-2015 will be \$3,825.00 per month based on 45 hours per month at \$85.00 per hour. This is a \$5.00 per hour increase from the current rate of \$80.00 per hour which has been unchanged since 2011. Additional monthly hours will be billed at \$105.00 per hour.

Environmental Review Compliance: None.

Prior Committee or Board Action: On December 13, 2011, the Board adopted Resolution No. 2011-89 awarding a contract to MBT to provide IT services to the District; on June 17, 2012, the Board received an update on the District's IT service provider and adopted Resolution No. 2012-35 awarding a contract to MBT to provide IT support services to the District for FY 2012-2013; on June 17, 2013, the Board adopted Resolution No. 2013-37 awarding a contract to MBT to provide IT support services to the District for FY 2013-2014.

Board Goals/Objectives: *2014 Strategic Plan Mission Statement – To provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Financial Impact:      Yes      No

Funding Source/Recap: Funded through FY 2014/2015 Operating Budget of the Central Marina and Ord Community cost centers – (MW: 29%, MS: 8%, OW: 52%, OS: 11%)

Material Included for Information/Consideration: Resolution No. 2014-21; and Professional Services Agreement with MBT.

Staff Recommendation: The Board of Directors adopt Resolution No. 2014-21 to approve a PSA with MBT to provide IT support services to the District.

Action Required:  Resolution  Motion  Review  
(Roll call vote is required.)

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Resolution No _____	Motion By _____	Board Action	Seconded By _____
Ayes _____		Abstained _____	
Noes _____		Absent _____	
Reagendized _____	Date _____	No Action Taken _____	

May 19, 2014

Resolution No. 2014-21  
Resolution of the Board of Directors  
Marina Coast Water District  
Approving a Professional Services Agreement with Monterey Bay Technologies  
to Provide Information Technology Support Services to the District

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on May 19, 2014 at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, on June 17, 2013, the Board awarded Monterey Bay Technologies (MBT) a contract with the District to provide Information Technology (IT) support through June 30, 2014; and,

WHEREAS, as the District’s IT service provider, MBT has completed annual assessments of the District’s technology, assisted staff in updating the District’s IT Plans, installed a new server which consolidated two of the District’s outdated servers and replaced the District’s application serve; and,

WHEREAS, MBT has been very responsive to the District’s IT issues and needs.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby adopt Resolution No. 2014-21, to approve a professional services agreement with Monterey Bay Technologies to provide information technology support services to the District for FY 2014-2015.

PASSED AND ADOPTED on May 19, 2014, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Thomas P. Moore, President



ATTEST:

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Brian C. Lee, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2014-21 adopted May 19, 2014.

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Brian C. Lee, Secretary

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 12-E

Meeting Date: May 19, 2014

Submitted By: Kelly Cadiente

Presented By: Kelly Cadiente

Reviewed By: Brian C. Lee

Agenda Title: Discuss Potential Revisions to Section 42, Payment of Bills, of the Board Procedures Manual and Provide Direction to Staff

Detailed Description: On February 3, 2014, the Board directed staff to provide the Board potential revisions to Section 42 of the Board Procedures Manual (Section 42). Section 42 refers to the payment of the District's bills. At the April 7, 2014 regular Board meeting during the General Manager's Report, the Interim General Manager provided a hand-out of the District's current procedure for processing invoices (or bills) as a potential addendum to Section 42. The hand-out provided by the Interim General Manager was placed on the April 21, 2014 agenda for discussion. In addition, a draft revision to Section 42 was presented to the Board by District Counsel Masuda. This item was tabled to provide the Board time to review the draft revision. The draft revision has been further revised by staff and is now before the Board for discussion.

The Board is requested to provide input and direction on the potential revision to Section 42. Staff will incorporate the Board's input and draft a revised Section 42 for approval at the June 2, 2014 regular Board meeting.

Environmental Review Compliance: None.

Prior Committee or Board Action: On February 3, 2014 the Board directed staff to provide the Board potential revisions to Section 42. On April 7, 2014 the Interim General Manager provided a hand-out of the District's current procedure for processing bills to the Board. On April 21, 2104, a draft revision of Section 42 was presented to the Board.

Board Goals/Objectives: *2014 Strategic Plan Strategic Element No 3.3 – Best Accounting Practices.*

Financial Impact: \_\_\_\_\_Yes  No

Funding Source/Recap: None

Material Included for Information/Consideration: Revised Draft Revision of Section 42 of the Board Procedures Manual; hand-out of current procedure for processing invoices; and, District's Check Signing Policy.

Staff Recommendation: The Board of Directors provide direction and input to District staff in preparation of drafting the revision of Section 42 for Board approval at the June 2, 2014 regular Board meeting.

Action Required: \_\_\_\_\_ Resolution      X   Motion    \_\_\_\_\_ Review

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Board Action

\_\_\_\_\_ Resolution No \_\_\_\_\_    Motion By \_\_\_\_\_    Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_    Abstained \_\_\_\_\_

Noes \_\_\_\_\_    Absent \_\_\_\_\_

Reagendized \_\_\_\_\_    Date \_\_\_\_\_    No Action Taken \_\_\_\_\_