



REQUEST FOR QUALIFICATIONS

On-Call Well Rehabilitation, Development, Maintenance, and Testing Services

SOQs due

**2:00 PM
October 2, 2026**

SOQs sent electronically must be directed to:

Charly Liscomb at
bliscomb@mcwd.org

SOQs sent by mail must be directed to:

Marina Coast Water District
920 2nd Ave., Suite A
Marina, CA 93933
ATTN: Charly Liscomb

I. INTRODUCTION

The Marina Coast Water District (District) is requesting Statements of Qualifications (SOQs) from qualified well contractors to provide on-call well rehabilitation, maintenance, development, and hydraulic testing services for the District's existing groundwater wells.

The purpose of this Request for Qualifications (RFQ) is to establish an on-call contracting resource that can respond to routine, planned, and as-needed work associated with maintaining and restoring the performance and condition of existing District wells.

Work will be authorized by the District on an as-needed basis. The specific scope, schedule, and compensation for individual assignments will be established prior to authorization of each assignment in accordance with the resulting agreement and applicable District procurement requirements.

This RFQ is intended to establish an on-call agreement for well rehabilitation, development, maintenance, and testing services. Work performed under the agreement will be authorized by the District through individual Task Orders on an as-needed basis. Work consists of furnishing all tools, equipment, materials, supplies, and manufactured articles for each repair and construction as needed, except those supplied by MCWD, and where requested, providing as-built drawings of completed work. It shall also include the furnishing of all transportation and services, including fuel, power, water, and essential communications, and the performance of all labor, work, or other operations required for the fulfillment of the contract in strict accordance with the Contract Documents and applicable portions of MCWD's Standard Procedures and Specifications currently in effect.

In addition, no proposer shall be qualified to perform the work unless they are registered and qualified to perform public work pursuant to Labor Code Section 1725.5 at the time that the contract is awarded. Failure to have registered and thereby be qualified shall render the SOQ non-responsive.

II. BACKGROUND

The District owns and operates groundwater production wells that require periodic inspection, testing, maintenance, development, and rehabilitation to maintain reliable operation and evaluate changes in well performance. Conditions and required work vary by well and may include declining capacity, increased drawdown, accumulation of scale or biological material, sediment production, screen or casing concerns, or the need to evaluate well and aquifer performance.

The District is seeking a qualified contractor with the equipment, personnel, licenses, and experience necessary to perform well rehabilitation and related maintenance services when requested. The District may use separate contractors or consultants for specialty services such as standalone video inspection, geophysical logging, water-

quality sampling, engineering, or other work not specifically authorized under an individual assignment.

III. SCOPE OF SERVICES

The anticipated services are centered on rehabilitation and maintenance of existing District wells. The following describes the types of work that may be requested and is not intended to require every service on every assignment.

1. Well Rehabilitation and Maintenance

Provide rehabilitation and maintenance services for existing groundwater wells to restore or maintain well performance and address observed well conditions. Depending on the condition of an individual well, work may include:

- Mechanical well cleaning, including brushing, swabbing, surging, bailing, airlifting, or similar methods appropriate to the well.
- Chemical well rehabilitation or treatment, when appropriate and specifically authorized by the District.
- Removal of accumulated sediment, scale, biological fouling, or other material affecting well performance.
- Cleaning or rehabilitation of well screens and casing.
- Minor well repairs, including screen, casing, annular seal/fill, or surface-completion repairs where appropriate and within the contractor's capabilities.
- Well disinfection following rehabilitation or maintenance activities, when required.
- Containment, handling, and lawful disposal of rehabilitation water, sediment, treatment chemicals, and other materials generated by the work.
- Temporary site protection, traffic control, fencing, and erosion or sediment controls as required for the specific assignment.

2. Well Development and Redevelopment

Provide development or redevelopment of existing wells when needed to improve hydraulic connection with the aquifer, remove accumulated fines or sediment, or restore well performance following rehabilitation or repair. Methods may include surging, swabbing, airlifting, pumping, or other appropriate development techniques proposed by the contractor and approved by the District.

The contractor shall be capable of monitoring and documenting development activities, including pumping rates, water levels, turbidity or other field observations when requested by the District.

3. Pumping and Hydraulic Testing

Provide pumping and hydraulic testing of existing wells to evaluate well capacity and performance before or after rehabilitation. Testing may include step-drawdown tests,

constant-rate or extended-duration pumping tests, recovery monitoring, and measurement of pumping rate and water levels.

The contractor shall provide and install temporary pumping equipment, discharge piping, flow-measurement equipment, water-level measurement equipment, and other temporary equipment necessary for testing when included in an authorized assignment. Test water shall be managed and discharged or disposed of in accordance with District direction and applicable requirements.

4. Pump Removal, Reinstallation, and Related Well Access

Where required to perform rehabilitation, development, inspection, or testing, the contractor may be requested to remove and reinstall existing well pumps, column pipe, sounding tubes, or related well components. The contractor shall coordinate such work with District staff and protect existing equipment intended for reuse.

Major pump replacement, permanent electrical work, controls, instrumentation upgrades, and unrelated mechanical improvements are not included in the anticipated scope of this on-call agreement and may be separately procured by the District as appropriate.

5. Condition Documentation and Specialty Support

The contractor shall document existing conditions encountered during the work and notify the District of conditions that may require additional repair or evaluation. Where useful to the rehabilitation work, the contractor may be requested to coordinate access for video inspection or other specialty services performed by the District or others.

IV. SERVICES TO BE PROVIDED BY MCWD

- Identify the well or facility requiring service and provide reasonably available well construction records, prior rehabilitation records, pump information, testing data, and other relevant information.
- Define the objectives and known conditions for each requested assignment.
- Provide District coordination and access to District facilities.
- Coordinate specialty consultants or contractors retained separately by the District, when applicable.
- Review proposed work plans, schedules, and pricing before authorizing individual assignments.

V. CONTRACTOR QUALIFICATIONS AND RESPONSIBILITIES

The selected contractor shall maintain all licenses, registrations, insurance, equipment, and qualified personnel necessary to perform the authorized work. The contractor should demonstrate experience performing rehabilitation and maintenance of municipal or public water-supply wells of comparable depth, diameter, and construction.

- Provide a qualified project manager or superintendent as the primary point of contact.
- Provide appropriately trained field personnel and equipment suitable for the assigned work.
- Comply with applicable safety, environmental, prevailing wage, and public works requirements.
- Protect existing District facilities and maintain safe, orderly work areas.
- Provide written documentation of work performed, field measurements, materials used, significant observations, and recommendations following completion of each assignment.
- Coordinate work schedules and site activities with District staff.

VI. STATEMENT OF QUALIFICATIONS

The SOQ should be concise and provide sufficient information for the District to evaluate the firm's ability to perform the anticipated on-call services. SOQs shall include:

- **Firm Information:** Legal name, business address, contact information, California contractor license information, DIR registration information, and years in business.
- **Relevant Experience:** Experience with rehabilitation, redevelopment, maintenance, and hydraulic testing of municipal or public water-supply wells.
- **Key Personnel:** Identification and qualifications of the proposed project manager, superintendent, and key field personnel.
- **Equipment and Capabilities:** Description of equipment and capabilities available for well rehabilitation, development/redevelopment, pump removal and installation, and pumping tests.
- **Project Examples and References:** At least three recent projects involving well rehabilitation, redevelopment, maintenance, or hydraulic testing of similar wells, including owner contact information.
- **Availability and Responsiveness:** Ability to respond to planned and time-sensitive District needs and anticipated mobilization capabilities.
- **Safety Record and Program:** Summary of the firm's safety program and any information requested by the District regarding recent safety performance.
- **Subcontractors:** Identification of specialty subcontractors the firm anticipates using for services commonly associated with the work.
- **Approach to On-Call Services:** Describe the firm's approach to evaluating well conditions, recommending appropriate rehabilitation methods, coordinating with District staff, responding to routine and urgent needs, and minimizing disruption to District operations.

VII. COMPENSATION AND INDIVIDUAL WORK AUTHORIZATION

This RFQ is intended to evaluate contractor qualifications. A lump-sum price for undefined future work is not requested with the SOQ.

For individual assignments, the District will request a scope, schedule, and cost proposal or other pricing information appropriate to the work. No work shall proceed until authorized by the District in accordance with the resulting agreement and applicable District procedures.

Individual Task Orders shall be limited to work appropriate for performance under the on-call agreement and shall be authorized in accordance with applicable District procurement policies and legal requirements. The District reserves the right to separately procure any work based on its scope, cost, complexity, or other applicable requirements.

The District does not guarantee a minimum quantity or value of work under the on-call agreement.

VIII. AGREEMENT AND PUBLIC WORKS REQUIREMENTS

The selected contractor will be required to enter into an agreement with the District prior to the performance of any work. The agreement will establish the terms and conditions governing the on-call services, including applicable insurance, indemnity, bonding, licensing, and other requirements. Individual assignments will be authorized through Task Orders issued in accordance with the agreement and applicable District procurement requirements.

Work performed under the resulting agreement constitutes public works and is subject to applicable California prevailing wage requirements. Contractors and subcontractors shall comply with applicable Department of Industrial Relations registration, prevailing wage, certified payroll, apprenticeship, and other public works requirements.

IX. RFQ SCHEDULE

The following schedule is tentative and may be modified by the District:

Milestone	Tentative Date
Advertise RFQ	September 4, 2026
Final Date for Questions	September 18, 2026 - 5:00 PM
Responses to Questions Posted	September 23, 2026 - 5:00 PM
SOQs Due	October 2, 2026 - 2:00 PM
Selection / Notice of Qualification	October 5 – 9, 2026

X. QUESTIONS AND SUBMITTAL

Questions

All questions regarding this RFQ shall be submitted in writing via email to:

Marina Coast Water District

Charly Liscomb

bliscomb@mcwd.org

Questions must be received no later than September 18, 2026, at 5:00 PM. Responses to questions and any clarifications or modifications to the RFQ will be issued by the District in writing.

SOQ Submittal

Statements of Qualifications (SOQs) must be received by the District no later than October 2, 2026 at 2:00 PM. Late, misdirected, incomplete, or unsigned SOQs may not be considered.

SOQs may be submitted by either of the following methods:

Electronic Submittal:

Submit one searchable PDF via email to:

bliscomb@mcwd.org

The email subject line shall state:

SOQ – On-Call Well Services

Electronic submittals must be received in the designated District email inbox by the stated deadline. Proposers are responsible for confirming successful transmission and receipt of their SOQ.

Mail or Hand Delivery:

Marina Coast Water District

920 2nd Ave., Suite A

Marina, CA 93933

Attn: Charly Liscomb

The outside of the package shall be clearly labeled:

SOQ – On-Call Well Services

XI. EVALUATION AND SELECTION

The District will evaluate SOQs based on the contractor's demonstrated ability to perform the anticipated on-call services. Evaluation may consider:

- Relevant well rehabilitation, redevelopment, maintenance, and hydraulic testing experience.
- Qualifications and experience of key personnel.
- Available equipment and technical capabilities.
- Experience with municipal or public water-supply wells.
- References and past performance.
- Availability, responsiveness, and ability to mobilize.
- Safety record and demonstrated ability to comply with public works requirements.

The District reserves the right to request clarification or additional information, check references, conduct interviews, waive immaterial irregularities, reject any or all SOQs, or cancel or reissue the RFQ.

Each SOQ must conform and be responsive to the invitation and all documents contained herein. The successful Contractor will execute the agreement for well services and will furnish bonds for the full amount of each task order and insurance policies as specified before commencing services under each task order.

All Contractors shall carefully examine this RFQ and satisfy themselves as to their sufficiency. Contractors shall notify the District of any discovered conflicts, errors or discrepancies in the RFQ prior to the submission of its Statement of Qualifications. If necessary, the District will issue clarifications and modifications to the RFQ in the form of addenda.

Unless the Contractor has given such notification and the District has not responded thereto by the time SOQ are required to be submitted, the submission of a SOQ shall constitute an acknowledgment, upon which the District may rely, that the Contractor has thoroughly examined and is familiar with the RFQ, and Contractors shall not at any time after the submission of the SOQ dispute or protest such RFQ and the directions explaining them or interpreting them, nor assert that there is any misunderstanding in regard to the location, extent, nature or amount of work to be performed.

Below are the criteria that will be used for evaluation.

Evaluation Criteria	Points
Qualifications and Firm Capabilities • Qualifications and experience of the firm • Qualifications of key personnel • Availability of qualified staff and equipment • Experience working with public water agencies/utilities • Safety record and applicable licenses/certifications Subtotal	25
Relevant Well Rehabilitation Experience • Experience rehabilitating municipal/production wells • Well cleaning, development, and rehabilitation experience • Pump removal/installation and well testing experience • Video inspection, mechanical/chemical rehabilitation, and related diagnostic work Subtotal	30
Approach to On-Call Services Understanding of the RFQ scope and anticipated services • Approach to evaluating well conditions and recommending rehab methods • Ability to respond to routine and urgent/emergency work • Coordination with District staff • Ability to minimize disruption to water system operations Subtotal	30
Past Performance and References • Quality of work on similar projects • Ability to complete work within schedule and budget • Responsiveness and communication • References from previous clients Subtotal	15
Total	100

SOQs will be reviewed for responsiveness and evaluated based on the factors listed above.

Any protest hereunder must be submitted in writing to Charly Liscomb, at bliscomb@mcwd.org before 5:00 p.m. of the 5th business day following the announcement of award. The initial protest document must identify the protestant and contain a complete statement of the basis for the protest with reference to any portion of the SOQ documents which the protestant relies on as the basis of the protest. The above time and content requirements are mandatory and comprise the sole and exclusive means by which to protest a SOQ, and thus failure to comply therewith shall constitute a waiver of any right to further pursue a protest by any means, including filing a Government Code claim or legal proceedings. SOQ protests shall be acted upon by the District Engineer.

XII. GENERAL INFORMATION

- Issuance of this RFQ does not commit the District to award an agreement or authorize any specific amount of work.
- The District may procure services outside this on-call agreement when it determines that separate procurement is appropriate.
- Any changes to the RFQ will be issued by written addendum.
- Submission of an SOQ constitutes acknowledgment of the requirements contained in this RFQ and the District's applicable contracting requirements.
- Upon receipt, each SOQ becomes the sole property of the District and will not be returned to the Proposer. The District reserves, in its sole discretion, the right to reject any and all SOQs, including the right to cancel or postpone the RFQ or the Services at any time, or to decline to award the Agreement to any of the Proposers. The District reserves the right to waive any immaterial irregularities in an SOQ or submission of an SOQ. The District reserves the right to reject any SOQ that is determined to contain false or misleading information, or material omissions.
- This RFQ is not an agreement to purchase or contract for services. The District reserves the right to modify or cancel in whole or in part this RFQ. The District reserves the right, in its sole discretion, not to enter into a contract as a result of the RFQ.
- Proposers shall develop and submit the SOQ at their own expense. The District will not reimburse any costs associated with the development and submittal of an SOQ.
- Proposers must disclose to the District any actual, apparent, direct or indirect, or potential conflicts of interest that may exist with respect to Proposer, any employees of Proposer, or any other person relative to the Services to be provided pursuant to this RFQ. This RFQ process will be conducted in compliance with all laws regarding political contributions, conflicts of interest, or unlawful activities. District employees are prohibited from participating in the

selection process for this RFQ if they have any financial or business relationship with any Proposer.

- California Government Code Section 7920 et seq., the California Public Records Act, provides that public records shall be disclosed upon written request and that any citizen has a right to inspect any public record unless the document is exempted from disclosure. By submitting materials, Proposer consents to release of such materials if requested under the Public Records Act, except for any questionnaire and/or financial statement submitted herewith.